

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, DECEMBER 8, 2014 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Gandy at 5:30 p.m.

Present and answering roll call: Commissioner Trujillo, Commissioner Bengé, Mayor Gandy, Commissioner Butcher, and Commissioner Campos

Also Present: Assistant City Manager Jared Cobb, City Finance Director Gary Chapman, City Clerk Carol Ann Hogue, City Attorney Michael Newell, Police Chief David Rodriguez, City Planner Merideth Hildreth, and Administrative Assistant Anna Juarez

Invocation: Mayor Gandy gave the invocation

Pledge of Allegiance: Mayor Gandy led the pledge

Approval of Agenda: Mayor Gandy called for a motion to approve the agenda. Commissioner Bengé so moved to approve the agenda with two changes; add Commissioner and staff reports and under action item remove consideration of Ordinance 530 pending legal opinion. Commissioner Trujillo seconded and a roll call was taken: Commissioner Campos – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes.

Approval of the Regular Minutes of November 24, 2014: Mayor Gandy called for a motion to approve the regular minutes of November 24, 2014. Commissioner Trujillo so moved. Commissioner Bengé seconded and a roll call was taken: Commissioner Bengé – Yes, Commissioner Trujillo – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes, and Mayor Gandy – Yes.

COMMISSIONER AND STAFF REPORTS:

- Commissioner Campos asked about lights on avenue P and O.
- Commissioner Butcher asked Chief Rodriguez about accreditation recognition certificate when it was received; Chief Rodriguez stated was received last Wednesday at the Albuquerque conference; award is hanging in the lobby
- Mayor Gandy wished everyone a Merry Christmas and a Happy New Year
- Commissioner Trujillo wished everyone a Merry Christmas and a Happy New Year and thanked the staff and new staff looking forward to the year to come
- Commissioner Bengé stated rope lights at the plaza look great
- Chief Rodriguez announced a public service announcement concerning reports of someone working for water department collecting funds through wire transfer; if they had questions to call city hall

NON-ACTION ITEMS:

Library Board Presentation: Mayor Gandy presented award to Imogene Hanners for lifetime member plaque in appreciation for her years of service on the Lovington Public Library Board of Trustees.

Discussion of Senior Citizen Advisory Council Appointments: Assistant City Manager stated that Director Norma Vejil has recommended reappointing to the Lovington Senior Citizen Advisory Council for a two year term, which will expire in January 2016:

- Wilma Kimbell
- Virginia Spears
- Thomas Griffin

Other interested parties may submit for consideration. Commissioners will take action on January 12, 2015 commission meeting. Commissioner Bengé suggested for members to consider publicizing what the Senior Center has to offer. No action was taken.

Discussion of Commission Work Session in January: Assistant City Manager Cobb requested Commissioners having a work session to discuss current City code and what areas, discuss capital projects and the infrastructure capital improvement fund and other business the Staff and Commissioners deems necessary. Commissioners agree to set meeting up for 3rd Monday on January, after 5 P.M.

ACTION ITEMS:

Removed: Consideration Approval of Ordinance 530: Appointment of City Clerk and Treasurer, Police Chief, and Fire Chief

Consideration Adoption of Ordinance 532 – Employee Handbook Amendments – Pay periods, compensatory time, annual leave, sick leave: Mayor Gandy called for a motion to adopt Ordinance 532 – Employee handbook amendments – pay periods, compensatory time, annual leave, sick leave. Assistant City Manager Cobb addressed the Commissioners of Ordinance 532 modifies the language updates and changes to annual and sick leave accruals, due to audit findings. The leave benefits are earned each pay period instead of once per month, carryover of hours each calendar year is eliminated. Instead, once employees reach a maximum number of hours (based on service time), they will not accrue additional leave until they utilize said leave time; annual leave and sick leave begin accrual on the first date of hire. This Ordinance does not reduce or increase leave benefits. Commissioner Trujillo asked about how each employee will be notified of change. Commissioner Bengé recommended each employee be given a copy of change and sign that they received and reviewed information. Attorney Newell suggested make a copy of each employee signed form and file in employee file. Commissioner Bengé so moved. Commissioner Trujillo second and a roll call was taken: Commissioner Campos – Yes, Commissioner Butcher – Yes, Commissioner Trujillo - Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consideration Resolution 2014-61: Open Meetings Act Resolution: Mayor Gandy called for a motion to approve resolution 2014-61: Open meetings act resolution. Assistant City Manager Cobb addressed Commissioners to adopt the required resolution. Commissioner Trujillo so moved. Commissioner Campos seconded and a roll call was taken: Commissioner Bengé – Yes, Commissioner Trujillo – Yes, Commissioner Campos – Yes, Commissioner Butcher – Yes, and Mayor Gandy - Yes. Motion was approved.

Consideration Resolution 2014-62: City Holidays and Meeting Date for January thru June, 2015: Mayor Gandy called for a motion to approve resolution 2014-62: City Holidays and meeting date for January thru June 2015. Assistant City Manager Cobb addressed Commissioners of the change in personnel policy; this will finalize the holidays and floating holiday for the first six months; the coming Fiscal Year, City will approve the holidays for a full year. Commissioner Campos so moved. Commissioner Trujillo seconded and a roll call was taken: Commissioner Butcher – Yes, Commissioner Trujillo – Yes, Commissioner Bengé – Yes, Commissioner Campos – Yes, and Mayor Gandy - Yes. Motion was approved.

Consideration Resolution to Approve Variance in Zoning at 110 South 7th Street, Lovington: Unattached Carport in Zone A: Mayor Gandy called for a motion to approve variance in zoning at 110 South 7th Street, Lovington: unattached carport in Zone A. Assistant City Manager Cobb addressed Commissioners of property owner Sheila Laws with an issue to accessing the alley to property in the back and is constructing a metal fence that supports a carport on two sides as well as a storage room and a covered sitting area. Commissioners discussed the curb cut off of 7th Street, previous entrance to property and fence built over water lines. Planning and Zoning Commission recommended approval of request for variance for the unattached carport with the provision that access can only be made onto the property from 7th Street, requiring a curb cut with a concrete apron, concrete beneath the area of the carport, and the length of the driveway to be at a minimum a prepared surface with a delineated edge. Commissioner Butcher so moved. Commissioner Trujillo seconded and a roll call was taken: Commissioner Trujillo – Yes, Commissioner Bengé – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes, and Mayor Gandy - Yes. Motion was approved.

Consideration of Resolution to Approve Variance in Zoning at 421 W. Tyler, Lovington: RV Occupation and Permit in Zone B: Mayor Gandy called for a motion to approve the resolution to approve variance in zoning at 421 W. Tyler, Lovington: RV Occupation and Permit in Zone B. Assistant City Manager Cobb addressed Commissioners of variance request for variance to allow Leslie Brow to remain in an occupied RV in property in Zone B. The RV unit is located in the rear yard and is separated from the front yard and adjacent property and alley with a fence. Planning and Zoning Commission recommended request for variance to expire on January 31, 2015, this will provide sufficient time to replace the RV with a single-wide manufactured home. Commissioner Trujillo so moved. Commissioner Butcher seconded and a roll call was taken:

Commissioner Campos – Yes, Commissioner Bengé – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes, and Mayor Gandy - Yes. Motion was approved.

Consideration of Award of Bid: Indefinite Quantity for Vehicle Repairs: Mayor Gandy called for a motion to approve an indefinite quantity for vehicle repair of \$85.50 per hour from Valentine’s Auto Services beginning in January 1, 2015 and ending on December 31, 2015. Only one bid was received. Commissioner Bengé so moved. Commissioner Campos seconded and a roll call was taken: Commissioner Bengé – Yes, Commissioner Trujillo – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes, and Mayor Gandy - Yes. Motion was approved.

Consideration of Award of Bid: Indefinite Quantity for Tire Repairs: Mayor Gandy called for a motion to approve an indefinite quantity tire repair from Lovington Tire Services beginning in January 1, 2015 and ending in December 31, 2015. Only one bid was received. Commissioner Campos so moved. Commissioner Trujillo seconded and a roll call was taken: Commissioner Campos – Yes, Commissioner Trujillo – Yes, Commissioner Butcher – Yes, Mayor Gandy – Yes, and Commissioner Bengé - Yes. Motion was approved.

Consideration of Award of Bid: Indefinite Quantity for Tractor & Heavy Equipment Repair: Mayor Gandy called for a motion to approve an indefinite quantity for Tractor & Heavy Equipment Repair from Seidl Diesel Services beginning in January 1, 2015 and ending in December 31, 2015. Only one bid was received. Commissioner Butcher so moved. Commissioner Bengé seconded and a roll call was taken: Commissioner Butcher – Yes, Commissioner Trujillo – Yes, Commissioner Bengé – Yes, Commissioner Campos – Yes, and Mayor Gandy - Yes. Motion was approved.

Consider Approval of Accounts Payable: Mayor Gandy called for a motion to approve the accounts payable. Commissioner Bengé so moved. Commissioner Trujillo seconded and a roll call was taken: Commissioner Bengé – Yes, Commissioner Trujillo – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes and Mayor Gandy - Yes. Motion was approved.

PUBLIC COMMENT:

- Clint Laughlin asked who was awarded Tractor and Heavy Equipment Repair; Seidl Diesel

CLOSED SESSION:

At 6:06 p.m., Commissioner Trujillo moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-8-regarding the purchase, acquisition or disposition of real property or water rights. Commissioner Campos seconded and a roll call vote was taken: Commissioner Bengé - Yes; Commissioner Trujillo - Yes; Commissioner Butcher - Yes; Commissioner Campos – Yes; and Mayor Gandy - Yes.

At 6:40 p.m., Commissioner Campos so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Trujillo seconded and a roll call vote was taken: Commissioner Trujillo seconded and a roll call vote was taken: Commissioner Bengé - Yes; Commissioner Trujillo - Yes; Commissioner Butcher - Yes; Commissioner Campos – Yes; and Mayor Gandy - Yes.

ADJOURNMENT:

There being no further business the meeting adjourned at 6:41 p.m.

APPROVED: _____
SCOTTY GANDY, MAYOR

ATTEST: _____
CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 5, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Quarterly Financial Report
DEPARTMENT: Finance
SUBMITTED BY: Gary Lee Chapman
DATE SUBMITTED: January 5, 2015

STAFF SUMMARY:

Staff has prepared the first quarter Financial Report of Fiscal Year 2014-15 (October - December 2014).

FISCAL IMPACT:

None

REVIEWED BY: Gary Lee Chapman
(Finance Director)

ATTACHMENTS:

Second Quarter Financial Report.

