

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, MAY 9, 2016 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Campos at 5:30 p.m.

Present and answering roll call: Commissioner Gandy, Commissioner Trujillo, Commissioner Butcher, Commissioner Sanchez, and Mayor Campos

Also Present: City Manager James Williams, City Attorney Patrick McMahon, Chief of Police David Rodriguez, City Clerk Carol Ann Hogue, Finance Director Gary Chapman, and Administrative Assistant Anna Juarez

Invocation: Commissioner Sanchez gave the invocation.

Pledge of Allegiance: Commissioner Sanchez led the pledge.

Approval of Agenda: Mayor Campos called for a motion. Commissioner Gandy so moved to approve the agenda; Commissioner Butcher seconded. Motion carried unanimously.

Approval of the Regular Meeting Minutes of April 25, 2016: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve the regular meeting minutes of April 25, 2016; Commissioner Gandy seconded. Motion carried unanimously.

COMMISSIONER AND STAFF REPORTS:

- Commissioner Butcher thanked everyone that was present on Clean Up Day and asked if City could have a survey banning plastic shopping bags; City Manager Williams stated he will provide an online survey to see if this is something the public and business owners will support.
- Mayor Campos stated Clean Up Day should be done at least twice a year and appreciated everyone that was able to come out and help. Mayor Campos thanked Evelyn Holguin for the Cinco de Mayo Event. Evelyn Holguin, EDC director, stated they raised \$9,000 of sponsorship for the event, more people than last year especially during the entertainment night, 26 vendors booth, and 5 asado participants; Mrs. Holguin thanked Parks Supervisor Dennis Martin and Public Works Director Wyatt Duncan for providing trash cans and sand bags.
- Commissioner Sanchez thanked all the sponsors, and everyone who contributed to Clean Up Day; it was much appreciated.
- Chief of Police Rodriguez informed Commissioners of lot behind the evidence room working on foundation on the modular building will hopefully be set up by the end of the month. Chief of Police Rodriguez stated the same thing for the shooting range. The excavation has been completed by the City and footing is in place, only waiting on approval for the two trailers. Mobile Data Terminal Use

has not been approved by the State. The application was submitted through the Emergency Management therefore, the State needs to approve the application.

NON-ACTION ITEMS:

Dry Lands Brewing Company Presentation: City Manager Williams presented to Commissioners of the Dry Lands Brewing Company project. City Manager Williams asked Commissioners if they have any conflicts with look of the layout before it is finalized. Discussion only, no action was taken.

Discussion of 2016 – 2017 Budget: City Manager Williams reported to Commissioners of Lea County Museum request to offset the loss of funding they did not receive from the County. City Manager Williams stated the budget will be submitted for approval on the May 23, 2016 meeting this item will be an action item; it will decrease the general fund reserves below the 40%. City Manager Williams discussed with Commissioners the retiree healthcare options: New Mexico Retiree Healthcare Authority, Age and Service Based benefit for current health plan, and Age and Service Based benefit for supplemental health plan. City Manager Williams informed Commissioners of the impact the retiree insurance will have on the budget and pros/cons for the retiree insurance; only four employees meet the requirements at this time. Commissioners and Staff discussed short/long term effect, employee's opinion, grandfathering the four employees with a onetime offer, and current economic timing. Commissioner Trujillo asked City Manager Williams to provide three options in the next City Commission meeting. Public Works Director Wyatt Duncan stated if option was offered to the younger generation to put in 1% towards retirement or taking a raise, they would more than likely take the raise. Finance Director Chapman stated if City offers retirement for one group of employee's, City should be able to offer to all employees; same thing as the health care for all. Finance Director Chapman in reality the excess cost will be \$150,000 a year because we would want to provide health care insurance for all not just a selected group. Discussion only, no action was taken.

ACTION ITEMS:

Consider Approval of Ordinance No. 542: Approval of a Project Participation Agreement between the City of Lovington and the Dry Lands Brewing Company: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve Ordinance No. 542: Approval of a Project Participation Agreement between the City of Lovington and the Dry Lands Brewing Company; Commissioner Butcher seconded. City Manager Williams stated Ordinance No. 542 will authorize the City to execute a Project Participation Agreement with the Dry Lands Brewing Company. The PPA will allow for the transfer of \$80,000 to the Company to assist in the purchase of brewing equipment to be placed in and operated in Lovington; funding is provided through the LEDA fund and is an eligible expenditure. City Manager Williams stated Ordinance has been advertised and if approved, the PPA will be executed after 30 days. The Company will also be required to maintain the five newly created jobs and remain in operation for a

minimum of three years from opening of the brewing location. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Approval to advertise Ordinance No. 543: 2016 Uniform Traffic Ordinance Amendments: Mayor Campos called for a motion. Commissioner Butcher so moved to Approval to advertise Ordinance No. 543: 2016 Uniform Traffic Ordinance Amendments; Commissioner Gandy seconded. City Manager Williams stated Ordinance No. 543 will adopt all changes to the Uniform Traffic Ordinance through July 1, 2016; the changes to the code will affect off-highway motor vehicles on streets and highways. City Manager Williams stated Ordinance will be advertised and considered for adoption at the June 13, 2016 commission meeting. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-29: Authorizing a Memorandum of Agreement between Lea County, City of Lovington, City of Hobbs, City of Eunice, City of Jal, and Town of Tatum for the Operation and Maintenance of a P25 800 MHz Radio System: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve Resolution 2016-29: Authorizing a Memorandum of Agreement between Lea County, City of Lovington, City of Hobbs, City of Eunice, City of Jal, and Town of Tatum for the Operation and Maintenance of a P25 800 MHz Radio System; Commissioner Gandy seconded. City Manager Williams stated agreement has been presented to Commission on two separate occasions for questions and review; Commissioner did not request any changes. This agreement specifies who is responsible for operating this system, providing maintenance, and cost allocation; City of Lovington budgeted cost for system is \$27,750. Angela Martinez, LCCA Director, was present for any questions; none were asked. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-30: Approval of Street Closure Permit for 7th Annual Smokin' on the Plaza June 17-19, 2016: Mayor Campos called for a motion. Commissioner Gandy so moved to approve Resolution 2016-30: Approval of Street Closure Permit for 7th Annual Smokin' on the Plaza June 17-19, 2016; Commissioner Sanchez seconded. City Manager Williams informed Commissioners of temporary closure of portions of Love Street, Washington Avenue and Central Avenue beginning June 17, 2016 at 6:00 a.m. and ending on June 19, 2016 at 8:00 a.m. Tabitha Lawson, Director of Lovington MainStreet, addressed Commissioners of potential vendors and contestants for the 7th Annual Smokin' on the Plaza; discussed the layout for the event. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-31: Approval of Street Closure Permit for Live on Love Concert Series July 16, 2016: Mayor Campos called for a motion. Commissioner Sanchez so moved to approve Resolution 2016-31: Approval of Street Closure Permit for Live on Love Concert Series July 16, 2016; Commissioner Trujillo seconded. City Manager Williams informed Commissioners of temporary closure of portions of Love Street and

Central Avenue beginning July 16, 2016 at 8:00 a.m. and ending on July 16, 2016 at 11:00 p.m. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-32: Disposal and Transfer of Surplus Equipment to the Columbus Fire Department and Boles Acres Fire and Rescue: Mayor Campos called for a motion. Commissioner Butcher so moved to approve 2016-32: Disposal and Transfer of Surplus Equipment to the Columbus Fire Department and Boles Acres Fire and Rescue; Commissioner Sanchez seconded. City Manager Williams stated every year the New Mexico State EMS Local System Improvement Grant program where different services apply for funding in New Mexico through special equipment. In this particular case, the fire department has a surplus of defibrillators that are serviceable and can be used by smaller departments; the State has asked if City of Lovington could transfer surplus equipment to the Columbus Fire Department and Boles Acres Fire and Rescue. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-33: SERTPO Policy and Technical Committee Appointments: Mayor Campos called for a motion. Commissioner Gandy so moved to approve Resolution 2016-33: SERTPO Policy and Technical Committee Appointments; Commissioner Butcher seconded. City Manager Williams stated SERTPO has requested to review appointments to the Policy and Technical Committee. City Manager Williams recommended appointment of Public Works Director Wyatt Duncan to the Technical Committee and City Manager James Williams to the Policy Committee. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-34: Approval of Street Closure Permit for Relay for Life June 4, 2016: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve Resolution 2016-34: Approval of Street Closure Permit for Relay for Life June 4, 2016; Commissioner Butcher seconded. City Manager Williams stated temporary closure of portions of Love Street, Washington Avenue, and Central Avenue beginning June 4, 2016 at 9:00 a.m. and ending on June 4, 2016 at 10:30 p.m. leaving small gap for the theater to remain open. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Resolution 2016-35: Approval of Street Closure Permit for Drama Outreach June 10-11 2016: Mayor Campos called for a motion. Commissioner Sanchez so moved to approve Resolution 2016-35: Approval of Street Closure Permit for Drama Outreach June 10-11 2016; Commissioner Trujillo seconded. City Manager Williams stated temporary closure of portions of Love Street, Washington Avenue, and Central Avenue beginning June 10, 2016 at 7:00 p.m. and ending on June 11, 2016 at 9:00 p.m. Chief of Police Rodriguez stated his concerns with site plan does not specify why they would want closure of Washington and Central Avenue if they are not going to have anything in this area; details could be worked out. David Soto, event holder, addressed

