

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, MARCH 9, 2015 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Gandy at 5:30 p.m.

Present and answering roll call: Commissioner Bengé, Commissioner Trujillo, Commissioner Butcher, and Commissioner Campos, and Mayor Gandy

Also Present: City Manager Williams, Assistant City Manager Jared Cobb, City Finance Director Gary Chapman, City Clerk Carol Ann Hogue, City Attorney Patrick McMahon, Police Chief David Rodriguez, and Administrative Assistant Anna Juarez

Invocation: Mayor Gandy gave the invocation

Pledge of Allegiance: Mayor Gandy led the pledge

Approval of Agenda: Mayor Gandy called for a motion to approve the agenda. Commissioner Trujillo so moved to approve the agenda. Commissioner Campos seconded and a roll call was taken: Commissioner Bengé – Yes, Commissioner Trujillo – Yes, Commissioner Campos – Yes, Commissioner Butcher - Yes, and Mayor Gandy – Yes.

Approval of the Regular Minutes of February 23, 2015: Mayor Gandy called for a motion to approve the regular minutes of February 23, 2015. Commissioner Bengé so moved. Commissioner Trujillo seconded and a roll call was taken: Commissioner Campos – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes.

COMMISSIONER AND STAFF REPORTS:

- Finance Director Chapman informed Commissioners of proposals for software is being reviewed; scheduling a demonstration on April 6 & 13
- Mayor Gandy thanked City Manager James for addressing issue of lighting at the Avenue D Park
- Commissioner Trujillo asked about road construction from Lea County Fairgrounds to Plains Highway; City Manager Williams stated Avenue D and Van Buren was terminated; funding was received for Avenue D south, west lane shoulder washed away; grant agreement is providing \$68,000 to repair south bound lane. Commissioner Bengé informed staff of water and potash concerns.

ACTION ITEMS:

Consider Resolution 2015-22: Authorizing 2015/2016 MAP Application: Mayor Gandy called for a motion. Commissioner Trujillo so moved to consider resolution 2015-22: authorizing 2015/2016 MAP application; Commissioner Campos second. Assistant City Manager Cobb addressed the Commissioners of approval of resolution will provide the City Manger the authority to submit an application to NMDOT for MAP Grant requesting \$646,408 for the design and reconstruction of North 17th Street from Avenue D to Jefferson Avenue. There being no further discussion, a roll call was taken: Commissioner Trujillo – Yes, Commissioner Butcher –

Yes, Commissioner Campos - Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consider Resolution 2015-23: Authorizing 2015/2016 LGRF Application: Mayor Gandy called for a motion. Commissioner Campos so moved to consider resolution 2015-23: authorizing 2015/2016 LGRF application; Commissioner Butcher seconded. Assistant City Manager Cobb addressed Commissioners of approval of resolution which will provide the City Manager the authority to submit an application to NMDOT for LGRF Grant requesting \$62,500 for the design and reconstruction of North 17th Street from Avenue D to Jefferson Avenue. There being no further discussion, a roll call was taken: Commissioner Bengé – Yes, Commissioner Campos – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, and Mayor Gandy - Yes. Motion was approved.

Consider Letter of endorsement for 2015 Smokin’ on the Plaza: Mayor Gandy called for a motion. Commissioner Butcher so moved to consider letter of endorsement for 2015 Smokin’; Commissioner Campos second. City Manager Williams addressed Commissioners of request from Lovington MainStreet to provide a letter of endorsement for the 2015 Smokin’ on the Plaza, which will be held June 19 and 20, 2015. This document will be attached to the Governors Proclamation which is part of the official IBCA sanctioning process. There being no further discussion, a roll call was taken: Commissioner Bengé – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, Commissioner Campos, and Mayor Gandy - Yes. Motion was approved.