RECOMMENDATION:

Information Only

Gary Lee Chapman
Department Head

James R. Williams
City Manager

City of Lovington (New)
 Summary Budget Comparison - Revenue report for comissioners
 From 10/1/2014 Through 12/31/2014

Fund	Account Title	YTD Original Budget	YTD Actual	Projected Revenue for Fiscal Year	Additional Revenues available based on Projections	% Projected Revenue/Original Budget
101	General Fund	10,519,713	4,668,096	11,203,431	683,718	106.50%
201	Correction Fund	41,064	23,757	42,000	936	102.28%
206	Emergency Medical Services Grant	14,700	20,000	20,000	5,300	136.05%
209	Fire Protection Grant	78,443	77,876	78,443	0	100.00%
211	Law Enforcement Grant	36,200	36,200	36,200	0	100.00%
214	Lodger's Tax	72,000	32,971	72,000	0	100.00%
216	Municipal Street Gas Tax	234,092	85,326	234,092	0	100.00%
217	Special Recreation	44,050	40,554	44,050	0	100.00%
219	Sr Citz Multi Purpose Grant	188,946	70,706	188,946	0	100.00%
228	Lab Fees	1,100	735	1,470	370	133.64%
230	Judicial Education Fees	6,131	3,574	7,148	1,017	116.59%
231	Court Automation Fees	12,341	7,154	14,308	1,967	115.94%
233	Designated Franchise	68,066	34,217	68,435	369	100.54%
234	Water Royalties in Well Field	168,207	0	168,207	0	100.00%
311	ECONOMIC DEVELOPMENT	788,400	228,595	788,400	0	100.00%
504	Solid Waste	1,910,490	832,016	1,968,071	57,581	103.01%
505	Water & WasteWater	6,427,784	1,080,691	6,431,224	3,440	100.05%
509	Ambulance	584,240	236,356	584,358	118	100.02%
607	Unemployment Comp	801	0	801	0	100.00%
Totals		21,196,768	7,478,825	21,951,584	754,816	103.56%

Second Quarter Budget Report Fiscal Year 2014-15

<u>Fund</u>	<u>Description</u>	<u>Category</u>	<u>Budget</u>	<u>YTD Actual</u>	<u>YTD Budget remaining</u>	<u>Percent Total Budget Used</u>
101	General Fund	Salary & Benefits Total	7,174,794	3,063,147	4,111,647	42.69%
101	General Fund	Services & Supplies Total	2,823,129	1,735,285	1,087,844	61.47%
101	General Fund	Capital Outlay Total	1,048,788	889,236	159,552	84.79%
101	General Fund	Grand Total	11,046,711	5,687,668	5,359,043	51.49%
504	Solid Waste	Salary & Benefits Total	90,915	25,841	65,074	28.42%
504	Solid Waste	Services & Supplies Total	1,724,295	815,743	908,552	47.31%
504	Solid Waste	Grand Total	1,815,210	841,585	973,625	46.36%
505	Water & Wastewater	Salary & Benefits Total	813,161	372,034	441,127	45.75%
505	Water & Wastewater	Services & Supplies Total	1,430,720	619,057	811,663	43.27%
505	Water & Wastewater	Capital Outlay Total	2,880,525	29,042	2,851,483	1.01%
505	Water & Wastewater	Debt Service Total	549,804	381,087	168,717	69.31%
505	Water & Wastewater	Grand Total	5,674,210	1,401,221	4,272,989	24.69%
509	Ambulance	Salary & Benefits Total	237,714	85,952	151,762	36.16%
509	Ambulance	Services & Supplies Total	215,190	78,513	136,677	36.49%
509	Ambulance	Capital Outlay Total	238,351	2,703	235,648	1.13%
509	Ambulance	Grand Total	691,255	167,168	524,087	24.18%
Combined Total "ALL" Funds						
		Salary & Benefits	8,359,060	3,593,176	4,765,884	42.99%
		Services & Supplies	6,656,382	3,492,555	3,163,827	52.47%
		Capital Outlay	4,882,098	1,368,201	3,513,897	28.02%
		Debt Service	549,804	381,087	168,717	69.31%
			20,447,344	8,835,019	11,612,325	43.21%

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-01: Census Update
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: December 31, 2014

STAFF SUMMARY:

Staff are requesting the City Commission approve Resolution 2015-01, which will allow for the expenditure of \$25,000 from the LEDA Fund for the purposes of providing a 2015 update to our census count as well as projections through 2020. This project is a partnership between Lea County, City of Hobbs, the J. F Maddox Foundation, and the City of Lovington. The group coordinating the project will be the Lea County Community Improvement Corporation, of which the City is a member of.

This project will supply our community, as well as all of Lea County, to provide developers and governmental units with up to date population related information in order to commit new investments. This proposal was presented to the Lovington EDC Board of Directors and they are recommending that this project be funded.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

\$25,000 from 311 Fund (Economic Development Fund)

ATTACHMENTS:

Project Proposal
Resolution

RECOMMENDATION:

Motion to approve Resolution 2015-01.

Department Head

James R. Williams
City Manager

RESOLUTION 2015-01

WHEREAS, Lea County has become the most populous county in Southeastern New Mexico since the 2010 Census and local municipalities have grown considerably; and

WHEREAS, private developers and local government units need up to date population related information in order to commit new investments; and

WHEREAS, the Lea County Community Improvement Corporation (LCCIC) will be engaging the University of New Mexico's Bureau of Business and Economic Research to conduct an updated estimate of local census as of 2015 and forecast growth through 2020; and

WHEREAS, LCCIC is seeking funding support from the City of Lovington, the City of Hobbs, and the J. F Maddox Foundation.

NOW, THEREFORE, BE IT RESOLVED that the City of Lovington will:

1. Provide financial support for this project not to exceed \$25,000; and
2. Funds for this support will be obtained from the Local Economic Development Fund.

APPROVED THIS 12TH DAY OF JANUARY, 2015.

SCOTTY GANDY, MAYOR

ATTEST

CAROL ANN HOGUE, CITY CLERK

LEA COUNTY COMMUNITY IMPROVEMENT CORPORATION

220 West Broadway, Suite 200
Post Office Box 2588
Hobbs, New Mexico 88241-2588

December 23, 2014

Mr. James R. Williams, Manager
City of Lovington
214 South Love Street
Lovington, NM 88260

Dear James Williams,

Things have changed significantly in Lea County since the 2010 Census. Since the last census, Lea County has become the most populous county in southeast New Mexico. Similarly, the local municipalities and school districts have grown considerably. As a result, uncertainty exists with respect to the actual populations in the county and each of its five municipalities. The amount of growth realized would seem to demand more up to date information. Private developers and local governmental units need up to date population-related information in order to commit new investments throughout the county.

Accordingly, the Lea County Community Improvement Corporation (LCCIC) has decided to once again engage the University of New Mexico's Bureau of Business and Economic Research (BBER) to conduct an updated estimate of local census as of 2015 and forecast growth through 2020. LCCIC engaged the BBER to conduct a similar estimate in 2006 and forecast through 2010. BBER's forecast through 2010 turned out to be remarkably accurate and our expectations are consistent for their work in an updated census and forecast in this new engagement.

Our desire is to spread both the benefit and cost appropriately throughout Lea County for this engagement. In this regard, we are seeking funding support from the City of Lovington, the City of Hobbs, and the J. F Maddox Foundation for more local benefit and Lea County for countywide benefit. The cost of the engagement is expected to be in the range of \$105,000 to \$120,000. A copy of the BBER's proposal is attached.

We are requesting that the City of Lovington Commission consider a contribution of \$25,000 to LCCIC in support of a census update and forecast. The balance of the cost will be raised through financial contributions from Lea County, City of Hobbs, and the J. F Maddox Foundation. It is, however, important to start this project as timely as possible in order to realize its full benefits throughout the county.

As you know, LCCIC is tax-exempt under section 501(c) (3) of the IRS Code as a public charity. LCCIC is comprised of representatives appointed by the Lea County Commission, the Hobbs City Commission, the Lovington City Commission, the Economic Development Corporation of Lea County, and the J. F Maddox Foundation.

We look forward to learning of the Commission's response at its earliest convenience. In the meantime, please feel free to contact me with questions.

Sincerely,



Debra Hicks
President

Enclosure (1)

FINAL PROPOSAL
University of New Mexico Bureau of Business and Economic Research
& Geospatial and Population Studies
Scope for Lea County Study, 2014-15

STATEMENT OF WORK

The University of New Mexico's Bureau of Business and Economic Research (BBER) and Geospatial and Population Studies (GPS) were requested by Dennis Holmberg on behalf of the Lea County Community Improvement Association to develop a proposal to undertake a population and economic analysis for Lea County similar to that provided for Lea County in the context of the larger region back in 2007. BBER and GPS are proposing to conduct a regional audit that will be a dynamic, strategic analysis and shall analyze the historic and existing characteristics of Lea County as well as projecting future economic activity (i.e., growth of employment and earnings, changing industrial composition, changing occupational mix) and the composition of future population growth across the county over the next 5 years. The goal is to update the Census by providing detailed estimates of population and economic characteristics across the county and detailed 5-year forecasts of future population and employment.

Task 1. Initial Scoping. Review the recent history of the Lea County economy and demographics. Identify stakeholders within Lea County, including employers and employer organizations, unions, economic development entities, social service entities, community-based organizations, educational institutions and training organizations. Surface issues regarding economic development potential.

- A. Do a preliminary examination of the available secondary data, (e.g., Census 2010 and the American Community Survey data on Lea County and Lea County communities, Quarterly Census of Employment and Wages).
- B. Analyze secondary data to provide a general overview of the area's demographic and economic characteristics and trends. The analysis will help guide further research and determine the information to be collected from local sources
- C. Review literature on developments in oil and gas counties elsewhere and methodologies used in estimating/projecting employment and population. Discuss with local demographers and other experts.
- D. Identify major employers and economic development and other organizations which should be included as stakeholders.
- E. Conduct a site visit, touring Hobbs, Lovington, Eunice and the outlying areas of the county to include Jal and Tatum.
- F. Working with contractor, identify and meet individually with key people involved in economic development organizations, with government officials and with others, to get their perspectives on the Lea County economy, the major players, problems and opportunities.
- G. Prepare a short report, discussing Lea County and Lea County sub-areas, identifying stakeholders, and exploring major economic development and workforce development issues to be examined

FINAL PROPOSAL
University of New Mexico Bureau of Business and Economic Research
& Geospatial and Population Studies
Scope for Lea County Study, 2014-15

Task 2. Collect Data Relevant to Estimates and Projections of employment variables and population.

- A. Consider alternative methodological approaches. We will scope and consider methodological approaches based upon historical diagnostics and the stated goals of the study.
- B. Prepare data for population estimates and forecasts
1. Collate microdata on births, deaths, residential construction, and E911 structure points
 2. Compile of Census data from 1990, 2000, 2010 and earlier
 3. Conduct geographic "normalizations" to ensure concordance of municipal and other relevant geographic boundaries in historical datasets
 4. Request assessor parcel and utility data from local sources
 5. Communicate with BBER regarding the employment data needed for population analysis
- C. Plan and conduct geographic field survey for population estimates and forecasts.
1. identify areas of gaps in microdata coverage through GIS-based microtargeted assessment (in-office)
 2. Conduct field site visits to areas of undercoverage or requiring case-resolution
 3. Incorporate data into final geodatabase for modeling.
- D. Prepare data on the economy and on employment and earnings
1. Assemble historical data from a variety of sources on the Lea County economy and the economy of sub-areas. Sources to include building permit data, data from the American Community Survey, Quarterly Census of Employment and Wages and other BLS databases, the NETS database culled from Dun and Bradstreet data on individual employers, Bureau of Economic Analysis
 2. Analyze data and determine where gaps exist to be supplemented by field research and phone interviews.
- E. Conduct semi-structured interviews regarding the economy and particular industries on site and by phone. If feasible, design and implement an email survey of businesses.
1. Working with contractor, identify key people in different industries/communities who should be interviewed.
 2. Develop survey scripts to be used in conducting semi-structured interviews.
 3. Conduct business surveys and field research.

