

**REGULAR MEETING OF THE CITY COMMISSION**  
**MONDAY, DECEMBER 10, 2012 @ 5:30 P.M.**  
**CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Present and answering roll call:** Mayor Drummond, Commissioners Trujillo, Bengé, Granath and Gandy.

**Also present:** City Manager Williams, Lieutenant Brackeen, City Attorney McMahon, City Clerk Hogue, Administrative Assistant Gutierrez, and Finance Director Stephens.

**Call to Order:** The meeting was called to order by Mayor Drummond at 5:30 p.m.

**Invocation:** Mayor Drummond gave the invocation

**Pledge of Allegiance:** Mayor Drummond led the pledge

**Approval of Agenda:** Mayor Drummond asked for a motion to approve the agenda as submitted. Commissioner Trujillo so moved. Commissioner Granath seconded. Motion carried unanimously.

**Approval of the Regular Minutes of November 26, 2012:** Mayor Drummond asked for a motion for approval of the November 26, 2012 regular minutes. Commissioner Granath so moved. Commissioner Trujillo seconded. Mayor Drummond called for a vote. Motion was approved.

**NON-ACTION ITEMS:**

**Discussion of City & Lea County Housing Incentive Agreement:** City Manager Williams explained the options for Lea County to provide Funding for Infrastructure Incentives. The Developers completes the requirements to obtain City of Lovington funding. The City of Lovington would then reimburse the developer for both the City and the County incentives. The City would then bill the County and the County would reimburse the City for its portion of the incentive. Scotty Holloman addressed option C to the Commissioners. Commissioners Granath, Gandy, and City Attorney McMahon agreed to choose option C. Mr. Williams recommends option B or C.

**Discussion of Cooperative Educational Services Purchasing Agreement:** City Manager Williams mentioned that public educational institutions and governments are allowed to utilize this means for goods and services through awarded contracts for various suppliers and firms and can simplify the procurement process by CES soliciting bids, proposals, and contracts. Mr. Williams said the City will select the vendors and everything else goes thru CES. Mayor Drummond made a motion to move to the next regular meeting in January 2013.

**ACTION ITEMS:**

**Consideration of Appointments to Senior Citizens Advisory Board:** Mayor Drummond called for a motion to reappoint Thomas Griffin, Wilma Kimbell, and appoint Leota Brow to serve on the board for a two year term. Commissioner Gandy so moved. Commissioner Bengé seconded. Motion was approved.

**Consideration of Appointment to City Personnel Board:** Mayor Drummond called for a motion to appoint Jeannette Faris to serve on the personnel board. Commissioner Gandy so moved. Commissioner Granath seconded. Motion was approved.

**Consideration of Resolution 121012-01-State Economic Development Legislative Agenda:** Mayor Drummond called for a motion to approve the Resolution 121012-01 provides support for an economic development legislative agenda. Mark Roper who is the Regional Representative District 6 addressed the Commissioners with a request for the City to adopt the resolution. Mr. Roper also said that he receives great support from Lovington. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

**Consideration of Resolution 121012-02-Open Meetings Act:** Mayor Drummond called for a motion to approve the Resolution 121012-02 that requires the governing body to determine annually what constitutes reasonable notice of its public meetings. Commissioner Trujillo so moved. Commissioner Granath seconded. Motion was approved.

**Consideration of Meeting Dates and Holidays:** Mayor Drummond called for a motion to approve the Meeting Dates and Times for the Commission and Board meetings and City Holidays for 2013. Commissioner Bengé so moved. Commissioner Trujillo seconded. Motion was approved.

**Consideration of Award of Bid- Car & Truck Repair:** Mayor Drummond called for a motion to approve an indefinite quantity car and truck repair of \$85.50 per hour from Valentine's Auto Services beginning in January 1, 2013 and ending on December 31, 2013. Commissioner Bengé so moved. Commissioner Trujillo seconded. Motion was approved.

**Consideration of Award of Bid-Tire Repairs:** Mayor Drummond called for a motion to approve an indefinite quantity tire repair from Forrest Tires beginning in January 1, 2013 and ending in December 31, 2013. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

**Consideration of Approval of Ice Rink Event in Central Ave Parking Lot:** Mayor Drummond called for a motion to approve a request from Alice Mainello for permission to utilize the parking lot on Central Ave between the Museum and Lea Theater on December 27, 28, & 29, 2012 to place a simulated ice rink. The event will be held from 12 p.m. to 6 p.m. each day. Anyone under 18 years of age must have a parent's signature. Commissioner Gandy so moved. Commissioner Bengé seconded. Motion was approved.

**Consideration to Washington Ave Closure for Car Show/Toy Drive:** Mayor Drummond called for a motion to approve a request from Ruben Quintana to close Washington Ave between Main St. and Love St. on December 16, 2012 between the hours of 6 a.m. and 4 p.m. for a car club who plans a toy drive and car show on this date. Commissioner Gandy so moved. Commissioner Granath seconded. Motion was approved.

**Consideration of Lea County Humane Society Agreement:** Mayor Drummond called for a motion to approve an agreement between the City and the Lea County Humane Society to begin a working relationship in January 2013. Peter Mladinic addressed the Commissioners that we would have to provide them office space but we are not responsible for any of their administrative costs, including telephone, fax, and internet expenses. The agreement does request a specific time period in which animals would be kept. This will incur an additional care expense. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

**Consideration of Purchase of Ambulance Load System:** Mayor Drummond called for a motion to approve the Stryker Powerload system for our ambulances. This system means that it will increase the safety of individuals being placed in the patient compartment of an ambulance and eliminates the potential of providers sustaining an injury during the loading and unloading process. The City will need four systems in order to equip the department. Commissioner Bengé so moved. Commissioner Gandy seconded. Motion was approved.

**Consideration of Variance for 902 and 906 S. 5<sup>th</sup> St:** Mayor Drummond called for a motion to approve a request from Jose Godinez to divide his land into three lots on the corner of 5th St and Ave H to place a mobile home. The Planning & Zoning Board members approved the variance as long as there is an easement granted for 902 S. 5<sup>th</sup> St for utilities. Commissioner Gandy so moved. Commissioner Trujillo seconded and a roll call vote was taken: Mayor Drummond, aye; Commissioner Trujillo, aye; Commissioner Gandy, aye; and Commissioner Granath, aye and Commissioner Bengé abstained. Motion was approved.

**Consideration of Accounts Payables:** Mayor Drummond called for a motion to approve the Accounts Payables. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

**OTHER:**

Lieutenant Troy Brackeen commented that the new stop sign on Jefferson Street is doing well.

City Manager Williams commented that the dead trees are now removed from Chaparral Park.

**PUBLIC COMMENT:**

Mayor Drummond called for public comment.

**ADJOURNMENT**

There being no further business the meeting adjourned at 6:20 p.m.

**APPROVED:** \_\_\_\_\_  
**DIXIE DRUMMOND, MAYOR**

**ATTEST:** \_\_\_\_\_  
**CAROL ANN HOGUE, CITY CLERK**

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Hearts Desire Report  
DEPARTMENT:  
SUBMITTED BY: Debbie Feltman, Executive Director  
DATE SUBMITTED: December 18, 2012

**STAFF SUMMARY:**

Debbie Feltman, Executive Director of Hearts Desire, would like to provide the City Commission and the public an update on their activities.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

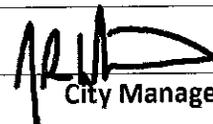
**ATTACHMENTS:**

None

**RECOMMENDATION:**

Discussion only.

\_\_\_\_\_  
Department Head

  
City Manager

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Discuss Youth Center Board Appointment  
DEPARTMENT: Youth Center  
SUBMITTED BY: Jamie Bailey  
DATE SUBMITTED: December 18, 2012

**STAFF SUMMARY:**

The Youth Center Board has recommended Kelli Taylor to be appointed to the Youth Center Advisory Board. As of this date, no other individuals have expressed an interest in serving.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

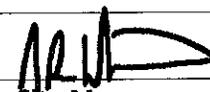
**ATTACHMENTS:**

None

**RECOMMENDATION:**

Discussion only. Will need to take action at the January 28, 2013 City Commission Meeting.

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
City Manager

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Discussion of change of 17.20.070 - Intensity of Use  
DEPARTMENT: Executive  
SUBMITTED BY: James R. Williams, City Manager  
DATE SUBMITTED: January 4, 2013

**STAFF SUMMARY:**

During the November 26, 2012 Regular Commission Meeting, the consideration of changing the minimum lot size of Zone A - Single Family Dwelling was discussed and the Commission moved to change the minimum lot size from 7,000 square feet to 5,000 square feet. Legal Counsel and I have discussed this issue and have identified two options as a means to making this change.

A. Prepare an ordinance to make this change for all properties located in this particular zone class and follow the require steps for adoption. Legal counsel has advised that one of the steps necessary to create this change will require mailed notification to each property owner in these areas. This will be timely and expensive.

B. As it is reflected in previous minutes, the majority of the Commission finds this favorable. In order to save expense and speed up the process, individuals developing areas could request a variance through the Planning and Zoning Board process.

**FISCAL IMPACT:**

REVIEWED BY: *Masha Stephens*  
(Finance Director)

If Option A is selected, mailing and publication expenses would be incurred.

**ATTACHMENTS:**

N/A

**RECOMMENDATION:**

Action in the best interests of the City of Lovington.

\_\_\_\_\_  
Department Head

*[Signature]*  
\_\_\_\_\_  
City Manager

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Discussion of City Commission Work Session  
DEPARTMENT: Executive  
SUBMITTED BY: James R. Williams, City Manager  
DATE SUBMITTED: December 17, 2012

**STAFF SUMMARY:**

Staff are requesting that a special work session of the City Commission be planned. The purpose of this session is to identify and establish priorities of the revision and update of our existing codes and ordinances. In addition, we would request that this time be utilized to discuss short term and long term plans for our City.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

**ATTACHMENTS:**

None.

**RECOMMENDATION:**

Discussion only. The City Commissioners would need to determine a date in which to hold this special session, keeping in mind publishing and public notice requirements.

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
City Manager

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Quarterly Financial Report  
DEPARTMENT: Finance  
SUBMITTED BY: Mashelle Stephens, Finance Director  
DATE SUBMITTED: December 18, 2012

**STAFF SUMMARY:**

The Finance Department has prepared the quarterly financial report for your review and discussion.

**FISCAL IMPACT:**

N/A

REVIEWED BY: Mashelle Stephens  
(Finance Director)

**ATTACHMENTS:**

Quarterly financial report

**RECOMMENDATION:**

Discussion only.

Mashelle Stephens  
Department Head

[Signature]  
City Manager

**MUNICIPALITY: LOVINGTON**

**DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION**

11/30/2012

SUBMIT TO LOCAL GOVERNMENT DIVISION NO LATER THAN 30 DAYS  
AFTER THE CLOSE OF EACH QUARTER.

Prepared By: Masshell Stephens

Signature Masshell Stephens

Date 12/19/12

I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT THIS REPORT REFLECTS ALL FUNDS.