Consider Lea County Water Users Association Appointment: Mayor Gandy called for a motion. Commissioner Bengé so moved to consider Lea County Water Users Association Appointment; Commissioner Butcher second. City Manager Williams informed Commissioners of request from Lea County Water Users Association to reappoint John Norris to the board; John Norris is very interested in continuing to serve as one of Lovington’s representatives. There being no further discussion, a roll call was taken: Commissioner Campos – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, and Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consider Award of RFP 030915 – Financial Advisor Services: Mayor Gandy called for a motion. Commissioner Trujillo so moved to consider award of RFP 030915 – Financial Advisor Services; Commissioner Campos second. City Manager Williams informed Commissioners of request from three bids:

- George K. Baum & Company - \$27,662.40
- Friedman, Luzzatto & Co. – no bid
- RBC Capital Markets - \$44,886.28

City Staff recommends bid be awarded to George K. Buam & Company. Commissioners and Staff discussed bond status and audit firm. There being no further discussion, a roll call was taken: Commissioner Campos – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, and Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

Consider Approval of Accounts Payable: Mayor Gandy called for a motion. Commissioner Bengé so moved to approve the accounts payable; Commissioner Campos second. There being no further discussion, a roll call was taken: Commissioner Trujillo – Yes, Commissioner Bengé – Yes,

Commissioner Butcher – Yes, Commissioner Campos, and Mayor Gandy - Yes. Motion was approved.

PUBLIC COMMENT: None

CLOSED SESSION:

At 5:49 p.m., Commissioner Trujillo moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-8-regarding the purchase, acquisition or disposition of real property or water rights. Commissioner Bengé seconded and a roll call vote was taken: Commissioner Campos - Yes; Commissioner Butcher - Yes; Commissioner Trujillo - Yes; Commissioner Bengé - Yes; and Mayor Gandy - Yes.

At 5:58 p.m., Commissioner Campos so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Trujillo seconded and a roll call vote was taken: Commissioner Campos - Yes; Commissioner Butcher - Yes; Commissioner Bengé - Yes; Commissioner Trujillo - Yes; and Mayor Gandy - Yes.

ADJOURNMENT:

There being no further business the meeting adjourned at 5:59 p.m.

APPROVED: _____
SCOTTY GANDY, MAYOR

ATTEST: _____
CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Proclamation 201503-Lovington Lights It Up Blue
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: March 17, 2015

STAFF SUMMARY:

Staff have prepared Proclamation 201503 so the Commission may recognize the efforts of the L.A.C.E.S. program and bring attention to the 5th Annual Lovington Lights It Up Blue event to be held on April 11, 2015 at the Lea County Fairgrounds.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Proclamation 201503

RECOMMENDATION:

No action required.

Department Head

James R. Williams

City Manager



Proclamation

201503

Lovington Lights It Blue

Whereas, the City of Lovington recognizes the need to fully understand complex health issues and, as our society is increasingly aware of the difficulties faced by individuals with autism and autism spectrum disorders (ASD); and

Whereas, April is recognized nationwide as Autism Awareness Month; and

Whereas, the Lovington Autism Center for Education and Services (L.A.C.E.S.) PTO has organized the Fifth Annual Lovington Lights It Up Blue Event to raise awareness and show support for our autism community; and

Whereas, it is important that we, as a community, support families and individuals as they respond to the challenges of ASD's and likewise support initiatives related to training, information, and availability of services.

NOW, THEREFORE, I, Scotty Gandy, Mayor of Lovington, New Mexico do hereby proclaim April 11, 2015 as the

"5th Annual Lovington Lights It Up Blue Day"

throughout the City of Lovington

Attest:

Done at the City Commission Meeting this
23rd day of March, 2015

Carol Ann Hogue
City Clerk

Scotty Gandy
Mayor

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Bonding Capital Improvement Fund Projects
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: March 17, 2015

STAFF SUMMARY:

Staff have met with George K. Baum, the Financial Advisor the City has employed, in regards to the bonding process previously discussed. Staff will be sharing with Commission information obtained from them in terms of how we will proceed.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Information only

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-24
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: March 18, 2015

STAFF SUMMARY:

The attached Resolution will extend the lease between the City of Lovington and New Tex, LLC until June 30, 2015.

The original lease expired on December 31, 2014, and was not renewed because 1) The facility is needed for municipal purposes (water department operations); 2) Request to renew was not received. We discussed this issue with the tenant in January and advised him we would not be renewing the lease and they would need to vacate the property by March 31, 2015. The tenant has requested an extension due to logistical issues. The attached resolution will extend the lease until June 30, 2015.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

Additional lease revenue of \$3,000.