FINAL PROPOSAL
University of New Mexico Bureau of Business and Economic Research
& Geospatial and Population Studies
Scope for Lea County Study, 2014-15

4. Collect and analyze data and incorporate into data to be used in estimating and projecting employment.

Task 3. Analysis of the dynamics of labor demand and supply in Lea County, including in- and out-migration

- A. Analysis of labor supply will examine the current and potential supply of labor available to Lea County employers. Sources of data include various data sets and reports produced by the Census Bureau and the Department of Labor, including the Bureau of Labor Statistics and the NM Department of Workforce solutions. (Assembled in Task 2. D). This research will describe the employed and unemployed persons, identify the industries employing large portions of county residents, the occupations held by employed residents, and the relationships between demographic characteristics (such as age and gender) and education and employment. Use of PUMS microdata should enable us to examine demographic and socio-economic characteristics of individuals who commute, who migrate, etc. Those persons not participating in the labor force will also be examined in an attempt to determine the population of discouraged and other marginally attached workers and some of their general characteristics, such as age and geographic location. We would also plan to talk with social service providers, educators, employers and others regarding the existing labor supply.
- B. Analysis of Labor Demand will expand on the analysis of secondary data, assessing current and future labor requirements of existing employers and exploring the needs of those employers, like LES, which have made major facility investments in the area as well as of other proposed/planned projects. We would plan to focus particular attention on the oil and gas industry, so as to better understand how needs for labor may vary depending upon oil (and gas) prices. We will also attempt to identify portions of the local economy showing potential for employment and business growth. Analysis of future labor demand is critical for making population projections as well as forecasting economic variables.
 1. Analyze occupational needs and job skill requirements of existing employers using secondary data sources.
 2. Continue efforts to survey or otherwise talk with a representative group of large and small employers in different industries regarding current and expected future vacancies and their labor force requirements, challenges, etc. Analyze the results.
 3. Collect data on the jobs, pay, and education, training, and skill requirements of any new jobs to be created by LES and other projects.
 4. Using IMPLAN and/or the FORUNM model simulate the additional jobs that may be supported (indirect and induced) within the region from those identified in C. Analyze labor force requirements of these jobs.
 5. Compile results.

FINAL PROPOSAL
University of New Mexico Bureau of Business and Economic Research
& Geospatial and Population Studies
Scope for Lea County Study, 2014-15

Task 4. Produce Employment and Population Estimates and Projections

A. Produce estimates and five-year forecasts of employment

1. Compile data on the US economy (e.g., history and forecasts of oil prices from HIS Global Insight) and New Mexico (from BBER's FOR-UNM model) that will be used in preparing 5-year forecasts of Lea County employment variables..
2. Specify different models to forecast employment variables and run. Review statistics on goodness of fit and perform other diagnostics.
3. Finalize best models.
4. Produce 5-year forecasts under alternative assumptions, e.g., different oil price scenarios.

B. Produce population estimates and five-year forecasts

1. Define modeling framework and forecast scenarios. Using local inputs, GPS demographers will define scenarios relevant to the use of the forecasts. Existing evidence suggests that such scenario building enhances the usefulness and accuracy of demographic forecasts. Methods will be chosen based on their correspondence to the goals of the study—a key component will be to decide upon the extent to which recently observed, short-term patterns and anticipated trajectories will be built into the modeling framework.
2. Technical development of forecasts. Code development for producing projections, applying appropriate controlling and QA/QC algorithms (such as error-checking), and incorporating ancillary information.
3. Draft set production and review. A draft set of five-year forecasts will be produced and submitted for review and comment to the Maddox Foundation as well as to other local stakeholders identified in the scoping process described in Task 1.
4. Revision of draft set and formulation of final set. Appropriate revisions will be made to the draft set in light of stake holder inputs and forecast diagnostics. A final set will be produced based on these inputs.

Task 6. Write up results, including population forecasts tabulated by year to indicate demographic composition for county and sub-county geography. Prepare brief report on findings for distribution and make presentation.

FINAL PROPOSAL
University of New Mexico Bureau of Business and Economic Research
& Geospatial and Population Studies
Scope for Lea County Study, 2014-15

BUDGET

The total budget for Phase 1 is estimated to be \$105,000, including applicable UNM overhead. This is a fixed price contract. A breakdown of cost by task is provided below. Payment for this project will be made in three monthly payments of \$26,250, with a fourth and final payment of \$26,250 due upon completion and delivery of an approved and acceptable work product, which will include report and a presentation of findings.

Breakdown of Costs by Task

Initial Scoping, Field Work	\$ 18,000
Data Collection	\$ 25,500
Analysis of Labor Supply & Demand	\$ 24,500
Estimates & Projections	\$ 23,500
Report & Presentation of Findings	\$ <u>13,500</u>
	\$ 105,000

TIME FRAME

The initial scoping could begin immediately, with a trip to Lea County scheduled in early February. The work on Task 2 would begin as soon as the contract is signed. We would hope to complete our assembly of secondary data and to identify data gaps prior to our February trip and would be prepared to make a presentation to the community on the project and to elicit their suggestions and support in our data-gathering efforts. The February visit would include a tour of other Lea County communities, with scheduled stops to explain our work and get a local perspective as well as to collect data and fill identified data gaps. Thus some of the field work could be done during our initial scoping visit. We anticipate the need for another trip to complete the field work both for the labor market analysis and for the detailed population projections, and would try to schedule in March or April. The labor market analysis is expected to take at least a month. The estimates and projections depend to some extent on this analysis and are expected to take at least a month. We should have preliminary estimates and projections by July 2015 and a draft before the end of the month. A final presentation could be made in late July or August, depending upon schedules.

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Transportation Alternatives Grant Program
DEPARTMENT: Executive
SUBMITTED BY: Jared Cobb, Assistant City Manager
DATE SUBMITTED: January 8, 2015

STAFF SUMMARY:

The New Mexico Department of Transportation is currently soliciting applications for the Transportation Alternatives Grant Program. Staff is proposing to submit an application to complete the streetscape improvements on Washington Avenue. The estimated cost for this conceptual project is \$460,000. Staff recommends providing a 14.56% match.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

Local match \$66,976

ATTACHMENTS:

Resolution 2015-02

RECOMMENDATION:

Approve Resolution 2015-02 to authorize the submission of a TAP Grant Application.


Department Head


City Manager

RESOLUTION NO. 2015-02

A RESOLUTION DECLARING THE ELIGIBILITY AND INTENT OF THE CITY OF LOVINGTON TO SUBMIT AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2016/2017 TRANSPORTATION ALTERNATIVES PROGRAM FUNDS.

WHEREAS, the City of Lovington, New Mexico, has the legal authority to apply for, receive and administer federal funds; and,

WHEREAS, the City of Lovington, is submitting an application for Federal Fiscal Year 2016/2017 (FFY16/17) New Mexico Transportation Alternatives Program (TAP) funds in the amount of \$393,024, as set forth by the Federal legislation, Moving Ahead for Progress in the 21st Century (MAP-21) and as outlined in the FFY 16/17 New Mexico TAP Guide; and,

WHEREAS, the Central Plaza Project named in the TAP application are eligible project(s) under New Mexico TAP and MAP-21; and,

WHEREAS, the City of Lovington, acknowledges availability of the required local match of 14.56% and the availability of funds to pay all upfront costs, since TAP is a cost reimbursement program; and,

WHEREAS, the City of Lovington, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

WHEREAS, the City of Lovington, agrees to maintain all project(s) constructed with TAP funding for the useable life of the project(s); and,

NOW, THEREFORE, BE IT RESOLVED, by the governing body, the City Commission of the City of Lovington, New Mexico that:

- 1.** The City of Lovington, authorizes James R. Williams, City Manager, to submit an application for FFY16/17 New Mexico TAP funds in the amount of \$393,024 from the New Mexico Department of Transportation (NMDOT) on behalf of the citizens of the City of Lovington.

2. That the City of Lovington, assures the NMDOT that if TAP funds are awarded, sufficient funding for the local match and for upfront project costs are available, since TAP is a reimbursement program, and that any costs exceeding the award amount will be paid for by the City of Lovington.
3. That the City of Lovington, assures the NMDOT that if awarded TAP funds, sufficient funding for the operation and maintenance of the TAP projects will be available for the life of the projects.
4. That James R. Williams, City Manager, City of Lovington, is authorized to enter into a Cooperative Project Agreement with the NMDOT for construction of TAP projects using these funds as set forth by MAP-21 on behalf of the citizens of City of Lovington. James R. Williams, City Manager, is also authorized to submit additional information as may be required and act as the official representative of the City of Lovington in this and subsequent related activities.
5. That the City of Lovington, assures the NMDOT that the City of Lovington, is willing and able to administer all activities associated with the proposed project.

PASSED, ADOPTED, AND APPROVED THIS 12th DAY OF JANUARY 2015.

SCOTTY GANDY, MAYOR

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Recreational Trails Grant Program
DEPARTMENT: Executive
SUBMITTED BY: Jared Cobb, Assistant City Manager
DATE SUBMITTED: January 8, 2015

STAFF SUMMARY:

The New Mexico Department of Transportation is currently soliciting applications for the Recreational Trails Grant Program. As detailed in the MainStreet Master Plan, staff is proposing to submit an application for a ten foot wide landscaped concrete trail to link Chaparral Park and Central Plaza. The estimated cost for this conceptual project is \$935,340. Staff recommends providing a 50% match, while also seeking additional grants.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

Local match \$467,670

ATTACHMENTS:

Resolution 2015-03

RECOMMENDATION:

Approve Resolution 2015-03 to authorize the submission of an RTP Grant Application.


Department Head

City Manager

RESOLUTION NO. 2015-03

A RESOLUTION DECLARING THE ELIGIBILITY AND INTENT OF THE CITY OF LOVINGTON TO SUBMIT AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2016/2017 RECREATIONAL TRAILS PROGRAM FUNDS.

WHEREAS, the City of Lovington, New Mexico, has the legal authority to apply for, receive and administer federal funds; and,

WHEREAS, the City of Lovington, is submitting an application for Federal Fiscal Year 2016/2017 (FFY16/17) New Mexico Recreational Trails Program (RTP) funds in the amount of \$467,670, as set forth by the Federal legislation, Moving Ahead for Progress in the 21st Century (MAP-21) and as outlined in the FFY 16/17 New Mexico RTP Guide; and

WHEREAS, the Lovington Trail Project named in the RTP application are eligible project(s) under New Mexico RTP and MAP-21; and,

WHEREAS, the City of Lovington agrees to provide a local match of 50% and acknowledges the availability of funds to pay all upfront costs, as RTP is a cost reimbursement program; and,

WHEREAS, the City of Lovington, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

WHEREAS, the City of Lovington, agrees to maintain all project(s) constructed with RTP funding for the useable life of the project(s); and,

NOW, THEREFORE, BE IT RESOLVED, by the governing body, the City Commission of the City of Lovington, New Mexico that:

1. The City of Lovington, authorizes James R. Williams, City Manager, to submit an application for FFY16/17 New Mexico RTP funds in the amount of \$467,670 from the New Mexico Department of Transportation (NMDOT) on behalf of the citizens of the City of Lovington.
2. That the City of Lovington, assures the NMDOT that if RTP funds are awarded, sufficient funding for the local match and for upfront project costs are available, since RTP is a reimbursement program, and that any costs exceeding the award amount will be paid for by the City of Lovington.
3. That the City of Lovington, assures the NMDOT that if awarded RTP funds, sufficient funding for the operation and maintenance of the RTP projects will be available for the life of the projects.
4. That James R. Williams, City Manager, City of Lovington, is authorized to enter into a Cooperative Project Agreement with the NMDOT for construction of RTP projects using

these funds as set forth by MAP-21 on behalf of the citizens of the City of Lovington. James R. Williams is also authorized to submit additional information as may be required and act as the official representative of the City of Lovington in this and subsequent related activities.

5. That the City of Lovington, assures the NMDOT that City of Lovington, is willing and able to administer all activities associated with the proposed project.

PASSED, ADOPTED, AND APPROVED THIS 12th DAY OF JANUARY 2015.