Commissioners of event to be held only on Friday, June 10, 2016 due to a cancellation of New Life Drama Company from Scottsdale, Arizona. Mr. Soto stated closure of Washington and Central was due to not having any accidents during event, but closure of Love Street only is fine. Mr. Soto stated stage will be on Love Street and explained what the drama team will be presenting. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

Consider Approval of Accounts Payable: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve the accounts payable; Commissioner Butcher second. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

PUBLIC COMMENT:

Andres Arreola apologized for not arriving on time for presentation of Land Brewing Company plan. Mr. Arreola discussed with Commissioners food items, entertainment ideas, and plans for the pizzeria. Mr. Arreola stated target date cannot be established until engineer completes plan.

Fire Chief Lizardo invited the public and Commissioners to view the new ambulance displayed at the station.

ADJOURNMENT: There being no further business, Mayor Campos adjourned, the meeting at 6:29 p.m.

APPROVED: _____
PAUL CAMPOS, MAYOR

ATTEST: _____
CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Commission and Staff Reports
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: May 20, 2016

STAFF SUMMARY:

As requested, staff conducted an online survey regarding a possible ban or limitation on the use of plastic bags in Lovington. The attached results only indicate public opinion. Staff will also be conducting a survey of business owners to determine the impact of eliminating plastic bags unless otherwise directed by Commission.

Survey results were collected beginning May 10, 2016 and ending May 20, 2016.

FISCAL IMPACT:

REVIEWED BY: _____
Finance Director

ATTACHMENTS:

Plastic Bag Survey Results

RECOMMENDATION:

Information

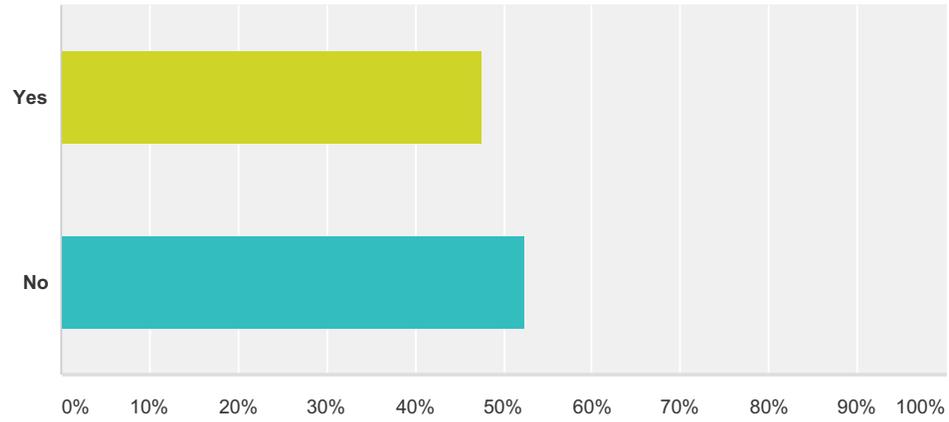
Department Head

James R. Williams

City Manager

Q1 Would you support a ban or limitation on the use of plastic shopping bags?

Answered: 384 Skipped: 0



Answer Choices	Responses	
Yes	47.66%	183
No	52.34%	201
Total		384

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2016-36: Retiree Healthcare Plan
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

As requested, staff have prepared five different options for retiree healthcare. These options include a percentage of the current health benefit or Medicare Supplement for those who are 60 years of age by July 1, 2016 and have 25 years of service with the City of Lovington and the New Mexico Retiree Healthcare Authority for all other employees.

A Resolution has been prepared that list each of the 5 options. When making the final motion, please specify which option that will be selected.

- Option 1: 85% of Current Plan for Age/Service and NMRHCA
- Option 2: 85% of Medicare Supplement for Age/Service and NMHRCA
- Option 3: 50% of Current Plan for Age/Service and NMRHCA
- Option 4: 50% of Medicare Supplement for Age/Service and NMRHCA
- Option 5: No retiree healthcare due to current economic conditions and the expenditure would have to be funded through reserves.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
Finance Director

See Option Detail Sheets

ATTACHMENTS:

Resolution 2016-36 Current GRT Report
Option Detail Sheets
Public and Employee Survey Results will be provided next week

RECOMMENDATION:

Motion to adopt Resolution 2016-36 with Option 5. Although an excellent benefit, I must make this recommendation based on the current economic climate, expenditures for this benefit past the next fiscal year will further reduce reserves unless other expenditures or personnel are reduced, the requirement to use reserves to fund this program, the use of reserves will violate Fund Balance Reserve Policy, the need to amend Fund Balance Reserve Policy should one of the funded options be chosen.

Department Head

James R. Williams
City Manager

**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION 2016-36

RESOLUTION FOR CITY EMPLOYEE RETIREE HEALTHCARE PLAN

WHEREAS, the City Commission of the City of Lovington met on May 23, 2016 to discuss City employee retiree healthcare; and

WHEREAS, at the direction of the City Commission, staff have researched different options to provide for this benefit; and

WHEREAS, the following options for this benefit to existing and future employees have been identified:

- Option 1: Provide current employees who are sixty (60) years of age by July 1, 2016 and have 25 years of service with the City of Lovington with an 85% contribution towards the premiums paid for the current health benefit plan for a period of seven years after retirement and provide all other current employees who do not meet this requirement and future employees benefits through the New Mexico Retiree Healthcare Authority; or
- Option 2: Provide current employees who are sixty (60) years of age by July 1, 2016 and have 25 years of service with the City of Lovington with an 85% contribution towards the premiums paid for a Medicare supplement for a period of seven years after retirement and provide all other current employees who do not meet this requirement and future employees benefits through the New Mexico Retiree Healthcare Authority; or
- Option 3: Provide current employees who are sixty (60) years of age by July 1, 2016 and have 25 years of service with the City of Lovington with an 50% contribution towards the premiums paid for the current health benefit plan for a period of seven years after retirement and provide all other current employees who do not meet this requirement and future employees benefits through the New Mexico Retiree Healthcare Authority; or
- Option 4: Provide current employees who are sixty (60) years of age by July 1, 2016 and have 25 years of service with the City of Lovington with an 50% contribution towards the premiums paid for a

Medicare supplement for a period of seven years after retirement and provide all other current employees who do not meet this requirement and future employees benefits through the New Mexico Retiree Healthcare Authority; or

Option 5: Not provide retiree healthcare insurance due to the current economic conditions and the expenditure to fund this benefit would reduce reserve minimums below those set by Commission Policy as detailed in Resolution 2015-80.

NOW, THEREFORE, BE IT RESOLVED, by the Lovington City Commission that the following Option is selected:

_____ Option 1 is selected and staff are directed to take the steps required to implement this benefit and present to Commission a Resolution authorizing the amendment of the Fund balance Reserve Policy.

_____ Option 2 is selected and staff are directed to take the steps required to implement this benefit and present to Commission a Resolution authorizing the amendment of the Fund balance Reserve Policy.

_____ Option 3 is selected and staff are directed to take the steps required to implement this benefit and present to Commission a Resolution authorizing the amendment of the Fund balance Reserve Policy.