ATTACHMENTS:

Resolution 2015-24

RECOMMENDATION:

Motion to approve Resolution 2015-24.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON

RESOLUTION 2015-24

WHEREAS, the City of Lovington has been leasing the property located at 400 E. Avenue H, Lovington, New Mexico to New Tex, LLC since 2010; and

WHEREAS, the a request to renew the lease was not received as required prior to the December 31, 2014 end date and the City requires the use of this facility for municipal operations; and

WHEREAS, the City notified New Tex, LLC as required by the lease agreement that they would be required to vacate the property no later than March 31, 2015; and

WHEREAS, New Tex, LLC has requested additional time to vacate the property.

NOW, THEREFORE, BE IT RESOLVED that the Lovington City Commission:

1. Extends the lease agreement with New Tex, LLC until June 30, 2015;
and
2. No further extension will be granted; and
3. The area New Tex, LLC is authorized to use is described in Exhibit "A"
and is attached to this document as reference.

DONE THIS 23rd DAY OF MARCH, 2015.

CITY OF LOVINGTON

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

Exhibit A



 **Area of Leased Premises,
including East Building**

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

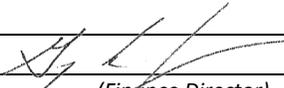
SUBJECT: Resolution 2015-25
DEPARTMENT: Finance Department
SUBMITTED BY: Gary Chapman, Finance Director
DATE SUBMITTED: March 18, 2015

STAFF SUMMARY:

The Finance Department has prepared the attached Resolution that will authorize the creation of Fund 301 - Capital Improvement Fund. This particular fund will receive the revenue's generated by the 3/8's Hold Harmless Tax that went into effect January 1, 2015.

FISCAL IMPACT:

REVIEWED BY:

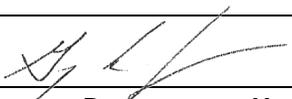

(Finance Director)

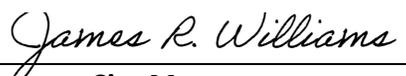
ATTACHMENTS:

Resolution 2015-25

RECOMMENDATION:

Motion to approve Resolution 2015-25.


Department Head


City Manager

CITY OF LOVINGTON

RESOLUTION 2015-25

WHEREAS, on September 22, 2014 , the City Commission of the City of Lovington approved Ordinance No. 528 to impose a three eights of one percent (0.375%) Municipal Hold Harmless Gross Receipts Tax; and

WHEREAS, revenue from the municipal hold harmless gross receipts tax will be used for reducing the financial impact of the Hold Harmless Distribution reduction to the General Fund and the creation of a Capital Improvement Fund to be used for the replacement, repair, purchase, or construction of items identified in the City's Infrastructure Capital Improvement Plan as amended; and

WHEREAS, the City of Lovington has established a new Capital Improvement Fund (301) and related accounts to handle all future transactions associated with the administration of Ordinance No. 528.

NOW, THEREFORE, it is respectfully requested that the Lovington City Commission authorize the City Finance Department to create the Capital Improvement Fund (301).

authorization to make the transfer be granted by the Local Government Division of the Department of Finance and Administration.

Done at Lovington, New Mexico this 23rd day of March, 2015.

CITY OF LOVINGTON

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: 2015-26
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: March 18, 2015

STAFF SUMMARY:

For the past several years, the City has absorbed the cost of the purchase of the fireworks, as well as providing staff to setup and launch them, for the 4th of July celebration. This has become necessary due to a lack of donations to support the program.

The attached Resolution authorizes a \$4,500 expenditure for this years fireworks purchase (same as last year) and directs the Finance Department to incorporate this expense into our normal operating budget each year.

FISCAL IMPACT:

\$4,500 from General Fund

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Resolution 2015-26

RECOMMENDATION:

Motion to approve Resolution 2015-16

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON

RESOLUTION 2015-26

WHEREAS, the Independence Day is celebrated in Lovington at the annual “Party in the Park” event hosted by the Lovington Chamber of Commerce; and

WHEREAS, the fireworks display serves as the traditional end to the day of festivities; and

WHEREAS, for several years the City has provided 100% funding for the purchase of the fireworks as donations have declined significantly; and

WHEREAS, the City Commission desires to see the American tradition of a public fireworks display continue.