SCOTTY GANDY, MAYOR

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Roadway Grant Program Application
DEPARTMENT: Executive
SUBMITTED BY: Jared Cobb, Assistant City Manager
DATE SUBMITTED: January 8, 2015

STAFF SUMMARY:

The New Mexico Department of Transportation is currently soliciting applications for the Roadway Grant Program. Staff is proposing to submit an application to reconstruct the Northwest Truck Bypass on 17th Street from Avenue D to Jefferson Avenue. The estimated cost for this project is \$815,084. Staff recommends providing a 50% local match.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

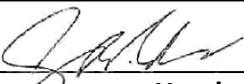
Local match \$407,542

ATTACHMENTS:

Resolution 2015-04

RECOMMENDATION:

Approve Resolution 2015-04 to authorize the submission of a Roadway Grant Application.



Department Head



City Manager

RESOLUTION NO. 2015-04

A CONCEPT RESOLUTION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR A ROADWAY PROJECT

WHEREAS, the Roadway project named in this resolution is an eligible activity under the Moving Ahead for Progress in the 21st Century (MAP-21); and

WHEREAS, the “North 17th Street Bypass Reconstruction Project” is an approved capital improvement project as noted in the Infrastructure Capital Improvement Plan FY 2016-2020; and

WHEREAS, the City of Lovington has agreed to provide matching funds at a percentage rate of 50% of the cost of design, engineering, construction and construction management; and

WHEREAS, the City of Lovington has agreed to fund all on-going maintenance costs for this roadway improvement project after construction; and

WHEREAS, the City of Lovington of Lovington supports this project and desires to receive funding; and

WHEREAS, the City of Lovington understand two resolutions must be submitted, one at the time of a Roadway project application and another at the time the project is formally under contract with the New Mexico Department of Transportation; and

WHEREAS, this resolution is at the time of “application” for Roadway project funding;

NOW, THEREFORE, BE IT RESOLVED, by the governing body, the City Commission of the City of Lovington, New Mexico that the Mayor be and hereby is, authorized to submit an application for Roadway project funding to the New Mexico Department of Transportation for the “North 17th Street Bypass Reconstruction Project” in Lovington, New Mexico and hereby commits to the concept of such project as specified in the Roadway project application.

PASSED, ADOPTED, AND APPROVED THIS 12th DAY OF JANUARY 2015.

SCOTTY GANDY, MAYOR

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution for Street Vacation
DEPARTMENT: Planning and Zoning
SUBMITTED BY: JoAnn Domzalski
DATE SUBMITTED: December 31, 2014

STAFF SUMMARY:

The developer of the J.L. Reed Addition, Unit 3, has requested the vacation of portions of 15th Street and Avenue J in order to create cul-de-sacs and adjust lot sizes. Vacation of Avenue K will not be necessary. The developer as proposed creating a new subdivision in Tract 5B, located to the west of the J.L. Reed Addition, with Avenue K providing access and creating a cul-de-sac.

This request was presented to the Planning and Zoning Commission and they recommended approval of the vacation.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution
Exhibit for proposed vacation

RECOMMENDATION:

Motion to approve Resolution for street vacations as specified. Please request a Resolution number from the City Clerk when making the motion.

Department Head

James R. Williams

City Manager

RESOLUTION 2015-_____

WHEREAS, the developer of the J.L. Reed Addition, Unit 3, to the City of Lovington desires to replat the subdivision to create larger lots and create a cul-de-sac; and

WHEREAS, the proposed replat will require vacation of 15th Street and a portion of Avenue J located within the subdivision; and

WHEREAS, the existing lots impacted by this change are owned by the developer; and

WHEREAS, review by City staff has indicated that no City utilities are present and the proposed replat will have a positive impact on the subdivision.

NOW, THEREFORE, BE IT RESOLVED THAT the Lovington City Commission vacates the following municipal streets:

1. The entire sixty (60) foot right-of-way of Fifteenth (15th) Street in the J.L. Reed Addition, Unit 3, to the City of Lovington, Lea County, New Mexico beginning at the Northern border of the subdivision and ending approximately 332 feet to the South.
2. The sixty (60) foot right-of-way of Avenue J adjacent to the eastern fifty-five (55) feet of Lot 8 of Block 5A and Lot 7 of Block 8 in the J.L. Reed Addition, Unit 3, to the City of Lovington, Lea County, New Mexico.

FURTHERMORE, the portion of Avenue K located in the J.L. Reed Addition, Unit 3, will remain as is, with future intention of the developer for this street to culminate with a cul-de-sac in Tract 5B when it is later subdivided.

DONE THIS 12th DAY OF JANUARY, 2015.

SCOTTY GANDY, MAYOR

ATTEST

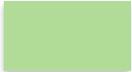
CAROL ANN HOGUE, CITY CLERK

J. L. REED ADDITION, UNIT 3 TO THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO.

5905

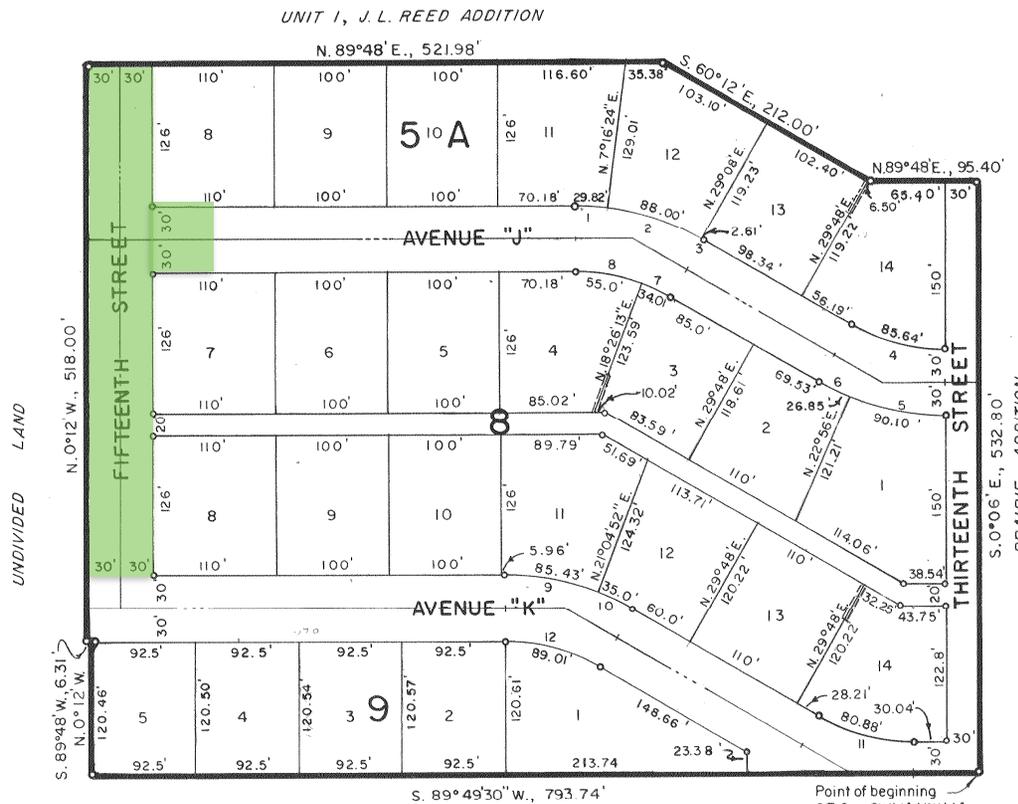
JOHN W. SHEARMAN, R.L.S.
Water Right Consultant—Surveyor
413 North First
Lovington, New Mexico 88260

LEGEND:
○ Steel Rod
Scale: 1 inch = 100 feet
≡≡≡ Elect. Easement (5' X 35')



Vacation Requested

Tract 5B



CURVE DATA:

No.	Radius	Central Angle	Length	Tangent	Chord
1	230'	7°25'45"	29.82'	14.93'	29.80'
2	230'	21°55'19"	88.00'	44.54'	87.46'
3	230'	0°39'58"	2.61'	1.34'	2.61'
4	164.11'	29°54'	85.64'	43.82'	84.67'
5	224.11'	23°02'07"	90.10'	45.67'	89.50'
6	224.11'	6°51'53"	26.85'	13.44'	26.84'
7	170'	11°27'45"	34.01'	17.06'	33.95'
8	170'	18°32'13"	55.00'	27.74'	54.76'
9	230'	21°16'54"	85.43'	43.21'	84.94'
10	230'	8°43'08"	35.00'	17.53'	34.97'
11	155.63'	29°46'30"	80.88'	41.37'	79.97'
12	170'	29°59'58"	89.01'	45.55'	88.00'

DEDICATION
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BE IT KNOWN
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James
James Reed N

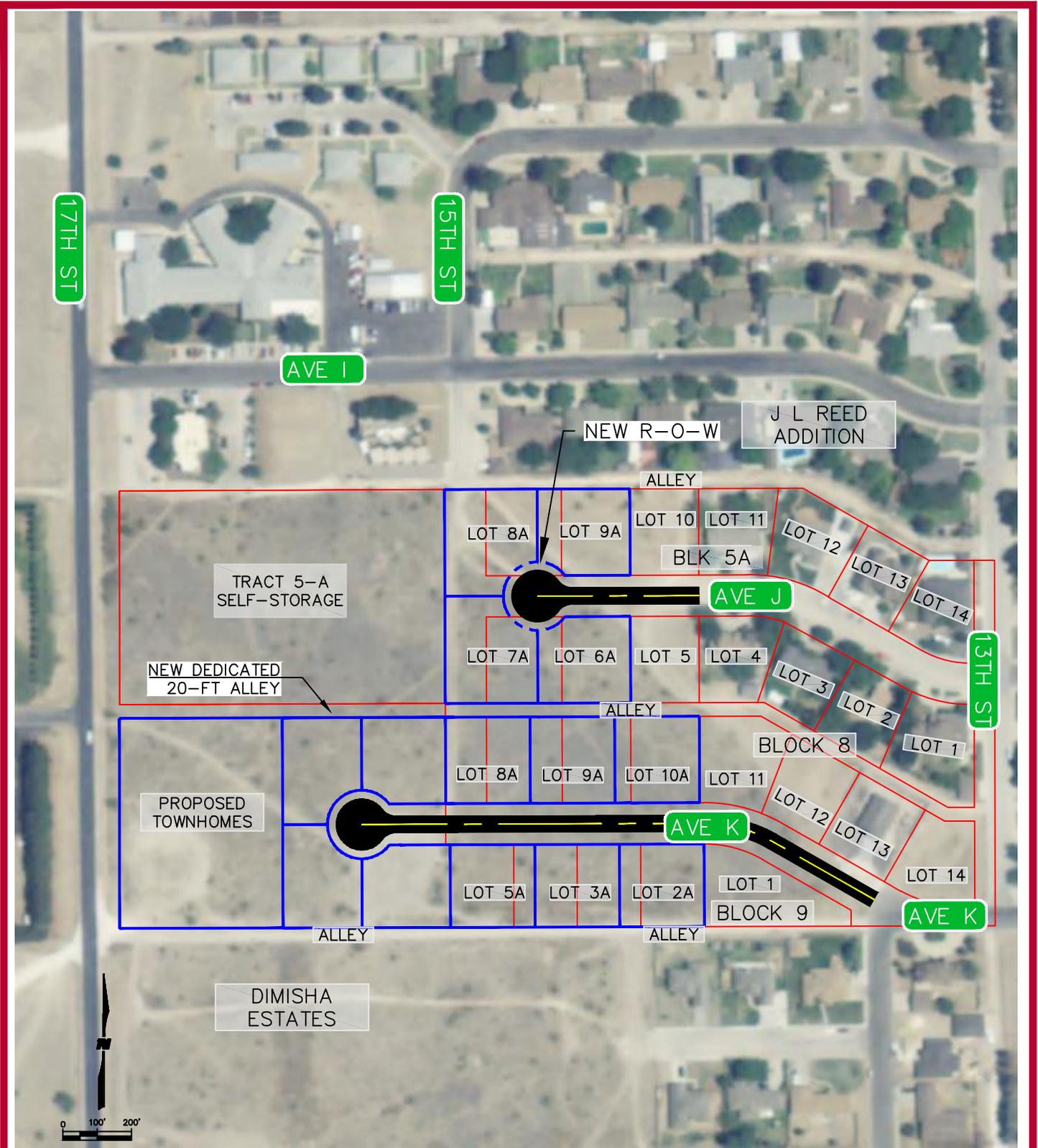
Cynthia
Cynthia Ann N

STATE OF NE
COUNTY OF B
The foregoing
and his wife C

My Commissio

STATE OF NE
COUNTY OF L
The foregoing
DARLENE H

My Commissio



J L REED ADDITION
UNIT 3

DEVELOPER:
JOANN DOMZALSKI
LOVINGTON, NM 88260

15TH ST VACATION
AND PROPOSED DEVELOPMENT

FIERRO & COMPANY
PO BOX 936
LOVINGTON, NEW MEXICO 88260

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution for Faye Heights Front Yard Setback Variance
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY: Howard Roberts
DATE SUBMITTED: December 31, 2014

STAFF SUMMARY:

Howard Roberts has requested a variance for the front yard setback in the Faye Heights Addition for Block 3 (Lots 37-43, Block 4 (Lots 7-19, and Block 5 (Lots 1-24). He is requesting that he be allowed to develop the housing units with a 15 foot front setback as compared to the required 25 feet.

