

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, JANUARY 27, 2014 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Present and answering roll call: Mayor Drummond, Commissioners Trujillo, Gandy, Granath and Bengé.

Also present: City Manager James Williams, Assistant City Manager Jared Cobb, Finance Director Mashell Stephens, City Clerk Carol Ann Hogue, Chief of Police Danny Bryant, Administrative Assistant Imelda Gutierrez and City Attorney Patrick McMahon.

Call to Order: The meeting was called to order by Mayor Drummond at 5:30 p.m.

Invocation: Mayor Drummond gave the invocation

Pledge of Allegiance: Mayor Drummond led the pledge

Approval of Agenda: Mayor Drummond asked for a motion to approve the agenda as submitted. Commissioner Gandy so moved to remove the action item: Consideration of Approval of Resolution 2014-03: Notices of Names of Candidates for Office, Designation of Polling Places & Precinct Board Members. Commissioner Trujillo seconded. Motion was approved.

Approval of the Regular Minutes of January 13, 2014: Mayor Drummond asked for a motion for approval of the regular minutes of January 13, 2014. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

NON-ACTION ITEMS:

Code Enforcement Update: Commissioner Granath requested a Code Enforcement update of existing code violations related to vehicles and trailers blocking sidewalks on City easements in residential zones. Code Enforcer Brock addressed the Commissioners with an update as of 2014:

Animal Control:

- Phone calls animal control – 172
- Animals brought to shelter – 27
- Complaint no action – 9
- Dead animals – 6
- Dispatched to call – 63
- Verbal warning – 33
- Written warnings – 16
- Citations – 35

Code Enforcement:

- Phone calls environmental - 220
- Dispatched to call - 5
- Complaint driven - 40
- Supervisor directed - 34
- Written warnings - 132
- Citations - 19
- Letters to properties - 4

Commissioner Trujillo asked Code Enforcer Brock how was it working being under the administration of law enforcement. City Manager Williams stated that Animal Control/Code Enforcement as of July 2013 was under the administration of Fire Department with the intention of cross training but the turnover in personnel code enforcement it has not been able to happen. The new Fire Inspector Skip Moorhead will be cross training and will be getting the Asbestos Inspection License.

ACTION ITEMS:

Consideration of Approval of Resolution 2014-04: Water Meter Project Grant Agreement Signatory Authority: Mayor Drummond called for a motion to approve the resolution 2014-04: Water Meter Project Grant Agreement Signatory Authority. City Manager Williams stated that the resolution will grant the Mayor the authority to sign the agreement being funded through State Capital Outlay. The project will provide the City with \$350,000 for Radio Read Water Meters. In addition, the resolution allows the City Manager and the Assistant City Manager the authority to request and sign for reimbursements. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

Consideration of Approval of Award of Roof Repair Contracts: Mayor Drummond called for a motion to approve the Award of Roof Repair Contracts. City Manager Williams stated that Jim Koontz & Associates reviewed the damages created in the hailstorm in June 2012 and prepared bid specifications and have submitted the bid results and recommendations for the Commission approval. The items marked in blue will be awarded to the corresponding vendors and the projects are listed below:

- Moreno Roofing – Project 3 & 6
- WWRC – Project 1 & 4
- C.D. General – Project 1 & 2
- American Renovation – Project 5
- G & G Roofing – Project 1

Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

PUBLIC COMMENT:

- RaeLynn Stuart invited the Commissioners to a Community Forum to host meeting candidates at the Chamber of Commerce on Tuesday, February 25, 2014 at 6:30 p.m.
- Introduction of Boy's Scout - Troop 300 who attended the meeting.

CLOSED SESSION:

At 5:47 p.m., Commissioner Trujillo moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-2-regarding limited personnel matters and Subsection H-8, regarding the purchase, acquisition, or disposition of real property or water rights. Commissioner Gandy seconded and a roll call vote was taken: Mayor Drummond, aye; Commissioner Trujillo, aye; Commissioner Bengé, aye; Commissioner Granath, aye; and Commissioner Gandy, aye.

At 6:06 p.m., Commissioner Gandy so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Trujillo seconded and a roll call vote was taken: Mayor Drummond, aye; Commissioner Trujillo, aye; Commissioner Bengé, aye; Commissioner Granath, aye; and Commissioner Gandy, aye.

OTHER:

- City Manager Williams stated the distinguished lecture series Richard Flora would like to setup a meeting to visit with the elected officials on or before February 25, 2014. The itinerary will be sent out tomorrow. The Lodgers Tax Application is on the drop box for Commissioners to review.

ADJOURNMENT:

There being no further business the meeting adjourned at 6:12 p.m.

APPROVED:

DIXIE DRUMMOND, MAYOR

ATTEST:

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Annexation and Zoning - 17th and Jefferson
DEPARTMENT: Planning and Zoning
SUBMITTED BY:
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

Armaan Enterprises has requested properties (as indicated on attached map) be annexed into the City limits and zoned as indicated. This request was presented at the February 3, 2014 Planning and Zoning Commission meeting and recommended for approval by Commission and the following actions:

1. The adjacent properties owned by Energy Research, Adair, Chevron, and Solorzano are contacted and asked if they would agree to annexation;
2. Armaan Enterprises change its annexation petition to reflect annexation of all of the properties;
3. The Energy Research and Adair properties would be zoned as C - Commercial and the Chevron and Solorzano properties would be zoned B - Multifamily.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Aerial Map

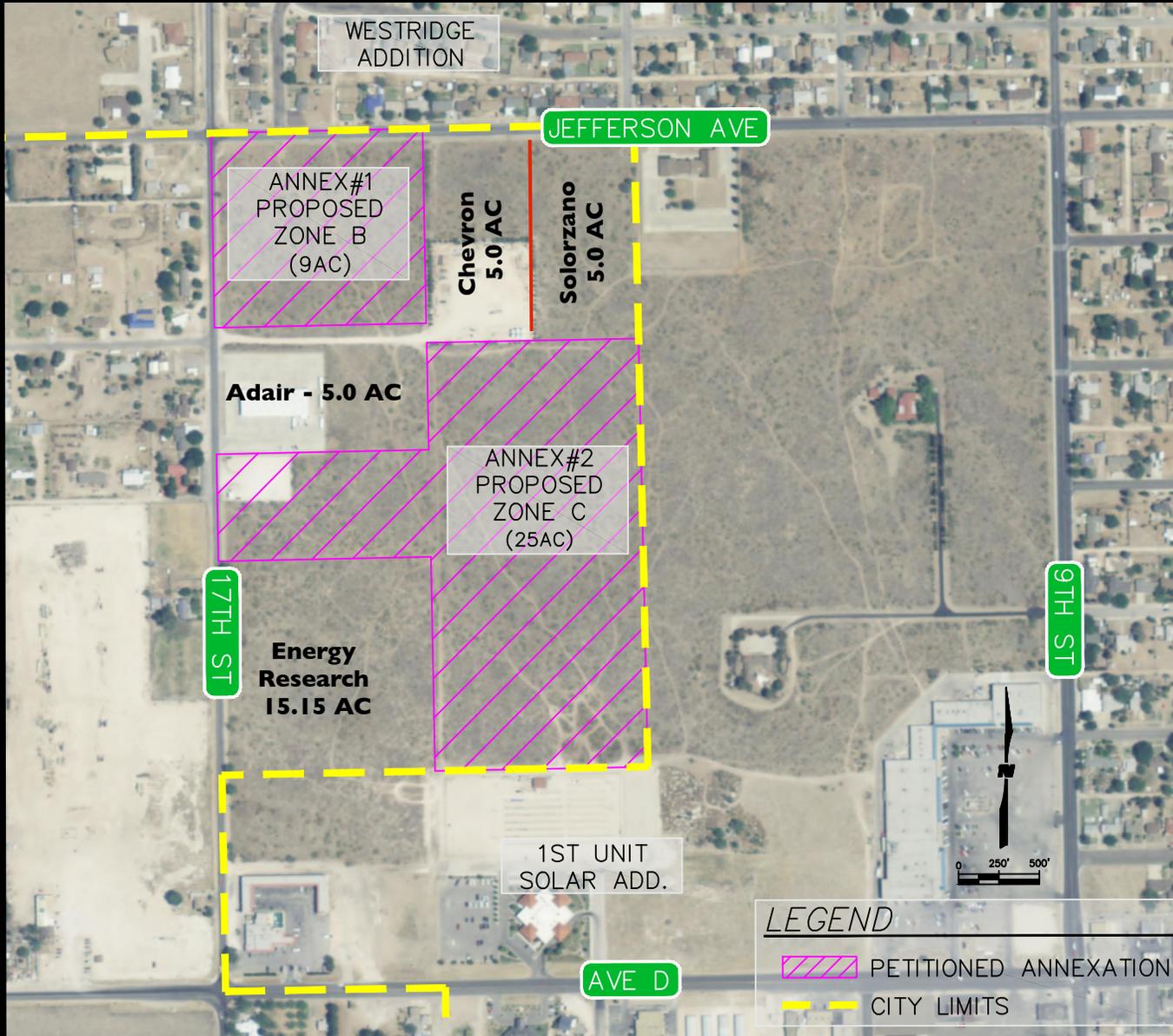
RECOMMENDATION:

Discussion only at present time.

Department Head

James R. Williams

City Manager



CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Solar Unit Zoning Change
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY:
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

The Planning and Zoning Commission approved recommending the zoning for the 1st Unit Solar Addition, Block 1 Lot B (1100 block of West Avenue D) be changed from Zone A - Single Family Dwelling to Zone C - Commercial.

