

**REGULAR MEETING OF THE PARKS & RECREATION ADVISORY BOARD
TUESDAY, JUNE 25, 2013 @ 4:00 P.M.
HELD IN CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Present: Members Neil Granath, Marla Price, Evelyn Holguin, and Clint Laughrin.

Also present: City Manager James Williams, Assistant City Manager Jared Cobb, Administrative Assistant Imelda Gutierrez, City Clerk Carol Ann Hogue, Parks Supervisor Dennis Martin and Recreation Marcial Rubio.

Not Present: Members Mike Gallagher, Tanner Gandy, and Victoria Ochoa

Call to Order: The meeting was called to order by Neil Granath at 4:00 p.m.

Election of Chairperson and Vice-Chairperson: Member Granath appointed Mike Gallagher as the Chairman. Member Price appointed Evelyn Holguin as the Vice-Chairman. Member Price so moved. Member Laughrin seconded. Motion was approved.

Approval of Agenda: Member Granath called for a motion to approve the agenda as submitted. Member Holguin so moved. Member Price seconded. Motion was approved.

NON-ACTION ITEMS

Review of Ordinance 507- Lovington Parks & Recreation Advisory Board: Member Granath read Ordinance No. 507. City Manager Williams stated that it's another form to incorporate people to get their ideas and make plans to find funds for Parks & Recreation and take the recommendations to the City Commission. This ordinance was approved by the City Commission on May 28, 2013. No action was taken.

Review of the Parks Inventory for Avenue D Park & Chaparral Park: City Manager Williams mentioned that Assistant City Manager Cobb spent the morning on June 13, 2013 taking inventory of the parks, of all park amenities, such as shelters, picnic tables, and trash receptacles. This information was collected to provide a starting point for the discussion of the park facilities. The Ave D Park is approximately two acres; the restrooms had to come down due to sewer problems and were not usable for the public. The City is looking into renting porta-johns as a temporary solution for the summer. The cost for this is \$25 per unit/ \$50 a week. At the chaparral park, it is maintained daily by the parks employees but they also have four other parks to maintain as well as public buildings. Member Holguin was concerned about the lighting at the chaparral park due to it being 65 acres. The water fountain in the center of the park has been a concern to the Parks Supervisor Martin due to the concrete being broken. Mr. Martin suggested a gazebo to replace the fountain. There are plans for a new irrigation system and more fertilizer. Member Price suggested a sandbox for the bouncers and water slides. Mr. Cobb mentioned that the liability and the grass was the reason for not allowing bouncers at the parks. No action was taken.

Discussion of Recent Improvements to the Parks and Recreation System: City Manager Williams stated that over the past few months a number of improvements have been made to the Parks & Recreation System. The Lovington Aquatic Center had the interior landscaped. Twenty-three trees were planted at the Chaparral Park with watering bags. Over hundred dead trees were removed from Chaparral Park. Two parks employees received their herbicide license. All shelters at the Chaparral Park were repainted by trustees. The Little League baseball infields were reworked. No action was taken.

Discussion of Parks and Recreation Rules: City Manager Williams mentioned the rules of the Ave D Park, Chaparral Park, Chaparral Lake, Lovington Aquatic Center and Runnels Ballpark. Currently, these are the only parks and recreation facilities with posted rules. This is the time to give the rules a thorough review and propose changes (if any) to the City Commission. No action was taken.

ACTION ITEMS

Discussion of the 2013-2014 Parks Department Capital Outlay Budget: City Manager Williams provided the members with the 2013-2014 budget. The budget provides \$20,000 for the purchase of two new swing sets. This was approved prior to the establishment of the Board. Staff thought it would be appropriate to solicit Board input and offer a recommendation to the City Commission. These funds may be used for any capital improvements to the parks. The cost for material for a 16'x20' open steel frame would cost \$13,600 and the 28'x 45' is \$31,500. No action was taken.

Discussion of Public Restrooms at Runnels Ballpark: City Manager Williams provided the members with the 2013-2014 Recreation Department capital outlay budgets that provides \$150,000 for the construction of restrooms at the Runnels Ballpark. Several configurations were submitted to the members. In addition, the City would like input regarding the location of additional restrooms at other parks and recreation facilities. Assistant City Manager Cobb did some searching on the cost to build restrooms and playgrounds. Member Granath made a recommendation to build two small restroom units for the chaparral park and runnels ballpark. Member Holguin so moved. Member Price seconded. Motion was approved.

PUBLIC COMMENT

ADJOURNMENT

There being no further business the meeting adjourned at 5:30 p.m.

APPROVED:

MEMBER, NEIL GRANATH

ATTEST:

MEMBER, EVELYN HOLGUIN

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: August 5, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Parks and Recreation Master Plan
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: July 29, 2013

STAFF SUMMARY:

In order to improve our parks and recreation facilities, the City needs to develop a master plan. This document will serve as a framework for orderly and consistent planning and development, identify citizens needs for these facilities, establish priorities and direction based on a needs analysis. Staff have prepared a survey for your review that we would like to have the public respond to. In addition, we would like to obtain your feedback on needs for our parks and recreation facilities.

FISCAL IMPACT:

REVIEWED BY:

(Finance Director)

ATTACHMENTS:

Survey Example
Improvement worksheet

RECOMMENDATION:

Information only.

Department Head



City Manager

**City of Lovington
Parks and Recreation
Citizen Survey**

1. How often do you or a member of your family visit the parks in Lovington?

- Daily
- At least 3 times per week
- At least weekly
- At least once per month
- At few times during the year
- Rarely
- Never

2. Which parks or recreational facilities do you visit the most?

- Chaparral Park
- Avenue D Park
- Martin Luther King Park
- Polk Avenue Park
- Birch Park
- Harold Runnel Softball Complex
- Love Street Baseball Complex
- Commercial Street Softball Complex

3. How did you find out about the parks and recreation facilities in Lovington?

- Newspaper
- City Website
- Street Signs
- Word of mouth
- Don't know how to find out
- Other
- Internet

4. Please rate the park facilities in Lovington.

- Excellent
- Good
- Needs some improvement
- Needs much improvement
- Don't know/unfamiliar

5. Please rate the recreation facilities in Lovington.

- Excellent
- Good
- Needs some improvement
- Needs much improvement
- Don't know/unfamiliar

6. Please rate the park facilities you think are most important in the City of Lovington. 4 = definitely needed and 1 = not needed:

Item	1	2	3	4
Playgrounds for children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handicapped accessible facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benches/seating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Picnic areas/pavilions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open spaces/natural areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walking path/trail system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restrooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Please rate the recreation/athletic facilities you think are most important in the City of Lovington. 4 = definitely needed and 1 = not needed:

Item	1	2	3	4
Soccer Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Basketball Courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sand Volleyball Courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skate Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Softball Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Baseball Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tennis Courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Football Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Practice Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Please list the greatest infrastructure needs for the City of Lovington parks and recreation facilities (i.e. restrooms, irrigation, fountains, etc.).