This property is zoned as B-Multifamily. Mr. Roberts is developing single family housing on these lots and desires to increase the rear yard space for families with children. Mr. Roberts has advised that garages will be the only portions of the housing units that will be constructed within the 25 foot setback.

The Planning and Zoning Commission recommended approval of this variance at the December 9, 2014 regular meeting.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution for variance.

RECOMMENDATION:

Motion to approve resolution for variance. Please request a resolution number from the City Clerk when making your motion.

Department Head

James R. Williams

City Manager

RESOLUTION 2015-_____

WHEREAS, the developer of the Faye Heights Addition, Block 3, 4, and 5, has requested a variance to reduce the minimum front yard setback; and

WHEREAS, the variance request would pertain to Block 3 (Lots 37-43), Block 4 (Lots 7-19), and Block 5 (Lots 1-24); and

WHEREAS, the Lovington Planning and Zoning Commission recommended approval of the variance for reducing the front yard setback at their December 9, 2014 regular meeting.

NOW, THEREFORE, BE IT RESOLVED THAT the Lovington City Commission grants a variance to reduce the front yard setback to no less than 15 feet in the Faye Heights Addition, Block 3 (Lots 37-43), Block 4 (Lots 7-19), and Block 5 (Lots 1-24) to the City of Lovington, Lea County, New Mexico.

DONE THIS 12th DAY OF JANUARY, 2015.

SCOTTY GANDY, MAYOR

ATTEST

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Replat of Faye Heights Addition, Block 5
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY: Howard Roberts
DATE SUBMITTED: December 31, 2014

STAFF SUMMARY:

Howard Roberts is requesting a Subdivision Application to request a replat of Lots 4, 5, 6, and 7 in Block 5 of the Faye Heights Addition to create 2 additional lots.

The Planning and Zoning Commission recommended approval of this variance at the December 9, 2014 regular meeting.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution for variance.
Replat Exhibit

RECOMMENDATION:

Motion to approve resolution for replat. When stating motion, please request a resolution number from the City Clerk.

Department Head

James R. Williams

City Manager

RESOLUTION 2015-_____

WHEREAS, the developer of the Faye Heights Addition, Block 5, has requested a replat of lots 4, 5, 6, and 7 in order to create two additional lots; and

WHEREAS, the replat requires City Commission approval as established in City Code; and

WHEREAS, the Lovington Planning and Zoning Commission recommended approval of the replat at the December 9, 2014 regular meeting.

NOW, THEREFORE, BE IT RESOLVED THAT the Lovington City Commission grants approval for the replat of Lots 4, 5, 6, and 7, Block 5, of the Faye Heights Addition to the City of Lovington, Lea County, New Mexico.

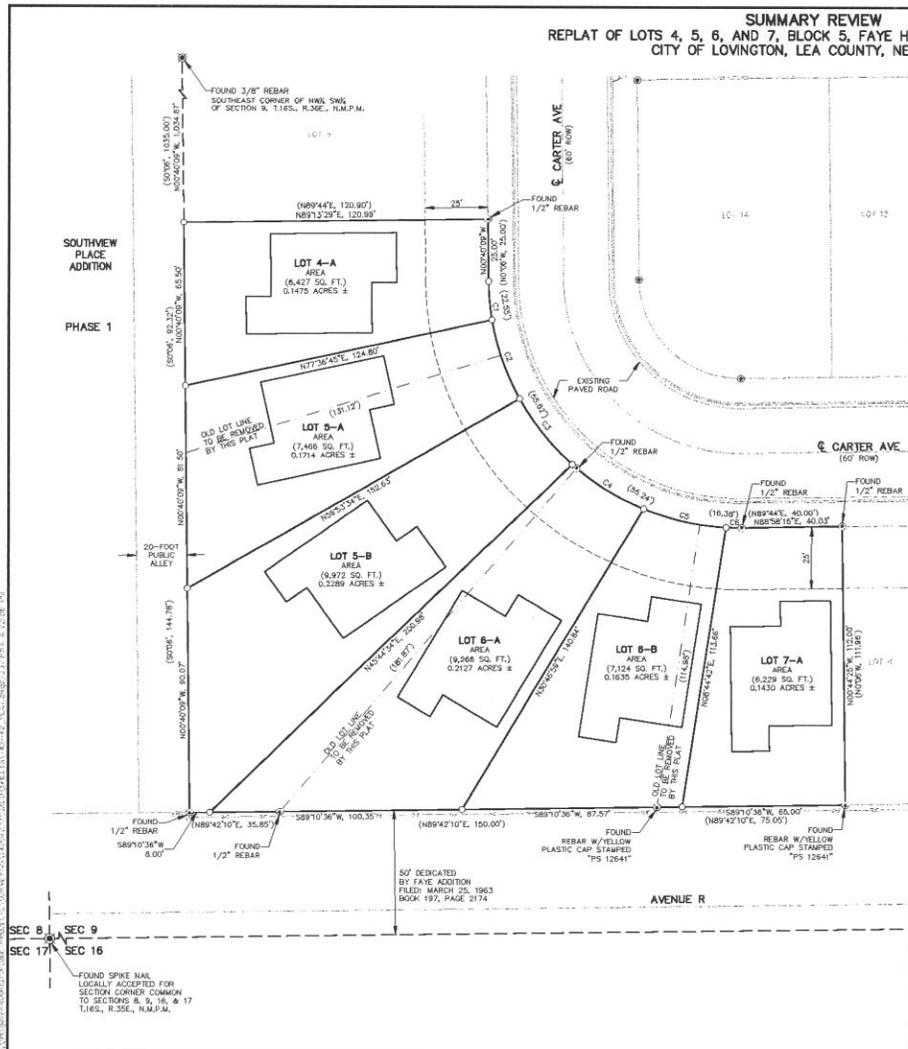
DONE THIS 12th DAY OF JANUARY, 2015.

SCOTTY GANDY, MAYOR

ATTEST

CAROL ANN HOGUE, CITY CLERK

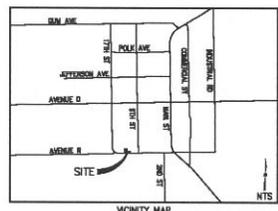
SUMMARY REVIEW
REPLAT OF LOTS 4, 5, 6, AND 7, BLOCK 5, FAYE HEIGHTS ADDITION TO THE
CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO



NOTES:

- ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS NOTED OTHERWISE.
- BASIS OF BEARING IS NAD83 (2011) (EPOCH 2010.0000) NEW MEXICO EAST STATE PLANE ZONE ESTABLISHED FROM AN NGS OPUS SOLUTION USING DATA COLLECTED ON SEPTEMBER 12, 2013.
- PROPOSED UTILITY CONCEPTUAL PLAN TO BE SUBMITTED SEPARATELY.
- BUILDING FOOTPRINT SHOWN IS TYPICAL AND BEING BUILT BY DEVELOPER. FRONT, SIDE, AND REAR YARDS MEET CITY ORDINANCES.

CURVE NO.	CURVE DATA					
	DELTA	RADIUS	TAN	LENGTH	CHORD BEARING	CHORD DISTANCE
C1	8°50'48"	100.00'	7.74'	15.44'	S05°11'04"E	15.42'
C2	18°20'11"	100.00'	17.04'	33.75'	S19°28'46"E	33.59'
C3	19°20'10"	100.00'	17.04'	33.75'	S38°30'43"E	33.59'
C4	19°20'11"	100.00'	17.04'	33.75'	S57°50'54"E	33.59'
C5	19°20'10"	100.00'	17.04'	33.75'	S77°17'04"E	33.59'
C6	3°54'46"	100.00'	3.13'	6.25'	S88°44'32"E	6.25'



LEGEND

- ⊙ FOUND SECTION CORNER AS NOTED
- ⊙ FOUND PROPERTY CORNER AS NOTED
- SET 18"X55" REBAR WITH BLUE PERMA CAP NMP5 10856
- 5" GATE
- 74" OVERHEAD ELECTRIC
- POWER POLE
- GUY WIRE
- WATER VALVE
- SETBACK
- ▭ PROPOSED BUILDING FOOTPRINT

1"=100' (N00°07'00"E, 00.00') RECORD BEARING & DISTANCE
 1"=100' (N00°07'00"E, 00.00') MEASURED BEARING & DISTANCE

CERTIFICATE OF MUNICIPAL APPROVAL:
 I, JAMES WILLIAMS, CITY MANAGER FOR THE CITY OF LOVINGTON, NEW MEXICO, DO HEREBY CERTIFY THAT THE FOREGOING PLAT IN THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO WAS REVIEWED AND DEEMED COMPLIANT WITH THE NEW MEXICO SUMMARY PROCESS REGULATIONS ON THIS _____ DAY OF _____, 2014.

JAMES WILLIAMS, CITY MANAGER

CAROL ANN HOQUE, CITY CLERK

ACKNOWLEDGEMENT:

STATE OF NEW MEXICO)
) SS.
 COUNTY OF LEA)

ON THIS _____ DAY OF _____, 2014, BEFORE ME PERSONALLY APPEARED JAMES WILLIAMS AND CAROL ANN HOQUE KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL THE DAY, MONTH AND YEAR LAST ABOVE WRITTEN.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

OWNERS STATEMENT:

REPLAT OF LOTS 4, 5, 6, AND 7 OF BLOCK 5 OF FAYE HEIGHTS ADDITION TO THE CITY OF LOVINGTON ARE BEING SUBMITTED AND REPLATED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) THEREOF, AND IS SURVEYED AND SUBDIVIDED AS THEY APPEAR ON THE PLAT AFFIXED HEREIN.

HOWARD D. ROBERTS, LAND OWNER

ALLYSON L. ROBERTS, LAND OWNER

ACKNOWLEDGEMENT:

STATE OF NEW MEXICO)
) SS.
 COUNTY OF LEA)

ON THIS _____ DAY OF _____, 2014, BEFORE ME PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR LAST ABOVE WRITTEN.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

SURVEYOR'S CERTIFICATION

I, LYNN D. LANTZ, NEW MEXICO PROFESSIONAL SURVEYOR NO. 10856, DO HEREBY CERTIFY THAT THIS PLAT OF SURVEY WAS PREPARED FROM FIELD NOTES OF AN ACTUAL GROUND SURVEY PERFORMED BY ME OR UNDER MY SUPERVISION, THAT IT ACCURATELY MEETS THE STANDARDS FOR LAND SURVEYS IN NEW MEXICO AS ADOPTED BY THE NEW MEXICO STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS.