Due to publication requirements, this item will be presented to Commission for action at the February 24, 2014 meeting. Property owners within 100' of the property have been notified by letter of the Planning and Zoning Commission meeting and this City Commission meeting that this issue is being presented.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Aerial map
Plat (area requesting zoning change is highlighted yellow)

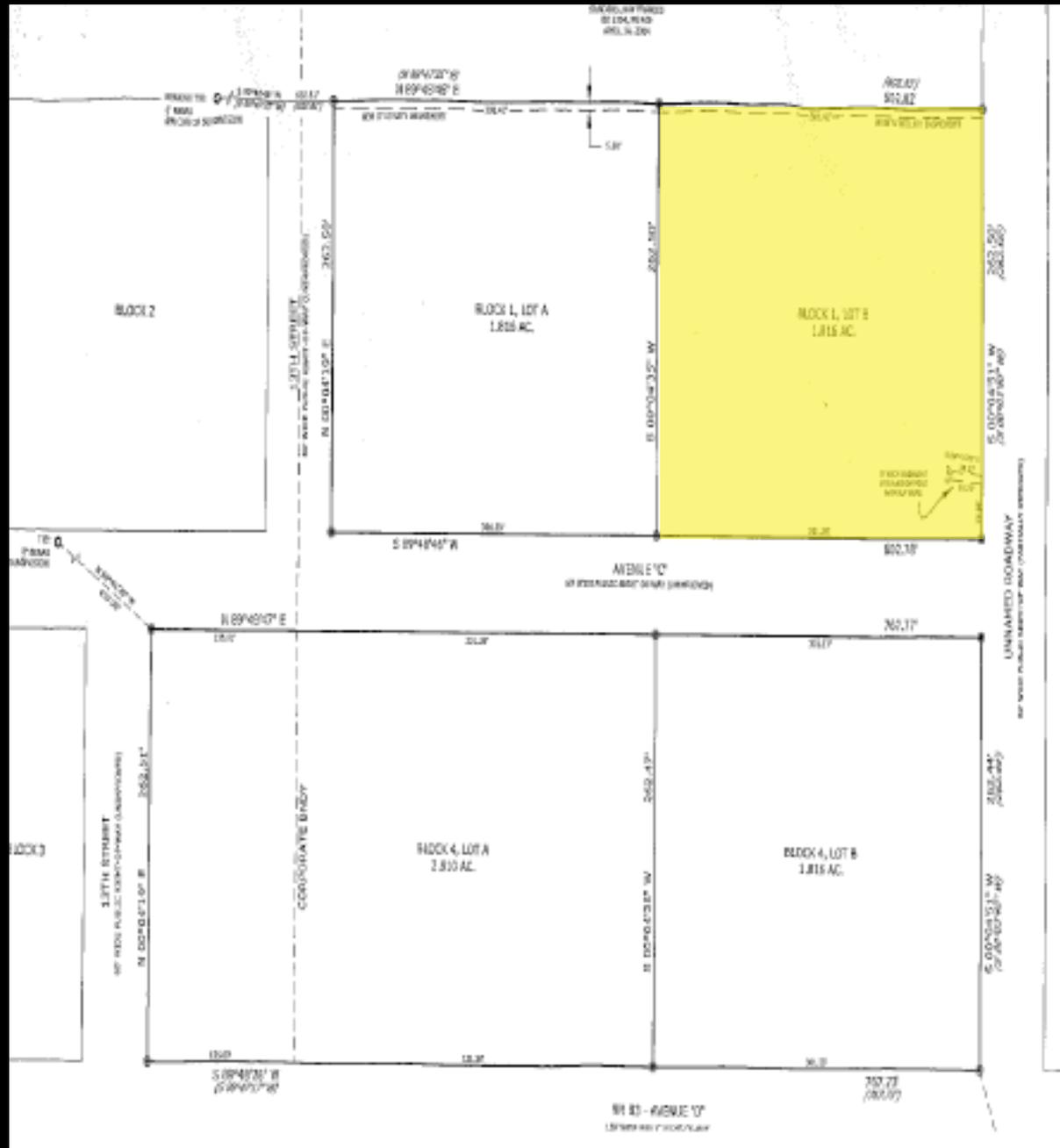
RECOMMENDATION:

Discussion only.

Department Head

James R. Williams

City Manager



CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Off Street Parking Ordinance
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY:
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

The Planning and Zoning Commission met on February 3, 2014 to take action on recommendations for the proposed off street parking ordinance. The Commission recommended splitting this ordinance into two separate documents, one limiting off street parking of commercial vehicles and one limiting parking of non-commercial and recreational vehicles in residential zones.

The attached Commercial Vehicle Off Street Parking Ordinance was recommended for approval by Planning and Zoning. They did recommend that if this ordinance is recommended for adoption, 12.08.060 should have the allowable weight for on street parking in residential zones be reduced as well.

The second portion of the ordinance was tabled. The Planning and Zoning Commission is requesting that the City Commission provide them direction on whether to proceed with further review of this ordinance or not.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Commercial Vehicle Off Street Parking Ordinance

RECOMMENDATION:

Discussion only. Will be presented at next Commission Meeting for approval to advertise.

Department Head

James R. Williams
City Manager

ORDINANCE NO. _____

An ordinance of the City of Lovington, New Mexico, amending Title 17, Chapter 17.16 – General Use Regulation, of the Lovington Municipal Code.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LOVINGTON THAT TITLE 17, CHAPTER 17.16 BE AND HEREBY IS AMENDED AS FOLLOWS:

17.16.080 Off Street Parking of Commercial Vehicles in Residential Zone

- A. No truck tractor, semitrailer, the truck tractor individually, or the semitrailer individually is permitted to park anywhere within any residential zone of the City.
- B. No commercial vehicles are to be parked and/or stored in the front yard, side yard, or rear yard within any residential zone of the City. Commercial vehicles are defined as vehicles with more than two axles, a vehicle used to transport hazardous materials requiring Department of Transportation placarding, construction vehicles designed for off road usage, and vehicles requiring the driver to have either a Class A, Class B, or Class C drivers license or the equivalent. A non-commercial vehicle is defined as one that has a gross vehicle weight rating of not more than fifteen thousand (15,000) pounds and can be legally parked in a standard eight and a half (8.5) foot by twenty (20) foot parking space.

APPROVED, PASSED, AND ADOPTED this _____ day of _____, 2013.

CITY OF LOVINGTON

DIXIE DRUMMOND, MAYOR

ATTEST:

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: February 10, 2014

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Carport Ordinance Discussion
DEPARTMENT: Code Enforcement
SUBMITTED BY: Laura Brock, Code Enforcement Officer
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

Code Enforcement submitted for review and consideration to the Planning and Zoning Commission the three proposed ordinances that would amend carport use. Planning and Zoning did recommend that Commission adopt these changes. Changes are summarized below:

Zone A: Modifies Chapter 17.20 to increase the maximum allowable size of a carport to 720 square feet. Also modifies the intensity of use to allow carports in the event the dwelling has a garage.

Zone B: Modifies Chapter 17.24 which will eliminate the requirement that a carport does not have to be attached to a permanent structure or conform to existing construction materials, character, or design.

Manufactured Homes and Mobile Homes: Modifies 17.22 to state carports must conform to Chapter 17.24.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Zone A, B, and Mobile Home Ordinance Drafts.

RECOMMENDATION:

Discussion only.

Department Head

James R. Williams

City Manager

ORDINANCE NO. _____

An ordinance of the City of Lovington, New Mexico, amending Title 17, Chapter 17.20 – “A” Single-Family Dwelling District, of the Lovington Municipal Code.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LOVINGTON THAT TITLE 17, CHAPTER 17.20 BE AND HEREBY IS AMENDED AS FOLLOWS:

17.20.040 Front yard requirements – Carport.

B. A carport no larger than seven hundred twenty (720) square feet may be added and attached to the structure, but only if it meets the following:

17.20.070 Intensity of use.

Every lot shall have an area of not less than seven thousand square feet per family; except that, if a lot has less area than required in this chapter and was a lot of record prior to February 12, 1971, the effective date of the ordinance codified in this section, such lot may be used for one single-family dwelling, provided that all other district regulations are observed.

APPROVED, PASSED, AND ADOPTED this _____ day of _____, 2014.

CITY OF LOVINGTON

DIXIE DRUMMOND, MAYOR

ATTEST:

CAROL ANN HOGUE, CITY CLERK

ORDINANCE NO. _____

An ordinance of the City of Lovington, New Mexico, amending Title 17, Chapter 17.24 – “B” Multiple Dwelling District, of the Lovington Municipal Code.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LOVINGTON THAT TITLE 17, CHAPTER 17.24 BE AND HEREBY IS AMENDED AS FOLLOWS:

17.24.050 Yard regulations

- A. Yard size regulations shall be the same as in the “A” single family dwelling district.
- B. Carport regulations shall be the same as in the “A” single family dwelling district, except:
 - i. Carports are not required to be attached to a permanent building; and
 - ii. Carports are not required to match or conform to the permanent building in materials, character, and design.
- C. All interior courts shall have a width equal to at least the height of the highest part of the building forming the court.

APPROVED, PASSED, AND ADOPTED this _____ day of _____, 2014.

CITY OF LOVINGTON

DIXIE DRUMMOND, MAYOR

ORDINANCE NO. _____

An ordinance of the City of Lovington, New Mexico, amending Title 17, Chapter 17.22 – Manufactured Homes and Mobile Homes, of the Lovington Municipal Code.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LOVINGTON THAT TITLE 17, CHAPTER 17.22 BE AND HEREBY IS AMENDED AS FOLLOWS:

17.22.150 Carports

Regulations of Chapter 17.24 shall apply.

APPROVED, PASSED, AND ADOPTED this _____ day of _____, 2014.

CITY OF LOVINGTON

DIXIE DRUMMOND, MAYOR

ATTEST:

CAROL ANN HOGUE, CITY CLERK

DRAFT

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Mobile Home Utilities and Permits
DEPARTMENT: Legislative
SUBMITTED BY: Ava Bengé, Commissioner
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

Commissioner Bengé has requested that a discussion be held regarding an ordinance that would require a City issued mobile or manufactured home permit be obtained prior to the connection of any non City utilities (i.e. electricity, gas, phone).