9. Please list the greatest equipment needs for the City of Lovington parks and recreation facilities (i.e. playground, trash receptacles, etc.).

10. Please list the greatest area type needs for the City of Lovington parks and recreation facilities (i.e. dog park, skate park, picnic area, etc.).

11. Please list the single most important issue or need concerning the City of Lovington parks and recreation facilities.

12. Demographics

How long have you lived in Lovington?

- Less than 2 years
- 2 to 5 years
- 6 to 10 years
- 11 to 20 years
- Over 20 years

What age groups are represented in your household?

- 0 to 5 years of age
- 6 to 10 years of age
- 11 to 13 years of age
- 14 to 18 years of age
- No children in household

What is your age?

- Under 25
- 25 to 34
- 35 to 44
- 45 to 54
- 55 to 64
- 65 to 74
- 75 or older

What City voting district to you reside in?

- District 1
- District 2
- District 3
- District 4
- District 5
- Outside City Limits

Parks and Recreation Improvements Worksheet

Chaparral Park

Infrastructure

- Irrigation system improvement
- Restroom Facilities
- Entrance Fountain and “stream”
-
-
-
-
-

Equipment

- Playground Equipment
- Water Fountains
- Vandal Proof Trash Receptacles
-
-
-
-
-

Area Use

- Replacement of Center Fountain
- Jumper/Bounce House Area
- Dog Park
-
-
-
-
-

Avenue D Park

Infrastructure

- Permanent Restrooms
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

Birch Park

Infrastructure

-
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

Polk Park

Infrastructure

-
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

Martin Luther King Park

Infrastructure

-
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

Harold Runnels Softball Complex

Infrastructure

- Restroom/Concession Replacement
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

Love Street Baseball Complex

Infrastructure

-
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

Commercial Street Softball/Baseball Complex

Infrastructure

- Restroom/Concessions
-
-
-
-
-

Equipment

-
-
-
-
-

Area Use

-
-
-
-
-

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: August 5, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Discussion of Aquatic Facility Exterior Improvements
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: July 29, 2013

STAFF SUMMARY:

The City has entered into an agreement with the J.F. Maddox Foundation to provide funding for exterior landscape improvements at the Aquatic Facility. Staff will share an overview of the project as well as the timeline that will be utilized to ensure completion.

FISCAL IMPACT:

REVIEWED BY:

(Finance Director)

Total Project Cost: \$21,504
J.F. Maddox Funding: 70% of the project cost, maximum of \$15,000
City Contribution: \$6,504

ATTACHMENTS:

None

RECOMMENDATION:

Information only

Department Head



City Manager

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: August 5, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Consider Recommendation of Restroom Facilities
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: July 29, 2013

STAFF SUMMARY:

At the previous Board meeting, the consensus of the board was to build one restroom at the Harold Runnels Complex and one bathroom at the Commercial Street Complex. There has also been Commission discussion regarding permanent restrooms at the Avenue D Park. Staff have selected four different types of restroom kits, which are listed under the NM State Price Agreement. The prices quoted do not reflect the cost of construction and we will be required to solicit bids. There was a noted difference in pricing listed on the quotations we received versus the State Price Agreement. However, the vendor has informed us that the contract pricing has not been updated yet. The prices quoted are substantially less than the State Price Agreement. Staff will share funding details for the budgeted funds and potential funding for the Avenue D project.

FISCAL IMPACT:

Recreation Budget: \$150,000

See attached document for unit descriptions, pricing, and estimated construction costs.

REVIEWED BY:

(Finance Director)

ATTACHMENTS:

Cost estimates
Floor plans of suggested facilities

RECOMMENDATION:

Select unit and locations. Staff will develop bid specification and solicit sealed bids for construction costs.