LYNN D. LANTZ, N.M.P.S. No. 10856 Date _____

Fierro & Company
 2928 COURTS BLVD, N.W.
 SUITE 307-B
 ALBUQUERQUE, NEW MEXICO 87120
 PH: (505) 563-0946
 www.fierrocompany.com

COMPASS
 SUB-CONSULTANT

OWNER:	HOWARD & ALLYSON ROBERTS
PROJECT NO.:	142-42
FIELD WORK BY:	RUF, SAH
DRAWN BY:	OR
CHECKED BY:	RUF, LDE
SCALE:	1/20
DATE:	SEPTEMBER 2014
SHEET:	1 OF 1

STATE OF NEW MEXICO
COUNTY OF LEA
RECORD NO. _____
DATE _____, 2014
AT _____ O'CLOCK _____ AM AND RECORDED IN
BOOK _____
PAGE _____
PAT CHAPPELLE, LEA COUNTY CLERK
BY: _____ DEPUTY

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: _____

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution for Stop Sign Placement, Carter and Avenue Q
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY:
DATE SUBMITTED: December 31, 2014

STAFF SUMMARY:

The owner of Lot 13, in Block 4 of the Faye Height Addition has requested a stop sign be installed at the corner of Carter Avenue and Avenue Q.

Review by the Lovington Police Department indicates placement is warranted for increased safety.

The Planning and Zoning Commission recommended approval of this variance at the December 9, 2014 regular meeting.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

Approximately \$300

ATTACHMENTS:

Resolution for variance.
Aerial Map and proposed location

RECOMMENDATION:

Motion to approve resolution for stop sign placement. When making motion, please request a resolution number from the City Clerk.

Department Head

James R. Williams
City Manager

RESOLUTION 2015-_____

WHEREAS, development of single family housing is occurring in the Faye Heights Addition; and

WHEREAS, streets have been constructed but no traffic control measures have been implemented; and

WHEREAS, the Lovington Planning and Zoning Commission recommended placement of a stop sign in order to increase safety at the December 9, 2014 regular meeting.

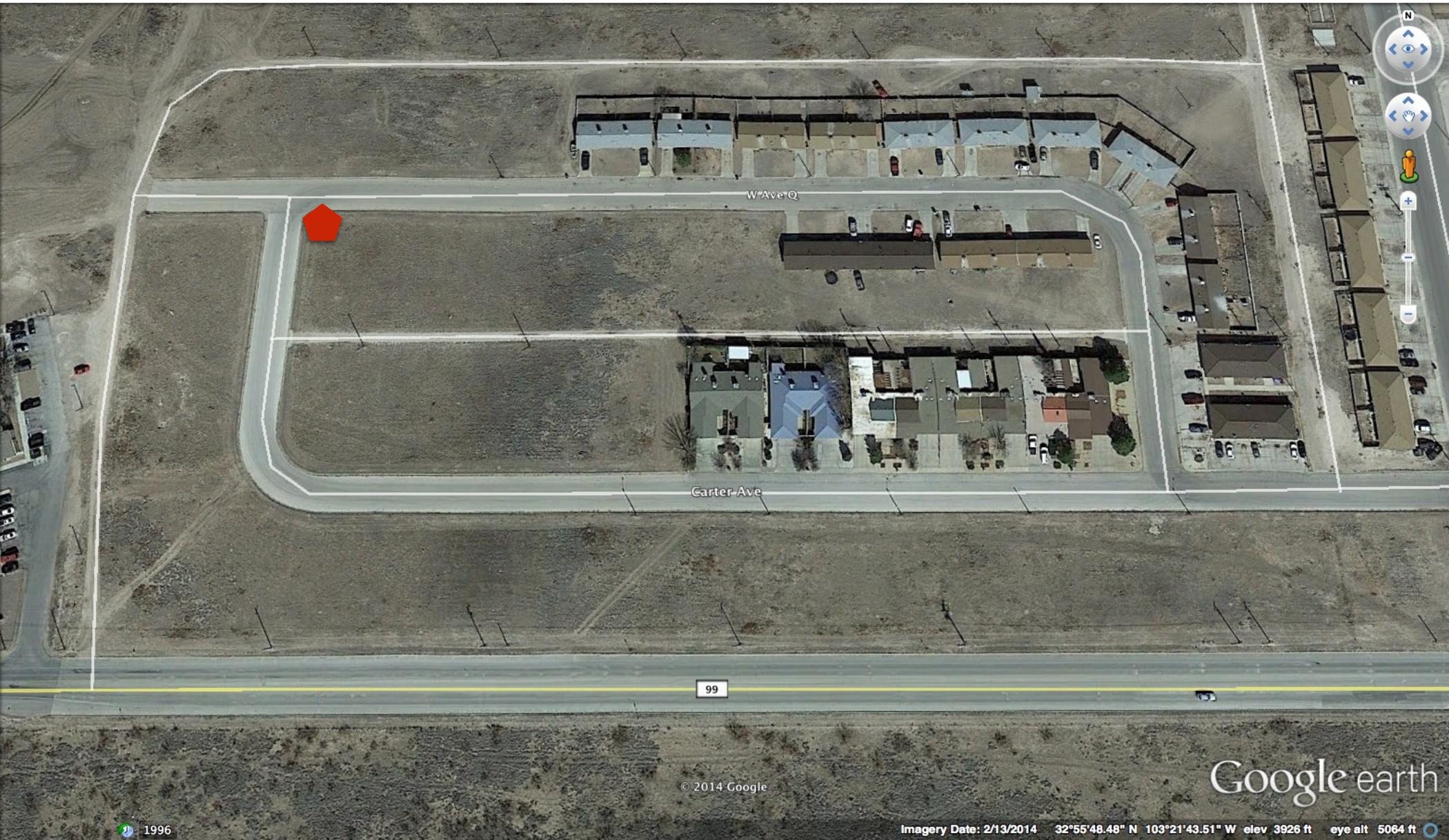
NOW, THEREFORE, BE IT RESOLVED THAT the Lovington City Commission approves placement of a stop sign on the Northwest corner of Lot 13, Block 4, of the Faye Heights Addition to the City of Lovington, Lea County, New Mexico.

DONE THIS 12th DAY OF JANUARY, 2015.

SCOTTY GANDY, MAYOR

ATTEST

CAROL ANN HOGUE, CITY CLERK



 Proposed Location

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: January 12, 2015

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Janitorial Services Bid
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 8, 2015

STAFF SUMMARY:

Staff received and opened bids for Janitorial Services On January 6, 2015. The following bids were received:

Janitorial Services Incorporated: \$\$13,221 per month

Kleen Tech Services Corporation: \$5,115.67 per month

Squeaky Clean: \$4,275 per month (This is the current contractor. The difference in price compared to current contract is \$20 per month)

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

See attached bid forms. These prices do not reflect NMGRT.

ATTACHMENTS:

JSI Bid Form
Kleen Tech Bid Form
Squeaky Clean Bid Form

RECOMMENDATION:

Staff recommend Kleen Tech be awarded this contract due to irregularities in bid and past history of performance.

Department Head

James R. Williams
City Manager



City of Lovington

Bid Form

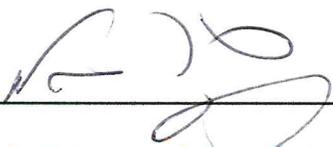
Janitorial Services

NAME OF BIDDER Janitor Service Inc.
 ADDRESS 901 W. Aspen
Lovington, NM 88260
 TELEPHONE NUMBER 575-396-6889
 EMAIL nathan.dominquez@msa.com

Facility Name	Location	Cleaning Days per Week	Approximate Square Ft.	Monthly Base Price
Denton Building	100 N. Central Ave	2	7,554	<u>\$ 981</u>
City Hall	214 S. Love St.	2	9,682	<u>\$ 1,261</u>
Library	119 S. Main St.	5	14,270	<u>\$ 3,750</u>
Police Department	213 S. Love St.	2	9,841	<u>\$ 1,279</u>
Troy Harris Building	201 S. Main St.	2	8,000	<u>\$ 1,040</u>
Senior Citizens Center	18 W. Avenue G	5	17,700	<u>\$ 4,425</u>
Motor Vehicle Department	1211 S. Main St.	2	3,750	<u>\$ 485</u>

Attach a least three professional references to this bid form

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SIGNATURE OF BIDDER 

Mail or deliver to City Hall at 214 S. Love St., Lovington, NM 88260

Deadline: January 6, 2015 at 2:00 p.m. (MST)



City of Lovington

Bid Form

Janitorial Services

NAME OF BIDDER Kleen-Tech Services Corporation

ADDRESS 2300 N. Main Street, Suite 6

Clovis, NM 88101

TELEPHONE NUMBER (866) 385-0672

EMAIL RLeForce@K-TServices.com

Facility Name	Location	Cleaning Days per Week	Approximate Square Ft.	Monthly Base Price
Denton Building	100 N. Central Ave	2	7,554	<u>\$389.20</u>
City Hall	214 S. Love St.	2	9,682	<u>\$528.37</u>
Library	119 S. Main St.	5	14,270	<u>\$1,267.09</u>
Police Department	213 S. Love St.	2	9,841	<u>\$618.00</u>
Troy Harris Building	201 S. Main St.	2	8,000	<u>\$473.36</u>
Senior Citizens Center	18 W. Avenue G	5	17,700	<u>\$1,595.75</u>
Motor Vehicle Department	1211 S. Main St.	2	3,750	<u>\$243.90</u>

Attach a least three professional references to this bid form

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SIGNATURE OF BIDDER  Rick LeForce, Chief Financial Officer

Mail or deliver to City Hall at 214 S. Love St., Lovington, NM 88260

Deadline: January 6, 2015 at 2:00 p.m. (MST)



City of Lovington

Bid Form

Janitorial Services

NAME OF BIDDER SQUEAKY CLEAN

ADDRESS 301 E. AVE. K

LOVINGTON NM 88260

TELEPHONE NUMBER (575) 318 7767

EMAIL jejuarez31@yahoo.com

Facility Name	Location	Cleaning Days per Week	Approximate Square Ft.	Monthly Base Price
Denton Building	100 N. Central Ave	2	7,554	<u>375.00</u>
City Hall	214 S. Love St.	2	9,682	<u>470.00</u>
Library	119 S. Main St.	5	14,270	<u>400.00</u>
Police Department	213 S. Love St.	2	9,841	<u>500.00</u>
Troy Harris Building	201 S. Main St.	2	8,000	<u>300.00</u>
Senior Citizens Center	18 W. Avenue G	5	17,700	<u>1,780.00</u>
Motor Vehicle Department	1211 S. Main St.	2	3,750	<u>450.00</u>

Attach a least three professional references to this bid form

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SIGNATURE OF BIDDER

Mail or deliver to City Hall at 214 S. Love St., Lovington, NM 88260

Deadline: January 6, 2015 at 2:00 p.m. (MST)

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Fire Extinguisher Services
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 7, 2015

STAFF SUMMARY:

Staff have open bids for Fire Extinguisher Inspection and Maintenance on January 6, 2015. Two vendors bid on this project and are:

- Western Fire Extinguisher Company
- LWH Fire Extinguisher LLC

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

See attached bid forms

ATTACHMENTS:

Western Fire Extinguisher Company Bid Form
LWH Fire Extinguisher LLC

RECOMMENDATION:

Both bids have been reviewed by staff and LWH Fire Extinguisher LLC has submitted the overall low bid for this contract.