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Discussion only.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Comprehensive Plan
DEPARTMENT: Executive
SUBMITTED BY: Jared Cobb
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

The City has received a proposal from Architectural Research Consultants, Incorporated to develop a new comprehensive plan. The total cost for the scope of work is \$75,617 and is estimated to be completed within eleven (11) months. An additional three options have been proposed, however, these may be selected at a later date.

To be proactive, NMFA has recommended the City file for an extension to their twelve (12) month grant period. Staff will prepare a resolution for consideration at the next City Commission meeting.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

The total cost is \$75,617 without additional options; \$50,000 is covered by an NMFA Planning Grant and the remaining \$25,617 is recommended to be covered by a combination of LEDA and/or EDC funds.

ATTACHMENTS:

Proposal added to Dropbox

RECOMMENDATION:

Approve the proposal without additional options.

Jared B. Cobb
Department Head

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Parks and Recreation Survey
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

The three month Parks and Recreation Survey has been completed and staff have compiled the results for your review.

This survey has been presented to the Parks and Recreation Board for their review and will be used for the development of the Parks and Recreation Master Plan.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Parks and Recreation Survey Summary.

RECOMMENDATION:

Information only.

Department Head

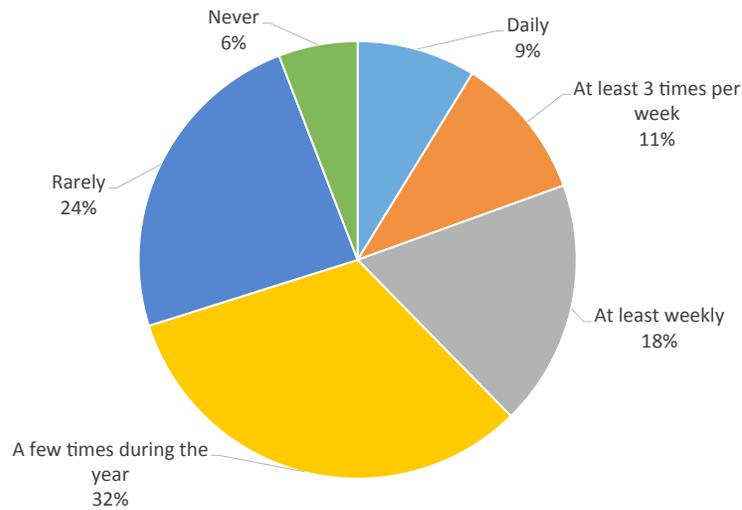
James R. Williams

City Manager

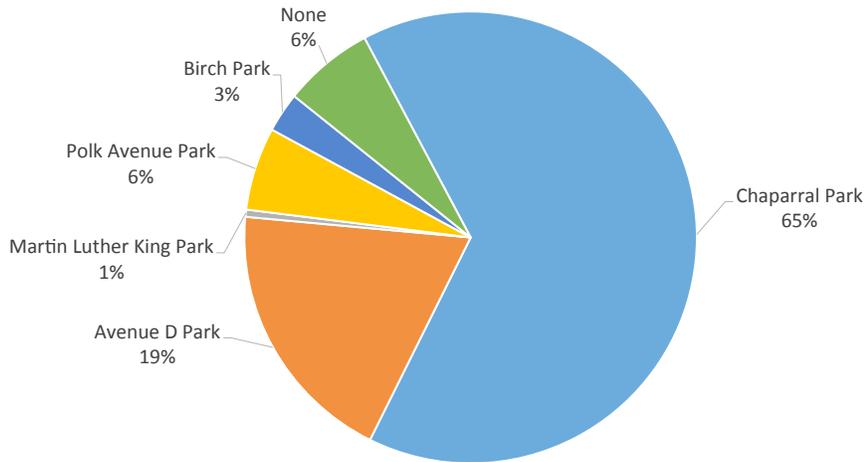


Parks and Recreation Survey Results

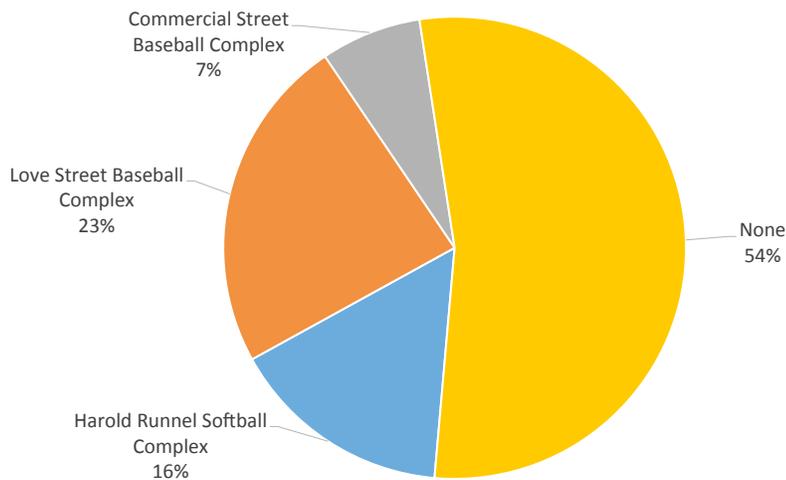
1. How often do you or a family member visit the parks in Lovington?



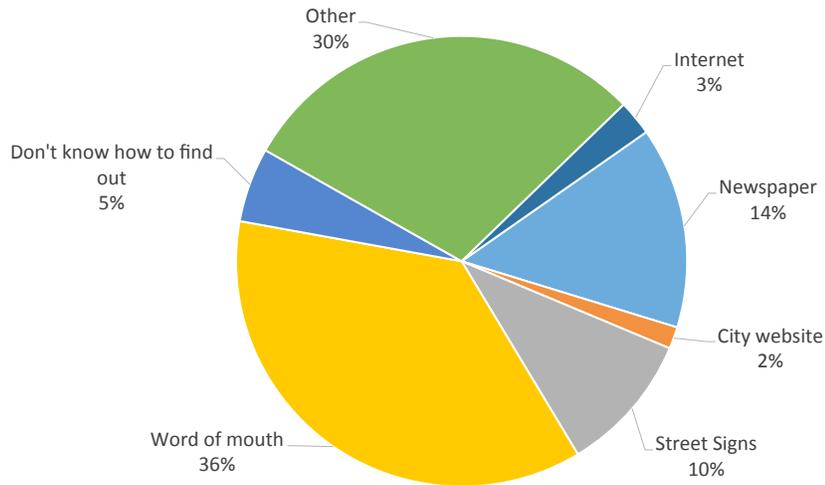
2. Which parks or recreational facilities do you visit the most?



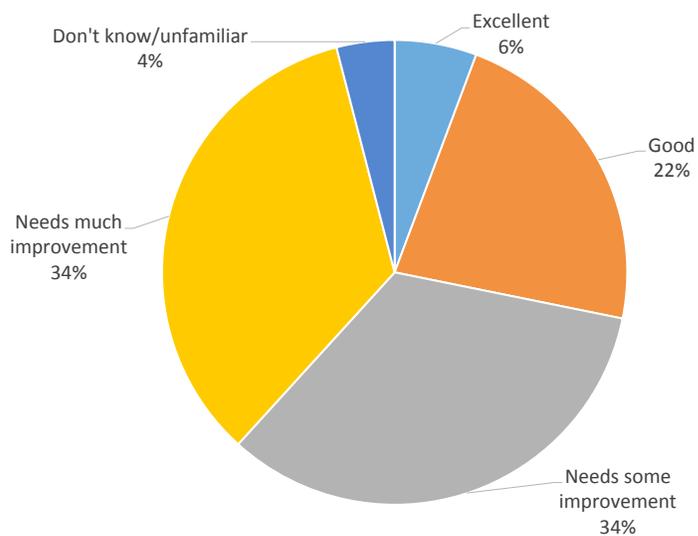
3. Which recreational facilities do you visit the most?



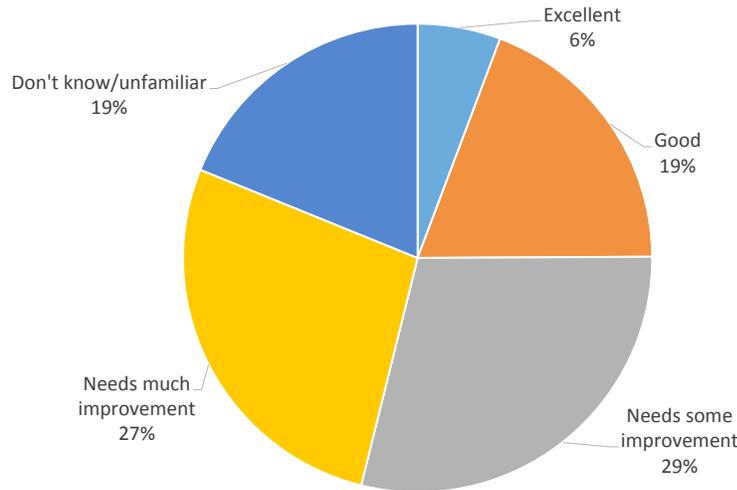
4. How did you find out about the parks and recreation facilities in Lovington?