_____ Option 4 is selected and staff are directed to take the steps required to implement this benefit and present to Commission a Resolution authorizing the amendment of the Fund balance Reserve Policy.

_____ Option 5 is selected.

DONE THIS 23RD DAY OF MAY, 2016 at

City of Lovington
New Mexico

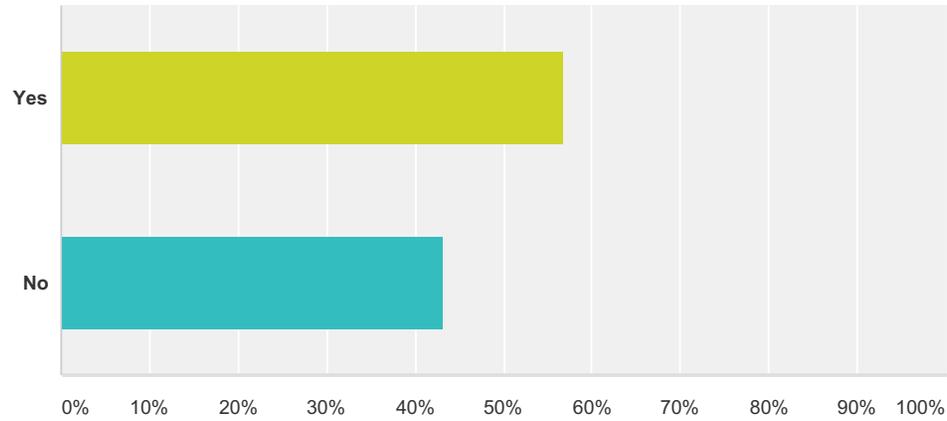
ATTEST:

Paul Campos, Mayor

Carol Ann Hogue, City Clerk

Q1 Would you like to see the City begin offering Retiree healthcare insurance plans or subsidies, even if it requires using reserve funding?

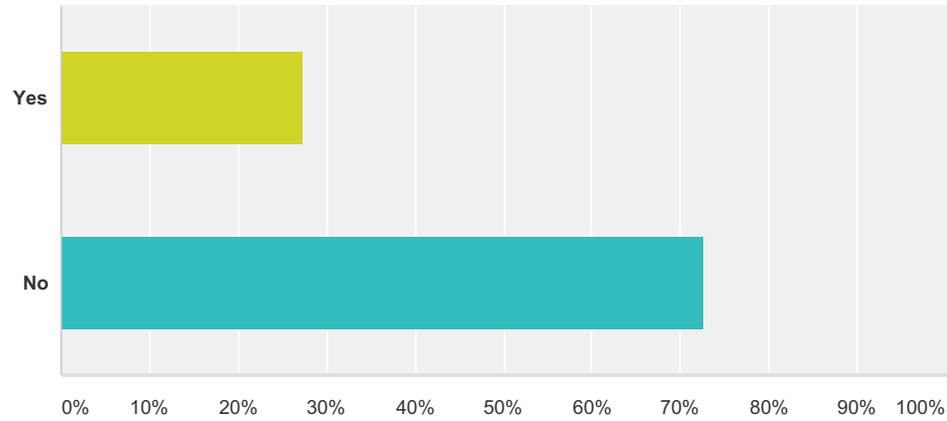
Answered: 51 Skipped: 0



Answer Choices	Responses	
Yes	56.86%	29
No	43.14%	22
Total		51

Q1 Would you support the City Commission offering employee healthcare benefits to City retirees, even if it means using reserves to provide funding?

Answered: 241 Skipped: 0



Answer Choices	Responses	
Yes	27.39%	66
No	72.61%	175
Total		241

Lovington Gross Receipts Tax

	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016
July	499,659.90	370,513.35	364,408.18	510,397.22	651,928.76	585,343.00	682,164.06	608,671.41
August	587,778.40	396,363.51	455,525.85	590,765.59	718,517.72	750,109.26	718,423.29	839,029.73
September	506,846.61	333,224.83	398,338.18	549,320.84	667,019.62	686,640.56	751,009.89	632,399.69
October	585,486.39	358,266.53	413,682.53	618,886.66	704,778.79	708,150.92	838,011.70	609,558.62
November	539,293.34	331,940.87	455,240.06	630,599.07	683,350.53	736,256.79	677,850.86	638,676.92
December	696,236.02	371,848.96	481,095.86	590,718.06	631,933.46	709,959.57	843,698.11	572,756.25
January	511,777.57	345,851.02	371,440.60	559,829.14	623,263.05	725,825.80	665,455.26	476,934.49
February	547,729.35	372,920.38	470,157.08	557,906.27	739,635.84	793,443.82	1,139,324.84	603,202.55
March	611,961.35	344,065.98	515,578.55	564,996.52	718,432.51	666,957.95	553,370.88	604,227.48
April	519,128.08	358,040.47	433,073.69	612,609.88	724,406.71	749,051.65	787,081.29	694,650.67
May	471,905.49	441,809.83	493,288.84	678,736.49	727,556.81	744,016.81	849,737.63	488,416.64
June	372,616.98	410,518.84	473,141.91	674,787.97	501,998.74	591,972.02	804,685.10	
YTD Total	6,450,419.48	4,435,364.57	5,324,971.33	7,139,553.71	8,092,822.54	8,447,728.15	9,310,812.91	6,768,524.45

Designated Economic Development 1/8% (LEDA)

	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2015
July				23,440.87	28,066.23	26,771.92	31,280.50	27,842.60
August				25,228.69	32,263.56	34,125.08	32,870.48	37,817.28
September			17,931.96	25,136.06	30,689.91	32,048.78	34,271.00	28,749.36
October			18,379.13	28,234.29	31,516.07	32,569.09	38,490.05	27,714.63
November			20,296.64	27,274.34	31,574.20	31,587.10	30,571.90	28,829.13
December			21,740.34	25,506.57	28,990.34	32,465.51	38,165.44	25,716.71
January			18,093.65	25,105.61	28,398.84	33,144.51	30,338.09	21,640.41
February			21,393.74	25,855.92	33,590.56	35,572.29	51,440.35	26,074.83
March			23,414.46	25,995.99	32,173.43	30,127.75	25,376.56	26,741.75
April			19,793.33	28,067.04	31,410.07	34,306.61	36,012.75	26,598.99
May			22,717.99	30,717.08	33,121.71	33,573.65	37,808.24	21,403.64
June			21,639.69	30,692.43	25,989.11	26,967.29	36,806.25	
YTD Total	-	-	205,400.93	321,254.89	367,784.03	383,259.58	423,431.61	299,129.33

TOTAL LEDA COLLECTED TO DATE: 2,000,260.37

	2008 - 2009	2009 - 2010	<u>Capital Improvement Fund 3/8%</u>		2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2015
			2010 - 2011	2011 - 2012				
July								78,901.90
August								97,231.88
September								82,891.76
October								79,855.46
November								83,389.74
December								73,008.43
January								62,783.26
February								75,329.28
March							92,623.21	73,269.79
April							97,687.63	60,137.03
May							94,295.01	58,368.24
June							87,066.66	
YTD Total							371,672.51	825,166.77

TOTAL CAPITAL IMPROVEMENT FUND COLLECTED TO DATE:

1,196,839.28

GRT by Industry

Classification	7/15	8/15	9/15	10/15	11/15	12/15	1/16	2/16	3/16	4/16	5/16	6/16	AVERAGE
Mining and Oil and Gas Extraction	9.02%	11.50%	9.84%	10.62%	6.08%	9.70%	8.55%	6.08%	5.74%	4.82%	5.09%		7.91%
Utilities	3.17%	2.73%	3.15%	3.73%	3.29%	2.88%	3.63%	3.29%	8.68%	4.83%	4.01%		3.94%
Construction	17.24%	31.27%	27.43%	25.43%	20.66%	19.13%	16.83%	20.66%	10.47%	16.03%	17.46%		20.24%
Manufacturing	2.16%	1.60%	1.50%	1.19%	1.26%	0.93%	1.50%	1.26%	2.09%	2.81%	1.92%		1.66%
Wholesale Trade	13.70%	8.17%	12.82%	12.56%	13.02%	13.05%	14.42%	13.02%	24.98%	14.03%	15.23%		14.09%
Retail Trade	26.29%	19.83%	18.47%	24.59%	28.76%	24.49%	24.13%	28.76%	16.60%	22.86%	23.46%		23.48%
Transportation and Warehousing	5.61%	5.26%	2.96%	2.44%	4.91%	6.71%	3.91%	4.91%	5.53%	7.24%	4.52%		4.91%
Information and Cultural Industries	4.03%	2.96%	3.68%	3.84%	3.68%	4.14%	4.76%	3.68%	4.08%	4.68%	5.41%		4.09%
Finance and Insurance	0.52%	0.39%	0.50%	0.55%	0.51%	0.61%	0.78%	0.51%	0.57%	0.66%	0.70%		0.57%
Real Estate and Rental and Leasing	2.54%	4.15%	0.78%	0.21%	1.14%	0.62%	1.51%	1.14%	2.49%	3.12%	3.36%		1.91%
Professional, Scientific and Technical Services	1.35%	1.61%	2.06%	1.78%	1.67%	1.39%	1.55%	1.67%	2.35%	1.96%	0.91%		1.66%
Admin and Support, Waste Mgt and Remed	0.75%	0.51%	0.97%	0.83%	1.32%	0.45%	0.37%	2.23%	0.44%	0.44%	0.57%		0.81%
Health Care and Social Assistance	2.04%	1.60%	1.94%	1.96%	2.23%	2.26%	2.71%	4.98%	2.12%	2.43%	3.35%		2.51%
Accommodation and Food Services	6.36%	3.94%	6.24%	6.05%	4.98%	4.98%	5.29%	0.00%	7.03%	6.60%	7.19%		5.33%
Other Services (except Public Admin)	4.79%	4.09%	7.26%	3.87%	6.00%	8.30%	9.83%	0.00%	6.59%	6.38%	6.00%		5.74%
Unclassified Establishments	0.25%	0.32%	0.40%	0.37%	0.21%	0.21%	0.17%	0.00%	0.14%	0.95%	0.27%		0.30%

Classification	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Mining and Oil and Gas Extraction	11.01%	13.04%	14.06%	7.91%
Utilities	3.47%	2.21%	1.79%	3.94%
Construction	7.69%	10.47%	18.48%	20.24%
Manufacturing	1.98%	2.25%	1.64%	1.66%
Wholesale Trade	12.28%	9.64%	13.04%	14.09%
Retail Trade	25.97%	23.73%	23.16%	23.48%
Transportation and Warehousing	6.48%	7.34%	6.81%	4.91%
Information and Cultural Industries	4.09%	4.55%	3.33%	4.09%
Finance and Insurance	0.47%	1.07%	0.55%	0.57%
Real Estate and Rental and Leasing	1.30%	2.11%	2.06%	1.91%
Professional, Scientific and Technical Services	-0.64%	2.47%	1.79%	1.66%
Admin and Support, Waste Mgt and Remed	0.55%	0.69%	0.43%	0.81%
Health Care and Social Assistance	1.35%	1.47%	1.70%	2.51%
Accommodation and Food Services	5.14%	4.77%	3.31%	5.33%
Other Services (except Public Admin)	17.92%	7.84%	3.49%	5.74%
Unclassified Establishments	0.89%	5.84%	0.00%	0.30%

OPTION 1

85% Current Health Plan and NMRHCA

Fund	General 101	Solid Waste 504	Water/Sewer 505	Ambulance 509
Cash at 6/30/2015	5,662,038	249,664	3,487,657	313,129
Estimated Actuals				
Revenues	8,809,409	1,928,465	3,620,208	775,035
Transfers In	626,766	0		
	9,436,175	1,928,465	3,620,208	775,035
Operating Expenses	9,604,209	1,907,906	2,096,475	544,586
Capital Expenses	816,468	142,307	1,165,753	167,363
Debt Service	0	0	549,807	0
Transfers Out	257,012	0	0	0
	10,677,689	2,050,213	3,812,035	711,949
Net Change	(1,241,514)	(121,748)	(191,827)	63,086
Reserve	41.40%	6.24%	86.46%	52.84%
Cash at 6/30/2016	4,420,524	127,916	3,295,830	376,215
FY 2016-17 Budgets				
Revenues	9,591,920	1,936,800	3,092,496	675,070
Transfers In	36,000		0	
	9,627,920	1,936,800	3,092,496	675,070
Operating Expenses	9,304,323	1,988,217	2,361,727	629,602
Capital Expenses	537,000	0	914,300	216,003
Debt Service		0	549,807	
Transfers Out	325,509	0	0	
	10,166,832	1,988,217	3,825,834	845,605
Net Change	538,912	(51,417)	(733,338)	(170,535)
Reserve	38.18%	3.85%	66.98%	24.32%
Cash at 6/30/2017	3,881,612	76,499	2,562,491	205,680

	Option 1: Current Health Insurance at 85% and NMRHCA						
	Annual Cost to City						
	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23
Employee 1	5,915	6,093	6,275	6,464	6,658	6,857	7,063
Employee 2	5,915	6,093	6,275	6,464	6,658	6,857	7,063
Employee 3	5,915	6,093	6,275	6,464	6,658	6,857	7,063
Employee 4	12,422	12,795	13,178	13,574	13,981	14,400	14,832
NMRHCA	118,319	121,869	125,525	129,290	133,169	137,164	141,279
GASB 45	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Cost	158,486	162,941	167,529	172,255	177,123	182,136	187,300

OPTION 2

85% Medicare Supplement and NMRHCA

Fund	General 101	Solid Waste 504	Water/Sewer 505	Ambulance 509
Cash at 6/30/2015	5,662,038	249,664	3,487,657	313,129
Estimated Actuals				
Revenues	8,809,409	1,928,465	3,620,208	775,035
Transfers In	626,766	0		
	9,436,175	1,928,465	3,620,208	775,035
Operating Expenses	9,604,209	1,907,906	2,096,475	544,586
Capital Expenses	816,468	142,307	1,165,753	167,363
Debt Service	0	0	549,807	0
Transfers Out	257,012	0	0	0
	10,677,689	2,050,213	3,812,035	711,949
Net Change	(1,241,514)	(121,748)	(191,827)	63,086
Reserve	41.40%	6.24%	86.46%	52.84%
Cash at 6/30/2016	4,420,524	127,916	3,295,830	376,215
FY 2016-17 Budgets				
Revenues	9,591,920	1,936,800	3,092,496	675,070
Transfers In	36,000		0	
	9,627,920	1,936,800	3,092,496	675,070
Operating Expenses	9,289,456	1,988,217	2,361,727	629,602
Capital Expenses	537,000	0	914,300	216,003
Debt Service		0	549,807	
Transfers Out	325,509	0	0	
	10,151,965	1,988,217	3,825,834	845,605
Net Change	524,045	(51,417)	(733,338)	(170,535)
Reserve	38.38%	3.85%	66.98%	24.32%
Cash at 6/30/2017	3,896,479	76,499	2,562,491	205,680

	Option 2: Medicare Supplement at 85% and NMRHCA						
	Annual Cost to City						
	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23
Employee 1	3,060	3,060	3,060	3,060	3,060	3,060	3,060
Employee 2	3,060	3,060	3,060	3,060	3,060	3,060	3,060
Employee 3	3,060	3,060	3,060	3,060	3,060	3,060	3,060
Employee 4	6,120	6,120	6,120	6,120	6,120	6,120	6,120
NMRHCA	118,319	121,869	125,525	129,290	133,169	137,164	141,279
GASB 45	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Cost	143,619	147,169	150,825	154,590	158,469	162,464	166,579

OPTION 3

50% Current Health Plan and NMRHCA

Fund	General 101	Solid Waste 504	Water/Sewer 505	Ambulance 509
Cash at 6/30/2015	5,662,038	249,664	3,487,657	313,129
Estimated Actuals				
Revenues	8,809,409	1,928,465	3,620,208	775,035
Transfers In	626,766	0		
	9,436,175	1,928,465	3,620,208	775,035
Operating Expenses	9,604,209	1,907,906	2,096,475	544,586
Capital Expenses	816,468	142,307	1,165,753	167,363
Debt Service	0	0	549,807	0
Transfers Out	257,012	0	0	0
	10,677,689	2,050,213	3,812,035	711,949
Net Change	(1,241,514)	(121,748)	(191,827)	63,086
Reserve	41.40%	6.24%	86.46%	52.84%
Cash at 6/30/2016	4,420,524	127,916	3,295,830	376,215
FY 2016-17 Budgets				
Revenues	9,591,920	1,936,800	3,092,496	675,070
Transfers In	36,000	0	0	0
	9,627,920	1,936,800	3,092,496	675,070
Operating Expenses	9,291,902	1,988,217	2,361,727	629,602
Capital Expenses	537,000	0	914,300	216,003
Debt Service	0	0	549,807	0
Transfers Out	325,509	0	0	0
	10,154,411	1,988,217	3,825,834	845,605
Net Change	526,491	(51,417)	(733,338)	(170,535)
Reserve	38.35%	3.85%	66.98%	24.32%
Cash at 6/30/2017	3,894,033	76,499	2,562,491	205,680