Department Head

James R. Williams
City Manager



City of Lovington

Bid Form

Fire Extinguisher Inspection and Maintenance

NAME OF BIDDER LWA Fire Extinguisher LLC
 ADDRESS P.O. Box 1041
Lovington, NM 88260
 TELEPHONE NUMBER 575-631-1674
 EMAIL e.waynes@lwfirerextinguisher.com
 BID AMOUNT:

All-inclusive per-unit costs, including travel, labor, inspection, maintenance, recharge, repair, testing, and recordkeeping. Repair parts are not included.

Type and Class	Size	Annual Inspection	Hydrostatic Testing
Water Class A	2 ½ gallon	\$ 14 ⁰⁰	\$ 30 ⁰⁰
AFFF/FFP Foam	2 ½ gallon	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Carbon Dioxide Class B/C	5 lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Carbon Dioxide Class B/C	10 lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Carbon Dioxide Class B/C	20 lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Dry Chemical Class A/B/C	2 ½ lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Dry Chemical Class A/B/C	5 lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Dry Chemical Class A/B/C	10 lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰
Dry Chemical Class A/B/C	20 lbs.	\$ 14 ⁰⁰	\$ 30 ⁰⁰

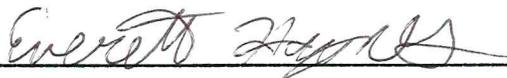
Please submit a listing of other extinguishers, not listed above, that may require inspection. Please include the frequency of inspection and the cost of inspection, respectively. This section will not be used in the evaluation to determine the low and best bidder but may be included, as appropriate, in the contract award.

Type and Class	Size	Annual Inspection	Hydrostatic Testing
		\$	\$
		\$	\$
		\$	\$

Replacement cost per extinguisher – new and unused only to include wall mount or vehicle mount – price per each:

Type and Class	Size	Brand Name	Cost
Water Class A	2 ½ gallon	Amerex	\$91 ⁹² w/wall mnt.
AFFF/FFP Foam	2 ½ gallon	Amerex	\$128 ⁸³ w/wall mnt.
Carbon Dioxide Class B/C	5 lbs.	Amerex	\$120 ⁸² w/wall mnt.
Carbon Dioxide Class B/C	10 lbs.	Amerex	\$167 ⁵⁴ w/wall mnt.
Carbon Dioxide Class B/C	20 lbs.	Amerex	\$247 ⁴⁴ w/wall mnt.
Dry Chemical Class A/B/C	2 ½ lbs.	Amerex	\$30 ⁴⁰ w/veh mnt.
Dry Chemical Class A/B/C	5 lbs.	Amerex	\$45 ⁰⁵ w/veh mnt.
Dry Chemical Class A/B/C	10 lbs.	Amerex	\$69 ⁰⁴ w/wall mnt.
Dry Chemical Class A/B/C	20 lbs.	Amerex	\$116 ⁸⁰ w/wall mnt.

The City of Lovington reserves the right to waive any irregularities and award, or not award, in the best interests of the City. The City is held harmless and is indemnified for the loss and/or misplacement of bid submittals. The bidder is required to utilize this form. Signature is required and reflects agreement, by the bidder, to the terms of this document.

SIGNATURE OF BIDDER 

Mail or deliver to City Hall at 214 S. Love St., Lovington, NM 88260

Deadline: January 6, 2015 by 2:00 p.m. MST



City of Lovington

Bid Form

Fire Extinguisher Inspection and Maintenance

NAME OF BIDDER WESTERN FIRE EXTINGUISHER COMPANY

ADDRESS 1321 SOUTH LOVE ST., PO BOX 1355
LOVINGTON, NM 88260

TELEPHONE NUMBER 575-396-2373 / 704-9583

EMAIL WFEC@ATT.NET

BID AMOUNT:

All-inclusive per-unit costs, including travel, labor, inspection, maintenance, recharge, repair, testing, and recordkeeping. Repair parts are not included.

Type and Class	Size	Annual Inspection	Hydrostatic Testing + RECHARGE
Water Class A	2 ½ gallon	\$ 14.00	\$ 27.50
AFFF/FFP Foam	2 ½ gallon	\$ 14.00	\$ 27.50
Carbon Dioxide Class B/C	5 lbs.	\$ 23.00	\$ 58.00
Carbon Dioxide Class B/C	10 lbs.	\$ 23.00	\$ 58.00
Carbon Dioxide Class B/C	20 lbs.	\$ 23.00	\$ 65.00
Dry Chemical Class A/B/C	2 ½ lbs.	\$ 14.00	\$ 21.50
Dry Chemical Class A/B/C	5 lbs.	\$ 14.00	\$ 35.50
Dry Chemical Class A/B/C	10 lbs.	\$ 14.00	\$ 45.50
Dry Chemical Class A/B/C	20 lbs.	\$ 14.00	\$ 56.50

Please submit a listing of other extinguishers, not listed above, that may require inspection. Please include the frequency of inspection and the cost of inspection, respectively. This section will not be used in the evaluation to determine the low and best bidder but may be included, as appropriate, in the contract award.

Type and Class	Size	Annual Inspection	Hydrostatic Testing + RECHARGE
<u>K-CLASS</u>	<u>6 LTR.</u>	<u>\$ 14.00</u>	<u>\$ 27.50</u>
<u>CARTRIDGE OPERATED</u>	<u>20 lb.</u>	<u>\$ 23.00</u>	<u>\$ 60.00</u>
		\$	\$
		\$	\$

Replacement cost per extinguisher – new and unused only to include wall mount or vehicle mount – price per

each:
 * ALL NEW FIRE EXTINGUISHERS INCLUDE ANNUAL + MONTHLY INSPECTION TAGS

Type and Class	Size	Brand Name MODEL	Cost
Water Class A	2 ½ gallon	AMEREX 240	\$ 117.75
AFFF/FFP Foam	2 ½ gallon	AMEREX 250/252	\$ 154.40 / 166.15
Carbon Dioxide Class B/C	5 lbs.	AMEREX 322	\$ 152.65
Carbon Dioxide Class B/C	10 lbs.	AMEREX	\$ 213.95
Carbon Dioxide Class B/C	20 lbs.	AMEREX	\$ 316.60
Dry Chemical Class A/B/C	2 ½ lbs.	AMEREX	\$ 41.65
3A40BC Dry Chemical Class A/B/C	5 lbs.	AMEREX B402 w/WALL	\$ 62.55
Dry Chemical Class A/B/C	10 lbs.	AMEREX B456	\$ 94.50
Dry Chemical Class A/B/C	20 lbs.	AMEREX A411	\$ 160.00

3A40BC DRY CHEM. ABC 5 lb. AMEREX B402 w/VEH. \$ 65.85
 2A10BC " " " 5 lb. " B500 w/WALL \$ 58.55
 " " " 10 lb. " B441 (BRASS VALVE) \$ 112.80
 WET CHEM. K 6 LTR. " 260 \$ 180.30
 DRY CHEM ABC 20 lb. " 423 (BRASS VALVE) \$ 181.50

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SIGNATURE OF BIDDER Ronald A. Bradburn

Mail or deliver to City Hall at 214 S. Love St., Lovington, NM 88260

Deadline: January 6, 2015 by 2:00 p.m. MST

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Senior Citizen Board Appointments
DEPARTMENT: Senior Citizen Center
SUBMITTED BY: Norma Vejil, Director
DATE SUBMITTED: December 31, 2014

STAFF SUMMARY:

As discussed at the December 8, 2014 Commission Meeting, the Senior Citizens Advisory Council has recommended the reappointment of the following individuals to the Board:

Wilma Kimbell
Virginia Spears
Thomas Griffin

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Letter of Recommendation

RECOMMENDATION:

Motion to appoint

Department Head

James R. Williams

City Manager

Lovington Senior Citizen Center

Bill McKibben Building

18 West Avenue F

Lovington, NM 88260

(575)396-4161

November 20, 2014

Lovington City Commission
214 South Love Street
Lovington, NM 88260

Dear Mayor Gandy & Fellow Commissioners:

I would like to take this opportunity to recommend the following citizens be reappointed to the Senior Citizen Advisory Council. Each term will be for two years and will expire in January 2015.

Wilma Kimbell
Virginia Spears
Thomas Griffin

It has been a pleasure working with these board members in the past and with your approval, I look forward to another two years.

Sincerely,

Norma Vejlil, Director
Lovington Bill McKibben Senior Citizen Center

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Lodgers Tax Funding
DEPARTMENT: Lodgers Tax Board
SUBMITTED BY:
DATE SUBMITTED: January 8, 2015

STAFF SUMMARY:

The Lodgers Tax Board was presented funding requests on January 5, 2015 and recommend the funding the events listed on the attached form. During the meeting, the Board determined that given the limited amount of funding available, the maximum award for any one program would be capped at 25% of the amount of estimated available funding. This percentage cap was then factored into the established funding formula.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

See attached detail.

ATTACHMENTS:

Lodgers Tax Recommendations

RECOMMENDATION:

Motion to approve funding recommendations as submitted.

Department Head

James R. Williams
City Manager

**Lodgers Tax Recommendations
January 5, 2015**

Funding Quarter: January 1, 2015 - March 31, 2015

Estimated Funding Available:	\$ 23,371.68
Dedicated Chamber Funding	\$ 3,000.00
Adjusted Estimated Funding:	\$ 20,371.68
Funding Cap:	\$ 16,371.68
Estimated Remaining:	\$ 4,000.00

	Project	Organization	Funding Request	Evaluation Average	Percentage Weight	Potential Funding	Maximum Recommended Funding
1	NM TX Challenge Marathon	Lea County Museum	\$ 6,140.46	52.5	75.00%	\$ 4,605.35	\$ 4,092.92
2	LCM Newsletter	Lea County Museum	\$ 1,922.66	20.75	29.64%	\$ 569.93	\$ 507.69
3	Open Mic	Lea County Museum	\$ 2,679.76	32.25	46.07%	\$ 1,234.60	\$ 1,099.77
4	Branding Launch	Lovington MainStreet	\$ 5,974.26	41.75	59.64%	\$ 3,563.22	\$ 3,174.07
5	Beautification Day	Lovington Mainstreet	\$ 4,149.67	36.25	51.79%	\$ 2,148.94	\$ 1,914.24
6	Farmers Market	Lovington Downtown Farmers Market	\$ 22,600.00	50	71.43%	\$ 16,142.86	\$ 4,092.92
7	Wildbunch Softball Tournament	Wildbunch Softball	\$ 2,600.00	44.75	63.93%	\$ 1,662.14	\$ 1,480.61
			\$ 46,066.81			\$ 29,927.04	\$ 16,362.22

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: January 12, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Accounts Payable
DEPARTMENT: Finance
SUBMITTED BY: Gary L. Chapman, Finance Director
DATE SUBMITTED: January 9, 2015

STAFF SUMMARY:

Finance department staff have prepared the accounts payable for your review and approval.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
(Finance Director)

See accounts payable detail.

ATTACHMENTS:

General Fund accounts payable
Utilities Fund accounts payable

RECOMMENDATION:

Motion to approve accounts payable.