Department Head



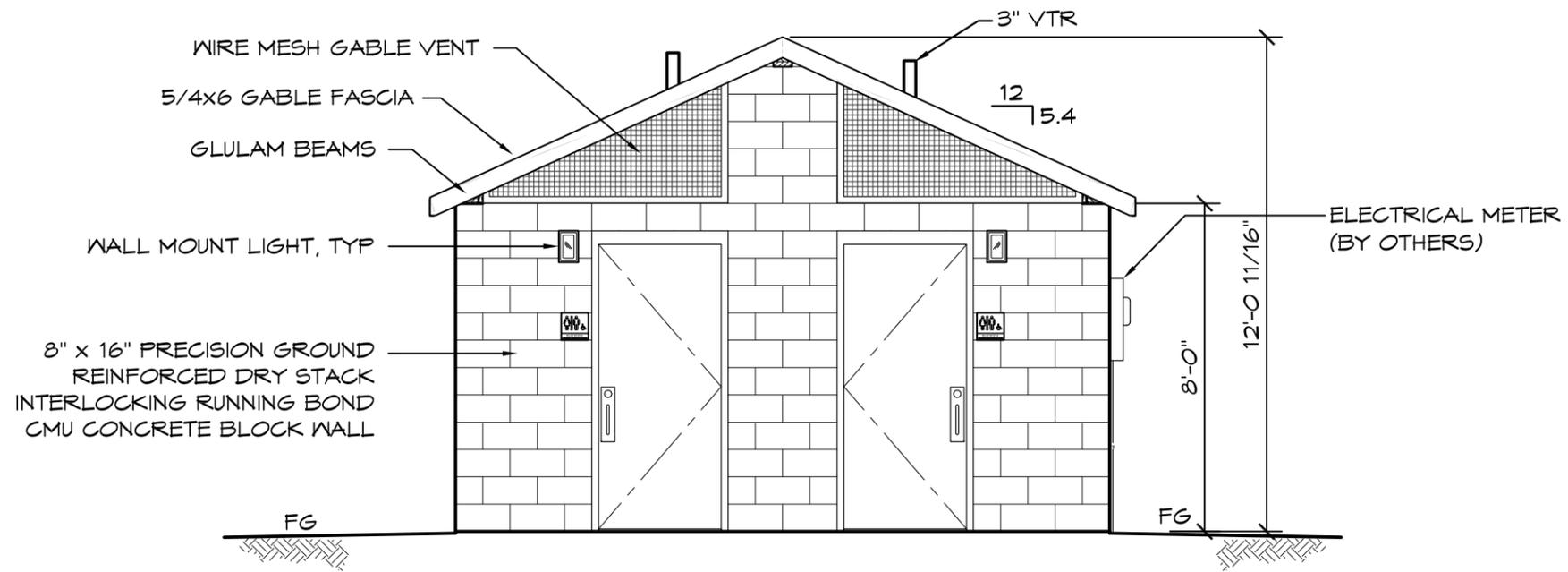
City Manager

Project Estimates

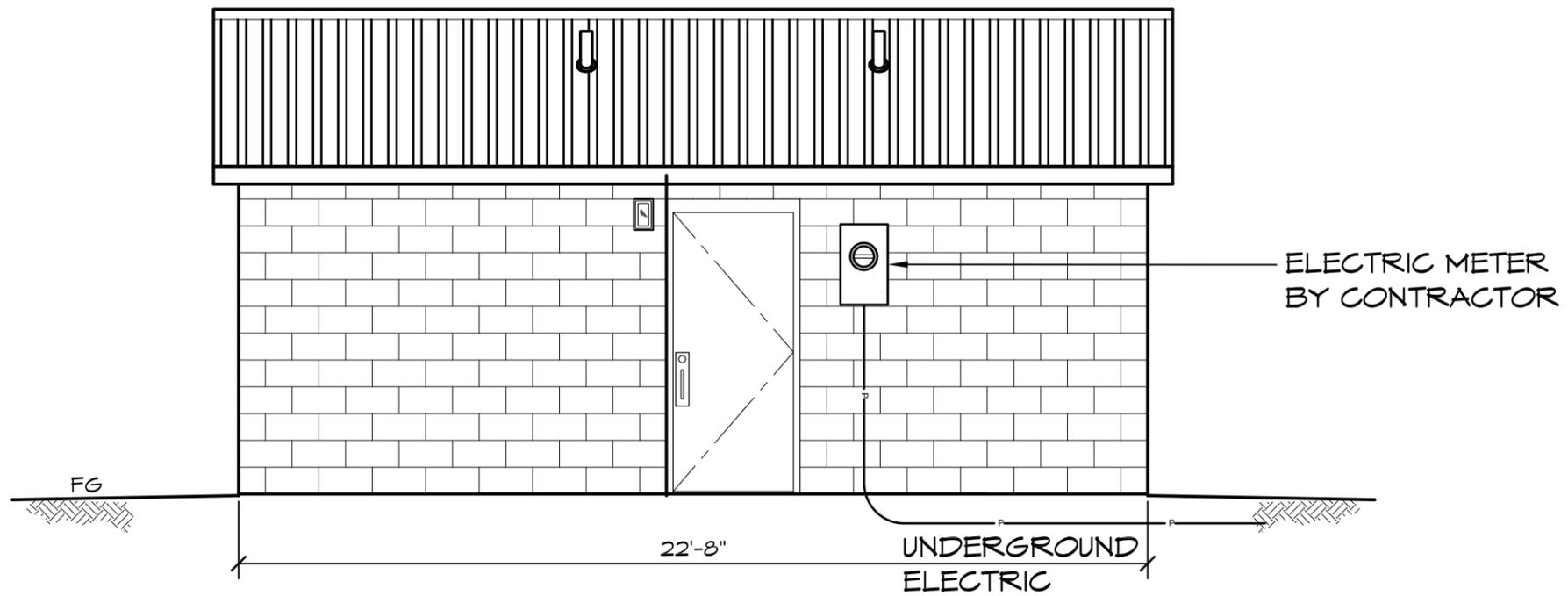
Model Number	Size	Number of Restrooms	Concession Area	Unit Cost	Construction Cost*	Estimated Cost
2044	16' x 22'	4 (2 HCA**)	Yes	\$49,930	\$49,930	\$99,860
2033	16' x 20'	2 HCA**	Yes	\$42,155	\$42,155	\$84,310
2043	16' x 20'	4 HCA**	No	\$44,410	\$44,410	\$88,820
2022	12' x 16'	2 HCA**	No	\$30,785	\$30,785	\$61,570

***Construction costs are estimated at being equal to cost of kit. Staff have been advised it could potentially cost 1.5 times the cost of kit.**

****HCA – Handicap accessible**



1 WEST ELEVATION
SCALE: 1/4" = 1'-0"



2 SOUTH ELEVATION
SCALE: 1/4" = 1'-0"

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PROJECT: 2044-SIERRA STREET/CH QUATTRO W/CONCESSION

CUSTOMER PROJECT LOCATION		
PROJECT#:	XXXX	
MODEL#:	2044	
DATE:	00/00/11	
REVISIONS		
REV.	DATE:	BY:
DRAWN BY: CR		
SHEET NO. 2		