	Option 3: Current Health Insurance at 50% and NMRHCA						
	Annual Cost to City						
	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23
Employee 1	3,480	3,584	3,691	3,802	3,916	4,034	4,155
Employee 2	3,480	3,584	3,691	3,802	3,916	4,034	4,155
Employee 3	3,480	3,584	3,691	3,802	3,916	4,034	4,155
Employee 4	7,307	7,526	7,752	7,985	8,224	8,471	8,725
NMRHCA	118,319	121,869	125,525	129,290	133,169	137,164	141,279
GASB 45	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Cost	146,065	150,146	154,351	158,681	163,142	167,736	172,468

OPTION 4

50% Medicare Supplement and NMRHCA

Fund	General 101	Solid Waste 504	Water/Sewer 505	Ambulance 509
Cash at 6/30/2015	5,662,038	249,664	3,487,657	313,129
Estimated Actuals				
Revenues	8,809,409	1,928,465	3,620,208	775,035
Transfers In	626,766	0		
	9,436,175	1,928,465	3,620,208	775,035
Operating Expenses	9,604,209	1,907,906	2,096,475	544,586
Capital Expenses	816,468	142,307	1,165,753	167,363
Debt Service	0	0	549,807	0
Transfers Out	257,012	0	0	0
	10,677,689	2,050,213	3,812,035	711,949
Net Change	(1,241,514)	(121,748)	(191,827)	63,086
Reserve	41.40%	6.24%	86.46%	52.84%
Cash at 6/30/2016	4,420,524	127,916	3,295,830	376,215
FY 2016-17 Budgets				
Revenues	9,591,920	1,936,800	3,092,496	675,070
Transfers In	36,000		0	
	9,627,920	1,936,800	3,092,496	675,070
Operating Expenses	9,283,156	1,988,217	2,361,727	629,602
Capital Expenses	537,000	0	914,300	216,003
Debt Service		0	549,807	
Transfers Out	325,509	0	0	
	10,145,665	1,988,217	3,825,834	845,605
Net Change	517,745	(51,417)	(733,338)	(170,535)
Reserve	38.47%	3.85%	66.98%	24.32%
Cash at 6/30/2017	3,902,779	76,499	2,562,491	205,680

	Option 3: Current Health Insurance at 50% and NMRHCA						
	Annual Cost to City						
	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23
Employee 1	3,480	3,584	3,691	3,802	3,916	4,034	4,155
Employee 2	3,480	3,584	3,691	3,802	3,916	4,034	4,155
Employee 3	3,480	3,584	3,691	3,802	3,916	4,034	4,155
Employee 4	7,307	7,526	7,752	7,985	8,224	8,471	8,725
NMRHCA	118,319	121,869	125,525	129,290	133,169	137,164	141,279
GASB 45	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Cost	146,065	150,146	154,351	158,681	163,142	167,736	172,468

OPTION 5

No Retiree Healthcare Benefit

Fund	General 101	Solid Waste 504	Water/Sewer 505	Ambulance 509
Cash at 6/30/2015	5,662,038	249,664	3,487,657	313,129
Estimated Actuals				
Revenues	8,809,409	1,928,465	3,620,208	775,035
Transfers In	626,766	0		
	9,436,175	1,928,465	3,620,208	775,035
Operating Expenses	9,604,209	1,907,906	2,096,475	544,586
Capital Expenses	816,468	142,307	1,165,753	167,363
Debt Service	0	0	549,807	0
Transfers Out	257,012	0	0	0
	10,677,689	2,050,213	3,812,035	711,949
Net Change	(1,241,514)	(121,748)	(191,827)	63,086
Reserve	41.40%	6.24%	86.46%	52.84%
Cash at 6/30/2016	4,420,524	127,916	3,295,830	376,215
FY 2016-17 Budgets				
Revenues	9,591,920	1,936,800	3,092,496	675,070
Transfers In	36,000	0	0	0
	9,627,920	1,936,800	3,092,496	675,070
Operating Expenses	9,167,779	1,986,296	2,347,470	623,838
Capital Expenses	537,000	0	914,300	180,000
Debt Service	0	0	549,807	0
Transfers Out	325,509	0	0	0
	10,030,288	1,986,296	3,811,577	803,838
Net Change	(402,368)	(49,496)	(719,081)	(128,768)
Reserve	40.06%	3.95%	67.60%	30.78%
Cash at 6/30/2017	4,018,156	78,420	2,576,748	247,447

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2016-37: Fund Balance Reserve Policy Amendment
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

In the event that the Commission elects to begin providing retiree healthcare benefits, our Fund Balance Reserve Policy will require amendment.

The attached Resolution will amend the Fund Balance Reserve Policy to allow for a minimum General Fund Balance Reserve of 38% and an Enterprise Fund minimum of 24% (reduced from 25%).

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
Finance Director

ATTACHMENTS:

Resolution 2016-37

RECOMMENDATION:

IF RETIREE HEALTHCARE ADDED: Motion to adopt Resolution 2016-37 and affirmative vote

IF NO CHANGES IN 2016-2017 BUDGET AS PRESENTED: Vote no on adoption of Resolution 2016-37

Department Head

James R. Williams
City Manager

**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION NO. 2016-37

AMEND POLICY ON FUND BALANCE RESERVES

WHEREAS, the Governmental Accounting Standard Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

WHEREAS, for financial statement reporting purposes, the GASB Statement defines non-spendable amounts as those that are not in a spendable form or are required to be maintained intact; and

WHEREAS, for financial statement reporting purposes, the GASB Statement defines committed amounts as those constrained to specific purposes by the government itself; and

WHEREAS, for financial statement reporting purposes, the GASB Statement defines assigned amounts as those the government intends to use for a specific purpose; and

WHEREAS, the City Commission adopted a Fund Balance Reserve Policy on September 14, 2015 by Resolution 2015-80; and

WHEREAS, changes in employee benefits have required the adjustment of the Fund Balance Reserve Policy.

NOW, THEREFORE, BE IT RESOLVED, by the governing body, the City Commission of the City of Lovington, New Mexico that the Fund Balance Reserve Policy for compliance with GASB Statement No. 54 is hereby amended to reflect an acceptable minimum General Fund balance of at least thirty-eight (38) percent and a minimum fund balance for Enterprise Funds of twenty-four (24) percent and than an updated copy of this policy adopted by the City Commission will be attached hereto for reference.

APPROVED THIS 23RD DAY OF MAY, 2016.

ATTEST:

PAUL CAMPOS, MAYOR

CAROL ANN HOGUE, CITY CLERK

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2016-38: 2016 - 2017 Interim Budget Adoption
DEPARTMENT: Finance
SUBMITTED BY: Gary Lee Chapman, Finance Director
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

Staff have prepared Resolution 2016-38 that will indicate the formal adoption of the 2016 - 2017 Interim Budget, with any changes made at tonight's meeting. This document must be approved at the May 23, 2016 meeting in order to meet the submission deadline of June 1, 2016 to the NM DFA. Once adopted, the interim budget documents will be amended to reflect any fiscal changes and incorporate the language "Final Interim Budget"

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
Finance Director

See line item budget detail and summary. This document is available in the Commission Dropbox or on the City Website.

ATTACHMENTS:

Resolution 2016-38

RECOMMENDATION:

Motion to approve Resolution 2016-38

Gary Lee Chapman
Department Head

James R. Williams
City Manager

**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION NO. 2016-38

A RESOLUTION ADOPTING THE 2016 – 2017 INTERIM BUDGET

WHEREAS, the Lovington City Commission held an official meeting on May 23, 2016 for the study and review of a 2016 – 2017 budget, with recognition of sources and uses of funds of said budget; and

WHEREAS, the meeting on May 23, 2016 was duly advertised in compliance with the New Mexico Open Meetings Act and the budget was duly approved.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission hereby adopts the 2016 – 2017 Interim Budget and respectfully requests approval from the Local Government Division of the New Mexico Department of Finance and Administration.