**YEAR-TO-DATE TRANSACTIONS**

Fund #	FUND NAME	BEGINNING CASH BALANCE CURRENT FY (1)	REVENUES TO DATE (2)	TRANSFERS TO DATE (3)	EXPENDITURES TO DATE (4)	ADJUSTMENTS (5)	QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6)	INVESTMENTS (7)	CASH + INVESTMENTS (8)	REQUIRED RESERVES (9)	AVAILABLE CASH (8) - (9)
101	GENERAL FUND (GF)	\$2,750,603	4,188,478	0	3,795,250		\$3,143,830	366,462	\$3,510,292	316,271	\$3,194,022
201	CORRECTION	\$62,437	15,496	0	5,705		\$72,229	0	\$72,229		\$72,229
202	ENVIRONMENTAL GRT	\$0	0	0	0		\$0	0	\$0		\$0
206	EMS	\$0	14,886	0	5,000		\$9,886	0	\$9,886		\$9,886
207	ENHANCED 911	\$0	0	0	0		\$0	0	\$0		\$0
209	FIRE PROTECTION FUND	\$0	76,537	0	17,745		\$58,792	0	\$58,792		\$58,792
211	LEPF	\$18	33,200	0	0		\$33,218	0	\$33,218		\$33,218
214	LODGERS TAX	\$21,177	30,496	0	34,033		\$17,620	0	\$17,620		\$17,620
216	MUNICIPAL STREET	\$335,821	80,273	0	0		\$416,094	0	\$416,094		\$416,094
217	RECREATION	\$14,208	(544)	0	14,384		(\$720)	0	(\$720)		(\$720)
218	INTERGOVERNMENTAL GRANTS	\$0	0	0	0		\$0	0	\$0		\$0
219	SENIOR CITIZEN	\$25	26,117	0	0		\$26,142	0	\$26,142		\$26,142
223	DWI PROGRAM	\$0	0	0	0		\$0	0	\$0		\$0
299	OTHER	\$607,028	190,848	0	134,154		\$663,722	30,504	\$694,226		\$694,226
300	CAPITAL PROJECT FUNDS	\$0	0	0	0		\$0	0	\$0		\$0
401	G. O. BONDS	\$0	0	0	0		\$0	0	\$0		\$0
402	REVENUE BONDS	\$0	0	0	0		\$0	0	\$0		\$0
403	DEBT SERVICE OTHER	\$0	0	0	0		\$0	0	\$0		\$0
500	ENTERPRISE FUNDS										
	Water Fund	\$2,481,315	1,988,352	(738,485)	1,293,128		\$2,438,053	69,956	\$2,508,009		\$2,508,009
	Solid Waste	\$912,419	154,595	738,485	725,229		\$1,080,270	59,698	\$1,139,968		\$1,139,968
	Waste Water	\$0	0	0	0		\$0	0	\$0		\$0
	Airport	\$0	0	0	0		\$0	0	\$0		\$0
	Ambulance	\$273,923	206,891	0	223,709		\$257,104	0	\$257,104		\$257,104
	Cemetery	\$0	0	0	0		\$0	0	\$0		\$0
	Housing	\$0	0	0	0		\$0	0	\$0		\$0
	Parking	\$0	0	0	0		\$0	0	\$0		\$0
	Other Enterprise (enter fund)	\$0	0	0	0		\$0	0	\$0		\$0
	Other Enterprise (enter fund)	\$0	0	0	0		\$0	0	\$0		\$0
	Other Enterprise (enter fund)	\$0	0	0	0		\$0	0	\$0		\$0
	Other Enterprise (enter fund)	\$0	0	0	0		\$0	0	\$0		\$0
600	INTERNAL SERVICE FUNDS	\$30,529	0	0	832		\$29,697	0	\$29,697		\$29,697
700	TRUST AND AGENCY FUNDS	\$0	0	0	0		\$0	0	\$0		\$0
	<b>GRAND TOTAL</b>	<b>\$7,489,502</b>	<b>\$7,005,626</b>	<b>(\$0)</b>	<b>\$6,249,190</b>	<b>\$0</b>	<b>\$8,245,938</b>	<b>\$526,620</b>	<b>\$8,772,558</b>	<b>\$316,271</b>	<b>\$8,456,287</b>

LAST UPDATE: 1/8/13 9:48 AM

FORM MODIFIED 12/09/08

Fund #	FUND NAME (2)
101	GENERAL FUND (GF)
201	CORRECTION
202	ENVIRONMENTAL GRT
203	County Property Valuation
204	COUNTY ROAD
206	EMS
207	ENHANCED 911
208	Farm & Range Improvement
209	FIRE PROTECTION FUND
211	LEPF
214	LODGERS' TAX
217	RECREATION
218	INTERGOVERNMENTAL GRANTS
219	SENIOR CITIZEN
220	COUNTY INDIGENT FUND
221	COUNTY HOSPITAL FUND
222	COUNTY FIRE PROTECTION
223	DWI PROGRAM
225	Clerk Recording & Filing
226	JAIL - DETENTION FUND
299	OTHER
300	CAPITAL PROJECT FUNDS
401	G. O. BONDS
402	REVENUE BONDS
403	DEBT SERVICE OTHER
500	ENTERPRISE FUNDS
600	INTERNAL SERVICE FUNDS

GENERAL FUND - MUNICIPALITY

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
<b>REVENUES</b>							
<b>Taxes:</b>							
Property Tax - Current Year	\$312,689		\$312,689	\$6,352		(\$306,337)	2.03%
Property Tax - Delinquent	\$18,000		\$18,000	\$10,417		(\$7,583)	57.87%
Property Tax - Penalty & Interest	\$0		\$0			\$0	n/a
Oil and Gas - Equipment	\$0		\$0			\$0	n/a
Oil and Gas - Production	\$0		\$0			\$0	n/a
Franchise Fees	\$180,000		\$180,000	\$100,079		(\$79,921)	55.60%
Gross receipts - Local Option	\$3,210,000		\$3,210,000	\$1,591,834		(\$1,618,166)	49.59%
Gross Receipts - Infrastructure	\$310,000		\$310,000	\$154,110		(\$155,890)	49.71%
Gross Receipts - Environment	\$0		\$0			\$0	n/a
Gross Receipts - Other Dedication	\$0		\$0			\$0	n/a
<b>Intergovernmental -State Shared:</b>							
Gross receipts	\$3,370,000		\$3,370,000	\$1,679,651		(\$1,690,349)	49.84%
Cigarette Tax	\$0		\$0			\$0	n/a
Gas Tax [1 cent]	\$0		\$0			\$0	n/a
Gas Tax [2 cent]	\$0		\$0			\$0	n/a
Motor Vehicle	\$16,000		\$16,000	\$8,519		(\$7,481)	53.24%
Grants - Federal	\$0		\$0			\$0	n/a
Grants - State	\$0		\$0			\$0	n/a
Grants - Local	\$0		\$0			\$0	n/a
Legislative Appropriations	\$0		\$0			\$0	n/a
Small Cities Assistance			\$0			\$0	n/a
<b>Licenses and Permits</b>	\$2,000		\$2,000	\$1,343		(\$658)	67.13%
<b>Charges for Services</b>	\$1,008,850		\$1,008,850	\$588,485		(\$420,365)	58.33%
<b>Fines and Forfeits</b>	\$140,400		\$140,400	\$46,393		(\$94,007)	33.04%
<b>Interest on Investments</b>	\$2,000		\$2,000	\$1,240		(\$760)	62.00%
<b>Miscellaneous</b>	\$1,375		\$1,375	\$55		(\$1,320)	4.00%
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$8,571,314</b>	<b>\$0</b>	<b>\$8,571,314</b>	<b>\$4,188,478</b>		<b>(\$4,382,836)</b>	<b>48.87%</b>
<b>EXPENDITURES</b>							
Executive-Legislative	\$271,073		\$271,073	\$72,115	\$0	\$198,958	26.60%
Judicial	\$63,495		\$63,495	\$26,082	\$0	\$37,413	41.08%
Elections	\$0		\$0		\$0	\$0	n/a
Finance & Administration	\$2,286,422		\$2,286,422	\$1,234,004	\$0	\$1,052,418	53.97%
Public Safety	\$2,039,664		\$2,039,664	\$949,983	\$0	\$1,089,681	46.58%
Highways & Streets	\$704,853		\$704,853	\$226,205	\$0	\$478,648	32.09%
Senior Citizens	\$323,659		\$323,659	\$112,657	\$0	\$211,002	34.81%
Sanitation	\$0		\$0		\$0	\$0	n/a
Health and Welfare	\$0		\$0		\$0	\$0	n/a
Culture and Recreation	\$0		\$0		\$0	\$0	n/a
Economic Development & Housing	\$8,500		\$8,500	\$758	\$0	\$7,742	8.92%
Airport	\$0		\$0		\$0	\$0	n/a
Other - Miscellaneous	\$2,390,326		\$2,390,326	\$1,173,446	\$0	\$1,216,880	49.09%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$8,087,992</b>	<b>\$0</b>	<b>\$8,087,992</b>	<b>\$3,795,250</b>	<b>\$0</b>	<b>\$4,292,742</b>	<b>46.92%</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$162,000	\$0	\$162,000			(\$162,000)	0.00%
Transfers (Out)	(\$40,000)	\$0	(\$40,000)			\$40,000	0.00%
<b>TOTAL - OTHER FINANCING SOURCES</b>	<b>\$122,000</b>	<b>\$0</b>	<b>\$122,000</b>	<b>\$0</b>		<b>(\$122,000)</b>	<b>0.00%</b>
<b>Excess (deficiency) of revenues over expenditures</b>				<b>\$393,228</b>			

SPECIAL REVENUES - MUNICIPALITY - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (expend line only)	Budget Balance	Budget Variance %
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
<b>CORRECTIONS REVENUES</b>	201								
Correction Fees	201	35,000	0	35,000	15,496		(19,504)	44.27%	
Miscellaneous	201	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		35,000	0	35,000	15,496		(19,504)	44.27%	
<b>EXPENDITURES</b>	201	39,000	0	39,000	5,705	0	33,296	14.63%	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	201	0	0	0	0		0	n/a	
Transfers (Out)	201	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	201				9,792				
<b>ENVIRONMENTAL REVENUES</b>	202								
GRT - Environmental	202	0	0	0	0		0	n/a	
Miscellaneous	202	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		0	0	0	0		0	n/a	
<b>EXPENDITURES</b>	202	0	0	0	0	0	0	n/a	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	202	0	0	0	0		0	n/a	
Transfers (Out)	202	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	202				0				
<b>EMS REVENUES</b>	206								
State EMS Grant	206	14,886	0	14,886	14,886		0	100.00%	
Miscellaneous	206	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		14,886	0	14,886	14,886		0	100.00%	
<b>EXPENDITURES</b>	206	14,886		14,886	5,000	0	9,886	33.59%	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	206	0	0	0	0		0	n/a	
Transfers (Out)	206	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	206				9,886				
<b>E911 REVENUES</b>	207								
State-E-911 Enhancement	207	0	0	0	0		0	n/a	
Network & Data Base Grant	207	0	0	0	0		0	n/a	
Miscellaneous	207	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		0	0	0	0		0	n/a	
<b>EXPENDITURES</b>	207	0	0	0	0	0	0	n/a	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	207	0	0	0	0		0	n/a	
Transfers (Out)	207	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	207				0				
<b>FIRE PROTECTION REVENUES</b>	209								
State - Fire Marshall Allotment	209	78,443	0	78,443	76,537		(1,906)	97.57%	
Miscellaneous	209	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		78,443	0	78,443	76,537		(1,906)	97.57%	

SPECIAL REVENUES - MUNICIPALITY - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS			
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)	Budget Balance	Budget Variance %
<b>EXPENDITURES</b>	209	78,443		78,443	17,745	0	60,698	22.62%
OTHER FINANCING SOURCES								
Transfers In	209	0	0	0	0		0	n/a
Transfers (Out)	209	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	209				58,792			
<b>LAW ENFORCEMENT PROTECTION REVENUES</b>	211							
State-Law Enforcement Protection	211	33,200	0	33,200	33,200		0	100.00%
Miscellaneous	211	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		33,200	0	33,200	33,200		0	100.00%
<b>EXPENDITURES</b>	211	33,200	0	33,200		0	33,200	0.00%
OTHER FINANCING SOURCES								
Transfers In	211	0	0	0	0		0	n/a
Transfers (Out)	211	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	211				33,200			
<b>LODGERS' TAX REVENUES</b>	214							
Lodgers' Tax	214	62,000	0	62,000	30,496		(31,504)	49.19%
Miscellaneous	214	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		62,000	0	62,000	30,496		(31,504)	49.19%
<b>EXPENDITURES</b>	214	60,000		60,000	34,053	0	25,947	56.76%
OTHER FINANCING SOURCES								
Transfers In	214	0	0	0	0		0	n/a
Transfers (Out)	214	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	214				(3,557)			
<b>MUNICIPAL STREET REVENUES</b>	216							
GRT - Infrastructure (1/8 cent)	216	0	0	0	0		0	n/a
GRT - Municipal	216	0	0	0	0		0	n/a
Gasoline Tax - (1 cent / 2 cent)	216	171,000	0	171,000	80,273		(90,727)	46.94%
Motor Vehicle - Registration (all)	216	0	0	0	0		0	n/a
State Grants	216	0	0	0	0		0	n/a
Federal Grants	216	0	0	0	0		0	n/a
Miscellaneous	216	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		171,000	0	171,000	80,273		(90,727)	46.94%
<b>EXPENDITURES</b>	216	0		0	0	0	0	n/a
OTHER FINANCING SOURCES								
Transfers In	216	0	0	0	0		0	n/a
Transfers (Out)	216	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	216				80,273			
<b>RECREATION REVENUES</b>	217							
Cigarette Tax - (1 cent)	217	0	0	0	0		0	n/a
Miscellaneous	217	44,500	0	44,500	(544)		(45,044)	(1.22%)
<b>TOTAL Revenues</b>		44,500	0	44,500	(544)		(45,044)	(1.22%)
<b>EXPENDITURES</b>	217	42,931		42,931	14,384	0	28,547	33.51%

