



**CITY OF LOVINGTON  
NEW MEXICO**

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**2016 – 2017 INTERIM OPERATING  
BUDGET**



## City of Lovington

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DATE: May 23, 2016

TO: Mayor Paul Campos  
Mayor Pro-Tem David Trujillo  
Commissioner Bernard Butcher  
Commissioner Scotty Gandy  
Commissioner Arthur Sanchez

FROM: James R. Williams, City Manager

RE: 2016 – 2017 Municipal Operating Budget

It gives City staff great pleasure to present to the City Commission the 1<sup>st</sup> draft of the 2016 – 2017 Interim Operating Budget for your review and consideration. The entire City administration has worked hard to prepare this document and feel that adoption would be in the best interests of our community. This budget anticipates the operational and capital improvement funding needs as outlined in our ICIP and Comprehensive Plan and takes into account the reduction in revenues that our area is experiencing.

The format of this document is in the form of a summary in order to provide you with a clear, simple view of the entire budget. You will also be provided the line item detail budget for your in depth review. In the spirit of transparency, both of these documents will be made available to the public via the City website at [www.lovington.org](http://www.lovington.org).

**Lovington Gross Receipts Tax**

	<b>2008 - 2009</b>	<b>2009 - 2010</b>	<b>2010 - 2011</b>	<b>2011 - 2012</b>	<b>2012 - 2013</b>	<b>2013 - 2014</b>	<b>2014 - 2015</b>	<b>2015 - 2016</b>
July	499,659.90	370,513.35	364,408.18	510,397.22	651,928.76	585,343.00	682,164.06	608,671.41
August	587,778.40	396,363.51	455,525.85	590,765.59	718,517.72	750,109.26	718,423.29	839,029.73
September	506,846.61	333,224.83	398,338.18	549,320.84	667,019.62	686,640.56	751,009.89	632,399.69
October	585,486.39	358,266.53	413,682.53	618,886.66	704,778.79	708,150.92	838,011.70	609,558.62
November	539,293.34	331,940.87	455,240.06	630,599.07	683,350.53	736,256.79	677,850.86	638,676.92
December	696,236.02	371,848.96	481,095.86	590,718.06	631,933.46	709,959.57	843,698.11	572,756.25
January	511,777.57	345,851.02	371,440.60	559,829.14	623,263.05	725,825.80	665,455.26	476,934.49
February	547,729.35	372,920.38	470,157.08	557,906.27	739,635.84	793,443.82	1,139,324.84	603,202.55
March	611,961.35	344,065.98	515,578.55	564,996.52	718,432.51	666,957.95	553,370.88	604,227.48
April	519,128.08	358,040.47	433,073.69	612,609.88	724,406.71	749,051.65	787,081.29	694,650.67
May	471,905.49	441,809.83	493,288.84	678,736.49	727,556.81	744,016.81	849,737.63	488,416.64
June	372,616.98	410,518.84	473,141.91	674,787.97	501,998.74	591,972.02	804,685.10	
<b>YTD Total</b>	<b>6,450,419.48</b>	<b>4,435,364.57</b>	<b>5,324,971.33</b>	<b>7,139,553.71</b>	<b>8,092,822.54</b>	<b>8,447,728.15</b>	<b>9,310,812.91</b>	<b>6,768,524.45</b>

**Designated Economic Development 1/8% (LEDA)**

	<b>2008 - 2009</b>	<b>2009 - 2010</b>	<b>2010 - 2011</b>	<b>2011 - 2012</b>	<b>2012 - 2013</b>	<b>2013 - 2014</b>	<b>2014 - 2015</b>	<b>2015 - 2015</b>
July				23,440.87	28,066.23	26,771.92	31,280.50	27,842.60
August				25,228.69	32,263.56	34,125.08	32,870.48	37,817.28
September			17,931.96	25,136.06	30,689.91	32,048.78	34,271.00	28,749.36
October			18,379.13	28,234.29	31,516.07	32,569.09	38,490.05	27,714.63
November			20,296.64	27,274.34	31,574.20	31,587.10	30,571.90	28,829.13
December			21,740.34	25,506.57	28,990.34	32,465.51	38,165.44	25,716.71
January			18,093.65	25,105.61	28,398.84	33,144.51	30,338.09	21,640.41
February			21,393.74	25,855.92	33,590.56	35,572.29	51,440.35	26,074.83
March			23,414.46	25,995.99	32,173.43	30,127.75	25,376.56	26,741.75
April			19,793.33	28,067.04	31,410.07	34,306.61	36,012.75	26,598.99
May			22,717.99	30,717.08	33,121.71	33,573.65	37,808.24	21,403.64
June			21,639.69	30,692.43	25,989.11	26,967.29	36,806.25	
<b>YTD Total</b>	<b>-</b>	<b>-</b>	<b>205,400.93</b>	<b>321,254.89</b>	<b>367,784.03</b>	<b>383,259.58</b>	<b>423,431.61</b>	<b>299,129.33</b>

**TOTAL LEDA COLLECTED TO DATE: 2,000,260.37**

	2008 - 2009	2009 - 2010	<u>Capital Improvement Fund 3/8%</u>			2013 - 2014	2014 - 2015	2015 - 2015
			2010 - 2011	2011 - 2012	2012 - 2013			
July								78,901.90
August								97,231.88
September								82,891.76
October								79,855.46
November								83,389.74
December								73,008.43
January								62,783.26
February								75,329.28
March							92,623.21	73,269.79
April							97,687.63	60,137.03
May							94,295.01	58,368.24
June							87,066.66	
<b>YTD Total</b>							<b>371,672.51</b>	<b>825,166.77</b>

**TOTAL CAPITAL IMPROVEMENT FUND COLLECTED TO DATE:**

**1,196,839.28**

<b>General Fund Summary, by Department</b>				
	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Revised</b>	<b>2017 Proposed</b>
<b>Beginning Cash Balance</b>	5,214,728	5,662,038	5,662,038	4,420,524
<b>Revenues</b>				
Taxes - Local Effort	5,377,126	4,498,817	4,181,228	4,458,704
Taxes - State Shared	4,546,229	3,766,996	3,462,412	3,648,466
Licenses and Permits	18,465	25,100	17,552	17,850
Other Charges for Services	286,815	277,110	282,229	295,650
Fines and Forfeits	134,668	141,200	145,675	145,600
Miscellaneous Revenues	684,766	778,298	587,600	788,950
Intergovernmental Grants	30,626	165,500	132,713	236,700
<b>Total:</b>	<b>11,078,693</b>	<b>9,653,021</b>	<b>8,809,409</b>	<b>9,591,920</b>
<b>Expenditures</b>				
Judicial	64,446	112,483	107,404	114,287
Executive	188,132	242,783	217,007	157,803
Legislative	75,917	190,266	583,656	276,966
Motor Vehicle	169,110	164,236	165,840	159,750
Finance	2,947,771	2,558,932	2,585,692	2,211,566
Parks	381,917	324,891	328,791	311,636
Recreation	429,843	339,489	274,067	298,123
Pool	118,376	117,530	114,321	104,464
Museum	148,207	74,621	77,032	62,999
Library	461,360	392,237	391,942	368,013
Cemetery	212,331	221,316	166,775	189,593
Animal Control	89,285	139,000	112,560	117,100
Code Enforcement	151,581	152,777	157,561	139,846
Planning & Zoning	-	167,194	93,587	72,712
Police	2,872,702	2,832,226	2,885,933	2,995,902
Fire	1,212,795	1,556,479	1,501,134	1,466,545
Troy Harris	29,368	23,800	19,772	19,700
Street	1,025,336	689,404	616,338	617,796
Denton	17,292	15,100	19,747	19,978
Economic Development	37,131	-	1,518	-
<b>Total:</b>	<b>10,632,903</b>	<b>10,314,764</b>	<b>10,420,677</b>	<b>9,704,779</b>
<b>Transfers</b>				
In	364,564	579,995	626,766	36,000
Out	(363,044)	(254,286)	(257,012)	(325,509)
<b>Total:</b>	<b>1,520</b>	<b>325,709</b>	<b>369,754</b>	<b>(289,509)</b>
<b>Excess (Deficiency)</b>	<b>447,310</b>	<b>(336,034)</b>	<b>(1,241,514)</b>	<b>(402,368)</b>
<b>Ending Cash Balance</b>	<b>5,662,038</b>	<b>5,326,004</b>	<b>4,420,524</b>	<b>4,018,156</b>
<b>Contingency Reserve</b>	<b>51%</b>	<b>50%</b>	<b>41%</b>	<b>40%</b>