DONE THIS 23RD DAY OF MAY, 2016 at

City of Lovington
New Mexico

Paul Campos, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution 2016-39: Summer Adventures Program Agreement
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

Resolution 2016-39 will authorize the execution of the agreement between the City and After School Adventures, who will be conducting the 2nd Annual Summer Adventures Program.

This program is a partnership between the City, After School Adventures, Lovington Schools, Nor Lea Hospital and the J.F Maddox Foundation. The program consists of learning activities at the schools, use of the Youth Center, Library, Swimming Pool, etc. The City did receive a grant from the J.F Maddox Foundation for this program, which was approved previously.

FISCAL IMPACT:

REVIEWED BY: Gary Lee Chapman
Finance Director

Expenditure of the \$15,000 J.F Maddox Grant

ATTACHMENTS:

Resolution 2016-39
Program Agreement

RECOMMENDATION:

Motion to approve Resolution 2016-39

Department Head

James R. Williams
City Manager

**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION NO. 2016-39

**APPROVAL OF CITY AND AFTER SCHOOL ADVENTURES SUMMER ADVENTURES
PROGRAM AGREEMENT**

WHEREAS, the Lovington City Commission recognizes the need an enhanced summer program for students Kindergarten thru 5th grade; and

WHEREAS, an enhanced program will include guided learning, reading, active play, cooking, art, swimming, science, and various field trips; and

WHEREAS, this program will require partnerships between organizations within Lovington and Lea County.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission authorizes the Mayor to execute the Summer Adventures Program Agreement, attached hereto for reference, with After School Adventures.

DONE THIS 23RD DAY OF MAY, 2016 at

City of Lovington
New Mexico

Paul Campos, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

**CITY OF LOVINGTON
SUMMER ADVENTURES PROGRAM AGREEMENT**

This agreement for the Summer Adventures Program (hereinafter called "Program") is between the City of Lovington ("City") and After School Adventures ("ASA"), a non-profit organization organized under the laws of the State of New Mexico.

RECITALS:

WHEREAS, the City of Lovington recognizes the need for an enhanced summer program for students in Kindergarten thru 5th grade; and

WHEREAS, an enhanced program will include guided learning, reading, active play, cooking, art, swimming, science, and various field trips; and

WHEREAS, this program will require partnerships between organizations within Lovington and Lea County.

NOW, THEREFORE, the City

1. has received a grant from the J.F Maddox Foundation to provide up to \$15,000 in scholarship funding for up to fifteen children to participate in the Summer Adventures Program; and
2. the City will enter into an agreement with After School Adventures so they may operate this program; and
3. the City will provide access to its facilities and programs for the Summer Adventures Program.

AGREEMENT:

The City agrees to perform the following of services:

1. Prepare professional service and contract documents in accordance with mandatory applicable federal law and regulations.
2. Prepare all pay requests, track in-kind and cash match as well as required financial ledgers/reports as it pertains to the grant.
3. Preparation of project files for monitoring purposes.
4. Preparation of final grant close out documents.
5. Ensure compliance with New Mexico State Audit rules for this project.
6. Ensure that grant funds are expended in compliance with applicable laws, regulations and grant agreement and that the transactions are appropriately accounted for in compliance with such laws, regulations, and grant agreement.

7. Ensure safeguarding of grant funds and assets acquired with grant funds and proper accounting thereof in compliance with applicable laws, regulations, and grant agreement.
8. Provide scheduled access to City facilities by the Program.

After School Adventures agrees to perform the following services:

1. Evaluate scholarship applications and award based on families income meeting 150% of poverty line.
2. Submit timely pay request (s) to the City for filled scholarship positions.
3. Provide information to the City to fulfill the reporting requirements per J. F Maddox grant agreement.
4. Provide staff for program support while at City Facilities

TERMS

1. The term of this agreement will be from June 1, 2016 to July 31, 2015. This agreement may be terminated upon the written agreement of both parties. A minimum of fifteen (15) days written notice must be provided prior to termination of the agreement. Early termination shall not nullify obligations incurred for performance or failure to perform prior to termination.
2. ASA shall indemnify, defend, and hold harmless the City, its employees, agents, officers and officials from any and all claims, demands, losses, causes of action, costs, expenses, and liability of any nature whatsoever, including court costs, attorney's fees, and any expenses incurred in enforcing this provision, which may result from, arise out of, be related to, or in any way be connected with this Program; provided, however, that nothing shall be construed to require or obligate ASA to indemnify the City of Lovington against or hold the City harmless from the City's own negligent acts or omissions.
3. Upon conclusion of the program, ASA releases the City, its officers and employees from all liabilities, claims, and obligations whatsoever arising from or under this agreement.
4. ASA agrees not to purport to bind the City to an obligation not herein assumed unless ASA has express written authority to do so, and then only within the strict limits of that authority.
5. This agreement shall not be altered, changed, or amended except by written instrument executed and signed by both parties.
6. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in house counsel.

7. All notices to be given with respect to this agreement shall be given in writing. Each notice shall be sent either by certified mail, postage prepaid, and return receipt requested to the party to be notified, or by personal delivery at the address set forth herein or at such other address as either party may from time to time designate in writing.

City of Lovington
City Manager
214 S. Love
Lovington, NM 88260

After School Adventures
Gina Acosta
P.O. Box 715
Lovington, NM 88260

8. The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first written above.

City of Lovington

After School Adventures

Paul Campos, Mayor

Gina Acosta

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: County Fair Addition Zoning Change - Notice of Ordinance Advertisement
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY: Crystal Ball, Planning and Zoning Coordinator
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

The attached Resolution will authorize staff to begin the advertisement of Ordinance No. 544. This Ordinance will change the zoning of Blocks 5, 6, 7 and 8 of the County Fair Addition from D - Industrial to C - Commercial.

This item was recommended for approval by the Lovington Planning and Zoning Commission at the May 10, 2016 meeting.

As with any planning and zoning request, final Commission approval is required. Should approval be desired, a Resolution stating such has been prepared.

FISCAL IMPACT:

REVIEWED BY: _____
Finance Director

ATTACHMENTS:

Resolution for approval
Ordinance No. 544
Legal Notice
Aerial view of area to be rezoned

RECOMMENDATION:

Department Head

James R. Williams

City Manager

**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION NO. 2016-_____

**APPROVAL TO PUBLISH AND ADVERTISE AN ORDINANCE TO CAUSE A ZONING
CHANGE IN THE COUNTY FAIR ADDITION, BLOCKS 5, 6, 7, AND 8**

WHEREAS, the Lovington Planning and Zoning Commission met in regular session on May 10, 2016; and

WHEREAS, a request to change the zoning classification from Zone D – Industrial to Zone C – Commercial for the County Fair Addition, Blocks 5, 6, 7 and 8 was presented; and

WHEREAS, the Lovington Planning and Zoning Commission provided a recommendation to approve the zoning change as it conforms to the Comprehensive Plan and is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission directs the City Clerk to publish and advertise the Ordinance No. 544 – Zoning Change of County Fair Addition, Blocks 5, 6, 7 and 8 from Zone D – Industrial to Zone C - Commercial.

DONE THIS 23RD DAY OF MAY, 2016 at

City of Lovington
New Mexico

Paul Campos, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

ORDINANCE NO. 544

**AN ORDINANCE PROVIDING FOR A ZONING CHANGE OF THE COUNTY FAIR ADDITION,
BLOCKS 5, 6, 7, AND 8 TO THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO FROM
ZONE D – INDUSTRIAL TO ZONE C - COMMERCIAL**

BE IT ORDAINED by the Governing Body of the City of Lovington, New Mexico that the public interest, health and safety, and general welfare is better served by changing the classification of the property from Zone D – Industrial District to Zone C – Commercial District of the following described property to-wit:

Blocks 5, 6, 7, and 8 of the County Fair Addition to the City of Lovington, Lea County, New Mexico

PASSED, ADOPTED AND APPROVED THIS 27TH DAY OF JUNE, 2016

CITY OF LOVINGTON

Paul Campos, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

LEGAL NOTICE

Notice is hereby given of the title and general subject matter contained in an ordinance which the Board of City of Lovington Commissioners of City of Lovington, New Mexico, the governing body of the City of Lovington, intends to adopt at a regular meeting on June 27, 2016 at the hour of 5:30 p.m. at the Commission Chambers, 214 S. Love, Lovington, NM 88260, relating to the zoning classification of territory within the City limits.