SPECIAL REVENUES - MUNICIPALITY - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS	Encumbrances (expend line only)	Budget Balance	Budget Variance %
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total			
<b>OTHER FINANCING SOURCES</b>								
Transfers In	217	40,000	0	40,000			(40,000)	0.00%
Transfers (Out)	217	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		40,000	0	40,000	0		(40,000)	0.00%
Excess (deficiency) of revenues over expen	217				(14,928)			
<b>INTERGOVERNMENTAL GRANTS REVENUES</b>	<b>218</b>							
State Grants	218	0	0	0	0		0	n/a
Federal Grants	218	0	0	0	0		0	n/a
Miscellaneous	218	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		0	0	0	0		0	n/a
<b>EXPENDITURES</b>	218	0	0	0	0	0	0	n/a
<b>OTHER FINANCING SOURCES</b>								
Transfers In	218	0	0	0	0		0	n/a
Transfers (Out)	218	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	218				0			
<b>SENIOR CITIZENS REVENUES</b>	<b>219</b>							
State Grants	219	130,000	0	130,000	21,816		(108,184)	16.78%
Federal Grants	219	24,000	0	24,000	2,952		(21,048)	12.30%
Miscellaneous	219	8,000	0	8,000	1,349		(6,651)	16.86%
<b>TOTAL Revenues</b>		162,000	0	162,000	26,117		(135,883)	16.12%
<b>EXPENDITURES</b>	219	0	0	0	0	0	0	n/a
<b>OTHER FINANCING SOURCES</b>								
Transfers In	219	0	0	0	0		0	n/a
Transfers (Out)	219	162,000		162,000			(162,000)	0.00%
<b>TOTAL - OTHER FINANCING SOURCES</b>		162,000	0	162,000	0		(162,000)	0.00%
Excess (deficiency) of revenues over expen	219				26,117			
<b>DWI REVENUES</b>	<b>223</b>							
State - Formula Distribution (DFA)	223	0	0	0	0		0	n/a
State - Local Grant (DFA)	223	0	0	0	0		0	n/a
State Other	223	0	0	0	0		0	n/a
Federal Grants	223	0	0	0	0		0	n/a
Miscellaneous	223	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		0	0	0	0		0	n/a
<b>EXPENDITURES</b>	223	0	0	0	0	0	0	n/a
<b>OTHER FINANCING SOURCES</b>								
Transfers In	223	0	0	0	0		0	n/a
Transfers (Out)	223	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	223				0			
<b>OTHER - SPECIAL REVENUES</b>	<b>299</b>							
REVENUES	299	75,340	0	75,340	190,848		115,508	253.32%
EXPENDITURES	299	66,933	0	66,933	134,154	0	(67,221)	200.43%
<b>TOTAL - OTHER FINANCING SOURCES</b>	299	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	299				56,694			

OTHER MISC. (FUND 299) DETAIL LIST

SPECIAL REVENUES	BUDGET			ACTUALS			
	Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)	Budget Balance	Budget Variance %
<b>Lab Fees</b>							
REVENUES	2,700	0	2,700	339		(2,361)	12.56%
EXPENDITURES	2,700		2,700	339	0	2,361	12.56%
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>Judicial Education Fees</b>							
REVENUES	5,600	0	5,600	2,289		(3,311)	40.88%
EXPENDITURES	5,600		5,600	2,289	0	3,311	40.88%
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>Court Automation Fees</b>							
REVENUES	11,000	0	11,000	4,619		(6,381)	41.99%
EXPENDITURES	11,000		11,000	4,619	0	6,381	41.99%
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>Designated Franchise</b>							
REVENUES	56,040	0	56,040	22,167		(33,873)	39.56%
EXPENDITURES	33,855		33,855	15,120	0	18,735	44.66%
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				7,047			
<b>Fire Department - A</b>							
REVENUES	0	0	0	17,544		17,544	n/a
EXPENDITURES	0	0	0	17,476	0	(17,476)	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				68			
<b>WWTP-SAGA</b>							
REVENUES	0	0	0	57,976		57,976	n/a
EXPENDITURES	0	0	0	6,838	0	(6,838)	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				51,138			
<b>Waste Water Treatment Plant</b>							
REVENUES	0	0	0	5		5	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				5			

OTHER MISC. (FUND 299) DETAIL LIST

SPECIAL REVENUES	BUDGET			ACTUALS			
	Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)	Budget Balance	Budget Variance %
<b>Revolving Loan</b>							
REVENUES	0	0	0	2		2	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				2			
<b>CDBG Housing</b>							
REVENUES	0	0	0			0	n/a
EXPENDITURES	0	0	0		0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>Pension</b>							
REVENUES	0	0	0	85,887		85,887	n/a
EXPENDITURES	0	0	0	85,887	0	(85,887)	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>Supply Fund</b>							
REVENUES	0	0	0	20		20	n/a
EXPENDITURES	0	0	0	1,586	0	(1,586)	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				(1,566)			
<b>Downtown Donation</b>							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	13,778	0	13,778		0	13,778	0.00%
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>(enter fund name here)</b>							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>(enter fund name here)</b>							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			

OTHER MISC. (FUND 299) DETAIL LIST

SPECIAL REVENUES	BUDGET			ACTUALS			
	Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)	Budget Balance	Budget Variance %
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
<b>FUND 299 SUMMARY</b>							
Revenue - TOTAL	\$75,340	\$0	\$75,340	\$190,848		115,508	253.32%
Expenditures - TOTAL	\$66,933	\$0	\$66,933	\$134,154	\$0	(67,221)	200.43%
TOTAL - OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0		\$0	n/a

**CAPITAL PROJECTS**

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
GRT- Dedication	\$0	\$0	\$0	\$0		\$0	n/a
GRT- Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
CDBG funding	\$0	\$0	\$0	\$0		\$0	n/a
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
Federal Grants (other)	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Miscellaneous	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL CAPITAL PROJECTS REVENUES</b>	\$0	\$0	\$0	\$0		\$0	n/a
<b>EXPENDITURES</b>							
Parks/Recreation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Equipment & Buildings	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Facilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Transit	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Airports	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-Rev. Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>TOTAL CAPITAL PROJECTS EXPENDITURE</b>	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	\$0	\$0	\$0	\$0		\$0	n/a
<b>Excess (deficiency) of revenues over expenditures</b>				\$0			

DEBT SERVICE

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
<b>GENERAL OBLIGATION BONDS [FUND 401]</b>							
REVENUES:							
General Obligation - (Property tax)	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Other - Misc	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES</b>	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
General Obligation - Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
General Obligation - Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Costs (Fiscal Agent Fees/Other Fees/Misc)	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [401]				\$0			
<b>REVENUE BONDS [FUND 402]</b>							
REVENUES:							
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
Revenue Bonds - GRT	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Revenue Bonds - Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>REVENUE BOND REVENUE - TOTAL</b>	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Revenue Bonds - Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Revenue Bonds - Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Revenue Bond Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Costs (Fiscal Agent Fees/Other Fees/Misc)	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [402]				\$0			
<b>OTHER DEBT SERVICE [FUND 403]</b>							
REVENUES:							
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Loan Revenue	\$0	\$0	\$0	\$0		\$0	n/a
<b>OTHER DEBT SERVICE REVENUE - TOTAL</b>	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
NMFA Loan Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Board of Finance Loan Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Debt Service - Misc	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [403]				\$0			

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
<b>Water Fund</b>							
Charges for Services	\$4,388,000		\$4,388,000	\$1,986,788		(\$2,401,212)	45.28%
Interest on Investments	\$3,400		\$3,400	\$1,564		(\$1,836)	46.00%
Gross Receipts - dedicated	\$0		\$0	\$0		\$0	n/a
Grants - Federal	\$0		\$0	\$0		\$0	n/a
Grants - State	\$0		\$0	\$0		\$0	n/a
Legislative Appropriation	\$0		\$0	\$0		\$0	n/a
Other	\$0		\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Water Fund</b>	<b>\$4,391,400</b>	<b>\$0</b>	<b>\$4,391,400</b>	<b>\$1,988,352</b>		<b>(\$2,403,048)</b>	<b>45.28%</b>
<b>EXPENDITURES</b>							
<b>Water Fund</b>	<b>\$2,934,715</b>		<b>\$2,934,715</b>	<b>\$1,293,128</b>	<b>\$0</b>	<b>\$1,641,587</b>	<b>44.06%</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0		\$0	\$0		\$0	n/a
Transfers (Out)	\$1,738,000		\$1,738,000	(\$738,485)		(\$2,476,485)	(42.49%)
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$1,738,000</b>	<b>\$0</b>	<b>\$1,738,000</b>	<b>(\$738,485)</b>		<b>(\$2,476,485)</b>	<b>(42.49%)</b>
Excess (deficiency) of revenues over expenditures				(\$43,262)			
<b>REVENUES</b>							
<b>Solid Waste</b>							
Charges for Services	\$93,000		\$93,000	\$153,520		\$60,520	165.08%
Interest on Investments	\$0		\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0		\$0	\$0		\$0	n/a
Grants - Federal	\$0		\$0	\$0		\$0	n/a
Grants - State	\$0		\$0	\$0		\$0	n/a
Legislative Appropriation	\$0		\$0	\$0		\$0	n/a
Other	\$3,000		\$3,000	\$1,075		(\$1,925)	35.83%
<b>TOTAL REVENUES - Solid Waste Fund</b>	<b>\$96,000</b>	<b>\$0</b>	<b>\$96,000</b>	<b>\$154,595</b>		<b>\$58,595</b>	<b>161.04%</b>
<b>EXPENDITURES</b>							
<b>Solid Waste</b>	<b>\$1,781,951</b>		<b>\$1,781,951</b>	<b>\$725,229</b>	<b>\$0</b>	<b>\$1,056,722</b>	<b>40.70%</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$1,738,000		\$1,738,000	\$738,485		(\$999,515)	42.49%
Transfers (Out)	\$0		\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$1,738,000</b>	<b>\$0</b>	<b>\$1,738,000</b>	<b>\$738,485</b>		<b>(\$999,515)</b>	<b>42.49%</b>
Excess (deficiency) of revenues over expenditures				\$167,851			
<b>REVENUES</b>							
<b>Waste Water</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Waste Water Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Waste Water</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
<b>Airport</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Airport Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Airport</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>Excess (deficiency) of revenues over expenditures</b>				<b>\$0</b>			
<b>REVENUES</b>							
<b>Ambulance</b>							
Charges for Services	\$442,070		\$442,070	\$206,891		(\$235,179)	46.80%
Interest on Investments	\$0		\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0		\$0	\$0		\$0	n/a
Grants - Federal	\$0		\$0	\$0		\$0	n/a
Grants - State	\$0		\$0	\$0		\$0	n/a
Legislative Appropriation	\$0		\$0	\$0		\$0	n/a
Other	\$0		\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Ambulance Fund</b>	<b>\$442,070</b>	<b>\$0</b>	<b>\$442,070</b>	<b>\$206,891</b>		<b>(\$235,179)</b>	<b>46.80%</b>
<b>EXPENDITURES</b>							
<b>Ambulance</b>	<b>\$374,299</b>		<b>\$374,299</b>	<b>\$223,709</b>	<b>\$0</b>	<b>\$150,590</b>	<b>59.77%</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>Excess (deficiency) of revenues over expenditures</b>				<b>(\$16,818)</b>			
<b>REVENUES</b>							
<b>Cemetery</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Cemetery Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Cemetery</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>Excess (deficiency) of revenues over expenditures</b>				<b>\$0</b>			