Employees

Department	FY 14 - 15	FY 15 - 16	Proposed FY 16 -17	Frozen Positions
Community Development	4.00	5.00	4.00	-
Cemetery	3.00	3.00	3.00	-
Executive	2.00	3.00	2.00	1.00
Finance	3.00	3.50	3.50	-
Fire	28.00	27.50	26.50	1.00
Judicial	2.50	3.00	3.00	-
Legislative	1.00	1.00	1.00	-
Library	6.00	6.00	5.00	1.00
Motor Vehicle	4.00	4.00	4.00	-
Museum	1.00	1.00	1.00	-
Parks	5.00	5.00	5.00	-
Police	38.00	38.00	38.00	-
Recreation	5.00	5.00	4.00	1.00
Senior Citizens	7.00	7.00	7.00	-
Solid Waste	2.50	2.50	2.50	-
Street	7.00	7.00	6.00	1.00
Wastewater	7.00	7.00	7.00	
Water	9.00	9.00	9.00	-
Youth Center	4.50	5.00	5.00	-
Public Works Admin	-	2.00	3.00	-
<b>TOTAL</b>	<b>139.50</b>	<b>144.50</b>	<b>139.5</b>	<b>5.00</b>

- FROZEN POSITIONS
  - Executive – Assistant City Manager
  - Recreation – General Maintenance
  - Library – Clerk
  - Fire – Assistant Fire Chief
  - Streets – General Maintenance

*\*Part Time Employees represented as 0.50 each*

*\*Special Projects Assistant position moved to Public Works from Community Development*

Salaries

In the budget presented, it does not include any salary increases. Staff have prepared a comparison of merit increases and the impact to each fund that salaries are paid from for your consideration.

<b>Fund</b>	<b>Current</b>	<b>1%</b>	<b>2%</b>	<b>3%</b>
General	6,474,251	6,526,876	6,579,501	6,632,126
<i>Increase</i>	-	52,625	105,250	157,875
<i>Reserve</i>	40.06%	39.33%	38.61%	37.89%
Designated Franchise	116,910	117,871	118,832	119,793
<i>Increase</i>	-	961	1,922	2,883
<i>Reserve</i>	39.88%	38.74%	37.62%	36.52%
Senior Citizens	261,718	263,561	265,405	267,249
<i>Increase</i>	-	1,844	3,687	5,531
<i>Reserve</i>	14.85%	14.38%	13.92%	13.45%
Ambulance	346,553	349,422	352,290	355,159
<i>Increase</i>	-	2,869	5,738	8,606
<i>Reserve</i>	30.78%	30.32%	29.86%	29.40%
Solid Waste	166,427	167,252	168,076	168,901
<i>Increase</i>	-	825	1,650	2,475
<i>Reserve</i>	3.95%	3.90%	3.86%	3.82%
Public Utilities	973,359	980,046	986,734	993,421
<i>Increase</i>	-	6,687	13,374	20,062
<i>Reserve</i>	67.60%	67.31%	67.02%	66.73%
Total Salaries	8,339,218	8,405,028	8,470,838	8,536,649
<i>Overall Increase</i>	-	65,810	131,621	197,431

**Benefits**

The City covers 85% of employee health insurance premiums. We will experience a 2% increase in this benefit this year.

Rate Type per Month	FY 2015 – 2016	FY 2016 – 2017
<b>Employee</b>	567	580
<b>Employee + Spouse</b>	1,194	1,218
<b>Employee + Children</b>	978	997
<b>Employee + family</b>	1,723	1,757

**Budget Comparison**

Fund	FY 2015 – 2016	FY 2016 – 2017
<b>General</b>	998,941	991,526
<b>Designated Franchise</b>	13,097	13,268
<b>Senior Citizens</b>	31,067	31,448
<b>Ambulance</b>	58,045	58,827
<b>Solid Waste</b>	27,753	29,622
<b>Public Utilities</b>	138,061	189,544
<b>TOTAL PREMIUM</b>	<b>1,266,964</b>	<b>1,314,235</b>

### Revenue Contingency Plan

The Fiscal Year 2016 – 2017 budget has estimated that \$7.0 million in gross receipts tax revenue will be received. This equates to an average of \$583,333 income per month. In the event that the GRT falls below projections, the following actions will take place at the corresponding trigger points:

<b>Action</b>	<b>Revenue Decline Action Point</b>
Implement full FLSA definition of hours worked. Employees will not be eligible for overtime or comp time unless they actually work in excess of the FLSA required hours. Estimated savings of \$64,656 annually.	Immediate
Implement Section K exemption at the Police Department. Patrol Division hours will be changed to an 86 hour pay period, with eligibility for overtime and comp time after working in excess of 86 hours per pay period. Employee hourly rate will be adjusted to reflect annual work hours of 2,236 versus the current 2,080. Estimated savings of \$20,000 annually.	Immediate.
Freeze on all budgeted General Fund capital expenditures. Capital Projects utilizing matching funds other than General Fund will continue. In the event a project has grant funding, but a match from the General Fund, hardship options will be requested.	Two (2) consecutive months of GRT revenue that is below the average of \$583,500.
Immediate freeze of all current vacant employee positions, excluding public safety positions. Take home vehicles for individual living outside of Lovington City limits suspended.	Predicted revenue falls below \$575,167 per month.
Freeze on providing funding to City auxiliary organizations, excluding those established by Ordinance or existing MOU.	Average revenue declines below \$570,567 per month for two consecutive months.
Implement an immediate freeze on all employee salaries, including certification increases.	Average revenue declines below \$570,567 per month for two consecutive months.

Present Commission Resolution to adjust minimum General Fund Reserve Policy to no less than 35%	Average revenue declines below \$570,567 per month for two consecutive months.
Eliminate all part time and seasonal positions, with exception of pool and senior citizens center. (Total reduction of \$51,192.08)	Average revenue declines below \$546,600 for one month.
Immediate freeze of all current vacant public safety positions	Average revenue declines below \$546,600 for one month.
Reduction of the City contribution in health insurance premiums from ranging from 3% to 10% (Overall reduction of \$28,673.85 - \$95,579.49)	Average revenue decline below \$500,000 for one month.
Present Commission Resolution to adjust minimum General Fund Reserve Policy to no less than 30%	Average revenue decline below \$500,00 per month.
Implementation of furlough days for all employees, 1 to 5 days dependent on need. (Total reduction of \$24,260.35 – \$121,301.78)	Decline of revenue below \$490,000 per month.
Salary reductions of 1%-4%	Decline of revenue below \$450,000 per month
Begin reduction in force of two positions per department.	Decline in revenue below \$400,000 per month

### Summary of Capital Expenditures FY 2017

Department	Description	Cost	Account #
Cemetery	Main Road Reconstruction	20,000	101-48080-1640
Economic Development	Industrial Park Development Plan	50,000	311-45030-2300
EMS	Powerload Stretcher	15,340	206-48020-2205
		8,003	509-48020-2010
EMS	Ambulance replacement	171,997	509-48070-2010
Finance	MFP/Copier	9,000	101-48020-1210
Fire	Public Safety Building generator	25,000	101-48020-2000
Fire	Fire Station Design	360,000	301-48010-2000
Police	Evidence Building and Impound Lot	150,000	101-48010-1953
Police	Sallyport Repairs	20,000	101-48010-1953
Police	K-9 Animal Replacement	18,000	101-48020-1953
Police	Purchase and equip patrol vehicles (4)	148,000	101-48070-1953
		34,425	211-48020-2203
Police	Public Safety Building generator	30,000	101-48010-1953
Recreation	Love Field Restroom Remodel	59,500	101-48010-1401
Senior Citizen Center	ADA Accessible Van	35,000	219-48070-1610
Streets	Pickup Truck (1 ton)	39,500	101-48070-2160
Streets	Central Plaza Phase II	69,000	216-48080-2240
Streets	Washington Avenue design	20,000	216-48080-2240
Streets	7th and Polk	350,434	216-48080-2240
Streets	Road Improvement Program	700,000	216-48080-2240
Streets	Road and Sidewalk Improvements	550,000	229-48080-2160
Streets	17th Street Phase II	329,167	301-48080-2240
Swimming Pool	Exterior Border	13,000	101-48010-1430
Swimming Pool	Circulation Pump	5,000	101-48020-1430
Wastewater	Wheel loader	125,000	505-48020-2130
Wastewater	Pickup Truck (1/2 ton)	22,800	505-48070-2130
Water	Public Works Building Remodel	90,000	505-48010-2125
Water	Polk Tower Repainting	185,500	505-48010-2125
Water	Water meter replacement	220,000	505-48066-2125
Water	Well field improvements	100,000	505-48067-2125
Youth Center	Gym Remodel	10,000	217-48010-2150