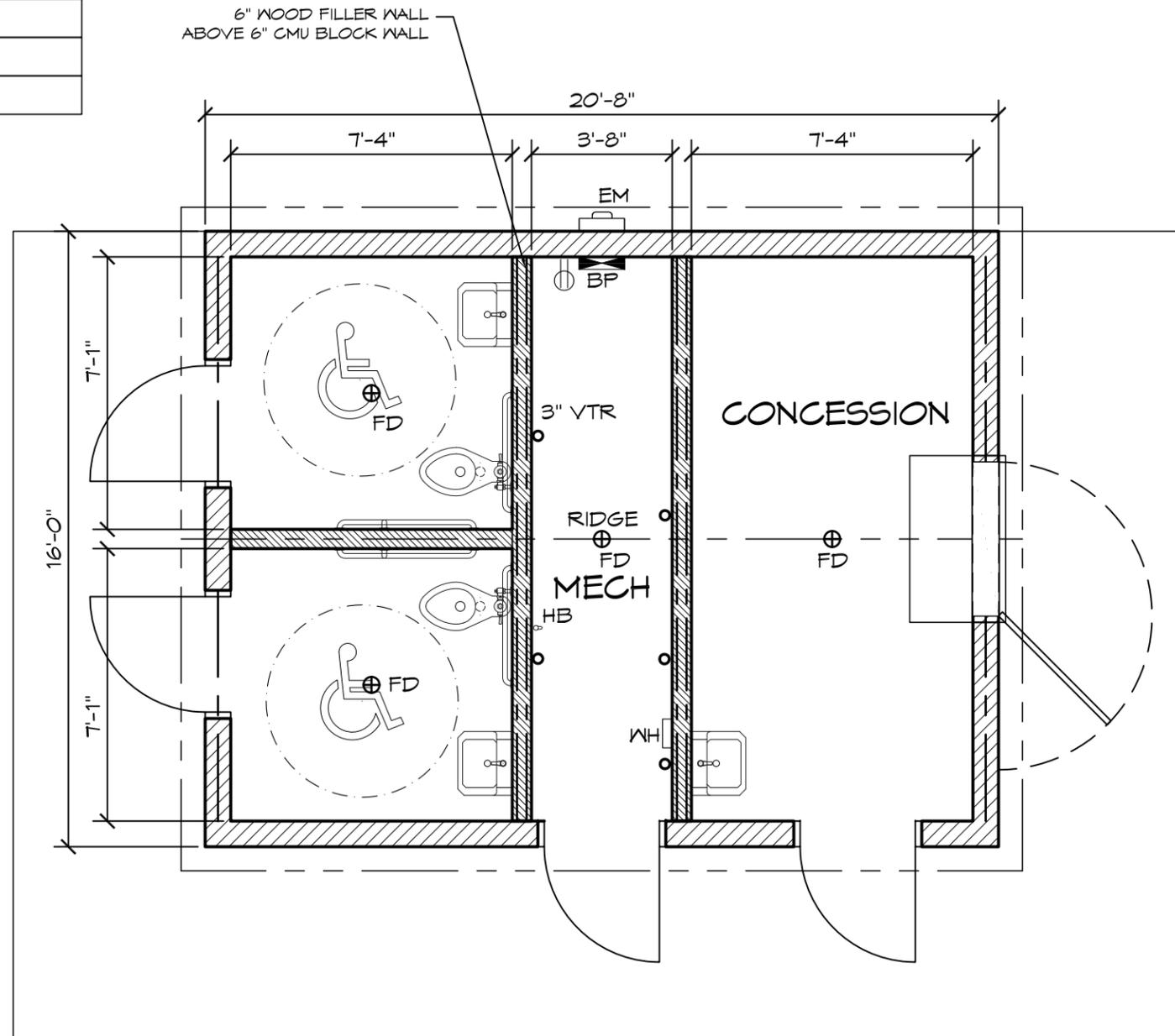
SHEET TITLE: ELEVATIONS (CMU)

LEGEND		
SYMBOL	DESCRIPTION	AREA/ QUANTITY
---	GABLE VENT	4
	EXTERIOR WALL LIGHTS	5
	INTERIOR WALL LIGHTS	2
	INTERIOR CEILING LIGHTS	4
⊕	ELECTRICAL OUTLET	1
⊗	FLOOR DRAIN	4

2033 Standard Package Estimate:
Supply, Design, Shipping
\$42,155

WALL TYPE SCHEDULE

- 8" DRY STACK CMU WALL REINFORCED & GROUT FILLED
- 6" DRY STACK CMU WALL REINFORCED & GROUT FILLED



1 FLOOR PLAN
SCALE: 1/4" = 1'-0"



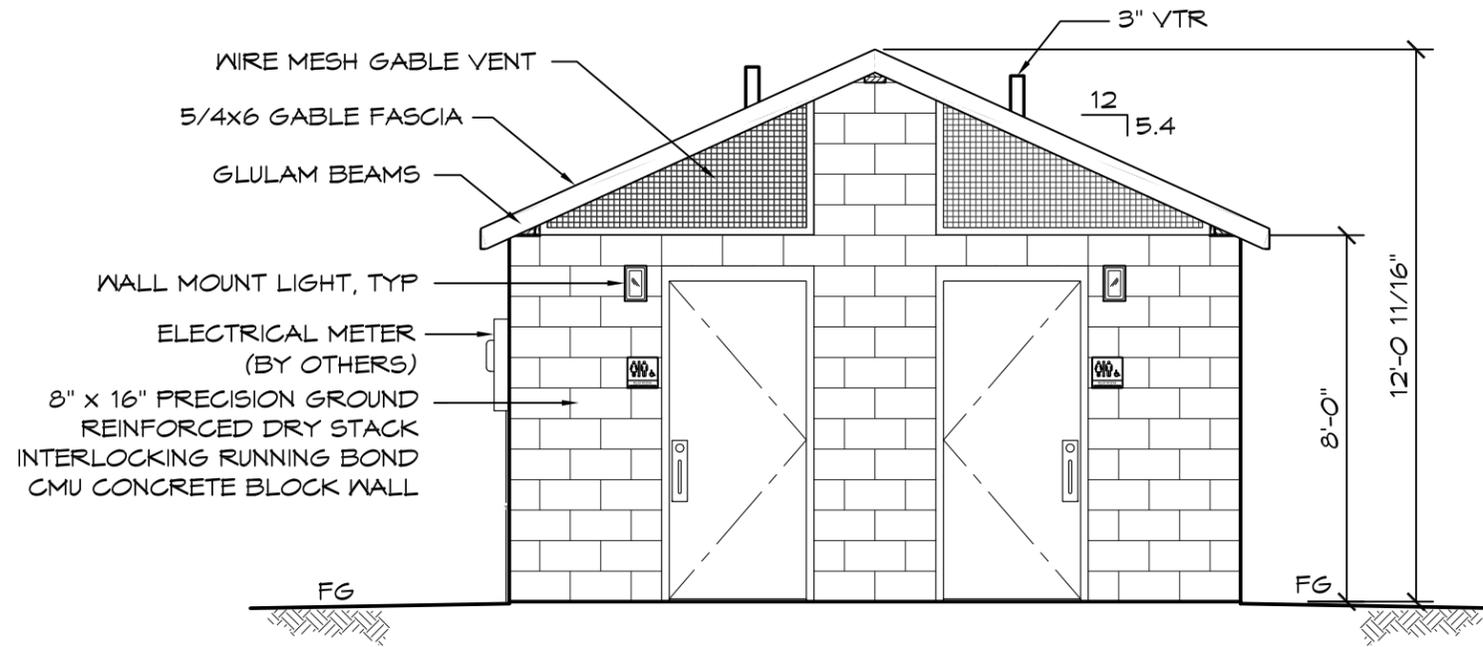
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 PROJECT: 2033-SIERRA STRETCH COMPACT W/ STORAGE & CONCESSION