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
<b>Housing</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Housing Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Housing</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			
<b>REVENUES</b>							
<b>Parking Facilities</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES - Parking Facilities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Parking Facilities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			
<b>REVENUES</b>							
<b>Other Enterprise (enter fund name)</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REV. - Other Enterprise Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Other Enterprise Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
<b>Other Enterprise (enter fund name)</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REV. - Other Enterprise Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Other Enterprise Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			
<b>REVENUES</b>							
<b>Other Enterprise (enter fund name)</b>							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REV. - Other Enterprise Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
<b>EXPENDITURES</b>							
<b>Other Enterprise Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL-OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			

INTERNAL SERVICE / TRUST & AGENCY FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRANCES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
<b>INTERNAL SERVICE FUNDS [600]</b>							
REVENUES							
Charges for Services	\$800		\$800	\$0		(\$800)	0.01%
Interest on Investments	\$2		\$2	\$0		(\$2)	2.50%
Miscellaneous revenues			\$0			\$0	n/a
<b>TOTAL REVENUES</b>	<b>\$802</b>	<b>\$0</b>	<b>\$802</b>	<b>\$0</b>		<b>(\$802)</b>	<b>0.01%</b>
EXPENDITURES							
Operating Expenditures	\$29,000		\$29,000	\$832	\$0	\$28,168	2.87%
Miscellaneous	\$0		\$0	\$0	\$0	\$0	n/a
<b>TOTAL EXPENDITURES</b>	<b>\$29,000</b>	<b>\$0</b>	<b>\$29,000</b>	<b>\$832</b>	<b>\$0</b>	<b>\$28,168</b>	<b>#REF!</b>
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				(\$832)			
<b>TRUST AND AGENCY FUNDS [700]</b>							
REVENUES							
Investments	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Tax Revenues	\$0	\$0	\$0	\$0		\$0	n/a
Miscellaneous revenues	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
EXPENDITURES							
General Government/Benefits	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expenditures				\$0			



**MUNICIPALITY: LOVINGTON**

**DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION**

11/30/2012

SUBMIT TO LOCAL GOVERNMENT DIVISION NO LATER THAN 30 DAYS  
AFTER THE CLOSE OF EACH QUARTER

Prepared By: **Mashell Stephens**

Signature **Mashell Stephens**

Date **12/19/12**

I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT THIS REPORT DEFICTS ALL FUNDS:

**YEAR-TO-DATE TRANSACTIONS**

Fund #	FUND NAME	BEGINNING CASH BALANCE CURRENT FY (1)	REVENUES TO DATE (2)	TRANSFERS TO DATE (3)	EXPENDITURES TO DATE (4)	ADJUSTMENTS (5)	QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6)	INVESTMENTS (7)	CASH + INVESTMENTS (8)	REQUIRED RESERVES (9)	AVAILABLE CASH (8)-(9)
101	GENERAL FUND (GF)	\$2,750,603	4,188,478	0	3,795,250	0	\$3,143,830	366,462	\$3,510,292	316,271	\$3,194,022
201	CORRECTION	\$62,437	15,496	0	5,705	0	\$72,229	0	\$72,229		\$72,229
202	ENVIRONMENTAL GRT	\$0	0	0	0	0	\$0	0	\$0		\$0
206	EMS	\$0	14,886	0	5,000	0	\$9,886	0	\$9,886		\$9,886
207	ENHANCED 911	\$0	0	0	0	0	\$0	0	\$0		\$0
209	FIRE PROTECTION FUND	\$0	76,537	0	17,745	0	\$58,792	0	\$58,792		\$58,792
211	LEPF	\$18	33,200	0	0	0	\$33,218	0	\$33,218		\$33,218
214	LODGERS' TAX	\$21,177	30,496	0	34,053	0	\$17,620	0	\$17,620		\$17,620
216	MUNICIPAL STREET	\$335,821	80,273	0	0	0	\$416,094	0	\$416,094		\$416,094
217	RECREATION	\$14,208	(544)	0	14,384	0	(\$720)	0	(\$720)		(\$720)
218	INTERGOVERNMENTAL GRANTS	\$0	0	0	0	0	\$0	0	\$0		\$0
219	SENIOR CITIZEN	\$25	26,117	0	0	0	\$26,142	0	\$26,142		\$26,142
223	DWT PROGRAM	\$0	0	0	0	0	\$0	0	\$0		\$0
299	OTHER	\$607,028	190,848	0	134,154	0	\$663,722	30,504	\$694,226		\$694,226
300	CAPITAL PROJECT FUNDS	\$0	0	0	0	0	\$0	0	\$0		\$0
401	G. O. BONDS	\$0	0	0	0	0	\$0	0	\$0		\$0
402	REVENUE BONDS	\$0	0	0	0	0	\$0	0	\$0		\$0
403	DEBT SERVICE OTHER	\$0	0	0	0	0	\$0	0	\$0		\$0
500	ENTERPRISE FUNDS	\$2,481,315	1,988,352	(738,485)	1,293,128		\$2,438,053	69,956	\$2,508,009		\$2,508,009
	Water Fund	\$912,419	154,595	738,485	725,229	0	\$1,080,270	59,698	\$1,139,968		\$1,139,968
	Solid Waste	\$0	0	0	0	0	\$0	0	\$0		\$0
	Waste Water	\$0	0	0	0	0	\$0	0	\$0		\$0
	Airport	\$0	0	0	0	0	\$0	0	\$0		\$0
	Ambulance	\$273,923	206,891	0	223,709		\$257,104	0	\$257,104		\$257,104
	Cemetery	\$0	0	0	0	0	\$0	0	\$0		\$0
	Housing	\$0	0	0	0	0	\$0	0	\$0		\$0
	Parking	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Enterprise (enter fund	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Enterprise (enter fund	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Enterprise (enter fund	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Enterprise (enter fund	\$0	0	0	0	0	\$0	0	\$0		\$0
600	INTERNAL SERVICE FUNDS	\$30,529	0	0	832	0	\$29,697	0	\$29,697		\$29,697
700	TRUST AND AGENCY FUNDS	0	0	0	0	0	\$0	0	\$0		\$0
<b>GRAND TOTAL</b>		\$7,489,502	\$7,005,626	(\$0)	\$6,249,190	\$0	\$8,245,938	\$526,620	\$8,772,558	\$316,271	\$8,456,287

LAST UPDATE: 1/8/13 9:48 AM

FORM MODIFIED 12/09/08

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of Ordinance No. 504 - Sale of Property  
DEPARTMENT: Executive  
SUBMITTED BY: James R. Williams, City Manager  
DATE SUBMITTED: December 21, 2012

**STAFF SUMMARY:**

Ordinance No. 504 is required to be adopted in order to complete the sale of the Legendary Service Property. Approval to publish and advertise this ordinance was obtained from the City Commission at the January 23, 2012 Commission Meeting. This ordinance has been published and is ready for adoption.

**FISCAL IMPACT:**

REVIEWED BY: *Trashed Stephens*  
(Finance Director)

This action is required in order to finalize the sale of the Legendary Services property for \$54,000.

**ATTACHMENTS:**

Ordinance No. 504

**RECOMMENDATION:**

Motion to adopt Ordinance No. 504.

\_\_\_\_\_  
Department Head

*James R. Williams*  
\_\_\_\_\_  
City Manager

ORDINANCE NO. 504

AN ORDINANCE AUTHORIZING THE SALE TO LEGENDARY SERVICES, LLC OF APPROXIMATELY 4.9 ACRES OF REAL PROPERTY IN LEA COUNTY BEING A PORTION OF THE PROPERTY COMMONLY KNOWN AS THE LOVINGTON INDUSTRIAL PARK.

WHEREAS, the City of Lovington, hereinafter "City", holds title to approximately 4.9 acres of real property commonly known as the Lovington Industrial park and generally described as being located in southeastern Lea County, approximately five (5) miles south of Lovington, New Mexico; and

WHEREAS, the City finds that 4.9 acres is no longer essential to any municipal purpose and the City's interests would be best served by the sale of that property; and

WHEREAS, in its Request for Interest No. 120611, the City requested proposals for the purchase of 4.9 acre property; and

WHEREAS, all proposals received in response to RFI No. 120611 were to be evaluated based upon the proposed utilization of the property, the proposer's capacity and capability to achieve the proposed use, the amount of the property proposed to be purchased, the economic impact of the proposed use, and the purchase price offered; and

WHEREAS, Legendary Services, LLC, hereinafter "Legendary", submitted a response to that RFI in which they offered to purchase approximately 4.9 acres, with such property more particularly described on Exhibit "A" attached hereto and incorporated herein and hereinafter referred to as the "Property"; and

WHEREAS, Legendary proposed to use the Property for a truck yard; and

WHEREAS, Legendary knows and understands that there are no water rights, rights in water or rights to sand, gravel, or caliche being conveyed by the City; and

WHEREAS, Legendary's proposal is that they would purchase the Property for fifty-four thousand, five hundred dollars (\$54,500); and

WHEREAS, the City desires to sell the Property to Legendary for the remuneration described; and

WHEREAS, in 2011, a qualified appraiser appraised the 4.9 acres of property at fifty-four thousand dollars (\$54,000); and

WHEREAS, the City has published notice of this sale prior to the consideration of this Ordinance as required by N.M.S.A. 1978, Sec. 3-54-1(D)(1999);

NOW THEREFORE, be it ordained by the Governing Body of the City of Lovington, County of Lea, State of New Mexico, as follows:

1. The sale of the Property as described on Exhibit "A" by the City of Lovington to Legendary for fifty-four thousand, five hundred dollars (\$54,500) for a total purchase price of fifty-four thousand, five hundred dollars (\$54,500) is hereby approved.
2. The total purchase price shall be due and payable to the City at closing.
3. The City shall purchase Title Insurance in the amount of the total purchase price. All other costs shall be borne by Legendary.
4. The Mayor and City Administrator are authorized to execute all documents necessary to implement the terms of this ordinance.
5. Notice shall be published pursuant to the terms of N.M.S.A. 1978, Sect.3-54-1 (1999).

DONE AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DIXIE DRUMMOND, Mayor

ATTEST:

\_\_\_\_\_  
Carol Ann Hogue, City Clerk

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION     ORDINANCE     PROCLAMATION     INFORMATION     OTHER ACTION

SUBJECT:            Consider Approval of Resolution 011413-01  
DEPARTMENT:      Executive  
SUBMITTED BY:    James R. Williams, City Manager  
DATE SUBMITTED:   December 21, 2012

**STAFF SUMMARY:**

Resolution 011413-01 is required to be adopted in order to terminate a lease agreement that was in place and involves a portion of the Legendary Services property.

**FISCAL IMPACT:**

REVIEWED BY: Mark Stephen  
(Finance Director)

This document is necessary in order to finalize the sale of the Legendary Services Property, which was sold for \$54,500

**ATTACHMENTS:**

Resolution 011413-01

**RECOMMENDATION:**

Motion to approve Resolution 011413-01.

\_\_\_\_\_  
Department Head

James R. Williams  
City Manager

**RESOLUTION NO. 011413-01**

**A RESOLUTION DECLARING TERMINATION OF LEASE**

WHEREAS, the City of Lovington entered into a lease agreement with Well Unit, Inc. on October 26, 1981 for a period of twenty-five years commencing on November 1, 1981; and

WHEREAS, the option to renew this lease was not exercised and the agreement expired on October 31, 2006; and

WHEREAS, a resolution declaring the termination of this lease is required in order to finalize the sale of a portion of this property to Legendary Services, LLC.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lovington terminates the lease with Well Unit, Inc. for the land located in the following described area:

A tract of land located in the Southeast Quarter (SE/4) of Section 25, Township 16 South, Range 36 East, N.M.P.M., Lea County, New Mexico, being more particularly described as follows:

Beginning at a point being S. 89° 54'W., along the North line of the said SE/4, 3,421.25 feet and S. 39° 35'E., along the Easterly right-of-way of State Highway No. 18, 77.74 feet distant from the northeast corner of the said Southeast Quarter (SE/4). Thence S. 39° 35'E., 1,500.00 feet along the Easterly right-of way of said Highway. Thence N. 50° 25'E., 750.00 feet; Thence N. 39° 35'W., 882.31 feet; Thence N. 89° 54'W., 971.62 feet along a line parallel to the North line of said SE/4 to the point of beginning. Said tract contains 20.5111 acres, more or less.