Gary Lee Chapman
Department Head

James R. Williams
City Manager

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 1/1/2015 Through 1/31/2015

101 - General Fund

Vendor Name	Dept Code	Current Balance
A-Custom Construction LLC		2,836.20
A-Tech Air Cond. & Heating		448.88
Abila		290.49
African American Publications		212.10
ALCO Stores, Inc		520.65
Alsco		847.53
American Library Sales		640.70
Atco International		287.00
Baja Broadband		1.50
BeGeo Investment LLC		239.50
Benchmark		172.51
Blaine Industrial Supply		1,275.33
Bob's Thriftway		727.77
Bound Tree Medical, LLC		2,119.27
Brandon Dew		1,202.00
Breen Glass Service		369.25
C & S Motor Parts Co.		493.38
Cougar Press		502.01
Cowboys Corner		163.00
Cowboys Corner	1660	189.90
Dailey-Wells Communications		495.00
Desert Rock Company	1401	8,035.32
Desert Rock Company	1430	5,802.90
Division of Auld Sign Co		240.47
E.N.M.U.R.		2,218.80
ENM Emergency Medical Services		50.00
Farmer Brothers Company		240.93
Federal Express Services		186.15
Forrest Tire Co.		742.32
Forrest Tire company		1,079.49

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 1/1/2015 Through 1/31/2015

Gale/Cengage Learning	389.82
Galls/Quartermaster	2,184.94
Gebo Credit Corporation	750.27
Gempler's, Inc	179.95
General Welding Supply	622.50
Great Western Dining Service	1,612.04
H & K Pest Control Co.	117.32
Higginbotham-Bartlett Co.	3,046.89
Hobbs News-Sun	96.07
Int Council of Shopping Center	100.00
Intenational Assoc Property	50.00
Kelsea Janousek	23.00
Larry Mahan's Paint & Body	100.00
Lea County Septic Tank Service	527.50
Lea County State Bank	27.34
Lovington Auto Supply	587.35
Lovington Leader	2,112.93
Lovington Lion's Club	25.00
Lovington Veterinary	90.00
MCT Industries, Inc.	2,490.75
MicroMarketing LLC	777.18
Mustang Country	1,559.24
National Business Furniture	4,686.92
Neopost USA Inc	50.00
New Mexico Emergency Products	296.51
New Mexico Self Insurers Fund	62,480.00
Noble Industrial Supply Corp	774.40
OCLC, Inc.	214.44
On The Spot Auto Glass, LLC	219.60
OverDrive	3,000.00
P & D Petroleum, Inc	16,602.33
Porter Lee Corp.	292.50

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - General
From 1/1/2015 Through 1/31/2015

Pro-Treat Power Equipment		150.66
Radio Accounting Service		263.00
Reid Insurance Group, Inc.		844.00
Roberts Oil & Lube		674.54
Sebco Books		6,023.49
SMS Appraisal/Environmental		2,000.00
Solid Waste Authority		538.03
Southwest Polygraph		267.03
Squeaky Clean		525.00
Stanley Convergent Security		419.98
Staples Advantage		2,749.96
Star Welding Service		85.00
Steel Depot-Hobbs	1660	214.60
Stericycle, Inc.		819.97
SWAT, LLC		408.56
Symbol Arts		370.00
SYSCO West Texas, Inc.		759.85
T and K Chemcials		387.15
The Library Store, Inc.		51.96
TNT Construction		5,920.35
Tom's Sharp Shop		132.16
Total Safety		1,398.98
Travelers		1,326.00
U S Food Service		3,362.95
Unifirst Corp.		450.12
Unique Vacuum Service, LLC		8,553.96
Valentine Auto Service		3,644.22
VerMed		1,248.62
Villar Plumbing		535.94
Watermaster Irrigation Supply		953.66
Western Fire Extinguisher		3,453.03
Windstream Communications, Inc		167.58

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 1/1/2015 Through 1/31/2015

Zia Consulting, Inc.		<u>341.80</u>
Report Balance		<u>187,759.29</u>
C E S	Finance- Comprehensive Plan Vision/Plan Elements 70%	15,197.30
C E S	Recreation- Public Restrooms- 100% Complete- Hld Runnel/Ave D Park	4,544.71
Chris Leyva	Police-Reimb for Meal/Lodging for Training/Tucum cari	161.41
Constructors, Inc	Streets-Pay app #1 N. 9th St Reconstruction	50,411.23
Constructors, Inc	Streets-Pay app #3 N. 9th St. Reconstruc	24,752.07
Constructors, Inc	Streets-Pay appl # /N 9th St Reconstruct	120,389.46
Constructors, Inc	Streets-Pay appl No 7/N 9th St Reconstruct	116,159.13
Jim Trujillo	Judicial- Alternater Judge Nov 24 2014	64.12
Jim Trujillo	Judicial- Alternate judge 12/18/14	64.12

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 1/1/2015 Through 1/31/2015

Lea County Electric	Gen-Electric	23,846.00
	Bill Nov 2014	
Lea County Museum	Finance-1st & 2nd Quart-July- Sept 2014-Oct- Dec 2014	10,000.00
Lea County Treasurer	Judicial-Inmate Housing Nov 2014	1,277.25
Mike & Martin's Asphalt Paving	Streets-Hot Asphalt Seal Between 9th & 7th on Ave c	6,000.00
New Mexico Gas Company	Gen-Utility Gas Bill Nov 2014	530.82
NM Judicial Education Center	Judicial Fees for Nov., 2014	472.00
NM Regulation and Licensing	Ambulance- Emergency Medical Service License Renewal 2014	50.00
Padge's Flower Shop	Finance- Sympathy Arrangement/P Marquez	75.00
Patrick J. Homer	Ambulance- Medical Director 7/1/14 thru 12/31/14	2,250.00
Phillips 66 Co.	Gen-Fuel Card for Nov 2014	223.49
Pro Vision Video Systems	Police-HD Body Camera Kits	310.00
Raul Navarrete	Streets- Recovered Seats for Blade/Pickup Seats	950.00
Raul Navarrete	Streets-Pickup Seats Recovered	900.00

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 1/1/2015 Through 1/31/2015

Shell Oil Co.	Police-Fuel to Albuq NM Banquet/K Martin/N Marquez/D	25.98
Sleuth Systems	Rodriguez Judicial-Sleuth Support 01/01/15- 12/31/15	1,526.32
Solar Traffic Systems	Streets-Solar Stop Signs	1,585.00
Staples	Recreation-Sd Cards	108.16
U.S. Postal Service	Library-Stamp Roll	147.00
U.S. Postal Service	Finance-Post Office Box Rental #1268 12/14	106.00
Visa	Visa 8456 CAH- Animal Control Deposit on Supplies	369.86
Visa	Visa 8456 CAH- MVD-Lodging for Training in Santa Fe	330.32
Visa	Visa 8456 CAH- MVD-Fuel and Meals for Training in Santa Fe	122.15
Visa	Visa 8456 CAH- Police Postage	53.77
Visa	Visa 8456 CAH- Police Special Operations Technology	170.00

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CMeeting - General
 From 1/1/2015 Through 1/31/2015

Visa	Visa 8456 CAH- Finance Fuel For Buck Le Sabre	36.70
Visa	Visa 8456 CAH- Fuel for Butcher to Meeting in Santa Fe NM	141.66
Visa	Visa-8621 11/14- Org Trvel Card	926.87
Visa	Visa-6047 JW parks Soccer Goals 7x21	2,552.96
Visa	Visa-6047 JW- ICMA 2015 Membership Dues J Williams	736.00
Visa	Visa-6047 Jw CPR Cards	65.00
Visa	Finance Visa-6047 JW Staples Plus Calculator J Williams	117.48
Visa	Visa-6047 JW- Finance/J Williams Lovington car Wash	12.00
Visa	Visa-6047 JW Lodging/Meals J Williams Staybridge/My Brother Place/C Hamill	163.35
Visa	Visa-6047 JW Finance Lodging/Butche r/Moli Program	413.94

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 1/1/2015 Through 1/31/2015

Visa	Visa-6047 JW Finance Lodging/Meals J Williams/W Duncan for NM Infrastructure Conf	567.56
Visa	Visa-6047 JW Nov 14	4,628.29
Visa	Visa 8621 12/14 Org Trv 2- Police Meals/D Rodriguez/K Martin/N Marquez	91.29
Visa	VISA 8621 12/14 Org Trv 2- Animal Control Food for training	32.36
Visa 9280 G Chapman	VISA 7334 JC 12/14-Parks Soccer Goals Two Set	3,435.90
Visa 9280 G Chapman	Visa-9280 G Chapman 12/14- Finance Regist for Procurement Class/Gary/Trac y	500.00
Visa 9280 G Chapman	VISA-9280 G Chapman 12/14- Finance Books for Procurement Class/Gary/Trac y	78.95

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - General
From 1/1/2015 Through 1/31/2015

Windstream	Chamber of Commerce- Phone Bill Nov 14	234.67
Windstream	EDC-Phone Bill For Nov 14	196.74
Windstream	Main-Phone Bill Nov 14	134.29
WWRC, Inc	Gen-Phone Bill Nov 28 2014	4,582.99
	Museum-Repair to Roof/Lister Bld/Pay No 5 Final	<u>4,837.30</u>
GRAND TOTAL		<u><u>595,418.26</u></u>

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - Water
From 1/1/2015 Through 1/31/2015

505 - Water & WasteWater

Vendor Name	Current Balance
4River Equipment	515.44
A & L Plains Agricultural Lab	1,083.00
Artesia Fire Equipment	850.00
Atco International	937.00
C & S Motor Parts Co.	58.88
Cardinal Laboratories	224.30
Copies, Inc.	553.35
Culligan Water Conditioning	24.50
Dana Kepner Co.	12,528.23
DPC Industries Inc.	619.11
ESSCO Environmental, Inc.	4,600.00
Farmer Brothers Company	5.34
General Welding Supply	85.00
Haarmeyer Electric	881.64
Higginbotham-Bartlett Co.	670.10
Industrial Muncipal Products	2,130.26
Legacy Safety and Consulting L	1,110.85
Lovington Auto Supply	326.95
Lovington Tire Service	35.00
M & R Tire Service, LLC	17.10
Master Printers	1,110.50
New Mexico 811	551.14
New Mexico Self Insurers Fund	31,240.00
P & D Petroleum, Inc	3,455.83
Patriot Pipe & Supply LTD	47.94
PBMaterials DBA Wallach Concre	985.00
PIPESTONE EQUIPMENT	1,001.75
Polydyne Inc.	1,008.00

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - Water
 From 1/1/2015 Through 1/31/2015

Solid Waste Authority		5,374.66
Staples Advantage		354.95
The JG Press, Inc.		120.00
Unifirst Corp.		410.64
Visa 9306 D Rodriguez		0.00
Western Fire Extinguisher		<u>1,046.29</u>
Report Balance		<u><u>73,962.75</u></u>
Chevron USA, Inc.	Water-Fuel Card for Water School in Albuq NM	79.66
Chevron USA, Inc.	WasteWater-Fuel for Fiesta Chevron	33.19
Lea County Electric	Water-Electric Bill For Nov 2014	23,519.74
New Mexico Gas Company	Water-Utility Gas Bill Nov 2014	414.40
NM Water & Wastewater Assoc.	Water-Annual Short School in Las Cruses	500.00
Pioneer Steak House	Water-Food for Christmas Party 2014	5,200.28
Utility Operator Certification	WasteWater-Raymond Salmon WW II Certification Exam Fee	30.00
Utility Operator Certification	Water-Testing for Ron/Bernardo Jr in Las Cruses	60.00
Utility Operator Certification	Wastewater-S Hernandez exam fee	30.00

City of Lovington (New)
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Visa	VISA-6047 jw 11/14 Water-Hotel/Buffer in Santa Fe 2 nights	322.15
Waste Management of New Mexico	Solid Waste-Polycarts 10/14- Resi \$66408.37 Com \$51703.38	118,111.75
Waste Management of New Mexico	Solid Waste-Roll-Offs for Nov 2014	8,080.18
Waste Management of New Mexico	Solid Waste- Polycarts/Nov 14/Res \$66586.03 Com \$55508.74	122,094.77
Windstream	Water-Phone Bill Nov 2014	462.38
Windstream	WasteWater-Internet Service Dec 2014	<u>124.30</u>
Grand Total		<u><u>353,025.55</u></u>