CUSTOMER	PROJECT	LOCATION
PROJECT#:	XXXX	
MODEL#:	2033	
DATE:	00/00/12	
REVISIONS		
REV.	DATE:	BY
DRAWN BY:	CR	

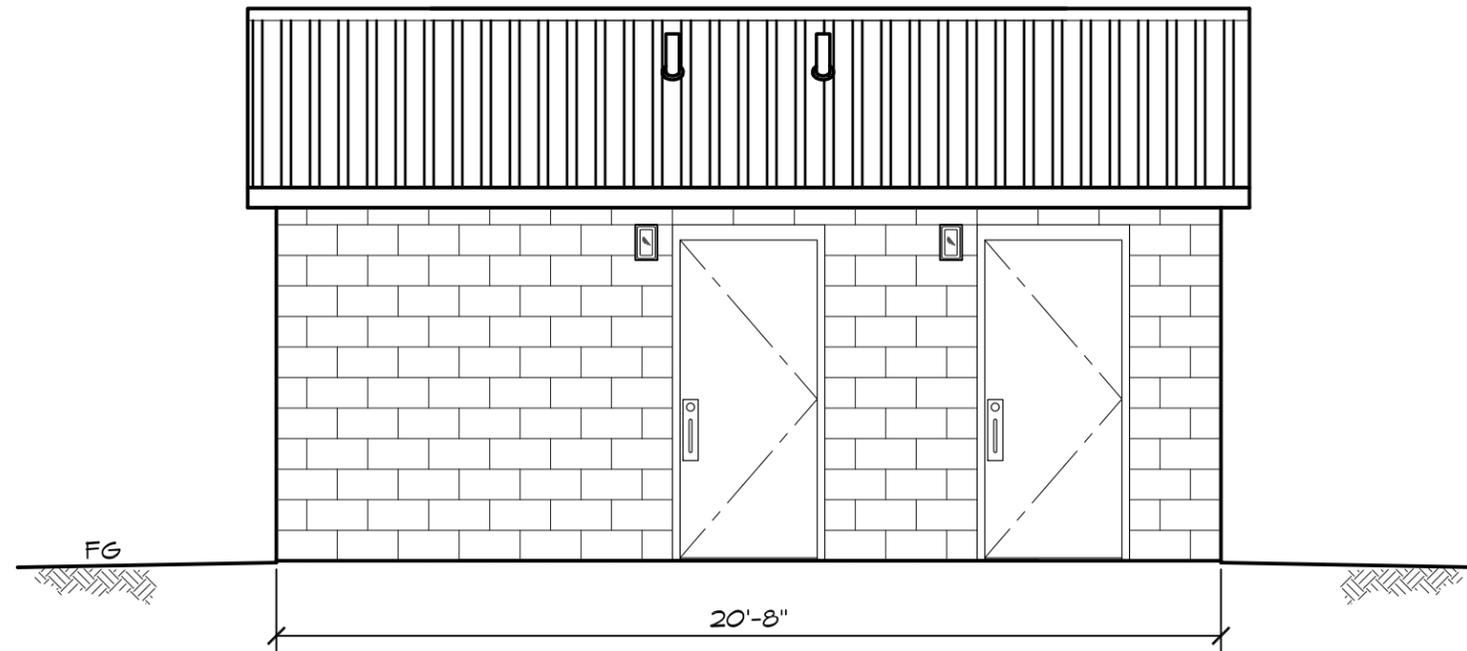
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(541) 496-3541 FAX (541) 496-0803

PRELIMINARY



1 WEST ELEVATION
SCALE: 1/4" = 1'-0"



2 SOUTH ELEVATION
SCALE: 1/4" = 1'-0"

ROMTEC

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PRELIMINARY

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PROJECT: 2033-SIERRA STRETCH COMPACT W/ STORAGE & CONCESSION

CUSTOMER PROJECT LOCATION

SHEET TITLE: ELEVATIONS (CMU)

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MODEL#:	2033	
DATE:	00/00/12	
REVISIONS		
REV.	DATE:	BY
DRAWN BY:	CR	

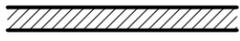
SHEET NO.