5. Please rate the park facilities in Lovington.



6. Please rate the recreational facilities in Lovington.



7. Please rate the parks facilities you think are most important in the City of Lovington.

Facility	Points
Playgrounds	1,368
Open spaces/natural area	1,302
Benches/seating	1,264
Walking path/trail system	1,242
Picnic areas/pavilions	1,226
Restrooms	1,220
Handicapped accessible facilities	1,109
Bike trails	1,066
Dog park	944

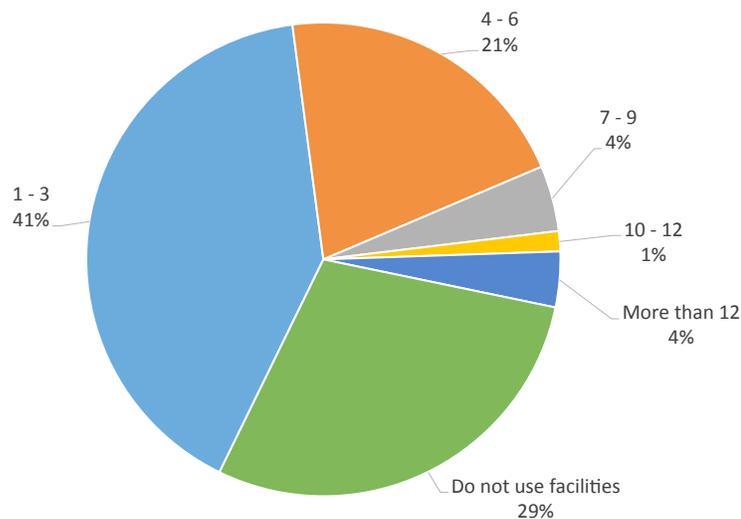


8. Please rate the recreation/athletic facilities you think are most important in the City of Lovington.

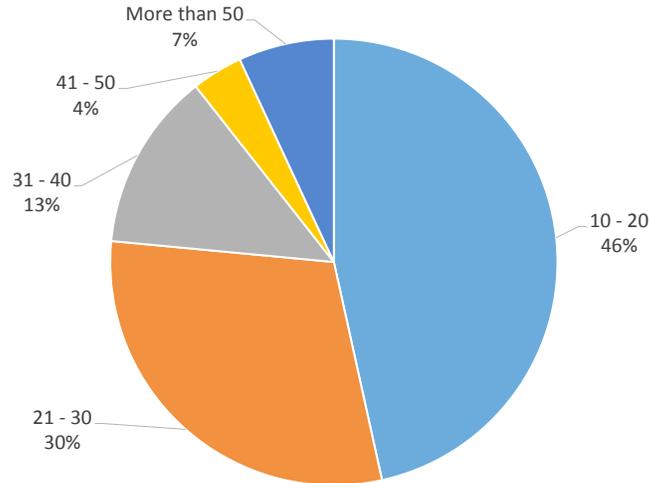
Facility	Points
Baseball Fields	1,105
Basketball Courts	1,098
Softball Fields	1,077
Practice Fields	1,045
Soccer Fields	1,040
Football Fields	1,015
Tennis Courts	1,004
Sand volleyball Courts	950
Skate Park	935



9. How many times per year do you utilize our parks and recreation facilities for special events?



10. When you do have special events at our parks and recreation facilities, how many people attend?



11. Please list the greatest infrastructure needs for the City of Lovington parks and recreation facilities.

Infrastructure	Responses
Restrooms (including ADA access)	128
Turf management/landscaping	58
Drinking fountains	41
General maintenance	37
Playgrounds (including ADA access)	20
Benches	21
Shelters/shaded areas	24
Lights	9
Surveillance	7
Covered playground areas	5
Other: parking, fishing dock, fencing (Ave D Park), WWTP odor	



12. Please list the greatest equipment needs for the City of Lovington parks and recreation facilities.

Equipment	Responses
Playgrounds	81
Trash receptacles	68
Shelters/shaded areas	21
Benches	15
Picnic tables	8
Trails	6
Recycle bins	5
Pet waste stations	5
Covered playground areas	5
Dog park	5
Other: swings, indoor pool, splash pad, athletic fields, golf course	



13. Please list the greatest area type needs for the City of Lovington parks and recreational facilities.

Areas	Responses
Dog park	58
Shelters/shaded areas	51
Picnic tables	41
Trails	32
Skate park	17
Tennis courts	7
Splash pads	6
Other: trees, drinking fountains, softball complex, bike park, indoor pool, lighting, electricity at shelters	

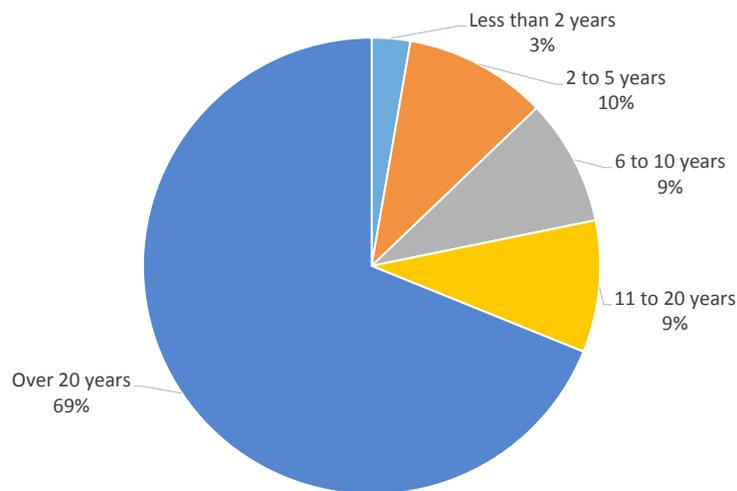


14. Please list the single most important issue or need concerning the City of Lovington parks and recreation facilities.

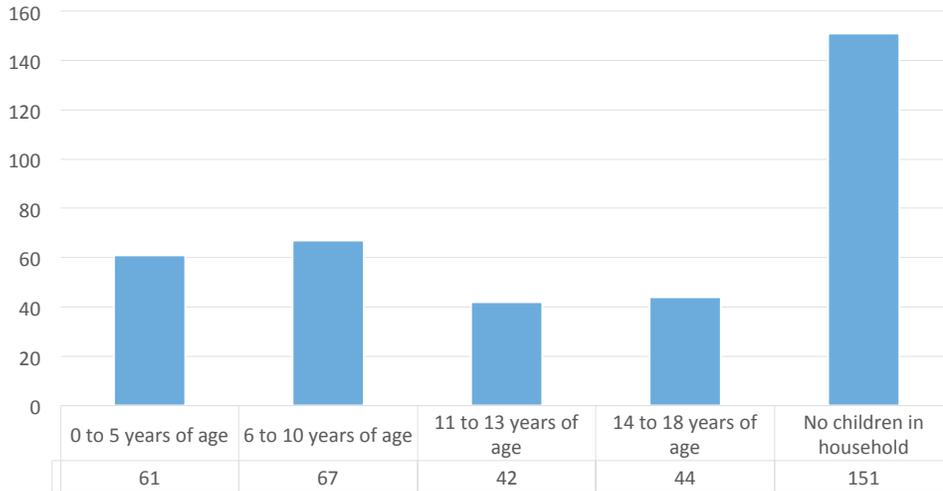
Issue/Need	Responses
Maintenance	48
Turf management/landscaping	29
Restrooms	22
Surveillance/safety	21
Playground equipment	17
Lights	8
Trash receptacles	7
Other: indoor pavilion, family gym, fencing (Ave D Park), dog park, covered playground areas, trails, athletic field maintenance, indoor pool, odor control at Chaparral Park, vandalism, shaded areas/shelters, drinking fountains, bounce houses, sand volleyball courts, loud music, park rules enforcement, swings, ADA accessibility	



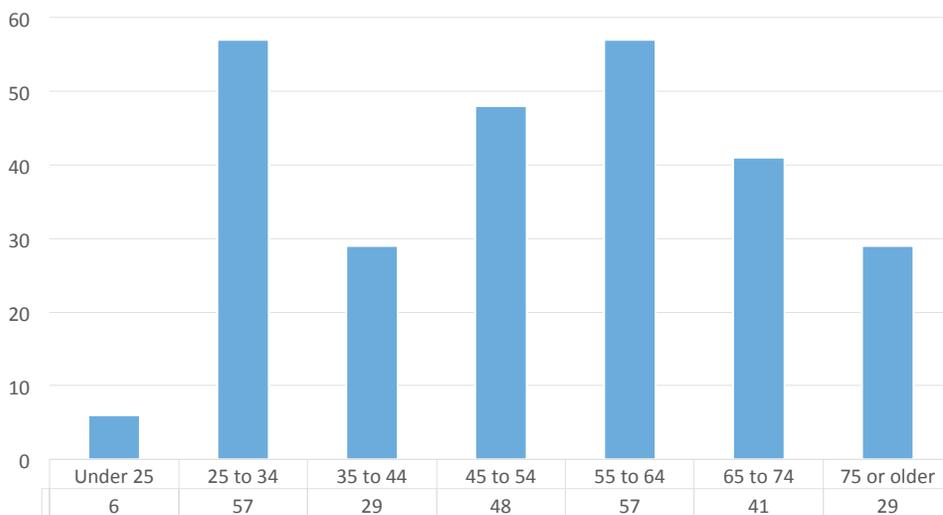
15. How long have you lived in Lovington?



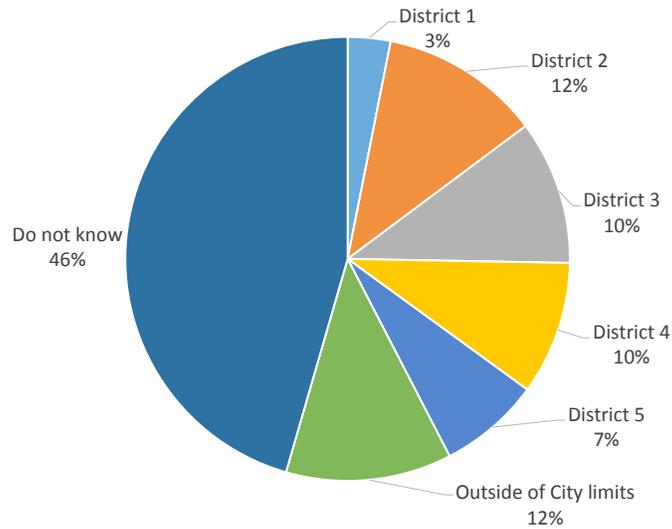
16. What age groups are represented in your household?