The title of the Ordinance is:

**CITY OF LOVINGTON, NEW MEXICO
ORDINANCE NO. 544**

An Ordinance providing for a zoning change of the County Fair Addition, Blocks 5, 6, 7 and 8 to the City of Lovington, Lea County, New Mexico from Zone D – Industrial to Zone C – Commercial.

A general summary of the ordinance is contained in its title. Complete copies of the proposed ordinance will be on file and available for inspection at the offices of the City of Lovington Clerk during regular business hours.

Dated this 23rd day of May, 2016.

CITY OF LOVINGTON, NEW MEXICO

By: /s/ Carol Ann Hogue
City of Lovington Clerk

Publish in the Lovington Leader – 5/26/16 and 6/14/16



CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Variance at 1828 N. 3rd Street
DEPARTMENT: Planning and Zoning Commission
SUBMITTED BY: Crystal Ball, Planning and Zoning Coordinator
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

The owner of the RV park located at 1828 N. 3rd Street has requested a variance to allow for an unattached structure to remain next to an RV of a tenant. This building was placed there by the tenant and is used for a "playhouse" for their children. The placement of this building is in violation of City zoning code. Code requires fifteen foot between an RV and any structure.

The Planning and Zoning Commission recommended DENIAL of this variance request. However, with any Planning and Zoning request, final approval or denial is determined by the City Commission.

Should the Commission desire to grant approval, a Resolution has been prepared stating such.

FISCAL IMPACT:

REVIEWED BY: _____
Finance Director

ATTACHMENTS:

Site photos
Aerial view
Resolution for approval

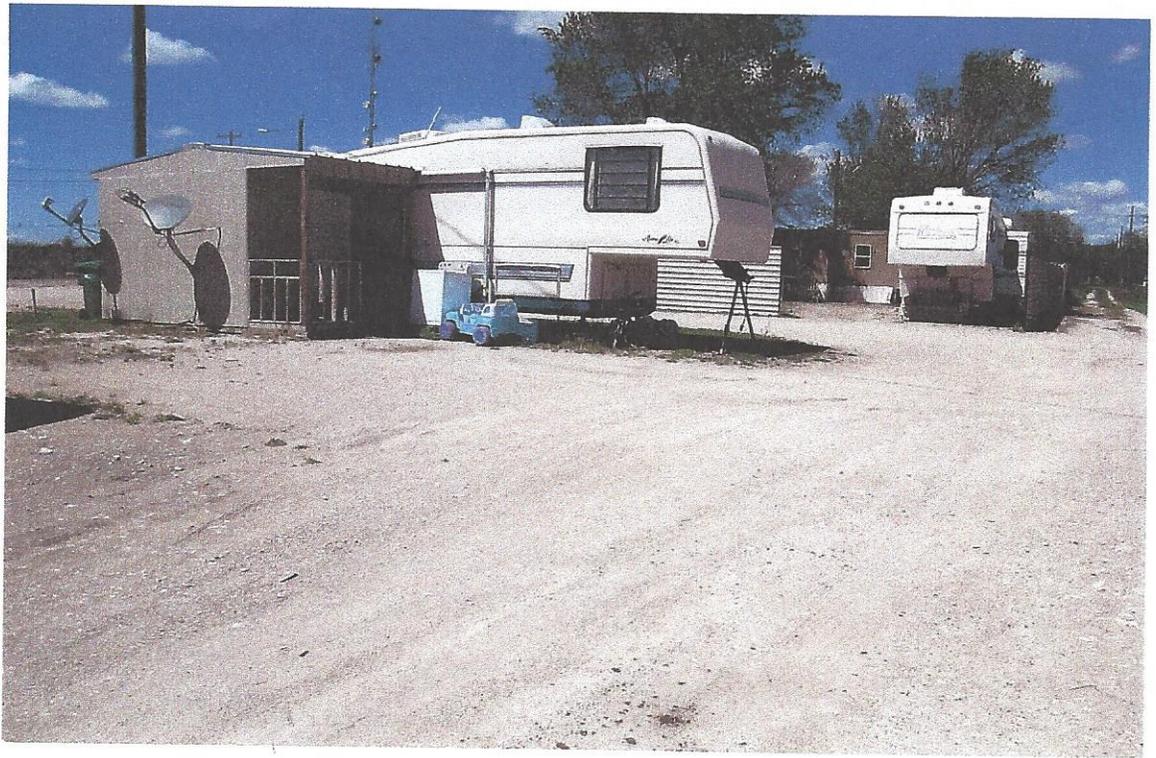
RECOMMENDATION:

DENY VARIANCE and do not approve Resolution.

Department Head

James R. Williams

City Manager





Google earth
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**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION NO. 2016-_____

**GRANTING OF A VARIANCE TO RV SITE REQUIREMENTS FOR STRUCTURES WITHIN
FIFTEEN FEET OF AN RV PAD AT 1828 N. 3RD STREET**

WHEREAS, the owner of the property located at 1828 N. 3rd Street has requested a variance to allow for a structure to remain next to a recreational vehicle located within a RV Park; and

WHEREAS, the structure is in violation of Lovington Municipal Code 5.52.070 B; and

WHEREAS, the Lovington Planning and Zoning Commission provided a recommendation to deny the variance request.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission grants the variance to allow for a structure to remain within fifteen (15) feet of a recreational vehicle located at 1828 N. 3rd Street, Lovington, Lea County, New Mexico.

DONE THIS 23RD DAY OF MAY, 2016 at

City of Lovington
New Mexico

Paul Campos, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Resolution for variance request, 500 E. Adams
DEPARTMENT: Planning and Zoning
SUBMITTED BY: Planning and Zoning Coordinator
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

The owner of the property located at 500 E. Adams has requested a variance to allow for the placement of a mobile home. Due to the "pie shape" lot, the minimum lot dimensions do not allow for placement of a mobile home per LMC. However, placement of a mobile home can still meet yard setback requirements.

This request received a recommendation to approve from the Planning and Zoning Commission on May 10, 2016.

As with planning and zoning requests, the City Commission has the final approval or denial. Should approval be desired, a Resolution has been prepared indicating such.

FISCAL IMPACT:

REVIEWED BY: _____
Finance Director

ATTACHMENTS:

Site plan
Resolution for approval

RECOMMENDATION:

Motion to approve.

Department Head

James R. Williams

City Manager



Google earth

feet
meters

300
100





Google earth

feet
meters

200

70

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Google earth



**RESOLUTION OF THE CITY OF LOVINGTON
LEA COUNTY, NEW MEXICO**

RESOLUTION NO. 2016-_____

GRANTING OF A VARIANCE TO MOBILE HOME LOT DIMENSIONS AT 500 E. ADAMS

WHEREAS, the owner of the property located at 500 E. Adams, legally described as Lot 3, Block 5, Fairview Addition to the City of Lovington, Lea County, New Mexico has requested a variance to mobile home lot dimensions as established in Lovington Municipal Code; and

WHEREAS, the Lovington Planning and Zoning Commission provided a recommendation to approve this variance request.

NOW, THEREFORE, BE IT RESOLVED, that the Lovington City Commission grants the variance to allow for a mobile home to be placed on the property described as Lot 3, Block 5, Fairview Addition to the City of Lovington, Lea County, New Mexico so long as required yard setbacks are maintained.

DONE THIS 23RD DAY OF MAY, 2016 at

City of Lovington
New Mexico

Paul Campos, Mayor

ATTEST:

Carol Ann Hogue, City Clerk

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Sunrise Addition variance
DEPARTMENT: Planning and Zoning
SUBMITTED BY: Crystal Ball, Planning and Zoning Coordinator
DATE SUBMITTED: May 11, 2016

STAFF SUMMARY:

The owners of Lots 1-24 of the Sunrise addition have requested a variance that will allow for a minimum of a 21' front yard setback and a minimum 5' rear yard setback. The reason for this variance is that a new developer has taken over the project and they have multiple floor plans available, however, only two will fit within the lots as platted. A replat is not possible as the utilities, paving, and curbing are already installed.