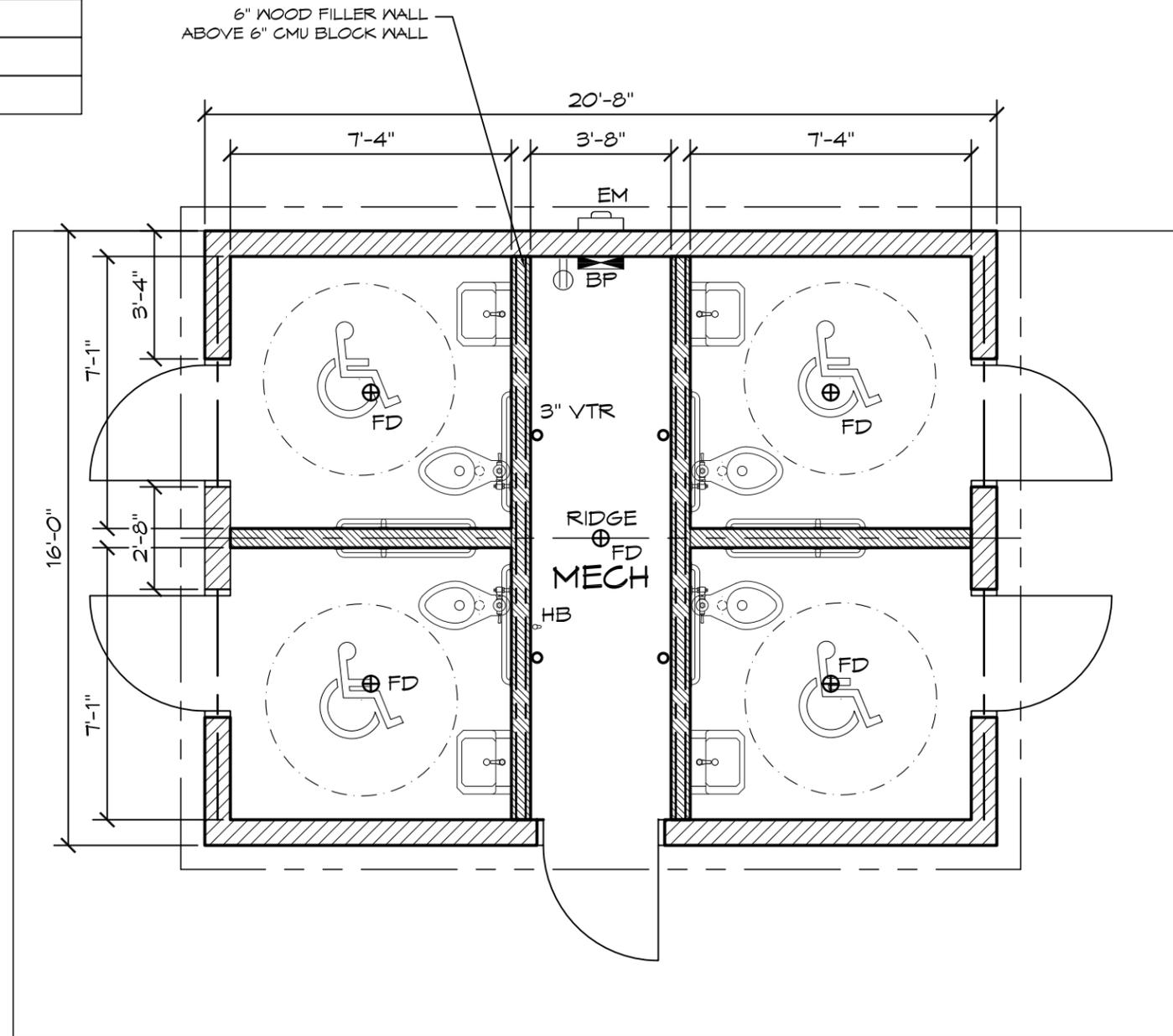
2

LEGEND		
SYMBOL	DESCRIPTION	AREA/ QUANTITY
---	GABLE VENT	4
	EXTERIOR WALL LIGHTS	5
	INTERIOR WALL LIGHTS	4
	INTERIOR CEILING LIGHTS	2
⊕	ELECTRICAL OUTLET	1
⊗	FLOOR DRAIN	5

2043 Standard Package
Estimate:
Supply, Design,
Shipping
\$44,410

WALL TYPE SCHEDULE

-  8" DRY STACK CMU WALL REINFORCED & GROUT FILLED
-  6" DRY STACK CMU WALL REINFORCED & GROUT FILLED



1 FLOOR PLAN
SCALE: 1/4" = 1'-0"



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PROJECT: 2043-SIERRA STRETCH CUATRO W/STORAGE

CUSTOMER
PROJECT
LOCATION

SHEET TITLE: FLOOR PLAN

PROJECT#:	XXXX
MODEL#:	2043
DATE:	00/00/11
REVISIONS	
REV.	DATE:
BY:	
DRAWN BY:	CR

SHEET NO.

1

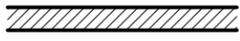
ROMTEC

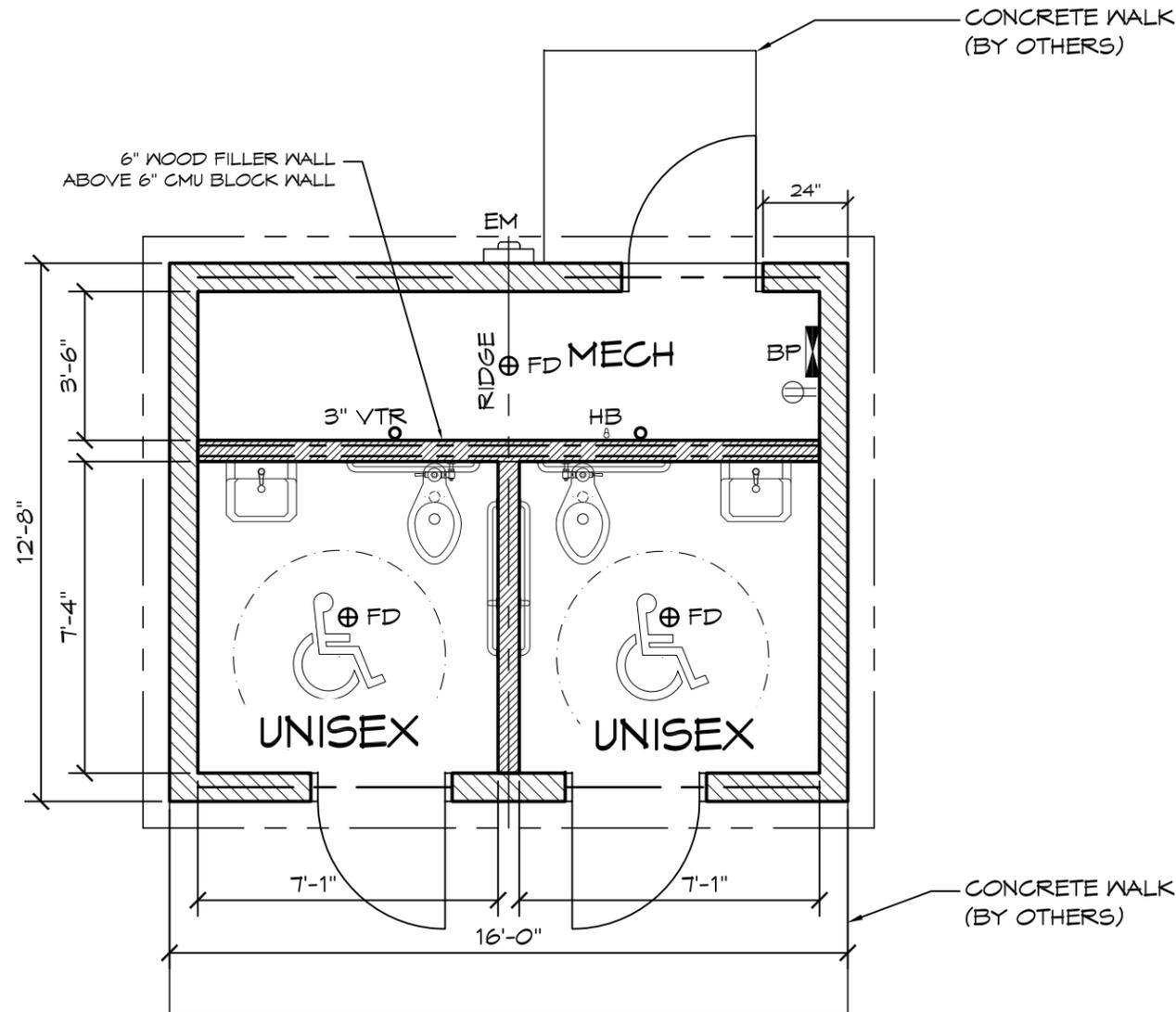
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PRELIMINARY