**Municipal Court**

The Municipal Court is headed by an elected Municipal Judge and is staffed by two full time City employees. The Court is responsible for the hearing and disposition of City ordinance violation cases brought forward by the City’s Code Enforcement, Animal Services, and Police Departments.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 –15</b>	<b>FY 15– 16</b>	<b>Proposed FY 16 – 17</b>
Municipal Judge	1.00	3.00	3.00
Court Clerk	1.50	2.00	2.00
<b>Total Positions</b>	<b>2.50</b>	<b>3.00</b>	<b>3.00</b>

**2016 Accomplishments**

- Increasing entry of electronic data into CAPERS

**2016 – 2017 Goals**

- Full conversion to City Enterprise Software System

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	46,664	86,693	89,997
<b>Travel/Transportation</b>	1,853	2,000	2,500
<b>Property Services</b>	1,526	3,500	3,500
<b>Contractual Services</b>	1,603	2,500	3,000
<b>Supplies</b>	6,310	6,500	8,000
<b>Other Operating Costs</b>	6,490	6,290	7,290
<b>Capital Purchases</b>	0	5,000	0
<b>TOTAL</b>	<b>64,446</b>	<b>112,483</b>	<b>114,287</b>

**Executive Department**

The Executive Department provides funding for the City Manager, Assistant City Manager, and the City Manager Executive Assistant. These positions have the responsibility to oversee the day-to-day administration and management of the City’s functions and services for the citizens. All Department Heads report to the Executive Department to receive guidance and direction for operations, planning, financing, personnel, procurement, grants management, risk management, economic development, and special projects. With the decline in City revenues, the Assistant City Manager position was frozen and not filled upon the departure of Mr. Jared Cobb. The duties assigned to this position have been absorbed by the City Manager.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	-
Executive Assistant	--	1.00	1.00
<b>Total Positions</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>

**2016 Accomplishments**

- Implementation of additional City personnel, operations, and procurement policies
- Improvement of the municipal audit
- Continued improvement of municipal code through adoption of Ordinances
- Increased government transparency
- Implemented social media use
- Initiation of Shop Local, Shop Lovington campaign
- Development of the City management team
- Secured additional grant funding for City projects
- Obtained a “A” Bond Rating for the City of Lovington
- Closed on the Hold Harmless GRT Bond issue
- Completion of Comprehensive Plan Update
- Implemented Comprehensive Plan tasks

**2016 – 2017 Goals**

- Continue to refine municipal code as directed by Commission
- Conduct a Drainage Master Plan
- Planning of the City Industrial Park
- Continue to implement areas identified in the Comprehensive Plan
- Proceed with capital improvement projects identified in the ICIP and funded through the HHGRT Bond and Capital Improvement Fund revenues
- Continue to improve the municipal audit

2016 – 2017 Budget Highlights and Capital Projects

	2015 Actual	2016 Budget	2017 Proposed
<b>Personnel</b>	187,602	224,883	143,803
<b>Travel/Transportation</b>	0	6,000	6,000
<b>Property Services</b>	0	1,000	700
<b>Contractual Services</b>	0	200	0
<b>Supplies</b>	0	4,200	2,100
<b>Other Operating Costs</b>	531	6,500	5,200
<b>Capital Purchases</b>	0	0	0
<b>TOTAL</b>	<b>188,132</b>	<b>242,783</b>	<b>157,803</b>

**Legislative Department**

The Legislative Department consists of the Lovington City Commission and the City Clerk.

The City Commission is made up of five elected members, in a Commission/Manager form of government. The Commission is responsible for policy development, budget analysis and approval, and maintaining a legal stance with the State of New Mexico. The Commission appoint the Mayor and Mayor Pro---Tem.

The City Clerk is responsible for recording all proceedings of the City Commission, makes out and issues all municipal licenses, and serves as custodian of all City records. In addition, the City Clerk serves in the capacity of Human Resources Director for the City of Lovington.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
City Clerk	1.00	1.00	1.00
<b>Total Positions</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**2016 Accomplishments**

- Further refinement of municipal code, policy’s, and procedures
- Proceeded with capital improvement projects identified in the ICIP and funded through the HHGRT Bond and Capital Improvement Fund revenues
- Improvement of the municipal audit

**2016 – 2017 Goals**

- Continue to refine municipal code
- Implement areas identified in the Comprehensive Plan
- Proceed with capital improvement projects identified in the ICIP and funded through the HHGRT Bond and Capital Improvement Fund revenues
- Continue to improve the municipal audit and provide oversight

## 2016 – 2017 Budget Highlights and Capital Projects

	2015 Actual	2016 Budget	2017 Proposed
<b>Personnel</b>	71,417	75,396	72,696
<b>Travel/Transportation</b>	0	5,100	3,800
<b>Property Services</b>	0	3,500	0
<b>Contractual Services</b>	0	98,750	197,500
<b>Supplies</b>	4,500	5,200	500
<b>Other Operating Costs</b>	0	2,320	2,470
<b>Capital Purchases</b>	0	0	0
<b>TOTAL</b>	<b>75,917</b>	<b>190,266</b>	<b>276,966</b>

- \$112,500 Health and Wellness Center Commitment
- \$50,000 Lovington MainStreet
- \$35,000 Lovington Chamber of Commerce

**Department**

The City of Lovington provides Motor Vehicle services through a partnership with the State of New Mexico. The Department has several functions that include:

- Issuance of driver’s license and vehicle transactions
- Supply customers with voter registration forms and information
- Register mobile homes, boats, off hwy vehicles and different types of trailers
- Reinstate suspended driver’s license and registrations
- Handicap placards
- Verify heavy vehicles are DOT compliant
- Answer questions on policy and procedure
- V.I.N. inspections on out of state vehicles
- Dealer work
- Driver license testing

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Manager	1.0	1.0	1.0
Clerk	3.0	3.0	3.0
<b>Total Positions</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**2016 Accomplishments**

- Reduction of customer wait times
- Additional work station in operation
- All employees are now certified to do V.I.N. Inspections

**2016 – 2017 Goals**

- Increase number of transactions
- Improve customer service

## 2016 – 2017 Budget Highlights and Capital Projects

	2015 Actual	2016 Budget	2017 Proposed
<b>Personnel</b>	143,522	138,316	137,950
<b>Travel/Transportation</b>	1,261	1,800	2,000
<b>Property Services</b>	6,974	8,700	6,100
<b>Contractual Services</b>	3,271	2,200	800
<b>Supplies</b>	5,283	6,000	5,000
<b>Other Operating Costs</b>	5,968	7,220	7,900
<b>Capital Purchases</b>	2,831	5,000	0
<b>TOTAL</b>	<b>169,110</b>	<b>164,236</b>	<b>159,750</b>

**Finance Department**

The Finance Department has several roles including accounts payable/receivable, accounting, payroll, budget preparation, administration, and reporting. This General Fund appropriation also provides funding for a portion of municipal employee benefits and the City’s property/liability insurance.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
Accounts Payable	1.00	1.50	1.50
Payroll Specialist	1.00	1.00	1.00
Executive Assistant	1.00	---	---
Finance Director	---	1.00	1.00
<b>Total Positions</b>	<b>3.00</b>	<b>3.50</b>	<b>3.50</b>

**2016 Accomplishments**

- Improvement of the municipal audit
- Developed additional financial policies and procedures
- Improved efficiency in the budget process
- Started transition to new Enterprise Software system.

**2016 – 2017 Goals**

- Continue to improve the municipal audit.
- Complete the transition and implementation of the new municipal enterprise software.

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	1,482,372	1,668,477	1,266,686
<b>Travel/Transportation</b>	18,510	5,200	3,700
<b>Property Services</b>	147,735	47,118	37,344
<b>Contractual Services</b>	316,534	183,580	173,844
<b>Supplies</b>	92,035	59,500	58,650
<b>Other Operating Costs</b>	672,858	573,057	662,342
<b>Capital Purchases</b>	202,388	22,000	9,000
<b>TOTAL</b>	<b>2,947,771</b>	<b>2,558,932</b>	<b>2,211,566</b>

- Health insurance costs
- \$9,000 for MFP/Copier
- Liability Insurance

**Parks Department**

The Parks Department is to continue to improve appearance and update all parks by adding shelters, benches, tables and new grills. Improve appearance of all public buildings assigned to department. Respond to complaints/suggestions in a timely manner. Inspect all play equipment weekly and repair as needed.