17. What is your age?



18. What City Commission district do you reside in?



19. Do you have any additional comments you would like to make?

- Outdoor exercise equipment
- Bigger swimming pool
- RV and camping area
- Lights at Polk Street park
- New duck food dispenser
- Adult swim times at pool
- Plant more native species
- Water features
- Skating rink
- Bowling alley



Respondent Profile

- Median age was in the 55-64 group
- 48% had children in their household
- 69% have resided in Lovington for over 20 years
- Voting district representation
 - Evenly distributed, with exception of low response rate from District 1
 - Nearly half (46%) respondents did not know their district



General Conclusions

- High utilization of parks and recreation facilities
 - 38% visit parks at least weekly
 - Most popular are Chaparral Park (65%) and Avenue D Park (19%)
 - Most popular recreational facility Love Street Baseball Complex (23%)
- Respondents would like to see improvements
 - 68% parks need improvement
 - 56% recreation facilities need improvement
- Most important parks and recreation facilities
 - Playgrounds, open space/natural area, and benches/seating
 - Baseball, basketball, and softball
- Need for special event space
 - 71% respondents use facilities at least once per year for special events
 - 54% special events have more than 20 people



Top 3 Priorities



1. Maintenance
2. Turf management/landscaping
3. Restrooms (with ADA accessibility)



Other Improvements

- Shelters for special events
- Drinking Fountains
- Playgrounds (with ADA access)
- Trash receptacles
- Shelters/shaded areas
- Dog park
- Picnic tables
- Trails



Ongoing Improvements



- Staff is working to address some of these findings, including the top 3 priorities identified by the survey
 - Maintenance and turf management plan being developed
 - Temporary restrooms delivered to Avenue D Park last Fall
 - Contract to build restrooms at Harold Runnel Complex and Avenue D Park
 - New picnic tables delivered and will be installed soon
 - Chaparral Park Wi-Fi access



Next Steps

- Schedule workshop to plan future park and recreation facilities
 - Develop list of improvements for each park and recreation facility
 - Prioritize the list of improvements
 - Designate specific areas for Chaparral Park improvements (i.e. future playgrounds, dog park, trails)
- Staff will review list of improvements and recommend a plan for implementation
- Incorporate survey results, improvements, and plans into the Parks, Recreation and Open Space element of the comprehensive plan



CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Approval of 2013 Municipal Audit
DEPARTMENT: Finance
SUBMITTED BY: Mashell Stephens, Finance Director
DATE SUBMITTED: January 30, 2014

STAFF SUMMARY:

Accounting and Consulting Group will present the Commission the 2013 Municipal Audit.

Once approved, a copy of the audit will be posted on the City website for ease of access. At present, the audit can be downloaded from the NM State Auditors website.

FISCAL IMPACT:

REVIEWED BY: Mashell Stephens
(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Motion to accept the 2013 Municipal Audit.

Mashell Stephens

Department Head

James R. Williams
City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2014-05: Budgetary Increases
DEPARTMENT: Finance Department
SUBMITTED BY: Mashell Stephens, Finance Director
DATE SUBMITTED: January 30, 2014

STAFF SUMMARY:

The Finance Department has prepared the attached resolution in order to reflect income being received by grants and adjusting expenditures from completion of the funded project.

FISCAL IMPACT:

REVIEWED BY: Mashell Stephens
(Finance Director)

\$6,512 increase to Fire Protection Grant for purchase of an SCBA fill station.
\$15,000 increase in recreation from Maddox Foundation grant for pool exterior.
\$100,000 increase in parks and recreation from Lea County Quality of Life funding.

ATTACHMENTS:

Resolution 2014-05

RECOMMENDATION:

Motion to approve Resolution 2014-05.

Mashell Stephens

Department Head

James R. Williams
City Manager

CITY OF LOVINGTON

RESOLUTION 2014-05

WHEREAS, the City Commission of the City of Lovington meeting in regular session on February 10, 2014 did propose to make certain transfer(s); and

WHEREAS, the City Commission does ask that authorization for the following **BUDGETARY INCREASES** be granted:

<u>FUND / AND OR LINE ITEM INVOLVED</u>	<u>TO</u>	<u>FROM</u>
---	-----------	-------------

SEE ATTACHED LISTING

WHEREAS, the reason for the above transfers are:

Due to an increase in revenues and due to unanticipated expenses with cash on hand available and due to grant funds received.

NOW, THEREFORE, it is respectfully requested that authorization to make the above transfers be granted by the Local Government Division of the Department of Finance and Administration.

Done at Lovington, New Mexico this 10th day of February, 2014.

CITY OF LOVINGTON

Dixie Drummond, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

For Local Government Division Use Only

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2014-06: Release of Municipal Lien
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: February 3, 2014

STAFF SUMMARY:

Mr. Juan Carrillo is in the process of purchasing the property located at 914 W. Monroe. During the financing process, it was discovered that the City had filed a lien on the property on March 30, 2001 in the amount of \$3,120. This lien was filed to recover the cost of removing a condemned structure.

Mr. Carillo did pay the City the full amount of the lien on January 22, 2014. The attached resolution and Release of Lien need to be approved by the City Commission and filed at the Lea County Courthouse in order to remove this lien.

FISCAL IMPACT:

REVIEWED BY: Marshall Stephens
(Finance Director)

Reimbursement of \$3,120

ATTACHMENTS:

Resolution 2014-06
Release of Lien
Copy of Municipal Lien created March 30, 2001.

RECOMMENDATION:

Motion to approve Resolution 2014-06.

Department Head

James R. Williams
City Manager

RESOLUTION 2014-06

A RESOLUTION OF THE CITY OF LOVINGTON, NEW MEXICO, RELEASING A MUNICIPAL LIEN ENCUMBERING CERTAIN REAL PROPERTY.

Whereas, that on or about March 30, 2001, the City of Lovington enforced its Condemnation Resolution pursuant to Section 15.16.010 of the Lovington Municipal Code; and

Whereas, pursuant to Section 3-18-15 NMSA 1978, the City established a lien in the amount of \$3,120.00 on the property located at 914 West Monroe, Lot 17 Block 13 of the High School Addition of the City of Lovington; and

Whereas, on January 22, 2014 full payment in the amount of \$3,120.00 was received by the City of Lovington from Mr. Juan Carrillo, a citizen attempting to purchase this certain property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF LOVINGTON that the Municipal Lien against the property located at 914 West Monroe is released.

Done this 10th Day of February, 2014.

Dixie Drummond, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

STATE OF NEW MEXICO)
 : SS
COUNTY OF LEA)

The foregoing instrument was acknowledged before me this ___ day of _____, 2014 by Dixie Drummond, Mayor of the City of Lovington.

NOTARY PUBLIC
My commission expires: _____

RELEASE OF CLAIMS OF LIEN

COMES NOW **The City of Lovington** and hereby releases that claim of lien previously filed on the follow described real property in Lea County, New Mexico, to wit:

914 West Monroe
Lot 17, Block 13, of the High School Addition of the City of Lovington

This Release of Lien releases and discharges the Claim of Lien recorded at Book 1072, Page 759 of the Records of Lea County, New Mexico.

City of Lovington

By: _____
Dixie Drummond, Mayor

STATE OF NEW MEXICO)
 :SS
COUNTY OF LEA)

I hereby certify that the foregoing instrument was acknowledged before me by **Dixie Drummond, Mayor**, on behalf of the City of Lovington this 10th day of February, 2014.

My Commission Expires:

NOTARY PUBLIC

04346

MUNICIPAL LIEN

Notice is hereby given that on or about March 30, 2001, the City of Lovington enforced its Condemnation Resolution pursuant to Section 15.16.010 of the Lovington Municipal Code and pursuant to Section 3-18-15 NMSA 1978, on that certain property located at 914 West Monroe, Lot 17 Block 13 of the High school Addition of the City of Lovington and established its lien thereon in the amount of \$ 31200.00

The General purpose of this lien is to reimburse the City of Lovington for the reasonable cost of removing the condemned structure and debris, to wit:

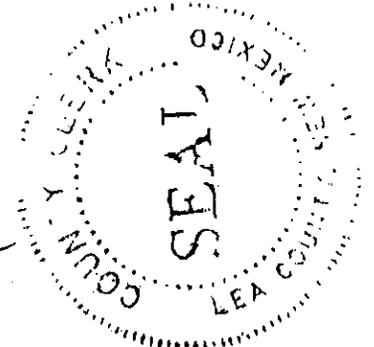
4 Men @ \$10.00 per hr. @ 16 hrs.	\$ 640.00
2 Dump Trucks @ \$ 40.00 per hr X 16 hrs	\$1280.00
1 Front End Loder @ \$75.00 per hr X 16 hrs	\$1200.00
TOTAL	\$ 3120.00

The name of the owner against which the lien is established is Veronica Hermosillo and Soyla Leal Pando.



Dated: March 30, 2001

Rhonda Jones
Rhonda Jones, Municipal Clerk



STATE OF NEW MEXICO }
COUNTY OF LEA } ss.

The foregoing instrument was acknowledged before me this 30 day of March, 2001, by Rhonda Jones, Municipal Clerk of the City of Lovington.

[Signature]
NOTARY PUBLIC



04346

My Commission Expires:
1-25-2003

STATE OF NEW MEXICO
COUNTY OF LEA
FILED

APR 10 2001
at 10:03 o'clock A M
and recorded in Book _____
Page _____
Melinda Hughes, Lea County Clerk
By [Signature] Deputy

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: LEACO Tower Use Agreement
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: February 3, 2014

STAFF SUMMARY:

As discussed at the July 22, 2013 Commission Meeting, LEACO has performed and completed its testing of wireless internet equipment at our Avenue R water tower. They are ready to begin installation at our remaining two towers. The attached agreement specifies that in exchange for tower space, we will receive internet services at various municipal locations. The agreed upon connection types and speeds equal to what the City has charged LEACO in the past for tower use.

