

CITY OF LOVINGTON
CALLED MEETING OF THE CITY COMMISSION
MONDAY, FEBRUARY 4, 2013 4:30 P.M.
TO BE HELD AT 201 SOUTH MAIN STREET
TROY HARRIS CENTER

AGENDA

Notice of this meeting has been given to the public in compliance with Section 10-15-4 NMSA 1978

OPEN MEETING

Call To Order
Roll Call
Invocation
Pledge of Allegiance
Approval of Agenda

NON-ACTION ITEMS

Discussion of Management Team Training	TAB 1
Discussion of Industrial/Commercial Water Rates	TAB 2
Discussion of Financial Reports	TAB 3
Discussion of Additional Municipal Water Rights	TAB 4
Discussion of City Municipal Code and Ordinances	TAB 5
Discussion of Annexation	TAB 6
Discussion of City Industrial Park Development	TAB 7

ACTION ITEMS

PUBLIC COMMENT

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 575-396-2884 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-396-2884 if a summary or other type of accessible format is needed.

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 4, 2013



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Management Team Training
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 31 2013

STAFF SUMMARY:

The City Management Team attended in service training in Lovington January 28-29, 2013. During this session, teamwork, collaboration, and goal setting was performed. In order to set goals for both the Management Team and the City, mission and vision statements were prepared. Staff have created several of these statements for your review so that the Commission can establish these statements. It is our intent that the statements the Commission adopts are incorporated into the Management mission and vision statements.

During the session, several goals were discussed and we would like to share these with the Commission to determine if these are the same goals the Commission has for the City.

Department Heads will be present at the meeting to provide any input that you require.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

ATTACHMENTS:

Examples of mission and vision statements from the Management Team.
Goals from Management Team.

RECOMMENDATION:

Discussion only.

Department Head


City Manager

Mission Statements

- We exist to provide services to the citizens of Lovington and surrounding areas to promote an ever increasing lifestyle with security and continual improvements.
- To provide and maintain an environment that encourages people to come and live in our City.
- The mission of our organization is to protect and to serve the citizens of our community.
- The mission of the City of Lovington is to assist and protect its citizens and visitors in all aspects of day to day events to better enhance their quality of life through dedicating itself to treat all with respect, dignity, and fairness.
- To provide a safe, well-maintained City with adequate infrastructure in order to build a thriving community.
- It is the mission of the City to work hand in hand to provide a safe and enjoyable environment for all residents of the great City of Lovington.
- Provide a safe community that gives efficient services for individuals in a cohesive manner that benefits all.

Vision Statements

- A customer service oriented organization that contributes to the safety and quality of life of our citizens and visitors. We will be proactive rather than reactive. We will be progressive and strive to meet our community's immediate and future needs. We will be efficient and cost effective.
- To provide infrastructure that will attract industry and business that will enable our community to become a positive place to work, play, and live.
- The City of Lovington is to serve and protect the people by meeting their needs in a fast and growing technological society. We accomplish this by working together, efficiently using our time and resources, carry out our goals and responsibilities, continuing our education, and building a better reputation for our community.
- Our vision is to offer an open and welcoming atmosphere to citizens and businesses by planning for growth, change, and the general well being of the community.
- As the City of Lovington and the county seat, we will strive to become a leader in the county, a City that is not afraid of change but still values tradition. Through growth, embracing new technologies, and a solid foundation steeped in tradition we will excel by providing safety and services to the strengths of our diverse and ever changing population.
- To contribute to future growth and productivity of the community through progressive thinking, while setting the standard for positive change.
- To promote a beautiful, viable, inviting community that creates a model for surrounding communities, Lea County, and the State of New Mexico.

What Will Make This City Better

Housing Availability

Clean Up

More Community Events

More Community Involvement

Community Forums

Youth Entertainment Options

Improved Infrastructure

More Business

Recycling Programs

Public Transportation

Options

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 4, 2013



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discuss Industrial/Commercial Water Rates
DEPARTMENT: Legislative
SUBMITTED BY: Dixie Drummond, Mayor
DATE SUBMITTED: January 28, 2013

STAFF SUMMARY:

Mayor Drummond has requested that the Commission discuss and examine the rates the City charges for industrial and commercial use. Staff will be available to provide information on current rates.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Discussion only.

Department Head


City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 4, 2013



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Financial Reports
DEPARTMENT: Legislative
SUBMITTED BY: Scotty Gandy, Mayor Pro Tem
DATE SUBMITTED: January 28, 2013

STAFF SUMMARY:

Commissioner Gandy has requested the Commission discuss the quarterly financial reports in terms of possibly changing the format to make the review of these documents easier to understand/evaluate.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Discussion only.

Department Head



City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 4, 2013



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Additional Municipal Water Rights
DEPARTMENT: Legislative
SUBMITTED BY: David Trujillo, Commissioner
DATE SUBMITTED: January 29, 2013

STAFF SUMMARY:

Commissioner Trujillo has requested that during the called session the issue of new water rights be discussed. He has requested that a cost analysis be performed to ensure the purchase of the water rights is cost effective and affordable while meeting our future needs.

Commissioner Trujillo has also requested information on what our our current availability of water and status of the well field. Water Department staff will be available to present this information and answer any questions.

He has also advised that Mr. Dan Field will be available to make a short presentation.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Information only.

Department Head



City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 4, 2013



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Municipal Codes and Ordinances
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 29, 2013

STAFF SUMMARY:

Staff are requesting input from the City Commission on which existing ordinances they would like to be concentrated on to begin the update and revision process. Although all ordinances are in need of review, we are requesting three or four areas to begin our efforts.

There have also been several issues that are not addressed in the existing ordinances staff would like to share with the Commission to ascertain if adopting ordinances in these areas is an effort or task the Commission wishes to see completed. Staff will be available to provide suggestions and input.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Information only.

Department Head



City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: February 4, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Annexation
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 29, 2013

STAFF SUMMARY:

Areas around our community could potentially be annexed into our municipality. We are requesting input on which areas we should concentrate on, in addition to consulting with legal counsel to determine the best means to perform this action.

Map of Lovington will be available at the meeting.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Discussion only.

Department Head


City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 4, 2013



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Industrial Park Development
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 29, 2013

STAFF SUMMARY:

Sites in the Lovington Industrial Park are not being utilized, primarily due to a lack of infrastructure. Although we have requested funding through Capital Outlay, we need to formulate an idea of how we would like to develop this area for use.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Discussion only.

Department Head



City Manager