DONE THIS 14<sup>th</sup> day of January, 2013, at

City of Lovington  
New Mexico

\_\_\_\_\_  
Dixie Drummond  
Mayor

ATTEST:

\_\_\_\_\_  
Carol Ann Hogue, Clerk

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Approval of Housing Development Agreement  
DEPARTMENT: Executive  
SUBMITTED BY: James R. Williams  
DATE SUBMITTED: December 21, 2012

**STAFF SUMMARY:**

The Housing Developer Agreement is the document that will be between the City of Lovington and Housing Developer(s) who are successful at being awarded infrastructure grant funding through the Housing Incentive RFP that will be published beginning January 15, 2013.

The agreement specifies expectations from both parties. This agreement also specifies that the developer will be reimbursed up to a maximum of \$6,000 per completed unit of actual infrastructure costs. Disbursements will be made for every four homes that are completed and have been issued a certificate of occupancy.

**FISCAL IMPACT:**

REVIEWED BY: Mashed Stephens  
(Finance Director)

Although there will be disbursements made from the "LEDA" tax fund, there will be an increase in property tax revenue and a possible increase in GRT.

**ATTACHMENTS:**

Copy of RFP No. 011513 and Agreement.

**RECOMMENDATION:**

Motion to approve agreement.

\_\_\_\_\_  
Department Head

ARW  
City Manager

**HOUSING DEVELOPMENT AGREEMENT  
BETWEEN THE CITY OF LOVINGTON  
AND FAMILY HOUSING DEVELOPER**

**THIS AGREEMENT** is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2013  
by and between the City of Lovington, New Mexico, a municipal corporation (hereinafter  
"City"); and \_\_\_\_\_  
(hereinafter "Developer") for the purpose of completing Housing Development services to be  
provided to the City.

## RECITALS:

- \*\* The City requires to contract with a Housing Development Company to provide services for providing Market Rate Housing to the City and Citizens of Lovington, New Mexico. The City has issued RFP # 011513 dated January 15, 2013 to solicit Developer proposals.
  
- \*\* Developer has submitted a written proposal to the City to complete the required Housing Developer Services work for \_\_\_\_\_, pursuant to the Developer proposal dated \_\_\_\_\_.

**NOW, THEREFORE,** the City of Lovington and Developer do hereby agree as follows:

### **A. Work To Be Performed**

1. The Developer shall furnish to the City its Professional Housing Developer Services for certain work regarding the Lovington Additional Family Housing Project, as requested by the City. All work completed under this agreement shall be pursuant to the City's RFP # 011513 which is attached hereto and made a part of this Agreement as Exhibit #1; and pursuant to Developers response proposal to that RFP, which is attached hereto and made a part of this Agreement as Exhibit #2, to the extent that its provisions are not inconsistent with the RFP and applicable laws. Both of these said documents are attached hereto and made a part of this agreement.
  
2. Developer shall furnish to City its professional Housing Developer Services as requested by City and as provided by this Agreement. The specific duties include all assistance as necessary to produce and operate Family Housing Development in Lovington. According to the RFP #011513 and Developer's Proposal, Developer is required to begin construction of additional family housing and associated infrastructure to serve the intended development property located on \_\_\_\_\_.  
The Developer shall build \_\_\_\_\_ family homes on the property identified in the Developer's Proposal. Developer shall raise sufficient funds to acquire real property and develop family housing in Lovington per Developer's attached proposal response to \_\_\_\_\_.
  
3. Specific activities required are to provide privately owned real property in the City including designing, building and operating market rate housing projects. For proposals deemed to best meet the needs of the City, the City shall provide financial incentives to assist with financing those family housing development proposals. The City's participation may include any or all of the following funding assistance from the City:
  - a. The City shall provide funding to the developer for the actual cost, up to the maximum grant amount of public infrastructure of newly constructed streets, sidewalk, and utilities, with these infrastructure items to be designed and installed by the developer.

Type of Infrastructure Project:

- |     |                                |       |
|-----|--------------------------------|-------|
| 1.  | Water Utility Extensions       | _____ |
| 2.  | Sewer Utility                  | _____ |
| 3.  | Street Extensions              | _____ |
| 4.  | Street or Driveway work access | _____ |
| 5.  | Drainage Construction          | _____ |
| 6.  | Utility Taps                   | _____ |
| 7.  | Engineering & Survey           | _____ |
| 8.  | Other _____                    | _____ |
| 9.  | Other _____                    | _____ |
| 10. | Other _____                    | _____ |

Based on quantities of required publicly owned infrastructure installed with the project, the City shall determine if the value of the infrastructure is adequate as an equal exchange of value for the amount of City subsidy contributed to the housing project. The City shall resolve any issues concerning value or extent of infrastructure and amount of square footage of constructed housing units.

b. Cash payments to the Developer shall be paid by the City on basis, up to the Maximum Grant Amount, and per Developer's proposal, based on the following maximum subsidy schedule:

c. Payment For Services

City subsidy shall be paid when the project is complete and certificate of occupancy is issued. If project proposal is for the construction of more than four (4) units, payment will be paid after completion of every four units. Payment will be made within fifteen (15) days following a written request from the Developer and upon City inspection of project completion.

d. Program features and requirements are detailed in the City RFP # \_\_\_\_\_ and the Developer's response proposal.

1. The Minimum Project Development Size is 4 housing units per project location. Each approved project must be fully served by infrastructure when complete. Subsidy of privately owned on-site infrastructure is not permitted.
2. The City encourages infill property development. Infill infrastructure improvements will be funded to provide new or replacement water or sewer facilities, curbing, sidewalk, street improvements and paving, if additional housing is proposed as the project.
3. Full Developer Financing for 100% of a project must be in place prior to award of proposals. The design of the project must be complete within 90 days of award of the contract with the City.
4. Construction/Installation must be 50% complete within six months of award, with total completion within 1 year following award of the contract. Completion date may be extended for projects exceeding 20 units.
5. Construction and installation of housing units and public infrastructure will meet currently adopted State of New Mexico regulations and requirements and APWA standards.

6. Construction/Installation shall be of energy-efficient design per New Mexico Energy Conservation Code 2009, utilizing either stucco, brick/stone or hardwood siding on all exterior surfaces.
- e. Performance Schedule of Actions Required of the Developer. Following are general guidelines of milestones or target dates for significant work items to begin. Specific dates established below which are firm dates not to be missed are 1) the date for completion of "dried in" status at Day 180, and 2) the date for Project 100% completion at Day 365. Nothing prohibits the Developer from starting or finishing these activities earlier than the following dates following.

Day	1	Development Agreement approved by City and executed by all parties.
Day	5	Developer submits draft site plan to City
Day	90	Developer submits final design and building plans.
Day	110	Developer complies with State of New Mexico and Building Code and receives Building Permit.
Day	130	Site grading complete. Survey started on building locations. Plumbing & Utility work started. Foundations and footers started. (Site Grading on or before 120 days
Day	150	Framing crews start.
Day	180	Project is "dried-in" with finished roofing, and all doors and windows installed, and exterior finishes completed.
Day	360	Project 100% completed. The City Manager may grant a one-time sixty (60) day extension for projects containing more than twenty (20) units.

## **B. ASSIGNMENT OF AGREEMENT**

This Section refers to assignability of this Agreement, and not to assignability of the Project to be developed for housing. Developer shall not assign or transfer any interest in this Agreement. Except that Developer is permitted, upon City approval, to assign its interest to a Partnership or Corporation in which the Developer is the principal party or to an affiliated company, working with the Developer on the Project. Subject to the foregoing provision, this Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and assigns; provided that upon any assignment of this Agreement by either party, the other party shall not be released from any obligation under, or liability accruing pursuant to this Agreement. Consent shall not unreasonably be withheld by either party.

## **C. INSURANCE REQUIREMENTS AND HOLD HARMLESS PROVISION**

1. Developer agrees to obtain and maintain appropriate insurance during the course of the work program with the City of Lovington, as follows, and shall indemnify, defend and hold harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of Developer or any employee or agent of Developer while engaged in

performing the services called for herein. Developer will provide a current Certificate of Insurance to be attached to this agreement, with the City of Lovington as shown as an additional insured party.

2. The Developer shall maintain insurance coverage for General Liability, Automobile Liability, Errors and Omissions Insurance, and Workers' Compensation, subject to review and approval of the City Attorney.

#### **D. GOVERNING LAW AND PROVISIONS**

1. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.
2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in house counsel.

#### **E. FINAL PAYMENT AND RELEASE OF CLAIMS**

1. Developer, upon final payment of all amounts due under this Agreement, releases the City and its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.
2. City, upon Developer's final completion of all work items and covenants required of the Developer under this Agreement, shall release the Developer from all liabilities, claims and obligations whatsoever arising from or under this Agreement, on the day that is one (1) year following the date of the issuance of a final certificate of occupancy on the Project.

#### **F. AMENDMENTS**

This Agreement shall not be altered, changed, or amended except by written instrument approved and executed by both parties hereto.

#### **G. BREACH**

1. The following events constitute a breach of this Agreement by Developer:
  - a. Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including RFP # 011513.
  - b. Developer's failure to complete design plans and obtain a Building Permit within the initial thirty (30) day period following the execution of this Agreement.
  - c. Developer's failure to complete the "dried-in" construction (finished roofing, and all doors and windows installed, and exterior finishes completed) within the initial one hundred eighty (180) day period following the execution of this Agreement.

- d. Developer's failure to complete the construction of the entire project within the initial three hundred sixty five (365) day period following the execution of this Agreement.

2. The following events constitute a breach of this Agreement by City:

- a. City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including making timely and appropriate payments to the Developer.

#### **H. REMEDIES UPON BREACH**

1. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.
3. If Developer fails to complete design plans and obtain a Building Permit within the initial ninety (90) day period following the execution of this Agreement, this Agreement shall be automatically terminated.
4. If Developer fails to complete the "dried-in" construction (finished roofing, and all doors and windows installed, and exterior finishes completed) within the initial one hundred eighty (180) day period following the execution of this Agreement, the City Manager may authorize one thirty (30) day extension period. If the project is still not completed to the dried-in stage at the end of the thirty day extension, this Agreement shall be automatically terminated.
5. If Developer fails to complete the construction of the entire project within the initial three hundred sixty five (365) day period following the execution of this Agreement, the Manager may grant a one-time sixty (60) day extension of the completion date.

#### **I. NOTICE**

All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: City Manager, 214 S. Love St., Lovington, NM 88260; to Developer ATTN: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

**J. ENTIRE AGREEMENT**

The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year first written above.

**City of Lovington**

**Developer**

\_\_\_\_\_  
By: Dixie Drummond, Mayor

\_\_\_\_\_  
By:

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Carol Ann Hogue, City Clerk

\_\_\_\_\_  
Patrick McMahan, City Attorney

City Manager

\_\_\_\_\_  
By: James R. Williams

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of CES Purchasing Agreement  
DEPARTMENT: Executive  
SUBMITTED BY: James R. Williams, City Manager  
DATE SUBMITTED: December 18, 2012

**STAFF SUMMARY:**

The Cooperative Educational Services (CES) provides for cooperative procurement in accordance with NM Procurement Code. Public educational institutions and governments are allowed to utilize this means for goods and services through awarded contracts for various suppliers and firms and can simplify the procurement process by CES soliciting bids, proposals, and contracts.

Membership is free. The cost for this is a 2% administrative fee to the contractor. Through their agreements with the contractors, participating parties can receive low prices for goods and services. This agreement is not exclusive, and we still have the option of soliciting our own bids, proposals, and contracts if we choose to do so.

**FISCAL IMPACT:**

REVIEWED BY: Michael Stephens  
(Finance Director)

Potential savings through obtaining lower prices and less staff time in preparing documents.

**ATTACHMENTS:**

CES Purchasing Agreement

**RECOMMENDATION:**

Motion to approve.

\_\_\_\_\_  
Department Head

James R. Williams  
City Manager



# COOPERATIVE EDUCATIONAL SERVICES

*Public Educational Institutions in New Mexico United by a Joint Powers Agreement to Establish an Educational Cooperative*

## PARTICIPATING ENTITY COOPERATIVE PURCHASING AGREEMENT FOR STATE AGENCIES AND/OR LOCAL PUBLIC BODIES

### **RECITALS:**

Cooperative Educational Services (CES) is the administering agency of the *Restated and Amended Joint Powers Agreement to Establish an Educational Cooperative (JPA)*. The parties to the JPA are public educational institutions in New Mexico, and the JPA is approved by the New Mexico Department of Finance and Administration (DFA). Board Policy is established by the Board of Directors whose members are party to the Joint Powers Agreement.