FISCAL IMPACT:

REVIEWED BY: Mashed Stephens
(Finance Director)

Approximately \$600.00 savings per month.

ATTACHMENTS:

Lease agreement
Quotation of connection type and cost.

RECOMMENDATION:

Motion to approve agreement.

Department Head

James R. Williams
City Manager

LEASE AGREEMENT

This Lease Agreement ("Agreement") is made and entered into as of the ____ day of _____, 2014, between **Leaco Rural Telephone Cooperative, Inc.** of Lovington, New Mexico, hereinafter referred to as "Leaco" and the **City of Lovington**, hereinafter referred to as the "Lessor."

1. LEASE OF PREMISES

The Lessor hereby grants to Leaco the right to install equipment at the following premises ("Premises"):

700 West Avenue D, Lovington, NM 88260
600 W. Polk, Lovington, NM 88260
1700 West Avenue R, Lovington, NM 88260

2. TERM

The initial term of this Agreement shall be one (1) year, commencing on _____, 2014. The parties may renew for four (4) subsequent terms of one (1) year each, upon the same terms and conditions contained in this agreement, subject to the termination provisions contained herein.

3. RENTAL

Leaco shall provide to the Lessor an exchange of services for use of the space provided at the locations listed in item 1. This exchange of service agreement shall consist of providing internet access of the follow connection speeds and types at the specified City buildings and/or facilities:

Building/Facility	Address	Description
City Hall	214 S. Love	Fiber, 16 MBPS
Public Safety Complex	213 S. Love	Fiber, 16 MBPS
Library	119 S. Main	Fiber, 16 MBPS
Chamber of Commerce	201 S. Main	Fiber, 16 MBPS
Youth Center	115 W. Avenue O	Wireless 5 MBPS
Senior Citizens Center	18 W. Avenue F	Wireless 3 MBPS
Wastewater Treatment Facility	920 E. Avenue K	Wireless 3 MBPS
Water Yard	603 S. Love	Wireless 3 MBPS
Chaparral Park	1005 S. Commercial	Wireless 5 MBPS
Avenue D Park	7 th and Avenue D	Wireless 5 MBPS

4. USE

Leaco will use the Premises for the purpose of attaching wireless internet transmitting equipment ("equipment"), to the Lessor's water towers. Bolts, nuts, and brackets shall make the attachments. The equipment shall not be welded or epoxied to the City's water towers.

5. ALTERATIONS

Leaco will make no alterations or additions to the Premises without first obtaining prior written authorization from Lessor.

6. MAINTENANCE AND REPAIR

Leaco agrees to maintain, at its expense, all of its own equipment located on the premises in good repair and condition, except for reasonable wear and tear, casualty, or acts of God. Leaco agrees to operate its equipment in such a manner as to not interfere with any other existing communications equipment at the premises. The Lessor agrees to maintain, at its expense, any of its own equipment, which is connected to, or used in connection with, any towers and structures, located on the Premises. Leaco shall comply with any FCC lighting requirements, which become applicable due to Leaco's installation of equipment.

7. ACCESS TO PREMISES

Throughout the initial term and any renewal term of this Agreement, Leaco shall have 24 hour/ 7day access to the Premises by Lessor escort only. The Lessor shall maintain all existing access roadways or driveways extending from the nearest public roadway to the Premises in a manner sufficient to allow Leaco's access to the Premises.

8. TITLE

Any associated equipment furnished by Leaco on the Premises shall be the personal property of Leaco notwithstanding the manner in which it may be attached to realty, and the title thereto shall remain in Leaco exclusively. The Lessor shall execute any further instruments and assurance reasonably requested from time to time by Leaco to protect its interest, and shall otherwise cooperate to defend the title of Lea and to protect its interest. Leaco may file of record any such waiver or other instruments in order to protect its interest. Any

cooperation by Lessor should be at Leaco's expense. Securing waivers shall be Leaco's responsibility.

9. TERMINATION

Subject to the requirements of any applicable law or regulation, and as long as neither party is in default of its obligations under this Agreement, neither party may terminate this Agreement during the initial one (1) year term. During any subsequent renewal term, either party may terminate this Agreement upon six (6) months prior written notification, said notice to be sent to the non-terminating party at the address hereinafter provided. In the event of a default as hereinafter provided, the non-defaulting party may either terminate this Agreement or proceed by appropriate court action to enforce performance of the terms of this Agreement or recover damages for breach thereof.

10. INDEMNITY

Each party shall bear the entire risk of loss or damage to any of its property which is or may be subject to this Agreement, unless such loss or damage is due to the negligence or intentional conduct of the other party. Leaco agrees to compensate the Lessor for damages and to indemnify, to defend and to hold Lessor harmless from all claims (including reasonable attorney's fees, costs and expenses of defending against such claims) incurred by the Lessor arising from Leaco's negligent acts or intentional conduct, omissions of the negligent acts or intentional conduct or omissions of their agents, engineers, contractors, subcontractors, or invitees in or about the Premises or arising from a default pursuant to this Agreement. These indemnities shall survive the termination of this Agreement.

11. TAXES

Leaco shall pay, when due, any taxes, claims and assessment, which arise due to the presence of its equipment. The Lessor shall pay all taxes for which it is liable under law.

12. DEFAULT

The following events constitute default:

- a. The nonperformance by Leaco in providing the services specified in Paragraph 3 for a period of five (5) days or longer to the Lessor.
- b. The nonperformance by Leaco or the Lessor of any other covenant or condition of this Agreement which is not cured within fifteen (15) days after notice thereof.

- c. Any affirmative act of insolvency by the Lessee, or the filing by the Lessor of any petition under any bankruptcy, reorganization, insolvency, or moratorium law, or any law for the relief of, or relating to, debts of governmental entities.
- d. The appointment of any receiver, trustee or similar entity to take possession of the property of the Lessee, unless such appointment or petition is set aside or withdrawn or ceases to be in effect within thirty (30) days of the date of the appointment.

13. NOTICES

Any notice deemed received when placed in the U.S. mail or delivered to recognized courier to the address for each party as set forth below, or at any other address as may be provided by either party in writing from time to time.

LEACO Rural Telephone
220 W. Broadway
Hobbs, NM 88240

City of Lovington
214 S. Love Street
Lovington, NM 88260

Any Notice sent under this Agreement shall be deemed to be received upon actual receipt or rejection.

14. NON-WAIVER

The failure at any time to require strict performance of any provision of this Agreement shall not waive or diminish either party's right thereafter to demand strict performance there of or of any provision. None of the provisions of this Agreement shall be held to have been waived by a party unless the waiver is in writing and signed by the party against whom enforcement of the waiver is attempted.

15. CHOICE OF LAW, JURISDICTION AND VENUE

This Agreement shall be governed by and construed under the laws of the State of New Mexico. Jurisdiction and venue for any dispute between the parties concerning this Agreement shall be the District Court of Lea County, New Mexico.

16. ASSIGNMENT

Any assignment of Lessee to this Agreement or any rights thereunder is subject to prior approval by Lessor, but Leaco shall not, because of any such assignment, be excused from performing any of its duties and obligations hereunder.

17. SUCCESSORS AND ASSIGNS

Leaco and the Lessor agree that the rights and obligations under this Agreement shall insure to and be binding upon their respective successors and assigns, subject, however, to the provision of paragraph 14 above.

18. SEVERABILITY

This Agreement embodies the entire Agreement between the parties, and may not be modified or terminated except as provided herein or by other written agreement executed by the parties hereto. If any provision herein is held to be invalid by a court of law or competent jurisdiction, such provision shall be considered deleted here from, shall not invalidate the remaining provisions hereof, and all provisions of this agreement shall remain in full force and effect.

IN WITNESS WHEREOF, we have executed this Agreement on the dates set forth below and acknowledge that this Agreement is effective as of the date first written above.

LEACO RURAL TELEPHONE COOPERATIVE, INC.

By: _____
Name: Sid Applin
Title: CEO

Dated: _____, 2014

CITY OF LOVINGTON

By: _____
Name: Dixie Drummond
Title: Mayor

Dated: _____, 2014



Quote

Date: 7.11.13

Invoice #:

Expiration Date:

To: City of Lovington
Connectivity

Salesperson	Job	Delivery Date	Due Date
Charity Benton			

Qty	Item #	Description	Unit Price	Discot Line Total
1.00	City Hall Connection	Fiber 16 MBPS	129.99	\$129.99
1.00	Public Safety Connection	Fiber 16 MBPS	129.99	\$129.99
1.00	Library	Fiber 5 MBPS	59.99	\$59.99
1.00	Chamber	Fiber 5 MBPS	59.99	\$59.99
1.00	Youth Center	Wireless 5MBPS	59.99	\$59.99
1.00	Senior Center	Wireless 3 MBPS	49.99	\$49.99
1.00	Waste Water Treatment	Wireless 3 MBPS	49.99	\$49.99
2.00	City Parks	Wireless 5 MBPS	59.99	\$119.98
1.00	Water Yard	Wireless 3 MBPS	49.99	\$49.99

Total Discount	
Total Monthly	\$ 709.90
Total	\$ 709.90

Quotation prepared by: _____

To accept this quotation, sign here and return: _____

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Lodgers Tax Application
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: January 30, 2013

STAFF SUMMARY:

Staff have prepared an application for Lodgers Tax Funding for your review and approval. The application has been reviewed by the Lodgers Tax Board and they recommend implementing this process.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Lodgers Tax Application

RECOMMENDATION:

Motion to approve Lodgers Tax Funding Application.

Department Head

James R. Williams

City Manager

**CITY OF LOVINGTON
LODGERS TAX BOARD
REQUEST FOR FUNDING**

Requests must be received seven (7) days before Lodgers Tax Board meeting.