**Personnel**

Dennis Martin has 9 years with the city, including 6 years as park foreman. Four other employees include Rosa Arroyo with 2.8 years who handles the duties of Assistant Foremen. Angel Quezada with 1.3 years, Fred Vaughn and George Aranda have not completed their 6 month probation period and are assigned general maintenance duties.

<b>POSITIONS</b>			
<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Foreman	1.0	1.0	1.0
General Maintenance	4.0	4.0	4.0
<b>Total Positions</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

**2016 Accomplishments**

- Personnel will obtain mosquito abatement/spraying licensure by the end of the fiscal year.
- Continued training for herbicide and turf management.
- All Parks now have shelters and new tables, grills and trash cans.
- Installation of new playground and splash pad at Chaparral Park.
- New restrooms are operational at Ave. D Park.
- Solar trash/recycle units have been installed at the NW corner of the Court House, NW corner of Fran Atchley Park and at Ave. D Park.
- Installed new sprinkler system at Chaparral Park.

**2016 – 2017 Goals**

- Refine and enhance the maintenance plan for all parks, to include, fertilization, spraying and upgrade of other sprinkler systems.
- Cross train all personnel in all areas of park operation.
- Become more knowledgeable of turf and plant management.
- Follow all safety rules and policies and have zero reportable accidents or injuries.

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	165,948	164,491	180,036
<b>Travel/Transportation</b>	6,122	8,500	6,000
<b>Property Services</b>	20,370	23,500	21,500
<b>Contractual Services</b>	1,333	500	500
<b>Supplies</b>	132,787	83,200	69,600
<b>Other Operating Costs</b>	30,371	31,700	34,000
<b>Capital Purchases</b>	24,626	13,000	0
<b>TOTAL</b>	<b>381,917</b>	<b>324,891</b>	<b>311,636</b>

**Recreation Department**

The Recreation Department is responsible for maintaining and managing the various municipal sports complexes in Lovington. Department personnel work year-round to ensure that the citizens have a venue to participate in softball, baseball, soccer, and football. The Department also manages and operates the Lovington Aquatic Facility. Due to recent revenue decline, a General Maintenance position in this department was frozen when vacated.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Foreman	1.00	1.00	1.00
General Maintenance	4.00	4.00	3.00
Seasonal	18.00	18.00	18.00
<b>TOTAL POSITIONS</b>	<b>23.00</b>	<b>23.00</b>	<b>22.00</b>

**2016 Accomplishments**

- Replacement of restroom facilities at softball fields
- Replenish clay at baseball and softball fields
- Continued beautification efforts at Aquatic Facility
- Added two marked fields for soccer and flag football
- Expanded pool operating and rental schedule
- Repair and improvement of athletic field lighting

**2016 - 2017 Goals**

- Reestablish General Maintenance position that has been frozen.
- Renovation of Love Field restrooms
- Continue to increase knowledge of turf management
- Refine system for field use and reservations

**2016 – 2017 Budget Highlights and Capital Projects (Recreation)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	241,958	171,279	151,878
<b>Travel/Transportation</b>	9,113	8,600	4,100
<b>Property Services</b>	24,772	11,000	17,000
<b>Contractual Services</b>	12,363	360	500
<b>Supplies</b>	15,949	33,500	43,240
<b>Other Operating Costs</b>	20,633	19,750	21,905
<b>Capital Purchases</b>	105,055	95,000	59,500
<b>TOTAL</b>	<b>429,843</b>	<b>339,489</b>	<b>298,123</b>

- Renovation of Love Field Restroom and Concession Stand

**2016 – 2017 Budget Highlights and Capital Projects (Aquatic Facility)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	65,011	55,440	50,057
<b>Travel/Transportation</b>	0	0	0
<b>Property Services</b>	8,542	6,500	1,200
<b>Contractual Services</b>	0	0	0
<b>Supplies</b>	30,436	32,000	22,900
<b>Other Operating Costs</b>	8,584	13,590	12,307
<b>Capital Purchases</b>	5,803	10,000	18,000
<b>TOTAL</b>	<b>118,377</b>	<b>117,530</b>	<b>104,464</b>

- Exterior landscape border improvements
- Circulatory pump replacement if required

**Lea County Museum**

The City of Lovington provide financial support to the Lea County Museum by providing funding for a full time employee, building maintenance, and supplies for upkeep. The museum provides multiple events throughout the year that draw individuals from around the area to our community.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Curator	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	29,007	40,921	29,399
<b>Travel/Transportation</b>	0	0	0
<b>Property Services</b>	315	500	500
<b>Contractual Services</b>	5,000	20,000	20,000
<b>Supplies</b>	891	600	500
<b>Other Operating Costs</b>	11,356	12,600	12,600
<b>Capital Purchases</b>	101,638	0	0
<b>TOTAL</b>	<b>148,207</b>	<b>74,621</b>	<b>62,999</b>

**Senior Citizens Center**

The Bill McKibben Senior Citizen Center is a municipal facility that provides services to patrons over the age of 60, their spouse, and handicapped children residing in the home. The Center offer a variety of programs and activities in a social environment and the staff strive to provide support and the tools necessary to assist our aging community. The Center can provide transportation within our community, noon lunches three days per week, and home delivered meals for homebound individuals.

**Services provided by budget unit**

- Transportation
- Congregate
- Home Delivered Meals
- Multipurpose (includes Recreation and Exercise)

<b>POSITIONS</b>			
<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
Director	1.00	1.00	1.00
NAPIS Data Clerk	1.00	1.00	1.00
Office Clerk	2.00	2.00	2.00
Cook	1.00	1.00	1.00
Aides (PTE)	3.00	2.00	2.00
Aides (FTE)	--	1.00	1.00
Van Driver (PTE)	1.00	1.00	1.00
<b>Total Positions</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

**2015-2016 Accomplishments**

- Ice machine replacement
- Exercise equipment replacement

**2016-2017 Goals**

- Increase communication with patrons and other senior citizens in the community.

2016 – 2017 Budget Highlights and Capital Projects

	2015 Actual	2016 Budget	2017 Proposed
<b>Personnel</b>	214,322	257,464	262,129
<b>Travel/Transportation</b>	4,041	7,300	7,000
<b>Property Services</b>	26,807	35,100	35,100
<b>Contractual Services</b>	3,135	1,720	1,720
<b>Supplies</b>	88,413	89,757	89,757
<b>Other Operating Costs</b>	16,204	22,100	17,821
<b>Capital Purchases</b>	42,807	29,000	35,000
<b>Transfers</b>	51,973	0	0
<b>TOTAL</b>	<b>441,386</b>	<b>442,441</b>	<b>448,527</b>

➤ New ADA Accessible Van

**Lovington Public Library**

The Lovington Public Library supports and encourages reading, learning, intellectual curiosity, growth, and development through its collections, programs, and outreach activities. The library is a member of the Estacado Library Information Network, which offers services to the citizens of Southeastern New Mexico. This network provides a wide variety of benefits including member library collections, shared database expense, and internet access. Due to declining revenues, one Clerk position has been frozen when it was vacated.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Director	1.0	1.0	1.0
Staff Librarian	1.0	1.0	1.0
Clerk	4.0	4.0	3.0
<b>Total Positions</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>

**2016 Accomplishments**

- USB outlets installed
- Employee training
  - Black belt librarian – security
  - Medical insurance gap plan for Seniors (database)
  - Cross training
  - Understanding conflict and conflict management

**2016 – 2017 Goals**

- Remove genealogy collection
- Move Adult Non-Fiction collection
- Upgrade security system – DVR, etc.