The Planning and Zoning Commission recommended approval contingent upon covenants stating that accessory buildings are not allowed if setback and distance requirements per City code are not met.

As with any planning and zoning request, the City Commission has final approval or denial. Should approval be desired, a Resolution stating such has been prepared.

FISCAL IMPACT:

REVIEWED BY: _____
Finance Director

ATTACHMENTS:

Subdivision map
Resolution for approval

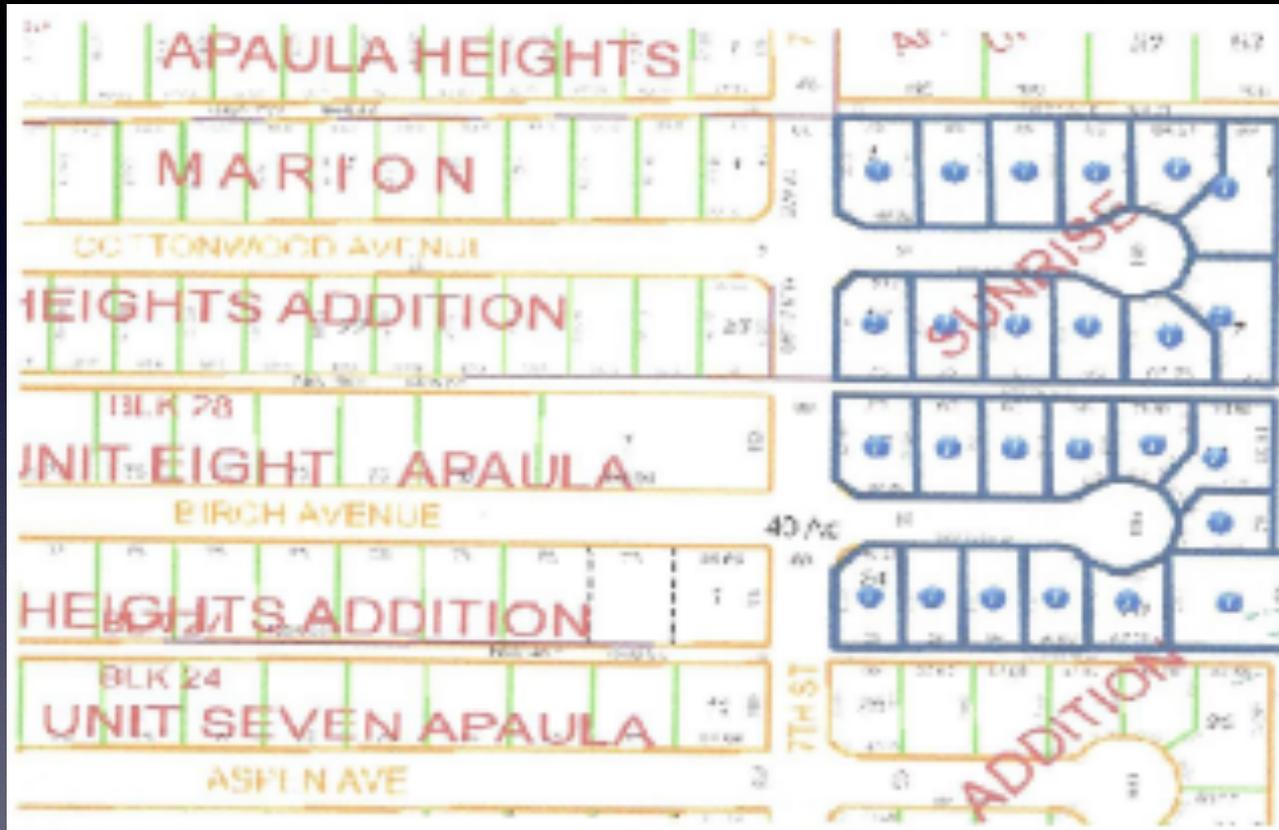
RECOMMENDATION:

Motion to approve Resolution for approval.

Department Head

James R. Williams

City Manager



CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM



MEETING DATE: May 23, 2016

RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Accounts Payable
DEPARTMENT: Finance
SUBMITTED BY: Gary Lee Chapman, Finance Director
DATE SUBMITTED: May 18, 2016

STAFF SUMMARY:

The Finance Department has prepared the Accounts Payable for Commission review and approval.

FISCAL IMPACT:

See Accounts Payable Detail

REVIEWED BY: Gary Lee Chapman
Finance Director

ATTACHMENTS:

Accounts Payable Detail

RECOMMENDATION:

Motion to approve Accounts Payable

Gary Lee Chapman
Department Head

James R. Williams
City Manager

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - General
From 5/1/2016 Through 5/30/2016

Vendor Name	Dept Code	Current Balance
A & L Plains Agricultural Lab		1,554.00
Action Express Steam Cleaning		984.81
AlSCO		481.14
Art's D.O.T & Safety Lovington		48.26
Atco International		1,710.50
Barco Products Company		5,901.25
Blaine Industrial Supply		788.80
Bob's Thriftway		359.31
Border States Electric Supply		116.44
Bound Tree Medical, LLC		689.36
Bruce's Pest Control		203.62
Burger Builders		86.82
C & S Motor Parts Co.		40.44
C E S		59,741.77
Certified Laboratories		6,531.44
Cisco Equipment		506.37
City Glass & Mirror		76.33
CLS Sewer Equipment Co Inc		188.78
Cowboys Corner		63.90
Deluxe		805.86
Ditch Witch Sales & Service		68.11
DPC Industries Inc.		1,305.98
Farmer Brothers Company		138.92
Federal Express Services		88.95
Forrest Tire Co.		380.86
Galls/Quartermaster		239.00
Gebo Credit Corporation		254.34
Gempler's, Inc		192.85
General Welding Supply		330.00
Haarmeyer Electric		570.09
Higginbotham-Bartlett Co.		2,091.86

City of Lovington (New)
Summary A/P Ledger - A/P Summary CMeeting - General
From 5/1/2016 Through 5/30/2016

Hobbs News-Sun	119.69
Hospital Services Corporation	75.03
JMZ & Associates LLC	3,379.00
Lea County Museum	5,000.00
Lea County Treasurer	2,063.25
Life-Assist, Inc.	1,655.00
Login/IACP Net	875.00
Lovington Auto Supply	426.60
Lovington Leader	1,364.56
Lovington Tire Service, Inc.	639.59
Lubbock Diagnostic Radiology	43.00
Master Printers	1,071.15
MRC Global	35.59
New Mexico Municipal League	120.00
Overhead Door Co.	2,153.01
Patriot Pipe & Supply LTD	72.99
Pavement Sealants & Supply Inc	1,392.64
PBMaterials DBA Wallach Concre	520.43
Permian Ford-Lincoln	16.86
Premier Electric	1,093.95
Professional Ambulance Sales	350.25
R & M Sign Design	40.00
Roberts Oil & Lube	756.50
Sharons	10.67
SHOPKO Hometown	143.56
Solid Waste Authority	8,715.03
Southwest Training Consultants	225.00
Stanley Convergent Security	656.15
Staples Advantage	539.04
Stericycle, Inc.	1,340.28
Strong Electric	5,350.20
Sunbelt Pools, Inc.	4,179.00

City of Lovington (New)
Summary A/P Ledger - A/P Summary CCMeeting - General
From 5/1/2016 Through 5/30/2016

Sunbird Home Resort Products	1,624.64
SWAT, LLC	90.79
SYSCO West Texas, Inc.	1,586.85
The Edge	607.50
Tom's Sharp Shop	379.93
Triple H Engine Service	31.65
Tyler Technologies	11,038.13
U S Food Service	1,239.74
Unifirst Corp.	414.38
University of NM-HSC Financial	625.00
Valentine Auto Service	2,486.02
VerMed DAB Graphics Controls	293.33
Watermaster Irrigation Supply	1,645.86
Weigh Better	107.50
Windstream Communications, Inc	616.69
XEROX Corporation	21.10
Ysidoro Reyna	<u>15.89</u>
Report Balance	<u><u>153,645.94</u></u>