The JPA provides for cooperative procurement in accordance with the New Mexico Procurement Code. It also allows local public bodies and state agencies to take advantage of cooperative procurement through the JPA. While membership in the JPA is limited to public educational institutions, the Board Policy provides for non-member *Participating Entities* to use CES' programs.

The entity identified below now makes application to be a *Participating Entity (PE)* to the JPA in accordance with the terms and conditions of the CES Board Policy. Approval by the CES President finalizes this Cooperative Purchasing Agreement.

### **IN CONSIDERATION OF THE RECITALS AND FOR OTHER VALUABLE CONSIDERATION, IT IS AGREED AS FOLLOWS:**

**I. Purpose** The purpose of the Agreement is to establish a method by which participating entities may join together in cooperative multi-jurisdictional contracting and to ensure the commitment of each participating entity. Further, this Agreement shall provide an understanding of the contracting process, and the organization and operation of this purchasing cooperative.

**II. Authorization** The Agreement is entered into by the participating state agencies and/or local public bodies pursuant to their respective rules and regulations. Each state agency or local public body is authorized by the New Mexico Procurement Code (§13-1-135 NMSA 1978) to enter into cooperative purchasing agreements. Transactions made under this Cooperative Purchasing Agreement are subject to the New Mexico Procurement Code and CES Board Policy.

**III. Method** Cooperative contracting may occur when two or more members/entities agree to standardize construction, a product or service and combine their requirements in a single solicitation. Any PE with a desire to develop or use a cooperative contract will notify CES. All PE's will have an equal opportunity to use the awarded contracts. Participation in each cooperative contract is voluntary. Participation shall be promulgated by participation in the Cooperative Purchasing Program (CPP) or a signed purchase order to CES, identifying the awarded contract. CES will verify contract conditions and issue a purchase order to the vendor who fulfills the order directly to Participating Entity. Vendor then invoices CES, who invoices PE. Payment is made within 25 days of invoice by the PE to CES, who pays the vendor. CES enables certain vendors to provide online procurement where PE places an order online and then pays the vendor directly. PE understands that there may be instances where the vendor does not have the capacity to fulfill a PE's request for goods or services. PE also understands and agrees that CES only procures goods and services and facilitates transactions and is not a guarantor of or otherwise responsible for a vendor's performance. PE may take part in cooperative contracts by collaborating in the development of contract documents, solicitation of bids and proposals, bid evaluation and analysis, and contract award. Any claim by a vendor against CES resulting from the cooperative contracting process must be dealt with according to the Procurement Code and CES Board Policy, and will not be negotiated, arbitrated or settled by any of the PEs. Commodities, services or items for cooperative solicitation will be selected by CES. At a minimum, the items and services must be such that: 1. when contracted in volume, a reduced cost will occur; 2. they be in constant need by members; 3. they have a supplier base to provide adequate competition; and 4. cooperative contracting has been determined practicable, acceptable and economically feasible by CES.

**IV. Administrative Fee**

There is no application fee for the entity; there is no annual membership fee for the entity; there is a 1% administrative fee embedded in the vendors' contract price.

**V. Termination**

This Cooperative Purchasing Agreement may be terminated at will by either party with 30 days written notice.

**VI. Release and Indemnification**

As between the parties, each party acknowledges that it will be responsible for claims or damages arising from personal injury or damage to persons or property to the extent they result from negligence of that party's employee and acknowledges that indemnification may be warranted as between the parties. The liability of the parties shall be subject, in all instances, to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978 §§ 41 -4-1 *et seq.*, as amended. Each Party shall timely notify the other of any intended claims for liability or indemnification and, upon reasonable request in writing shall provide the other Party or its duly authorized representative, reasonable opportunity to examine all books, records or documents in so far as it relates to such claims.

**VII. Provisions Required by Law**

Each and every provision of laws and any clause required by law to be in the Agreement will be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party, the Agreement will be physically amended to make such correction or insertion.

**ENTITY APPLICATION**

This application is made as stated below:

\_\_\_\_\_  
(Insert name of Entity applying to be a Participating Entity)

This application is made by the following individual with the approval of the entity's administration and governing authority.

\_\_\_\_\_  
(Print name of person making this application)

\_\_\_\_\_  
(Print title of person making application)

\_\_\_\_\_  
(Signature of person making this application)

\_\_\_\_\_  
(Date application is made)

**CES APPROVAL**

This application is approved by the President of CES on behalf of the parties to the JPA.

\_\_\_\_\_  
(Signature of CES President)

\_\_\_\_\_  
(Date application is approved)

PE # \_\_\_\_\_

## PARTICIPATING ENTITY INFORMATION SHEET

**INSTITUTION NAME:** \_\_\_\_\_

**ENTITY CONTACT:**

Name: \_\_\_\_\_  
(Please Print)

Job Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**PURCHASING CONTACT:**

Name: \_\_\_\_\_  
(Please Print)

Job Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**ACCOUNTS PAYABLE CONTACT:**

Name: \_\_\_\_\_  
(Please Print)

Job Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 14, 2013



TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of Lodgers Tax Request  
DEPARTMENT: Lodgers Tax Board  
SUBMITTED BY:  
DATE SUBMITTED: December 18, 2012

**STAFF SUMMARY:**

The Lodgers Tax Board met on December 18, 2012 and received the following requests:

Chamber of Commerce: \$4,600.00  
Lea County Museum: \$10,000.00  
Lovington MainStreet: \$1,467.47  
Wild Bunch Softball: \$3,000.00

The total of all requests was \$19,067.47. The Board voted to approve funding for the requesting organizations for the amounts that they requested.

**FISCAL IMPACT:**

REVIEWED BY: Mashed Stephen  
(Finance Director)

\$19,067.47 from Lodgers Tax.

**ATTACHMENTS:**

Copy of draft minutes of meeting.

**RECOMMENDATION:**

Motion to approve Lodgers Tax Board request.

\_\_\_\_\_  
Department Head

[Signature]  
City Manager

**MEETING OF THE LODGERS' TAX BOARD  
TUESDAY, DECEMBER 18, 2012 5:15 P.M.  
CITY COMMISSION CHAMBERS, 214 SOUTH LOVE STREET**

**Present:** Chairman Kallie Richards, Members Robbie Roberts, and Shannon Pettigrew. Members Maria Valencia and Lisa Spears – absent.

**Also Present:** City Manager Williams, Finance Director Stephens and Administrative Assistant Gutierrez.

**Call to Order:** The meeting was called to order by Chairman Richards at 5:15 P.M.

**Approval of Regular Meeting September 17, 2012 Minutes:** Member Roberts moved to approve the minutes of September 17, 2012. Member Pettigrew seconded. Motion carried unanimously.

**Request from Lovington Chamber of Commerce:** Lovington Chamber Executive Director RaeLynn Stuart presented the chamber's request of \$4,600.00 for the first quarter of 2013. Executive Director Stuart indicated that funds would be used for Home & Garden Show Advertisement & Printing and management of programs and activities.

**Request from Lea County Museum:** Lea County Museum Jim Harris requests \$10,000 for the first quarter of 2013. Mr. Harris indicated that funds would be used for upcoming cost for advertisement for summer concerts and programs. Including the New Mexico-Texas Challenge Marathon, a concert in the Town Hall in February with local singers/songwriters Tim Cummings & Jim Dixon. A concert in March in the Town Hall with touring musicians Coleen & Neil Walters and various programs at the end of the year & the beginning of 2013.

**Request from Lovington MainStreet:** Lovington MainStreet Director Tabitha Lawson presented MainStreet's request of \$1,467.47 for advertisement for "Annual Beautification Day". Mrs. Lawson is also requesting funds to help cover the cost of the Tri-Fold Brochures. These are valuable tools to help inform the community of not only Lovington MainStreet's presence, but also educate the public about the Vision, Goals, and Achievements of our organization.

**Request of Wild Bunch Tournaments- Alfredo Gomez:** Alfredo Gomez requests \$3,000.00 for the Wild Bunch Tournaments which will be held on March 9 & 10, 2013. This tournament consist of 30 teams, two teams are from El Paso, TX and one from Albuquerque, NM.

**Action:** Member Roberts moved to recommend approval of the following:

Lovington Chamber of Commerce	\$ 4,600.00
Lea County Museum	\$ 10,000.00
Lovington MainStreet	\$ 1,467.47
Wild Bunch Tournaments	\$ 3,000.00
Total:	<u>\$ 19,067.47</u>

Member Pettigrew seconded. Motion carried unanimously.

**Adjournment:**

There being no further business, Member Roberts moved for adjournment. Member Pettigrew seconded. Motion carried unanimously. Meeting adjourned at 5:40 P.M.

**APPROVED:** \_\_\_\_\_  
KALLIE RICHARDS, CHAIRMAN

**ATTEST:** \_\_\_\_\_  
MASHHELL STEPHENS, FINANCE DIRECTOR

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of Variance on Desert Willow Subdivision  
DEPARTMENT: Planning and Zoning Board  
SUBMITTED BY:  
DATE SUBMITTED: January 9, 2013

**STAFF SUMMARY:**

The developers of the proposed subdivision located at 7th and Polk have requested a variance in the minimum lot size of 7,000 square feet in Zone A. Their request asked to allow a minimum lot size of 5,000 square feet.

The Planning and Zoning Board approved this request at their January 8, 2013 meeting. The motion was made to approve a minimum lot size of 5,000 square feet and that existing setbacks established by ordinance must still be followed.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

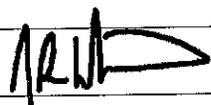
**ATTACHMENTS:**

N/A

**RECOMMENDATION:**

Motion to approve variance request as stated in the motion made by the Planning and Zoning Board.

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
City Manager

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of Zoning Class Change for Subdivisions  
DEPARTMENT: Planning and Zoning Board  
SUBMITTED BY:  
DATE SUBMITTED: January 9, 2013

**STAFF SUMMARY:**

A request by the City Code Enforcement Officer was presented to the Planning and Zoning Board to change the zoning classification of the Morningside and Fairview Subdivisions from Zone A to Zone B. This area, as currently zoned, only allows single family dwellings. This classification eliminates the ability to place single-wide mobile homes. This requirement has not been enforced for a substantial amount of time, and as a result, there are presently multiple single-wide mobile homes placed in the area. These homes have been in place for many years. In order to accomodate those presently residing in these types of structures, and to help eliminate the number of variances that would need to be approved, Code Enforcement recommended to the Planning and Zoning Board to change the zone classification. The Board did make a motion to approve this request to forward to the City Commission . Legal counsel will provide recommendations on how to move forward with this change if the Commission finds it favorable.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