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	207,957	209,271	180,993
<b>Travel/Transportation</b>	1,034	1,250	1,400
<b>Property Services</b>	61,267	66,946	69,900
<b>Contractual Services</b>	6,744	500	1,000
<b>Supplies</b>	46,104	46,000	41,700
<b>Other Operating Costs</b>	58,208	68,270	73,020
<b>Capital Purchases</b>	80,045	0	0
<b>TOTAL</b>	<b>461,360</b>	<b>392,237</b>	<b>368,013</b>

**Cemetery Department**

The Cemetery Department is responsible for the maintenance of the two municipal cemeteries. Department employees spend many hours ensuring that the grounds are kept in presentable order, coordinating with funeral homes, and assisting visitors of the cemeteries when requested.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
Foreman	1.00	1.00	1.00
General Maintenance	2.00	2.00	2.00
<b>Total Positions</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**2016 Accomplishments**

- Obtain rodent, mosquito, and right of way applicators license’s
- Implemented maintenance plan for fertilization, herbicide, irrigation, and turf
- Coordinated survey of new unit
- Replacement of center flag pole

**2016 – 2017 Goals**

- Obtain additional turf management training
- Restoration of main road and improvement of accessory roads

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	116,127	120,454	114,488
<b>Travel/Transportation</b>	9,083	5,200	6,200
<b>Property Services</b>	5,337	5,000	7,000
<b>Contractual Services</b>	1,223	10,000	0
<b>Supplies</b>	33,021	26,862	38,900
<b>Other Operating Costs</b>	3,551	3,900	3,005
<b>Capital Purchases</b>	43,987	45,000	20,000
<b>TOTAL</b>	<b>212,331</b>	<b>221,316</b>	<b>189,593</b>

**Animal Control Department**

The Animal Control Department maintains the shelter for lost or stray animals found within the City of Lovington and surrounding Lea County. Staff work diligently with citizens and rescue groups to reunite animals with their owners or find new homes. In addition, personnel are responsible for responding to animal related complaints and investigate cases of animal cruelty. Patrol the city for animals running at large.

**2016 Accomplishments Prior and Current**

- Rewrite animal ordinances and adopt new fees partial.
- Personnel attend 1 training classes/conferences each.
- Replace freezers at shelter.
- Add cabinets for organization and storage space at shelter

**2016 –2017 Goals**

- Rewrite animal ordinances and adopt new fees.
- Spay and neuter program for all animals leaving the shelter.
- Continue replace wood fence with mental fence.
- Updated policies and procedures.
- Acquire more cages for cat room.

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Travel/Transportation</b>	9,424	12,500	8,800
<b>Property Services</b>	9,220	15,500	10,700
<b>Contractual Services</b>	4,369	42,000	37,000
<b>Supplies</b>	34,142	42,600	51,500
<b>Other Operating Costs</b>	6,063	7,400	9,100
<b>Capital Purchases</b>	26,067	19,000	0
<b>TOTAL</b>	<b>89,285</b>	<b>139,000</b>	<b>117,100</b>

**Code Enforcement Department**

The Code Enforcement Department is responsible for the enforcement of city ordinances pertaining to health, safety, and zoning. Department personnel also work closely with the Planning and Zoning Coordinator to review plats, subdivisions, prepare information, enforce codes and provide recommendations for various actions taken by the City.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Code Enforcement Supervisor	1.00	1.00	1.00
Animal Control/Code Enforcement Officer	2.00	2.00	2.00
<b>Total Positions</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**2016 Accomplishments**

- Nuisance abatements
- Personnel recertified in asbestos inspector
- Assist with the planning for the free dump day and implementation of Keep Lovington Beautiful Program
- Work with property owners to ensure compliance with City ordinances
- Supervisor elected to serve as District 5 NMLZO District Representative Committee
- Training on Land Use

**2016-2017 Goals**

- Educational program
- Abate 10 properties
- Condemn 2 properties
- Personnel attend 1 training classes/conferences each

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	136,259	112,077	130,035
<b>Travel/Transportation</b>	986	2,500	2,000
<b>Property Services</b>	0	500	0
<b>Contractual Services</b>	195	200	300
<b>Supplies</b>	12,224	1,000	3,100
<b>Other Operating Costs</b>	1,917	5,500	4,411
<b>Capital Purchases</b>	0	31,000	0
<b>TOTAL</b>	<b>151,581</b>	<b>152,777</b>	<b>139,846</b>

**Planning and Zoning Division**

The Planning and Zoning Division supports the safety and quality of life for residents and visitors of the City of Lovington. This is accomplished by maintaining and implementing the City’s Comprehensive Plan, zoning ordinance, subdivision regulations and other planning documents. Staff also processes requests for rezoning, subdivisions, site plan reviews, permits, and variances.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 15</b>	<b>Proposed FY 16 – 17</b>
City Planner	1.00	0.00	0.00
Planning and Zoning Coordinator	0.00	1.00	1.00
Special Project Assistant	0.00	1.00	0.00
<b>Total Positions</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>

**2016 Accomplishments**

- Initiated comprehensive street assessment
- Review of current zoning ordinance and zoning regulations
- Implemented GIS software

**2016 – 2017 Goals**

- Complete street assessment
- Develop a master drainage plan and industrial park plan
- Review and update zoning ordinance and subdivision regulations
- Revamp application process and refine documents for permitting

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	0	96,024	48,992
<b>Travel/Transportation</b>	0	3,500	1,500
<b>Property Services</b>	0	1,000	0
<b>Contractual Services</b>	0	50,000	5,000
<b>Supplies</b>	0	7,450	8,000
<b>Other Operating Costs</b>	0	9,220	9,220
<b>Capital Purchases</b>	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>167,194</b>	<b>72,712</b>

**Police Department**

The Lovington Police Department (LPD) dedicates itself to the delivery of modern, professional law enforcement services. Our citizens are to be treated with dignity, respect, compassion and fairness. We are committed to the protection of rights, as we strive to enforce the law impartially through diligence, training and technology. Members of the Lovington Police Department recognize our special relationship with the community we serve and remain sensitive to the community’s priorities and needs.

**Services:**

- Police Administration, Communication Center Operations, and Patrol Services
- K-9 Services
- Training and Recruiting
- School Resource Officer (SRO)
- Criminal Investigations (CID)

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
Police Chief	1.00	1.00	1.00
Deputy Chief	0.00	1.00	1.00
Patrol Lieutenant	1.00	0.00	0.00
Training Sergeant	1.00	1.00	1.00
Detective Sergeant	1.00	1.00	1.00
Patrol Sergeant	1.00	2.00	2.00
Corporal	1.00	2.00	2.00
Detective I	2.00	2.00	2.00
School Resource Officer	1.00	1.00	1.00
Patrolman	18.00	16.00	16.00
Administrative Assistant	1.00	1.00	1.00
Evidence Tech	1.00	1.00	1.00
Communications Supervisor	1.00	1.00	1.00
Dispatcher	7.00	7.00	7.00
Task Force	1.00	1.00	1.00
<b>TOTALS</b>	<b>38.00</b>	<b>38.00</b>	<b>38.00</b>

**2016 Accomplishments:**

- Applied and received grant funding for overtime through Safer New Mexico and the Lea County DWI Office.
- Completed the installation of radios and televisions in the EOC room.
- Upgraded all police mobile and handheld radio units.
- Purchased and replaced main dispatch radios.
- Completed phase 1 of 3 in our IT upgrade within in the department.
- Continued Active Shooter Training with Sixth Grade Academy and the Lovington High School.
- Graduated 1 cadet from the Southeastern New Mexico Law Enforcement Academy.

**2016-2017 Goals:**

- Continue to update Policies and Procedures to keep pace with all legal issues and changes to the laws.
- Complete grants for overtime funding and bulletproof vest.
- Continue a strong presence at the Law Enforcement Academy.
- Continue to build on our community relations and strong school presence.
- Attempt to obtain funding via possible grants for phases 2&3 of IT upgrade.
- Continue specialized training for all members of this department.