PART I: PROJECT INFORMATION

A funding application must be completed and submitted for each individual event or project.

Organization Name: _____

Event Name: _____

Event Location: _____

Event Start Date: _____ Event End Date: _____

Is this a new event? Yes No

If this is a repeat event, how many individuals attended previously? _____

What means did you utilize to calculate attendance? (Evaluations, ticket sales, estimation, etc) _____

PART II: PREVIOUS FUNDING REQUESTS

Did your organization receive Lodgers Tax funding in the previous quarter? Yes No

If No, proceed to Part III

What amount of funding did you receive? _____

Have all reimbursement requests been received by City staff? Yes No

If you have outstanding reimbursements, what is the total amount pending? _____

PART III: PROJECT DETAIL

Define/describe the overall project or event: *(Attach additional sheets if necessary)*

Describe the specific way Lodgers' Tax funds will be used with the project/activity/event: *(Attach additional sheets if necessary)*

PART IV: EVALUATION INFORMATION

The following information is utilized by the Lodgers Tax Board to evaluate your proposal and help determine the recommendation for funding to City Commission. Please provide specific information relevant to each question/statement. Attach additional sheets if necessary.

A. Lodgers Tax Impact Information (10 Point Value)

1. How does your event create the need for an overnight stay thus creating lodgers tax revenue?

2. How many Lovington room nights will be generated? (A room night is a paid night of lodging in an establishment that pays Lodgers Tax.)

B. Size and Demographic of Audience Served (10 Point Value)

1. How many individuals are anticipated to attend the event?

2. What percentage of attendees will be non-City residents?

3. What are the anticipated ages of the participants? Please provide estimates of what your audience will be composed of.

C. Quality of Life (10 Point Value)

1. Do you provide a program or event that is otherwise absent in our City?
2. Has this program or something similar been requested by tourists and/or residents?

D. Financial Information (10 Point Value)

1. What is the total amount budgeted for this event, including Lodgers' Tax funding request?
2. Where are matching funds and other sources of funding being obtained? Include sources and amounts.

E. Marketing Plan (10 Point Value)

1. Provide details on where and how you plan to market and advertise the event.
2. What percentage of advertising will reach an audience outside a XXX mile radius of Lovington?

F. Documentation (10 Point Value)

1. Have Lodgers Tax rules been followed and all requested documents provided?

G. Other (10 Point Value)

1. Please provide any other financial impact to the City of Lovington this project or event will create.

PART V: ASSURANCES AND CERTIFICATIONS

I CERTIFY THAT I AM AUTHORIZED TO ACT ON BEHALF OF THE ORGANIZATION MAKING THIS APPLICATION AND THAT THE STATEMENTS HEREIN ARE COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. IF FUNDED, WE WILL KEEP A CLEAR AND ACCURATE ACCOUNTING OF HOW FUNDS WERE UTILIZED. REQUESTS FOR AUTHORIZED REIMBURSEMENTS WILL FOLLOW CITY POLICY. WE WILL EVALUATE THE USE OF FUNDS AS REQUIRED AND APPROVED BY THE CITY OF LOVINGTON AND WILL DELIVER A REPORT ON EACH EVENT WITHIN FIFTEEN (15) DAYS TO THE CITY.

PRINTED NAME: Lodgers Tax Application
TITLE: Executive

SIGNATURE: _____
DATE: _____

CITY USE ONLY

RECEIVED BY: _____ DATE: _____

**CITY OF LOVINGTON
LODGERS' TAX BOARD
EVENT EVALUATION FORM**

To be completed and turned in to City Hall within 7 days after event or project completion date

Organization Name: _____
Event Name: _____
Event Date: _____

Describe how many participants you had in attendance and how you calculated the results:

Describe how you evaluated the success of the event: (Please attach copies of any mediums used to obtain these results as well as a summary of responses)

How many lodging nights in Lovington were created by event? _____

How many non-City residents attended the event? _____

Provide a detailed demographic of the attendance at this event. Attach additional pages if needed.

Attach any other information you may have obtained for evaluation purposes that has not been included on this form.

I CERTIFY THAT THE INFORMATION REPORTED ON THIS EVALUATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND WILL PROVIDE ANY OTHER INFORMATION REQUIRED FOR VERIFICATION PURPOSES.

PRINTED NAME: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Carport Variance - 715 W. Avenue I
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY:
DATE SUBMITTED: February 4, 2014

STAFF SUMMARY:

Mr. Jose Compos has requested a variance to install a carport at his residence that is 638 square feet. The current City ordinance for this Zone specifies that a carport cannot exceed 480 square feet.

Planning and Zoning recommended approving this variance at the February 3, 2014 meeting. Notice of the variance request has also sent to property owners located within 100 feet of the property. No objections have been presented to City staff or the Planning and Zoning Commission.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Motion to approve variance.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Carport Variance 416 W. Tyler
DEPARTMENT: Planning and Zoning
SUBMITTED BY:
DATE SUBMITTED: February 4, 2013

STAFF SUMMARY:

Staff are requesting this item be omitted from the agenda. This request was tabled at the Planning and Zoning Commission meeting.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 10, 2014



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Accounts Payable
DEPARTMENT: Finance
SUBMITTED BY: Mashell Stephens, Finance Director
DATE SUBMITTED: February 10, 2014

STAFF SUMMARY:

Accounts payable have been completed for your review and approval.

FISCAL IMPACT:

See attached detail.

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Accounts Payable

RECOMMENDATION:

Motion to approve accounts payable.

Department Head

James R. Williams

City Manager

Vendor Name

ABSW	1,250.36
ALCO Stores, Inc	362.99
AlSCO	759.86
American Medical Group, Inc	224.31
Artesia Fire Equipment	261.00
Atco International	326.00
Benchmark	128.06
Betsy Ross Flag Girls, Inc.	228.40
Blaine Industrial Supply	1,702.15
Blue Book	25.95
Bob's Thriftway	373.35
Bound Tree Medical, LLC	61.02
Brodart-McNaughton Inc.	216.00
C & S Motor Parts Co.	996.29
Cash Flow Opportunities, LLC	449.50
Certified Air Cond. & Appliance	112.35
Copies, Inc.	319.98
Corina's Cafe	40.00
Cornerstone Coffeehouse	30.00
Cowboys Corner	189.00
Farmer Brothers Company	263.64
Flail Master Corp.	233.04
Forrest Tire Co.	1,799.59
Forrest Tire company	399.65
Gale/Cengage Learning	389.07
Galls/Quartermaster	362.35
Gebo Credit Corporation	267.08
Gempler's, Inc	222.85
General Welding Supply	723.00
Gold Creek Homes	4,670.00
Grey House Publishing	307.50
H & K Pest Control Co.	367.94
H & K Pest Control Co.	58.66

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 2/1/2014 Through 2/28/2014

Higginbotham-Bartlett Co.	3,511.92
High Plains Refrigeration, Inc	128.18
Hospital Services Corporation	34.24
Joyce's Threadworks	124.97
K & K Products, Inc	23.72
Kaufman's West LLC	865.00
Lea County Collision Center	7,004.75
Lea County Roadside	168.80
Logan Library	16.95
Lovington Auto Supply	421.18
Lovington Chamber of Commerce	1,500.00
Lovington Leader	1,759.73
Lovington Veterinary	25.00
Lovington Veterinary	75.00
Lydia's Sports & Uniforms	1,740.00
MailFinance	1,015.50
Marker Services, LLC	106.66
Master Plumbers	706.56
Master Printers	2,626.70
MicroMarketing LLC	51.50
Modern Marketing	336.02
Nat'l Assoc./Chiefs of Police	150.00
OCLC, Inc.	208.19
P & D Petroleum, Inc	14,000.86
Permian GMC	918.06
Premier Electric	164.59
Pro-Treat Power Equipment	343.82
Radio Accounting Service	390.00
Ramirez & Sons	1,201.08
Red Bud Supply, Inc	412.52
Reid Insurance Group, Inc.	70.00
Roberts Oil & Lube	735.00
Security Fence, Inc.	90.79
Southwest Safety Specialists	116.91

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeting - General
From 2/1/2014 Through 2/28/2014

Squeaky Clean	2,725.74
Squeaky Clean	1,821.79
Staples Advantage	1,956.98
Stericycle, Inc.	177.28
Structural Technology, Inc.	986.20
Subway	65.00
Sunbird Home Resort Products	132.18
SWAT, LLC	1,468.86
Synergy Software Technologies	816.00
Taqueria Jalisco	5.00
Tascosa Office Machines	5,437.50
The Library Store, Inc.	68.62
Tom's Sharp Shop	39.99
Triple H Engine Service	151.92
U S Food Service	3,428.47
Valentine Auto Service	1,135.70
Value Line Publishing	950.00
Wallach Concrete	96.19
Western Fire Extinguisher	106.40
Windstream	31.21
Zia Consulting, Inc.	<u>480.00</u>
Report Balance	<u>81,246.17</u>