NOW, THEREFORE, BE IT RESOLVED by the Lovington City Commission that \$4,500 dollars be provided for the purchase of fireworks for the July 4, 2015 celebration and the Finance Department is directed to budget for this expense annually.

DONE THIS 23rd DAY OF MARCH, 2015.

CITY OF LOVINGTON

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: March 23, 2015

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2015-27: 2014-15 Budget Adjustments/Transfers
DEPARTMENT: Finance Department
SUBMITTED BY: Gary Lee Chapman, Finance Director
DATE SUBMITTED: March 23, 2015

STAFF SUMMARY:

Expenditures for our Emergency Medical Services Grant (EMS), Corrections and Special Recreation fund have exceeded their approved Fiscal Year 2014-2015 budgets; the EMS fund due to unanticipated revenues received; the Corrections fund due to insufficient expense budget total; the Special Recreation fund due primarily to unanticipated expenses from capital repairs.

These budget adjustments and transfers require approval from the New Mexico Department of Finance and Administration (DFA). DFA Budget Forms through the adoption of Resolution 2015-27

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

In both the EMS and Corrections fund the expenditures will match revenues received. An increase of \$45,140 for the General Fund, which supports our Special Recreation activities.

ATTACHMENTS:

Summary of Budget Changes
Resolution 2015-27

RECOMMENDATION:

Approve.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON

RESOLUTION NO. 2015-27

WHEREAS, the City Commission of the City of Lovington meeting in regular session on March 23, 2015 did propose to make certain budget adjustment(s), transfer(s); and

WHEREAS, the City Commission does ask that authorization for the following **BUDGETARY ADJUSTMENTS AND TRANSFERS** be granted:

<u>FUND / AND OR LINE ITEM INVOLVED</u>	<u>TO</u>	<u>FROM</u>
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SEE ATTACHED LISTING

WHEREAS, the reason for the above transfers are:

To ensure proper authorization of expenditures for the City's Correction and Special Recreation funds.

NOW, THEREFORE, it is respectfully requested that authorization to make the above budget adjustments and transfers be granted by the Local Government Division of the Department of Finance and Administration.

Done at Lovington, New Mexico this 23rd day of March, 2015.

CITY OF LOVINGTON

Scotty Gandy, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

For Local Government Division Use Only

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: LCFA Public Celebration Permit Approval
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: March 20, 2015

STAFF SUMMARY:

The Lea County Community Foundation for the Arts is submitting to the City a permit to allow Cottonwood Winery to serve wine at their fundraising gala at the Lea Theater on May 16, 2015. Issuing of this permit does not violate any City municipal codes. As the owners of the building and the local governing body, we are required to approve this application.

At the time of release of this packet, the actual application has not been received by City staff as the Foundation is still waiting on the final quote from the security company that must be on site during the event.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Motion to approve permit if all conditions and state law are met by the Foundation.

Department Head

James R. Williams

City Manager

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

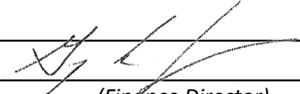
SUBJECT: Accounts Payable
DEPARTMENT: Finance Department
SUBMITTED BY: Gary L. Chapman, Finance Director
DATE SUBMITTED: March 18, 2015

STAFF SUMMARY:

Finance Department staff have prepared the Accounts Payable for your review and approval.

FISCAL IMPACT:

See accounts payable detail.

REVIEWED BY: 

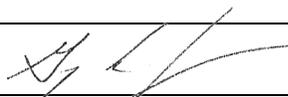
(Finance Director)

ATTACHMENTS:

Accounts Payable - General Fund
Accounts Payable - Utilities Fund

RECOMMENDATION:

Motion to approve accounts payable.