**2016 – 2017 Budget Highlights and Capital Projects (General Fund)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	1,991,849	1,979,526	2,255,162
<b>Travel/Transportation</b>	77,422	84,000	63,000
<b>Property Services</b>	90,166	128,000	99,000
<b>Contractual Services</b>	28,705	18,000	20,000
<b>Supplies</b>	135,643	107,600	105,600
<b>Other Operating Costs</b>	255,010	178,700	192,740
<b>Capital Purchases</b>	429,560	444,000	366,000
<b>TOTAL</b>	<b>2,872,712</b>	<b>2,832,226</b>	<b>2,995,902</b>

- Evidence Building and Impound Lot
- Sallyport repairs
- K-9 Animal replacement
- Purchase and equip 4 patrol vehicles
- Public Safety building Generator

**2016 – 2017 Budget Highlights and Capital Projects (Law Enforcement Protection Fund)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Revenue</b>	34,425	34,400	34,400
<b>Expense</b>			
<b>Capital Purchases</b>	2,820	34,400	34,400
<b>TOTAL</b>	<b>2,820</b>	<b>34,400</b>	<b>34,400</b>

- Equip 4 patrol vehicles

**Fire Department**

The Lovington Fire Department provides fire suppression and ambulance response and transport to the City of Lovington and surrounding Lea County. It is currently staffed with 27 full-time and one part time position. This includes three rotating shifts of seven personnel per shift, the Fire Chief, EMS Coordinator, and Fire Marshal. As the Department is a PRC certified service which charges for ambulance transports, we employ two full-time clerks to prepare and process claims for payment. As Lovington and Lea County continue to grow, the Fire Department has experienced an 11% increase in 2015 with 2,438 runs compared to 2014 with 2,178 runs. Rough projections for the upcoming year are, so far, proving another steady increase. For example January 2014 had 174 EMS runs for the month, January 2015 saw a total of 183 EMS runs and January 2016 has totaled 185 thus far. Based on those numbers the department would be seeing another increase of about 5%. Due to recent revenue decline, the Assistant Fire Chief Position was frozen when it was vacated.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	0.00
EMS Coordinator	1.00	1.00	1.00
Fire Marshall	1.00	1.00	1.00
Administrative Office	2.50	2.00	2.00
Battalion Chief	3.00	3.00	3.00
Lieutenant	3.00	3.00	3.00
Driver Engineer	3.00	3.00	3.00
Firefighter	12.50	12.50	12.50
<b>TOTALS</b>	<b>28.00</b>	<b>27.50</b>	<b>26.50</b>

**2016 Accomplishments**

- Complete change over from Survivair to Scott’s SCBA.
- 1 replacement ambulance through grant funding.
- Hosted 1<sup>st</sup> EMT Basic Class.

**2016 – 2017 Goals**

- Conduct the Intermediate Class with the potential to promote 11 personnel to EMT-I.
- Further decrease our ISO Classification
- Replacement of an ambulance
- Addition of new advanced medical equipment
- Update and review all building pre-plans within the City
- Add special skills to the intermediate Level to further assist with our mission statement and the increase in transports.

**2016 – 2017 Budget Highlights and Capital Projects (General Fund)**

	2015 Actual	2016 Budget	2017 Proposed
<b>Personnel</b>	1,131,003	1,202,383	1,369,019
<b>Travel/Transportation</b>	10,007	11,413	9,050
<b>Property Services</b>	25,781	29,539	17,848
<b>Contractual Services</b>	5,387	6,301	2,525
<b>Supplies</b>	17,862	30,743	21,143
<b>Other Operating Costs</b>	17,971	21,100	21,960
<b>Capital Purchases</b>	4,785	255,000	25,000
<b>TOTAL</b>	<b>1,212,795</b>	<b>1,556,479</b>	<b>1,466,545</b>

- Public Safety Building Generator
- Fire Station Design

**2016 – 2017 Budget Highlights and Capital Projects (Fire Protection Fund)**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>	77,876	78,443	81,746
<b>Expenses</b>			
<b>Personnel</b>	0	0	0
<b>Travel/Transportation</b>	1,730	7,752	7,752
<b>Property Services</b>	8,176	19,950	21,640
<b>Contractual Services</b>	2,312	4,242	4,242
<b>Supplies</b>	38,870	28,700	30,298
<b>Other Operating Costs</b>	26,789	17,799	17,814
<b>Capital Purchases</b>	0	0	0
<b>TOTAL</b>	<b>77,876</b>	<b>78,443</b>	<b>81,746</b>

**2016 – 2017 Budget Highlights and Capital Projects (Ambulance)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Revenues</b>	493,615	551,010	675,070
<b>Expenses</b>			
<b>Personnel</b>	164,408	213,832	237,813
<b>Travel/Transportation</b>	12,030	108,549	109,522
<b>Property Services</b>	48,657	48,000	41,000
<b>Contractual Services</b>	34,132	43,430	45,205
<b>Supplies</b>	102,185	58,000	54,000
<b>Other Operating Costs</b>	36,891	67,391	111,298
<b>Capital Purchases</b>	253,051	168,003	216,003
<b>TOTAL</b>	<b>627,615</b>	<b>725,205</b>	<b>839,841</b>

- Ambulance replacement
- Powerload stretcher payment

**2016 – 2017 Budget Highlights and Capital Projects (EMS)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Revenues</b>	20,000	20,000	15,340
<b>Expenses</b>			
<b>Capital Purchases</b>	20,000	20,000	15,340
<b>TOTAL</b>	<b>20,000</b>	<b>20,000</b>	<b>15,340</b>

**Street Department**

The Street Department is responsible for the construction and maintenance of the City’s streets, alleys, curbs, and gutters. In addition, they are responsible for signage, striping, and right-of-ways owned by the City. The Department also works with other facility repair as needed, nuisance remediation, and works closely with other City utility departments.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Foreman	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Sweeper	1.00	1.00	1.00
Truck Driver	1.00	2.00	2.00
General Maintenance	3.00	2.00	1.00
<b>TOTALS</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>

**2016 Accomplishments**

- 8ft. Fence installed around the perimeter of Convenience Center/Street Yard
- Cleaned and organized yard and buildings
- Installed more Flashing School Zone signs, replacing non-flashing signals
- Completed installation of street signs, replacing faded signs
- North Commercial Street reconstruction
- North 17<sup>th</sup> Street reconstruction
- Salt spreader units obtained
- Obtained hot patch trailer

**2016 – 2017 Goals**

- North 17<sup>th</sup> Street reconstruction Phase II
- Polk Avenue and 7<sup>th</sup> Street drainage improvement
- CDBG Roadwork program
- Central Plaza Phase II
- Repair additional streets
- Put more flashing school zone signs up replacing old non flashing signs.
- Staff education

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	305,353	317,836	267,536
<b>Travel/Transportation</b>	51,418	48,000	35,000
<b>Property Services</b>	70,719	60,000	73,000
<b>Contractual Services</b>	123,380	108,800	110,000
<b>Supplies</b>	116,970	87,100	55,475
<b>Other Operating Costs</b>	138,783	139,668	145,285
<b>Capital Purchases</b>	340,849	36,000	39,500
<b>TOTAL</b>	<b>1,025,336</b>	<b>689,404</b>	<b>617,796</b>

➤ Pickup Truck (1 ton)

**Troy J. Harris Center**

The Troy J. Harris Center houses the offices of the Lovington Chamber of Commerce, Lovington Economic Development Corporation, and Lovington MainStreet. This facility also has a large community room and small board meeting room available for use. This General Fund allocation provides for the upkeep of the facility.

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Proposed</b>
<b>Property Services</b>	4,111	7,200	7,400
<b>Supplies</b>	1,800	2,000	2,300
<b>Other Operating Costs</b>	10,971	14,600	10,000
<b>Capital Purchases</b>	9,812	0	0
<b>TOTAL</b>	<b>29,368</b>	<b>23,800</b>	<b>19,700</b>

**Denton Building**

The Denton Building houses the Magistrate Court (IV) and Workers Compensation local office. Both of these entities occupy space at the facility through a lease agreement with the State of New Mexico

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Proposed</b>
<b>Property Services</b>	2,686	5,200	10,378
<b>Supplies</b>	1,903	1,400	1,500
<b>Other Operating Costs</b>	8,347	8,500	8,100
<b>Capital Purchases</b>	10,818	0	0
<b>TOTAL</b>	<b>17,292</b>	<b>15,100</b>	<b>19,978</b>

**Youth Center**

The Lovington Youth Center provides a safe and positive place where children are welcome to do homework, socialize, read, perform community service, dance, and play sports under adult supervision. The Youth Center also facilitates nightly G.E.D. classes, men’s basketball nights, and youth dances and English as a second language (ESL) courses conducted through the New Mexico Junior College.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14 – 15</b>	<b>FY 15 – 16</b>	<b>Proposed FY 16 – 17</b>
Recreation Director	1.00	1.00	1.00
Aide (FTE)	2.00	2.00	2.00
Aide (Seasonal)	3.00	4.00	4.00
<b>TOTAL</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>

**2016 – Accomplishments**

- Modification of facility to provide for youth requested activities
- More engagement with the Youth Center Board

**2016 – 2017 Goals**

- Increase daily program activity and attendance
- Increase marketing of facility
- Increase youth evening activities
- Paint gym
- Develop gym floor care program
- Implement enhanced summer programs for youth
- Modify facility to provide other activities requested by youth