**ATTACHMENTS:**

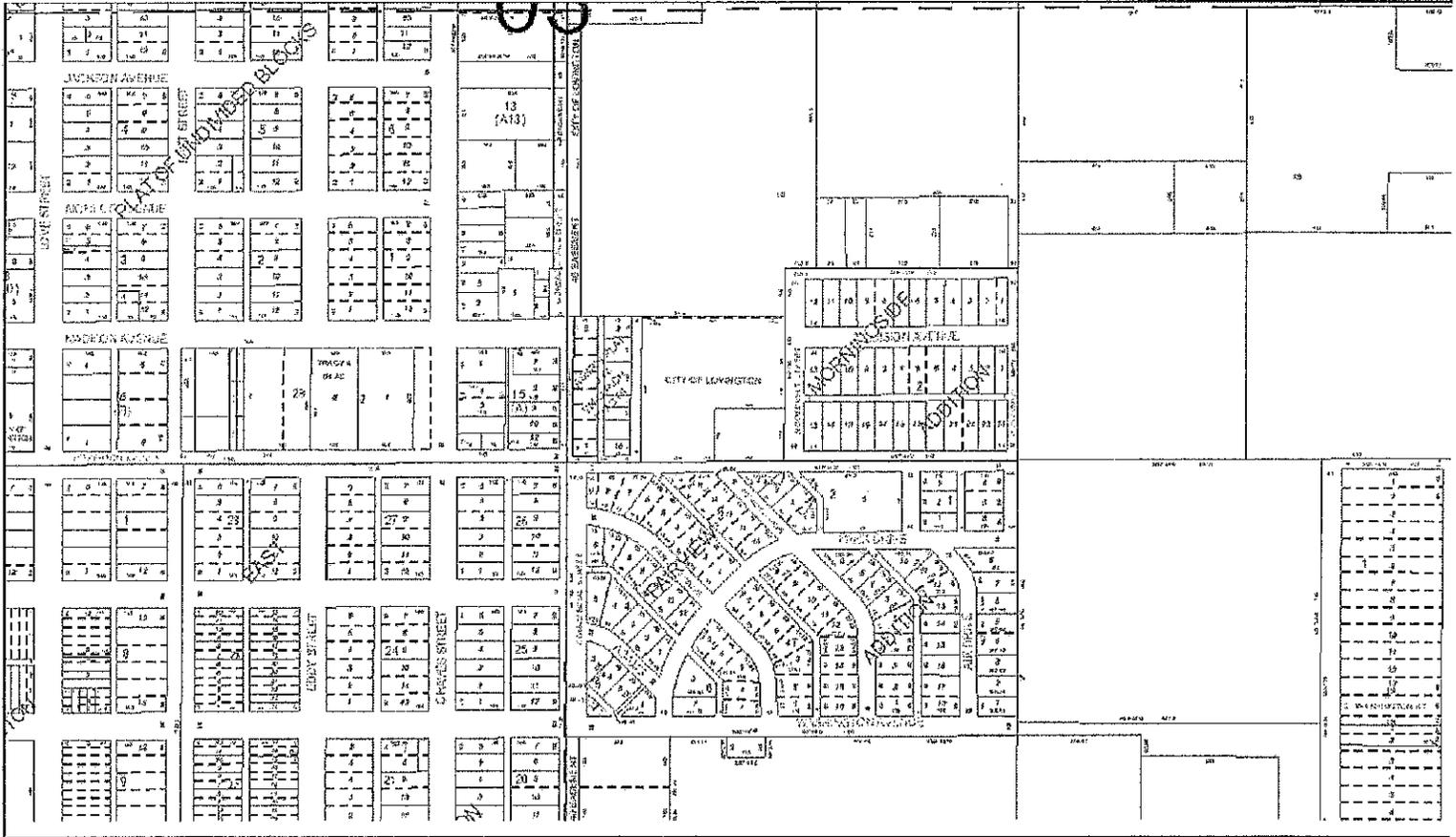
Map of area.

**RECOMMENDATION:**

Motion to approve the beginning of the process to change the zoning classification.

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
City Manager



# Lea County New Mexico

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of Replat  
DEPARTMENT: Planning and Zoning Board  
SUBMITTED BY:  
DATE SUBMITTED: January 9, 2013

**STAFF SUMMARY:**

Pat Rice has requested a change in the plat of Lot 7, block 6 of the Carter addition. Some time ago, additional concrete was poured to expand a driveway. In order to clear up property boundaries, the neighbor has agreed to have the lot replatted.

The Planning and Zoning Board approved to accept the request, but specified that a boundary survey be conducted and legal descriptions be adjusted to reflect the change in lots 6 & 7.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

**ATTACHMENTS:**

Copy of plat.

**RECOMMENDATION:**

Motion to approve request with the conditions requested by the Planning and Zoning Board.

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
City Manager

RE  
TO

12 13 BLOCK 14 15 16 3

VICINITY MAP Not to Scale	
NORTH ST.	AVENUE "I"
	AVENUE "I"
	SITE
	AVENUE "I"

AVENUE "I" (80')

CERTIFICATE OF MUNICIPALITY

I, \_\_\_\_\_  
OF LOVINGTON, LEA COUNTY,  
THAT THE FOREGOING PLAT IN  
COUNTY, NEW MEXICO WAS RECORDED IN  
THE MUNICIPAL SUMMARY FOR  
\_\_\_\_\_ DAY OF \_\_\_\_\_

CITY MANAGER

ACKNOWLEDGEMENT:

STATE OF NEW MEXICO )  
COUNTY OF LEA )SS

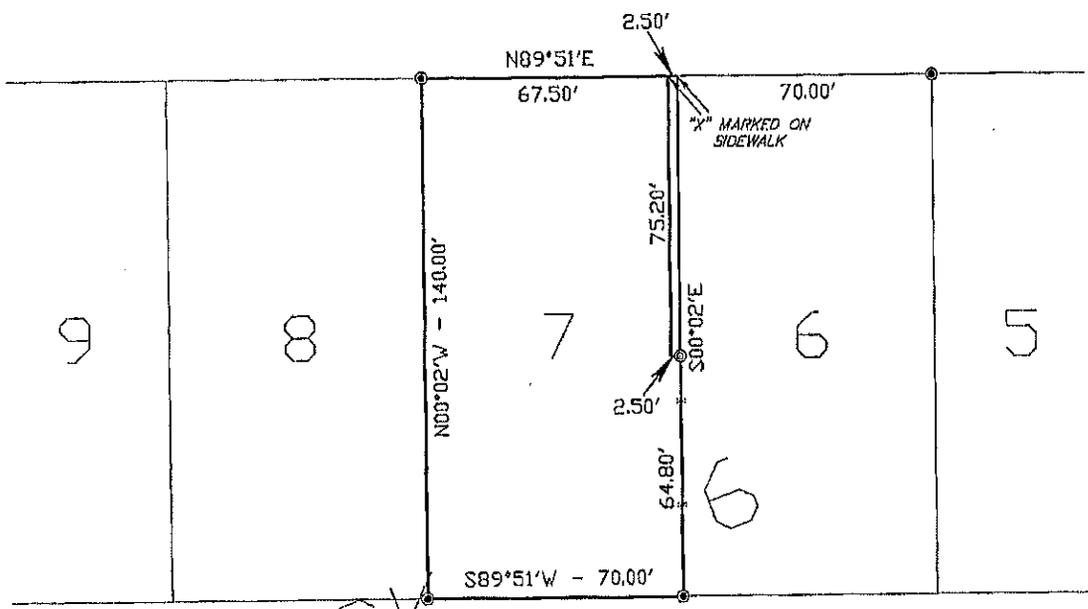
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
APPEARED \_\_\_\_\_  
BE THE PERSON(S) DESCRIBED IN THE  
INSTRUMENT AND ACKNOWLEDGE THE  
FREE ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL

MY COMMISSION EXPIRES: \_\_\_\_\_

NOTARY PUBLIC

NOTES:  
BASIS OF BEARINGS  
TO THE CITY OF LEA



BLOCK 20' ALLEY

12 13 14 15 16



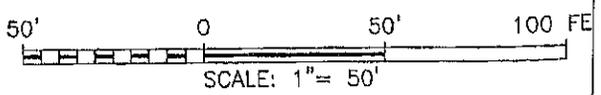
SURVEYORS CERTIFICATE

I, TERRY J. ASEEL, NEW MEXICO PROFESSIONAL SURVEYOR NO. 15079, DO HEREBY CERTIFY THAT I CONDUCTED AND AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND MEETS THE "MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO" AS ADOPTED BY THE NEW MEXICO STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND SURVEYORS.

IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND AFFIX MY OFFICIAL SEAL THIS 14th DAY OF OCT. 2012.

Terry J. Aseel N.M. P.L.S. No. 15079

- LEGEND
- ⊙ - DENOTES: FOUND 1/2" REBAR
  - ⊕ - DENOTES: SET 1/2" REBAR W/PVC CAP MARKED "NM 15079 TX 5204"



**PLAT OF LOT 7, BLOCK 6 OF THE CARTER ADDITION  
THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO**



**LEGAL DESCRIPTION**

REPLAT OF LOT 7, BLOCK 6 OF THE CARTER ADDITION TO THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO.

**APPROVAL:**

\_\_\_\_\_, CITY MANAGER FOR THE CITY OF NEW MEXICO, DO HEREBY CERTIFY THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO, HAS REVIEWED AND DEEMED COMPLIANT WITH THE CITY'S REGULATIONS ON THIS DATE, 2012.

**DEDICATION:**

SAID TRACTS ARE BEING SUBDIVIDED AND REPLATTED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) THEREOF, AND IS SURVEYED AND SUBDIVIDED AS THEY APPEAR ON THE PLAT AFFIXED HERON. ALL AREAS OF LAND SHOWN FOR PUBLIC USE, INCLUDING STREETS AND ALLEYS, ARE HEREBY DEDICATED TO THE PUBLIC USE.

*Earsel E. Bonds*  
EARSEL E. BONDS

*Billie C. Bonds*  
BILLIE C. BONDS

**ACKNOWLEDGEMENT:**

\_\_\_\_\_, 2012. BEFORE ME PERSONALLY KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

STATE OF NEW MEXICO)

\_\_\_\_\_)SS  
COUNTY OF LEA)

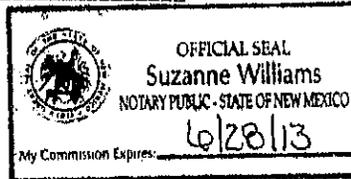
ON THIS 2 DAY OF November, 2012. BEFORE ME PERSONALLY APPEARED Earsel E. Bonds Billie C. Bonds KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

\_\_\_\_\_) DO NOT SEAL THE DAY AND YEAR LAST ABOVE WRITTEN.

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR LAST ABOVE WRITTEN.

MY COMMISSION EXPIRES: June 28 2013

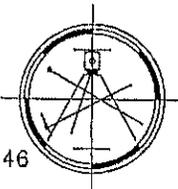
*Suzanne Williams*  
NOTARY PUBLIC



PLAT OF THE CARTER ADDITION TO THE CITY OF LOVINGTON.

**Asel Surveying**

P.O. BOX 393 - 310 W. TAYLOR  
HOBBS, NEW MEXICO - 575-393-9146



EARSEL E. & BILLIE C. BONDS	Work Order #121010PS
Date Surveyed: 10/10/2012	Surveyed by: Terry Asel
DWG #121010PS.dwg	Drafted By: KA
Scale: 1" = 50'	Sheet 1 of 1

STATE OF NEW MEXICO  
COUNTY OF LEA  
FILED

\_\_\_\_\_, 2012,

AT \_\_\_\_\_, O'Clock \_\_\_\_\_ M

and Recorded in Book \_\_\_\_\_

Page \_\_\_\_\_

Pat Chappelle, Lea County Clerk

By \_\_\_\_\_ Deputy

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Consider Approval of Variance for Zoning Classification in ETZ  
DEPARTMENT: Lovington ETZ Board  
SUBMITTED BY:  
DATE SUBMITTED: January 9, 2013

**STAFF SUMMARY:**

Richard Choate has requested a variance in zoning for 160 acres located in the ETZ. This property is located south of Brian Urlacher, west of 2nd Street and ends in the area of 17th Street. At present, the entire section is zoned R-1 Single Family. Mr. Choate has requested that a variance be granted to change the zoning classification for the 160 acre tract to R-3 Commercial.