LEGEND		
SYMBOL	DESCRIPTION	AREA/ QUANTITY
---	GABLE VENT	4
	EXTERIOR WALL LIGHTS	3
	INTERIOR WALL LIGHTS	2
	INTERIOR CEILING LIGHTS	2
⊕	ELECTRICAL OUTLET	1
⊗	FLOOR DRAIN	3

WALL TYPE SCHEDULE

-  8" DRY STACK CMU WALL REINFORCED & GROUT FILLED
-  6" DRY STACK CMU WALL REINFORCED & GROUT FILLED



2022 Standard Package Estimate:
Supply, Design, Shipping
\$30,785

1 FLOOR PLAN
SCALE: 1/4" = 1'-0"



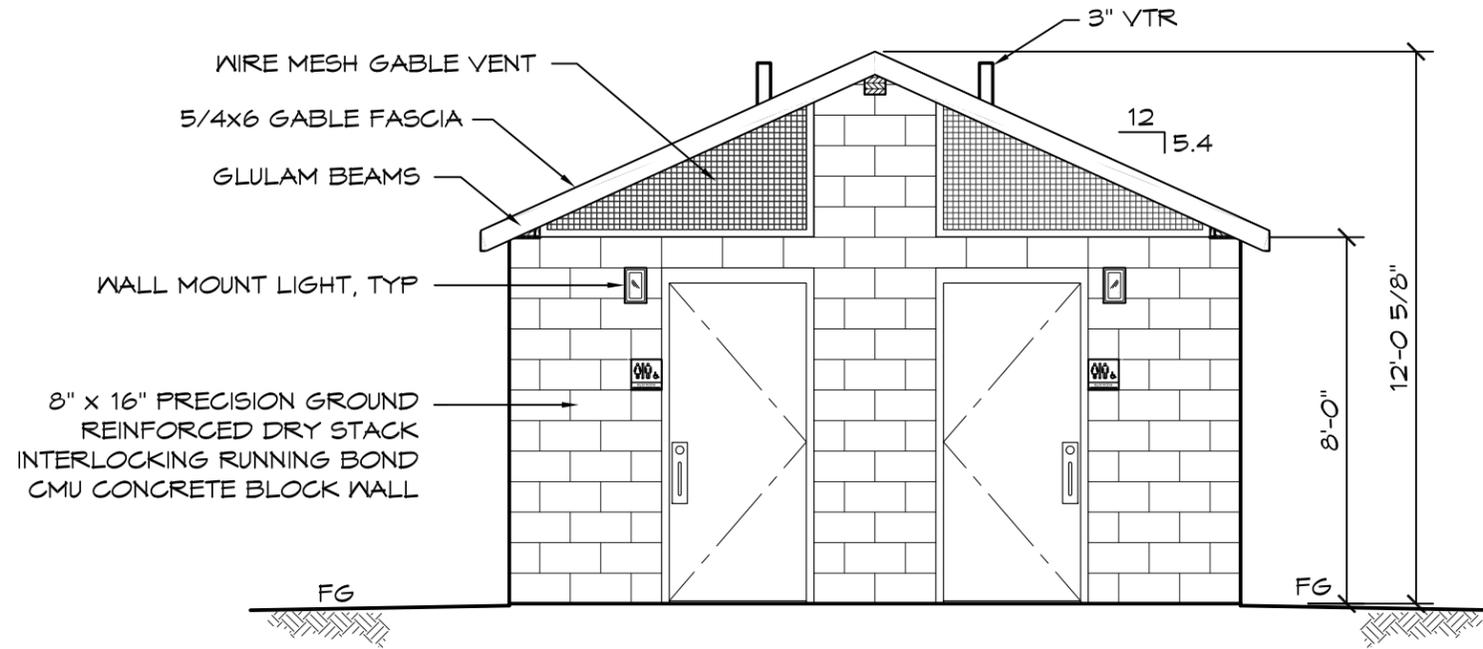
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PROJECT: 2022 SIERRA II COMPACT IV 3'-6" STORAGE/MECH RM		
CUSTOMER	PROJECT	LOCATION
SHEET TITLE: FLOOR PLAN		
PROJECT#:	XXXX	
MODEL#:	2022	
DATE:	00/00/12	
REVISIONS		
REV.	DATE:	BY:
DRAWN BY: CR		
SHEET NO. 1		