**2016 – 2017 Budget Highlights and Capital Projects (General Fund)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	5,640	0	0
<b>Travel/Transportation</b>	89	200	200
<b>Property Services</b>	38,315	8,000	11,710
<b>Contractual Services</b>	128	0	0
<b>Supplies</b>	6,670	16,500	13,000
<b>Other Operating Costs</b>	20,994	18,700	18,700
<b>Capital Purchases</b>	35,250	10,000	10,000
<b>TOTAL</b>	<b>107,086</b>	<b>53,400</b>	<b>53,610</b>

➤ Complete gym improvements

**2016 – 2017 Budget Highlights and Capital Projects (Designated Franchise)**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Revenue</b>	63,516	60,301	61,000
<b>Expense</b>			
<b>Personnel</b>	35,500	116,979	117,081
<b>TOTAL</b>	<b>35,500</b>	<b>116,979</b>	<b>117,081</b>

<b>Utilities Fund</b>						
	<b>2015</b>	<b>Actual</b>	<b>2016</b>	<b>Budget</b>	<b>2016 Revised</b>	<b>2017 Proposed</b>
<b>Beginning Cash Balance</b>		3,714,921		3,487,657	3,487,657	3,295,830
<b>Revenues</b>						
Other Charges for Service		2,506,017		3,902,190	2,535,909	2,717,778
Miscellaneous		53,742		427,569	236,274	54,718
Intergovernmental Grants		-		948,025	848,025	320,000
<b>Total:</b>		2,559,759		5,277,784	3,620,208	3,092,496
<b>Expenditures</b>						
Water		1,294,816		1,387,201	1,326,248	1,341,200
Wastewater		804,233		856,680	770,227	895,638
Public Works Administration		-		-	-	110,632
Capital Purchases		126,603		2,880,525	1,165,753	913,800
Debt Service		549,802		549,804	549,807	549,807
<b>Total:</b>		2,775,453		5,674,210	3,812,035	3,811,077
<b>Transfers</b>						
In		-		1,150,000	-	-
Out		(11,570)		(1,815,503)	-	-
<b>Total:</b>		(11,570)		(665,503)	-	-
<b>Excess (Deficiency)</b>		(227,264)		(1,061,929)	(191,827)	(718,581)
<b>Ending Cash Balance</b>		3,487,657		2,425,728	3,295,830	2,577,249
<b>Contingency Reserve</b>		125%		32%	86%	68%

**Water Department**

The Water Department is responsible for the production, chlorination, transport, and delivery of fresh drinking water to 4,165 service connections in the City. This is accomplished by pumping ground water from the Ogallala aquifer from 17 city owned water wells. In addition to this there are two booster stations that help pump water into town to overhead towers. Department personnel are responsible for environmental and safety compliance of the municipal distribution system and the maintenance of main lines and service connections. All field work is accomplished by seven full time employees, whereas billing for water use is completed by two full time clerks located at City Hall.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Foreman Level II	1.0	1.0	1.0
Utility Man Level III	1.0	1.0	1.0
General Maintenance Level II	1.0	1.0	2.0
General Maint./Pump/Level II	1.0	1.0	1.0
General Maintenance	2.0	3.0	2.0
<b>Total Positions</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>

**2016 Accomplishments**

- Planning, design, and construction of three new water wells in the City’s well field
- Coordination of radio read water meter installation
- Meeting with developers to plan water distribution in multiple proposed subdivisions
- Provided 50 plus water services for new construction

**2016 – 2017 Goals**

- Providing potable and safe drinking water to the patrons of the City of Lovington
- Continue installation of radio read water meters
- Identify priorities for water line replacement
- Planning and design of a new 250,000 gallon water tower in the City of Lovington

## 2016 – 2017 Budget Highlights and Capital Projects

	2015 Actual	2016 Budget	2017 Proposed
<b>Personnel</b>	540,654	548,235	480,105
<b>Travel/Transportation</b>	20,332	28,000	18,500
<b>Property Services</b>	64,204	71,000	98,950
<b>Contractual Services</b>	41,788	24,500	65,415
<b>Supplies</b>	269,722	236,200	210,930
<b>Other Operating Costs</b>	358,127	479,266	467,300
<b>Capital Purchases</b>	59,759	2,848,025	595,500
<b>Debt Service</b>	549,802	549,804	549,807
<b>TOTAL</b>	<b>1,904,388</b>	<b>4,785,030</b>	<b>2,657,507</b>

- Includes all Utilities personnel insurance and retirement costs
- Public Works Building remodel
- Polk Tower re-painting
- Water meter replacement
- Well field improvements

**Wastewater Department**

The Wastewater Department, which consists of seven employees, insures that the environment and the residents of Lovington are protected against any contaminants that are naturally found in wastewater. We must adhere and abide by all of the rules and regulations set forth by the New Mexico Environment Department and the Environment Protection Agency. We make sure that the conveyance of the wastewater from the entire city safely reaches the wastewater treatment facility for treatment. The wastewater department not only operates and maintains the wastewater treatment facility, but we also must maintain approximately 70 miles of sewer lines and 22 lift stations. This includes unplugging sewer lines to insure that there are no overflows into residences or businesses. The Lift stations must be maintained to insure that the wastewater gets to the wastewater treatment facility.

The biosolids that are removed from the wastewater are composted on site. We start off with 1% to 1.5% solids sent to the screw press. The screw press dewateres the biosolids, and increases the percentage to between 20% and 28%. This is another process that the wastewater department must monitor. The wastewater treatment facility composted 610.5 tons of biosolids in 2015.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
Superintendent Level IV	1.00	1.00	1.00
Utility Man Level IV	1.00	1.00	1.00
General Operator/Main. Level I	1.00	1.00	1.00
General Operator/Main. Level II	2.00	4.00	1.00
General Operator/Main.	0.00	0.00	3.00
<b>Total Positions</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>

**2016 Accomplishments**

- Meeting and exceeding all federal and state regulations on our effluent and our composting.
- Purchase of a remote control sewer inspection camera, and converted our Haz-mat trailer for the camera.
- Compost Facility Registration was renewed by the state.
- Repair the of the underground air leak east of the blower building saving the City \$60,000.
- One employee received Wastewater Level II, and another one received Wastewater Level I.

**2016 – 2017 Goals**

- To continue to meet and exceed all federal and state regulations, while maintaining the wastewater treatment facility and collections system for the City of Lovington.
- Increase certification level of all personnel.
- One backhoe certified operator.

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Personnel</b>	288,212	264,926	395,728
<b>Travel/Transportation</b>	23,836	23,500	17,000
<b>Property Services</b>	78,006	188,000	111,000
<b>Contractual Services</b>	28,901	37,500	56,940
<b>Supplies</b>	270,776	211,200	203,920
<b>Other Operating Costs</b>	114,491	131,554	111,050
<b>Capital Purchases</b>	66,844	32,500	147,800
<b>TOTAL</b>	<b>871,066</b>	<b>889,180</b>	<b>1,043,438</b>

- Wheel loader
- Pickup Truck (1/2 ton)

<b>Solid Waste Fund</b>						
	<b>2015</b>	<b>Actual</b>	<b>2016</b>	<b>Budget</b>	<b>2016 Revised</b>	<b>2017 Proposed</b>
<b>Beginning Cash Balance</b>		59,698		249,664	249,664	127,916
<b>Revenues</b>						
Garbage Collection Fees		1,818,168		1,815,503	1,842,026	1,842,000
Other Charges for Service		34,809		96,566	81,440	88,000
Miscellaneous Revenues		76,057		10,000	4,999	6,800
<b>Total:</b>		1,929,033		1,922,069	1,928,465	1,936,800
<b>Expenditures</b>						
Solid Waste		1,739,067		1,997,327	1,926,004	1,926,670
Public Works Administration		-		42,709	42,709	55,276
Keep Lovington Beautiful		-		3,000	3,000	4,350
Capital Purchases		-		143,501	78,500	-
<b>Total:</b>		1,739,067		2,186,537	2,050,213	1,986,296
<b>Transfers</b>						
In		-		-	-	-
Out		-		-	-	-
<b>Total:</b>		-		-	-	-
<b>Excess (Deficiency)</b>		189,966		(264,468)	(121,748)	(49,496)
<b>Ending Cash Balance</b>		249,664		(14,804)	127,916	78,420
<b>Contingency Reserve</b>		14%		-1%	6%	4%

**Solid Waste**

The Solid Waste division provides a collection point for household disposal beyond normal trash pick-up. A place to take tree limbs, grass clippings and construction material. Also a place to dispose of metal including appliances and hot water heaters. The Solid Waste Department/Convenience Station inspects all loads for items not accepted (such as Asbestos). Help unload vehicles and trailers. Instruct customers where items go such as metal, appliances and tree limbs and etc. Maintain a safe environment for personal and customers.