Department Head



City Manager

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 3/1/2015 Through 3/30/2015

101 - General Fund

Vendor Name	Dept Code	Current Balance
4Imprint		2,711.33
Alsco		27.52
Artesia Fire Equipment		31.00
BeGeo Investment LLC		336.50
Blaine Industrial Supply		690.59
Bob's Thriftway		384.37
Bound Tree Medical, LLC		1,568.03
Bruce's Pest Control/Metal Co.		236.42
C & S Motor Parts Co.		191.43
Casco Industries		487.00
Cowboys Corner		351.95
Double J Animal Hospital		25.00
Farmer Brothers Company		93.21
Forrest Tire Co.		232.72
Galls/Quartermaster		368.87
Gebo Credit Corporation		164.74
General Welding Supply		651.50
GT Distributors, Inc.		3,383.75
Haarmeyer Electric		1,584.52
Higginbotham-Bartlett Co.		756.57
High Plains Refrigeration, Inc		128.18
Hobbs News-Sun		166.95
Hospital Services Corporation		34.85
Johnnie's Floral & Gifts		219.86
Joyce's Threadworks		64.28
KLEA Radio		250.00
Lea County Septic Tank Service		186.60
Lea County Treasurer		2,227.00
Lovington Auto Supply		118.57
Lovington Leader		1,258.53
Lovington Tire Service		454.92

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 3/1/2015 Through 3/30/2015

Lovington Veterinary		1,550.00
M's Invention Company, LLC		200.00
Master Plumbers		5,463.39
Master Printers		580.45
Michael's Prescription Corner		1,174.62
Neve's Uniforms		29.75
New Mexico Emergency Products		8,352.98
New Mexico Jr. College		7,202.00
NM Board of Pharmacy		60.00
NM Muni Assoc of Police Chiefs		25.00
PlayPower LT Farmington, Inc.		11,896.08
Pro Vision Video Systems		2,544.11
Professional Communications		190.68
Public Safety Center, Inc.		881.33
Reid Insurance Group, Inc.		600.00
Reid Insurance Group, Inc.	1012	300.00
Roberts Oil & Lube		254.50
Rogers All Electric Service		79.13
Southwest Polygraph		534.06
Staples Advantage		1,441.60
Strong Electric		10,460.88
SWAT, LLC		1,437.15
SYSCO West Texas, Inc.		565.77
Technicon Training& Consulting		345.00
Travelers		2,802.85
U S Food Service		1,746.69
Unifirst Corp.		100.98
Watermaster Irrigation Supply		21,999.98
Report Balance		<u>105,735.22</u>

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - Water
From 3/1/2015 Through 3/30/2015

505 - Water & WasteWater

Vendor Name	Current Balance
American Equipment	1,321.68
Atco International	1,980.00
BMN Meter Measurement	3,909.37
C & S Motor Parts Co.	360.02
California Cont. Supplies, Inc	279.20
City of Hobbs	866.98
Control Design, Inc.	2,127.81
Dana Kepner Co.	262.45
DPC Industries Inc.	1,098.84
Farmer Brothers Company	42.98
Forrest Tire Co.	26.82
Frank's Supply Company, Inc.	6,560.17
Gebo Credit Corporation	67.99
General Welding Supply	107.00
Haarmeyer Electric	1,585.11
Higginbotham-Bartlett Co.	8.99
Hobbs Diesel, Inc	1,254.16
Hospital Services Corporation	72.70
Lovington Auto Supply	223.83
Lovington Leader	13.73
Master Printers	469.50
Odessa Pumps & Equipment	80.00
Patriot Pipe & Supply LTD	56.64
Polydyne Inc.	1,008.00
Solid Waste Authority	6,618.41
Staples Advantage	305.75
Unifirst Corp.	189.85
USA Bluebook	449.08

Valentine Auto Service
Report Balance

447.27
29,349.21

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 23, 2015



TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Award of RFP for Highway 18 5.00 acres
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: March 20, 2015

STAFF SUMMARY:

City staff solicited responses from interested parties to purchase and develop the 5.00 acre tract of land located to the South of the Key Energy yard. Staff will present these responses and recommendations at the meeting for your review and possible award.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

\$50,000 plus from sale of land.

ATTACHMENTS:

RECOMMENDATION:

Motion to award bid to respondent based on evaluation of responses.

Department Head

James R. Williams

City Manager