Subtotal from Page One		81,246.17
3 M Cogent	Charge for Fingerprints for Cadet in the Academy	44.00
Accounting & Consulting	Finance-Final Bill For Audit 2013	10,632.48
Admn. Office of the Courts	DWI Lab & Automation Fees for Dec., 2013	1,202.00
AT&T Mobility	Gen-Cellular Phone Bills Jan 2014	2,264.28
BeGeo Investment LLC	Police-Chris Rider Uniforms Cleaned	47.50
BeGeo Investment LLC	Police-D Bryant Uniform Cleaning	2.50
BeGeo Investment LLC	Police-David Miranda Uniforms Cleaned	85.00
BeGeo Investment LLC	Police-Gordon Bartlett Uniform Cleaning	40.00
BeGeo Investment LLC	Police-J Clark Uniform Cleaning	55.00
BeGeo Investment LLC	Police-J Herweg Uniforms Cleaning	60.00
BeGeo Investment LLC	Police-Jeanette Sandoval Uniforms Cleaned	30.00
BeGeo Investment LLC	Police-O Lynch Uniforms Cleaning	72.50
Bob Turner Ford	Parks-New Truck 2014	16,176.00
Chevron USA, Inc.	Library-Fuel Card	35.32
David Rodriguez	Police-Reimb Super BGA	14.75
Deluxe	Finance-3000 Green-Gen Fund Checks	681.17
Elite Sign & Design	Swimming Pool-Monument Sign 2nd Half Payment Final	3,125.71
Foremost Medical Equipment	Ambulance-Lifepack	78,833.44
Forrest Tire company	Ambulance-Tires	317.76
General Welding Supply	Ambulance-Bottle Oxygen	104.00
Heidel,Samberson,Newell,Cox	Finance-Attorney Fees	17,141.21
Hobbs News-Sun	Lodgers Tax-Chamber	249.94
Hustler Turf Equipment, Inc.	Parks-Super Lawn Mower	19,880.00
Jeffrey Silveira	80% per diem for Pump Operations training in Socorro	340.00
Jessica Lopez	Police-Reimb Velcro Tape /Vent Diffuser	10.76
Jonathon Gonzales	80% per diem for Pump Operations training in Socorro	340.00

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 2/1/2014 Through 2/28/2014

Jose Lara/L A Graphics	Vet/Animal Contro-Shorts	112.00
	Embroider	
Jose Lara/L A Graphics	Vet/Animal Control-Shirts & Hoodies	39.50
Kim Martin	Police-Reimb Post office Streamlight	8.92
Kustom Signals, Inc.	Police-Safety Equipment	283.89
Lea County Clerk	Filing Fee for Resolution	25.00
Lea County Clerk	Record Cemetery Deed- Heliodoro & Reyes Rey	25.00
Lea County Electric	Gen-Utility Electric Bill Dec 2013	26,294.87
Lea County Fair Office	Police-Vendor Space 2014 Lea county Fair And Rodeo	70.00
Lea County Treasurer	Judicial-Inmate Housing Dec 2013	425.75
Library Petty Cash	Reimburse Petty Cash for Library	82.81
Lovington Chamber of Commerce	Lodgers Tax-Vistor Upkeep Jan-March 2014	1,000.00
Lovington Chamber of Commerce	Finance-Auxilliary Funding Jan-March 2014	8,750.00
Lovington Chamber of Commerce	Finance-Tickets for Chamber Banquet 2014	400.00
Mike Floyd	Refund overpayment of ambulance bill	160.00
Nancy Marquez	Police-Reimb for Warrants Training	44.50
New Mexico Gas Company	Gen-Utility Gas Bill Dec 2013	1,975.30
New Mexico Gas Company	Gen-Utility gas bill Jan 2014	3,141.97
NM EMS Bureau	EMT-Intermediate/Stephen Evans	75.00
NM EMS Bureau	Ambulance-EMT Intermediate Licenses	75.00
NM Judicial Education Center	Judicial Education Fees for Dec., 2013	583.00
NM Regulation and Licensing	Vet/Animal Control-Clinic License Renewal	125.00
Norma Vejil	80% per diem for travel to Santa Fe-Advisory Council Meeting	193.60
Norma Vejil	20% per diem - travel to Santa Fe	48.40
Pettigrew & Associates, P. A.	Streets-Project 2013 1358 Lovington pavement/Investigation	7,931.63
Phillips 66 Co.	Police-Fuel Card	111.34

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 2/1/2014 Through 2/28/2014

Rhonda Jones	Finance-Consulting Fee-Oct 3 2013-Dec 2013	114.48
Senior Citizen Petty Cash	Senior Citizens Petty Cash reimbursement	83.25
Staples	Finance-Office Supplies	176.70
Staples	Police-Office Supplies	116.62
Staples	Senior Center-Office Supplies	659.91
Stephen Evans	80% per diem for Pump Operations training in Socorro	340.00
Taxation & Revenue Department	Workers Comp report for Dec., 2013	498.80
Taxation & Revenue Dept.	Gross Rec Tax & State Withholding for Dec., 2013	21,611.78
Texas A&M Agrilife Extension	Cemetery-Pest Control Training 2014	45.00
Visa	Police-Travel expenses D. Bryant	42.40
Visa	Parks-Christmas Lights	79.32
Visa	Finance-Gas&Lodging Ava Benge	586.54
Visa	Finance-Gas Leadership Meeting	56.52
Visa	Finance-Gas & Meal Procurement Training	62.93
Visa	Police-Overnight Pkg to Capers	47.58
Visa	Police-Awards for Banquet	363.10
Visa	Swimming Pool-Rolls of Weed Block	198.67
Visa	Finance-Postage Fed Ex Pkg	11.47
Visa	Police-Equipment New Officers	577.55
Visa	Swimming Pool-Landscaping	132.45
Visa	Police-Postage UPS	2.52
Visa	Swimming Pool-Food Inmates	97.30
Visa	Code Enforcement-Plat Book	179.50
Visa	Finance-Fuel for Buick	41.90
Visa	Police-Lunch Accreditation	67.98
Visa	Parks-Fuel/Meals USDA Training	61.40
Visa	Swimming Pool-Food Inmates	91.83
Visa	Police-RCA TV's Raffle	848.36
Visa	Police-Fleece Blankets	489.18
Visa	Police-UPS overnight	19.95
Visa	Youth Center-Gas for Van	57.26

City of Lovington (New)
 Summary A/P Ledger - A/P Summary CCMeeting - General
 From 2/1/2014 Through 2/28/2014

Visa	Fire-Supplies	170.87
Visa	Police-Eyewitness Identification Book	21.99
Visa	Police-Swivel TV mount	434.31
	Finance-email Unemployment	42.95
	Comp Report	
Visa	Parks & Cemetery-Pesticides Workshop	320.00
Visa	Fire-Water Heater	243.53
Visa	Police-Supplies for Evidence Rm	579.91
Windstream	Phone Bill Main Dec 2013	131.14
Windstream	GEN-Phone Bill Dec 2013	4,377.69
Windstream	Finance-Phone Bill Chamber of Commerce	232.21
Windstream	Finance-Phone Bill EDC Dec 2013	174.90
Windstream	Finance-Phone bill for Main Jan 2014	131.34
Windstream	Gen-Chamber of Commerce Phone Bill jan 2014	233.84
TOTAL		<u>319,870.90</u>

Vendor Name

Atco International	652.00
Bob's Thriftway	51.90
C & S Motor Parts Co.	464.38
California Cont. Supplies, Inc	852.99
Cardinal Laboratories	729.00
Certified Laboratories	188.08
Control Design, Inc.	961.56
Dana Kepner Co.	2,199.56
DPC Industries Inc.	1,136.21
ESSCO Environmental, Inc.	5,000.00
Farmer Brothers Company	23.94
General Welding Supply	120.00
Haarmeyer Electric	594.28
Higginbotham-Bartlett Co.	105.87
Industrial Muncipal Products	1,316.26
IPM	412.44
John Shomaker & Associates, IN	294.25
Lovington Auto Supply	276.35
Lovington Leader	445.13
MailFinance	1,015.50
Marker Services, LLC	211.61
Master Printers	323.00
P & D Petroleum, Inc	4,300.46
Patriot Pipe & Supply LTD	55.79
Polydyne Inc.	504.00
Rocky Mountain Cummins	221.96
Solid Waste Authority	4,690.64
Staples Advantage	149.93
Steel Depot-Hobbs	199.46
Tom's Plumbing	529.03
USA Bluebook	165.97

Total Page One 28,191.55

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - Water
From 2/1/2014 Through 2/28/2014

Subtotal from Page One		28,191.55
Accounting & Consulting	Water-Final Bill For Audit 2013	4,145.41
AT&T Mobility	Water-Cell Phone bills Jan 2014	590.81
Bernardo Gutierrez, Jr.	Travel to Las Cruces for Water School - 5 days & 8 hrs.	356.00
Fernando Ortiz	WasteWater-Bay Extension	361.34
Fernando Ortiz	WasteWater-Labor for Bay Extension	2,576.47
Huber Technology, Inc.	WasteWater-Repair of Screw Press	10,529.00
Kor Terra Inc.	Water/WasteWater Advanced Service Fee 11/5/2013-11/4/2014	1,000.00
Lea County Electric	Water-Utility Electric Bill Dec 2013	23,068.54
New Mexico Gas	Water-Utility Gas Bill Dec 2013	723.54
New Mexico Gas	Water-Utility Gas Bill	852.79
New Mexico Rural Water Assn	Water-2014 Annual Dues	1,124.00
NM Water & Wastewater Assoc.	WasteWater-Corporate Member	301.00
Ron Woods	Travel to Las Cruces for Water School - 5	356.00
Steel Depot-Hobbs	WasteWater-Supplies for Bay Extension	1,422.07
Taxation & Revenue	Workers Comp report for Dec., 2013	81.70
Taxation & Revenue	Gross Rec Tax & State Withholding for Dec., 2013	20,715.96
Taxation & Revenue	Water Conservation Fee for Dec., 2013	172.41
Visa	Wastewater-Hoist	404.74
Waste Management of New Mexico	Solid Waste-Polycarts Nov 2013 res \$63392.50 Comm \$54354.19	117,746.69
Waste Management of New Mexico	Solid Waste-Roll offs Dec 13	7,288.99
Waste Management of New Mexico	Solid Waste-Polycarts Dec 2013 Res \$63440.38 Comm \$54665.72	118,106.10
Windstream	Water-Phone Bill Dec 2013	459.73
Windstream	WasteWater-Internet Service 01/07/14-02/06/14	123.72
Wyatt Duncan	Travel to Las Cruces for Water School - 5 days and 8 hrs.	356.00
TOTAL		<u>341,054.56</u>