**POSITIONS**

<b>POSITION TITLE</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>Proposed FY 16-17</b>
General Maintenance	2.0	2.0	2.0
General Maintenance (P/T)	1.0	1.0	1.0
<b>Total Positions</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**2016 Accomplishments**

- Operators Certified
- Trees Planted
- Continuing, improvements for safe environment

**2016 – 2017 Goals**

- Replace railings around containers
- Cement in front of containers
- Put in new Compactor (on hand)
- Clean up and maintain site

**2016 – 2017 Budget Highlights and Capital Projects**

	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Proposed</b>
<b>Revenues</b>	1,929,033	1,922,069	1,936,800
<b>Expenses</b>			
<b>Personnel</b>	62,412	150,760	116,651
<b>Travel/Transportation</b>	386	1,500	1,200
<b>Property Services</b>	7,973	19,639	16,339
<b>Contractual Services</b>	1,643,420	1,783,809	1,710,000
<b>Supplies</b>	22,304	10,167	8,720
<b>Other Operating Costs</b>	2,572	77,161	73,761
<b>Capital Purchases</b>	0	143,501	0
<b>TOTAL</b>	<b>1,739,067</b>	<b>2,186,537</b>	<b>1,926,671</b>

- Public Works Administration (\$55,276)
- Keep Lovington Beautiful (\$4,350)

**Senior Citizen Multi Purpose**

Revenues for this fund are generated by State and Federal grants and utilized to support Senior Citizens Center programs

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>			
<b>Contributions/Donations</b>	28,502	26,255	26,005
<b>N.S.I.P.</b>	4,843	7,255	7,255
<b>State Agency on Aging</b>	139,688	146,888	143,515
<b>Federal – Other</b>	29,729	32,243	32,243
<b>GO Bond</b>	0	29,000	35,000
<b>TOTAL REVENUES</b>	<b>202,762</b>	<b>212,641</b>	<b>244,018</b>

**Lab Fees**

Municipal Court assigned Lab and DWI Prevention fees generate revenues for this fund

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>			
<b>Lab Fees</b>	1,442	1,400	1,500
<b>DWI Prevention</b>	0	460	0
<b>Expenditures</b>			
<b>Contractual Services</b>	1,442	1,860	1,500

**CDBG**

This fund has been created in order to track Federal Community Development Block Grant revenues and expenses. A two phase project is planned that will restore and reconstruct streets and sidewalks at the listed locations.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>			
<b>Reimbursements</b>	0	0	500,000
<b>Expenditures</b>			
<b>Capital Purchases</b>	0	0	550,000

- Will include a \$50,000 transfer in from Special Gas Tax
  - West Jefferson – 13<sup>th</sup> to 17<sup>th</sup>
  - South 5<sup>th</sup> – Avenue D to Avenue K
  - North 2<sup>nd</sup> Street – Avenue D to Jackson Avenue
  - West Avenue H – 5<sup>th</sup> Street to 2<sup>nd</sup> Street
  - South 1<sup>st</sup> Street – Avenue O to Avenue J

**Judicial Education Fees**

Municipal Court assigned fees generate revenues for this fund.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>			
<b>Education Fees</b>	6,801	6,140	7,200
<b>Expenditures</b>			
<b>Contractual Services</b>	6,801	6,140	7,200

**Court Automation Fees**

Municipal Court assigned fees generate revenues for this fund.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>			
<b>Court Automation Fee</b>	13,626	12,358	13,000
<b>Expenditures</b>			
<b>Contractual Services</b>	13,626	12,358	13,000

**Saltwater Disposal**

Revenues for this fund are generated by a lease agreement for a saltwater disposal well on municipal property. This year, revenues are not being dispersed to this fund. Instead, the revenues received from the SWD will be directly deposited into the General Fund.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>			
<b>Rents and Royalties</b>	62,319	0	-
<b>Expenditures</b>			
<b>Transfers Out</b>	300,000	608,780	0

**Capital Improvement Fund**

Revenue for this fund is generated by the 3/8's Hold Harmless Gross Receipts Tax the was in place January 1, 2015. The funds are restricted to certain uses as established in Ordinance No. 528.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>	369,831	1,092,000	1,000,000
<b>Expenditures</b>			
<b>Hold Harmless to GF</b>	1,021	39,312	36,000
<b>Bond Debt Service</b>		722,500	687,450
<b>Capital Projects</b>	453,753	3,830,000	689,167

- 17<sup>th</sup> Street Phase II
- Fire Station design

**Debt Service Fund**

This fund was created in order to pay the debt created from the HHGRT Revenue Bonds sale.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Transfers In</b>	0	722,500	687,450
<b>Expenditures</b>			
<b>Debt Service Principal</b>	0	600,000	600,000
<b>Debt Service Interest</b>		122,500	87,450
<b>Capital Projects</b>	0	722,500	687,450

**Correction**

Revenue for this fund are collected by a fee assessed by the Municipal Court and utilized to pay for the care of prisoners.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>	45,394	40,284	40,000
<b>Expenditures</b>			
<b>Other Operating Costs</b>	34,355	40,284	40,000

**Lodgers Tax**

Revenues for this fund are generated by a 5% tax on motel and hotel stays within the City of Lovington. Funds are allocated towards the promotion of events held in Lovington by various entities and for municipal services.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
<b>Revenues</b>	68,532	75,000	56,000
<b>Expenditures</b>			
<b>Other Operating Costs</b>	87,622	75,000	56,000

**Special Gasoline Tax**

Revenues for this fund are generated by a tax on gasoline purchased in Lovington. These funds are designated for various street improvement projects identified by the ICIP.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
Revenues – Gasoline Tax	195,283	165,000	190,000
Revenues – Grants	0	150,000	518,339
<b>Expenditures</b>			
Capital Purchases	0	350,000	1,279,735

- North 17<sup>th</sup> Phase II
- 7<sup>th</sup> and Polk Drainage
- Central Plaza Phase II
- Road Improvement Projects

**Local Economic Development Act**

The revenue generated for this fund is obtained from a 1/8 of 1% local gross receipts tax. State law and local ordinance restrict the expenditure of these funds to be used only for economic development activities.

**2016 – 2017 Budget Highlights and Capital Projects**

	2015 Actual	2016 Budget	2017 Proposed
Revenues – Local GRT	423,432	327,295	352,800
Revenues – Reimbursement/Refunds	178,054	127,035	225,000
<b>Expenditures</b>			
Various	620,726	354,070	473,034

<b>Capital Improvement - (Hold Harmless)</b>								
	<b>2015</b>	<b>Actual</b>	<b>2016</b>	<b>Budget</b>	<b>2016</b>	<b>Revised</b>	<b>2017</b>	<b>Proposed</b>
<b>Beginning Cash Balance</b>		-	-	-	-	-	-	358,518
<b>Revenues</b>								
Taxes - Local Effort		369,831	1,092,000		999,215		1,000,000	
Intergovernmental Grants		-	250,000		50,000		446,875	
Bond Proceeds		-	3,500,000		3,432,773		-	
<b>Total:</b>		369,831	4,842,000		4,481,988		1,446,875	
<b>Expenditures</b>								
Contractual Services		-	100,000		-		-	
Capital Purchases:			-				-	
Fire Station Design		-	160,000		-		360,000	
Hot Patch Trailer - Streets Dept		-	80,000		80,000		-	
N. 17th Street - Phase 1		2,136	1,184,001		1,000,000		-	
N. Commercial Street - Phase 1		-	1,077,099		1,000,000		-	
Chaparral Park Splash Pad		-	200,000		340,800		-	
Chaparral Park Playground Equipment		-	200,000		210,895		-	
Chaparral Park Irrigation		451,616	828,900		828,900		-	
N. 17th Street - Phase 2		-	-		-		329,167	
<b>Total:</b>		453,752	3,830,000		3,460,595		689,167	
<b>Transfers</b>								
In		84,942	-		-		-	
Out		(1,021)	(742,451)		(662,875)		(723,450)	
<b>Total:</b>		83,921	(742,451)		(662,875)		(723,450)	
<b>Excess (Deficiency)</b>		-	269,549		358,518		34,258	
<b>Ending Cash Balance</b>		-	269,549		358,518		392,776	
<b>Contingency Reserve</b>		N/A	6%		9%		28%	