The Lovington ETZ Board approved this request at their January 9, 2013 meeting. During this meeting, Mr. Choate advised he is not presently considering annexation, but does view it as a possibility in the future.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

**ATTACHMENTS:**

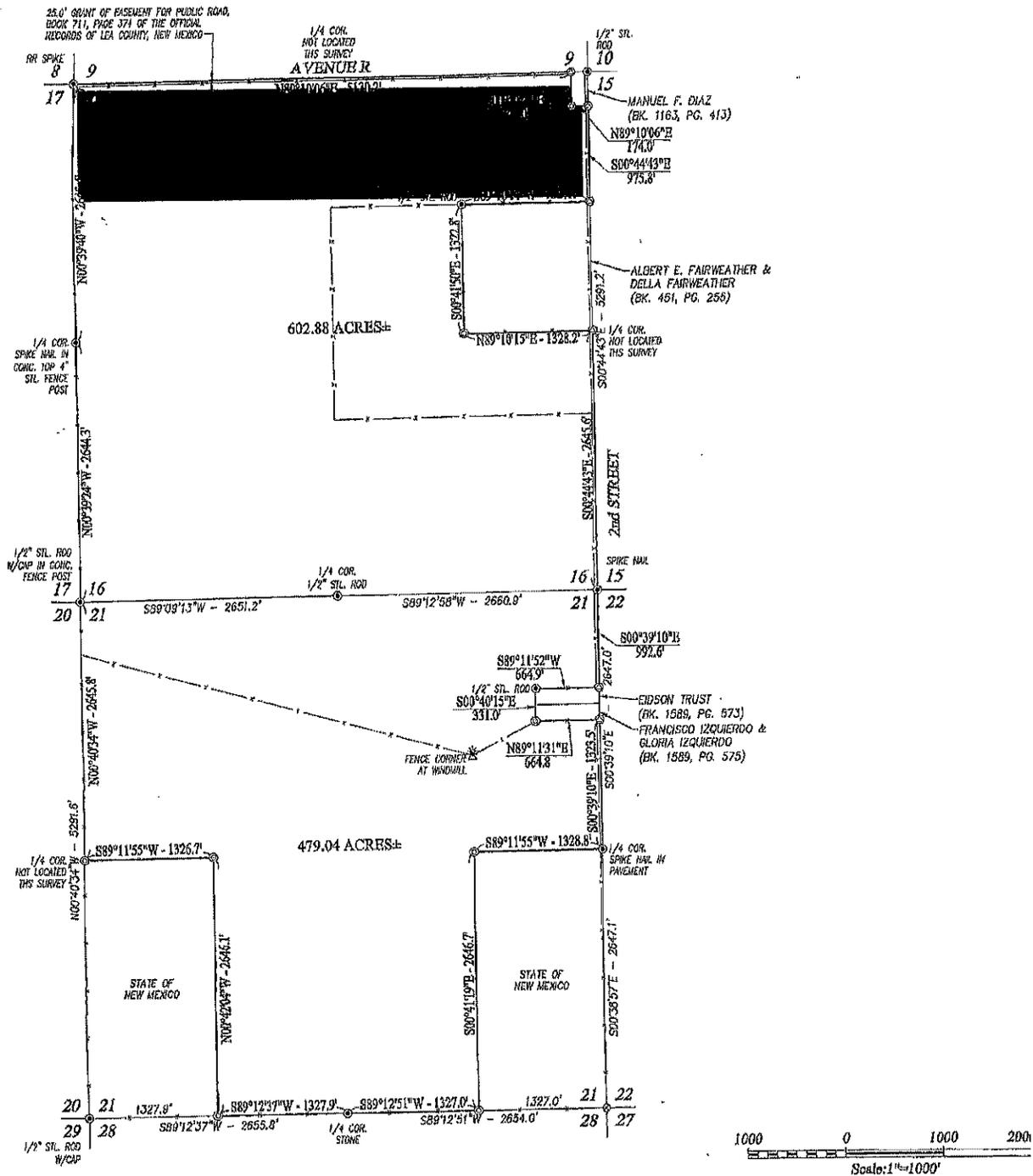
Survey documents of area.

**RECOMMENDATION:**

Motion to approve request for variance.

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
City Manager



**NOTE:**  
 BEARINGS SHOWN HEREON ARE MERCATOR GRID AND CONFORM TO THE NEW MEXICO COORDINATE SYSTEM "NEW MEXICO EAST ZONE" NORTH AMERICAN DATUM 1983. DISTANCES ARE SURFACE VALUES.

- LEGEND:**
- ⊙ - DENOTES FOUND MONUMENT, AS NOTED
  - ⊙ - DENOTES SET 1/2" STL. ROD W/CAP MKO. "JWSC PS 12641"
  - ⊙ - DENOTES SET NAIL W/BRASS WASHER MKO. "NM12041 TX4735"
  - ⊙ - DENOTES CALCULATED CORNER
  - — — — — DENOTES FENCE LINE

**RICHARD CHOATE**

**SURVEY TO MONUMENT CORNERS  
 SECTIONS 16 & 21,  
 TOWNSHIP 16 SOUTH, RANGE 36 EAST, 1  
 LEA COUNTY, NEW MEXICO**

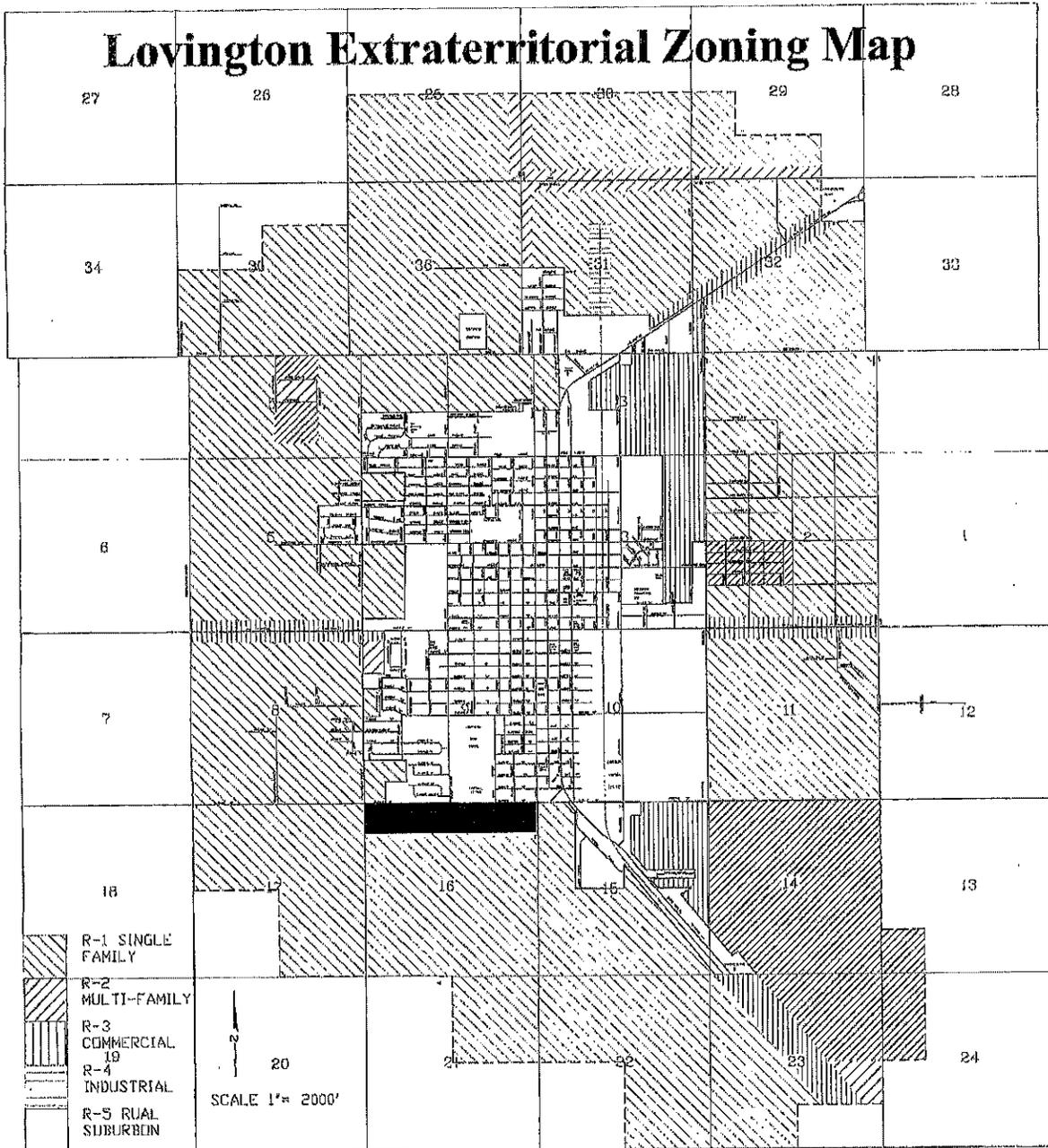
Survey Date:	07/12/10	Sheet:	1 of 1	Re
W.O. Number:	10.11.1109	CAD File:	D:\GIS\Projects\10.11.1109\10.11.1109.dwg	
Drawn By:	DSS	Date:	07/27/10	Drawn Site and 21 16.254\10.11.1109.dwg

LEA COUNTY SEAL	STATE OF NEW MEXICO COUNTY FILE
	and Recorded in:
	Cabinet _____ SI
	Book _____ Pc
	Pot Stripes Choppalle,

THE NORTH HALF (N/2) OF THE NORTH HALF (N/2), OF SECTION 16, TOWNSHIP 18 SOUTH, RANGE 36 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO, LESS AND EXCEPT A TRACT OF LAND LOCATED IN SECTION 16, TOWNSHIP 18 SOUTH, RANGE 36 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO, BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER (NE/4) OF SAID SECTION; THENCE SOUTH ALONG THE EAST SECTION LINE OF SECTION 16 A DISTANCE OF 343.0 FEET TO THE POINT OF BEGINNING; THENCE WEST ALONG THE SOUTH BOUNDARY LINE OF THAT TRACT DESCRIBED IN BOOK 511, PAGE 797 OF THE DEED RECORDS OF LEA COUNTY, NEW MEXICO, A DISTANCE OF 170.0 FEET; THENCE NORTH ALONG THE WEST BOUNDARY LINE OF THE SAME TRACT A DISTANCE OF 343.0 FEET TO A POINT ON THE NORTH SECTION LINE OF SAID SECTION 16, SAID POINT BEING THE NORTHWEST CORNER OF THE TRACT DESCRIBED IN THE ABOVE REFERENCED BOOK 511, PAGE 797; THENCE WEST ALONG THE NORTH SECTION LINE OF SECTION 16 A DISTANCE OF 4.0 FEET; THENCE SOUTH A DISTANCE OF 347.0 FEET; THENCE EAST A DISTANCE OF 174.0 FEET TO A POINT ON THE EAST SECTION LINE OF SECTION 16; THENCE NORTH ALONG SAID SECTION LINE A DISTANCE OF 4.0 FEET TO THE POINT OF BEGINNING.

THE NORTH 25 FEET BEING SUBJECT TO A GRANT OF EASEMENT FOR A PUBLIC ROAD.



CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Approval of Accounts Payable  
DEPARTMENT: Finance  
SUBMITTED BY: Mashelle Stephens, Finance Director  
DATE SUBMITTED: January 9, 2013

**STAFF SUMMARY:**

Staff have prepared the accounts payable for your approval and will be available for any questions.

**FISCAL IMPACT:**

REVIEWED BY: Mashelle Stephens  
(Finance Director)

See accounts payable detail.

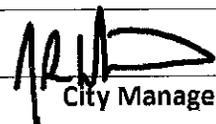
**ATTACHMENTS:**

Accounts payable.

**RECOMMENDATION:**

Motion to approval accounts payable.

\_\_\_\_\_  
Department Head

  
City Manager

CITY OF LOVINGTON  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

SUBJECT: Closed Session  
DEPARTMENT: Executive  
SUBMITTED BY: James R. Williams, City Manager  
DATE SUBMITTED: January 4, 2013

**STAFF SUMMARY:**

Legal counsel has requested a closed session to discuss pending litigation and limited personnel matters.

**FISCAL IMPACT:**

N/A

REVIEWED BY: \_\_\_\_\_

(Finance Director)

**ATTACHMENTS:**

N/A

**RECOMMENDATION:**

Motion to go into closed session, pursuant to Section 10-15-1 NMSA 1978, Subsection H-2 - Limited Personnel Matters and Subsection H-7 - Pending Litigation.

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
City Manager

**CITY OF LOVINGTON**  
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 14, 2013

TYPE:  RESOLUTION  ORDINANCE  PROCLAMATION  INFORMATION  OTHER ACTION

**SUBJECT:** Approval of City Manager Employment Agreement  
**DEPARTMENT:** Legislative  
**SUBMITTED BY:** Mayor Drummond  
**DATE SUBMITTED:** January 9, 2013

**STAFF SUMMARY:**

The employment agreement for the City Manager has been prepared and requires approval by the City Commission to execute.

**FISCAL IMPACT:**

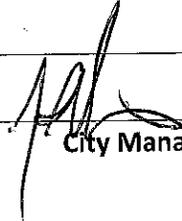
REVIEWED BY: \_\_\_\_\_  
(Finance Director)

**ATTACHMENTS:**

**RECOMMENDATION:**

Action in the best interests of Lovington.

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
City Manager