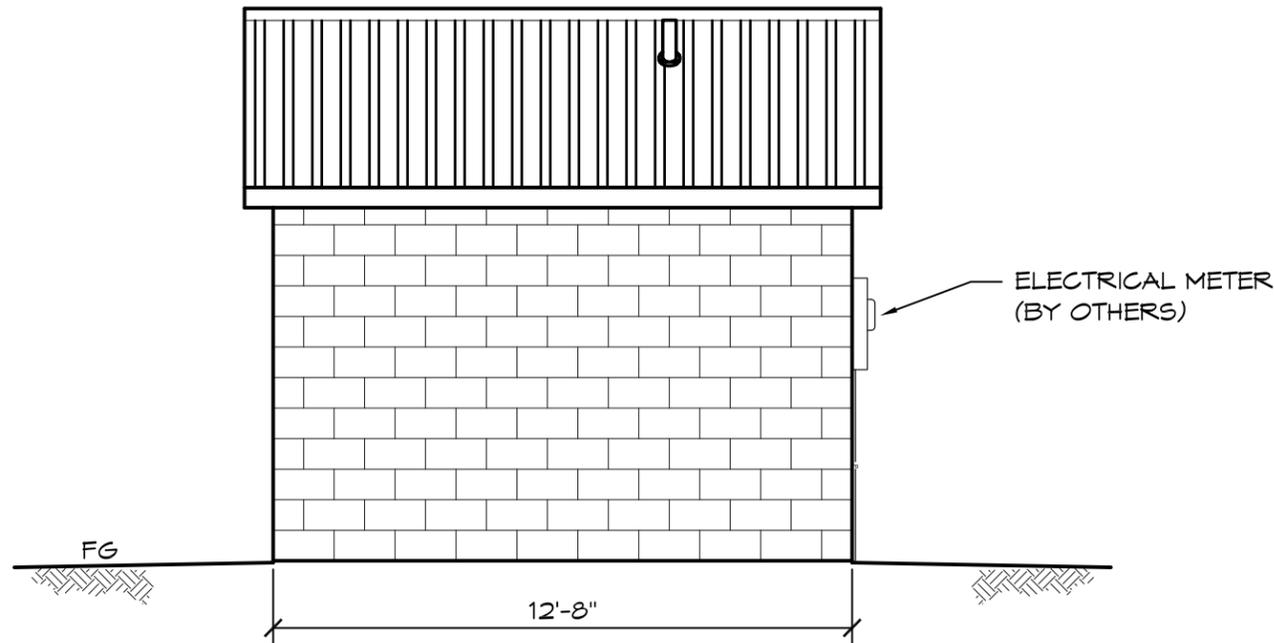
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PRELIMINARY



1 SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



2 EAST ELEVATION
SCALE: 1/4" = 1'-0"

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PROJECT: 2022 SIERRA II COMPACT W/ 3'-6" STORAGE/MECH RM
CUSTOMER PROJECT LOCATION
SHEET TITLE: ELEVATIONS (CMU)

PROJECT#:	XXXX	
MODEL#:	2022	
DATE:	00/00/12	
REVISIONS		
REV.	DATE:	BY
DRAWN BY:	CR	

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: August 5, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Recommendation of Park Equipment Funding
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: July 31, 2013

STAFF SUMMARY:

The City has budgeted \$20,000 for playground equipment for the current fiscal year. The original proposal was to provide two swingsets . During the last Board meeting, staff requested any other equipment types the Board would like to pursue.

Staff will provide examples of equipment that could be funded within the budgeted amount.

FISCAL IMPACT:

REVIEWED BY:

(Finance Director)

ATTACHMENTS:

RECOMMENDATION:

Provide recommendation to staff on equipment types.

Department Head



City Manager

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: August 5, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Consider Inflatable Structure Use at City Parks
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: July 29, 2013

STAFF SUMMARY:

The City has received numerous requests to allow the use of inflatable structures at our City parks. We have reserached other municipalities and have determined that most do allow this practice, given that the inflatable structure is provided by an insured vendor and the area where it is allowable is restricted.

Staff have prepared a policy, as well as a permit, for your review and consideration. The specified area(s) still need to be identified, as well as any other issues (i.e. permit fees, if any) need to be considered.

FISCAL IMPACT:

REVIEWED BY:

(Finance Director)

ATTACHMENTS:

Inflatable Jumper use Policy
Permit Application

RECOMMENDATION:

Provide recommendation to Commission.

Department Head



City Manager

City of Lovington
Policy Regarding Inflatable Structures in City Parks

I. Purpose

The City of Lovington has developed the following inflatable structure policy for the purpose of minimizing damage to park turf and irrigation systems from inflatable set-ups and maximizing the safety and enjoyment for park users.

II. Definition

Inflatable structures are used for the sole intent of recreational purposes to include, but not limited to:

- Bounce houses
- Castles
- Slides
- Water slides
- Jumpers
- Any similar structure

III. Users

- A. It is the responsibility of the party hiring the inflatable structure company to obtain a written permit from the City of Lovington and to inform the selected company with the exact site location, date, and time for set-up of the inflatable structure.
- B. Permit applications for use of an inflatable structure must be submitted one week in advance of the event. Submission of the permit application does not guarantee use of the park area on the requested date.
- C. If the permit application is approved, the applicant shall ensure this permit is posted in a visible location (i.e. on the inflatable structure) during the event.
- D. Only vendors approved by the City of Lovington may be utilized. Use of personal jumpers is prohibited.

IV. VENDOR

- A. Vendors must be selected from the City of Lovington's list of approved vendors.
- B. In order to be an approved vendor with the City of Lovington, the vendor must meet the following requirements:
 1. Have a current insurance policy with one million dollar (\$1,000,000) liability coverage and naming the City of Lovington as an additional insured.
 2. Current business license on file with the City of Lovington.

3. Have approval from City Manager on file at City Hall to conduct business as an inflatable structure vendor at City of Lovington Parks.
4. The list of approved vendors will be posted on the city website or by contacting City Hall.
5. It is the responsibility of the Applicant to ensure that the vendor selected is on the approved list. The vendor selected from the list must be used on the permit on the day of the event.
6. The vendor list on the approved inflatable structure must be the same vendor that was originally selected and approved.

V. ALLOWED SITES

VI. INFLATABLE STRUCTURE SET -UP

- A. Vendors are to adhere to manufacturer guidelines in regards to anchoring the inflatable structure. If stakes are used, the Applicant is responsible for any damage to turf, irrigation system components, or improved surfaces.
- B. Placement of inflatable structures are limited to approved areas only
- C. Inflatable structures may not be set up the night prior to an event or left overnight in a park.

VII. DAMAGES

Applicant is responsible for any damage to park property incurred due to inflatable structure use, including damage to turf, irrigation system, improved surfaces, or electrical connections and wiring.

VIII. PARK RULES AND REGULATIONS

Applicant shall be responsible for adhering to all park rules and regulations as posted at the park and outlined on the City website.

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: August 5, 2013

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Consider Approval of Parks and Recreation Facilities Rules
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: July 29, 2013

STAFF SUMMARY:

Staff have prepared a copy of our existing City Ordinance regarding parks rules. We have prepared additional rules to cover park and recreation facilities.

It is staff opinion that these rules be incorporated into City Ordinance. If this board deems the proopsed rules appropriate, or would like to make amendments, it will be incorporated into ordinance format and present to Commission for their consideration.

FISCAL IMPACT:

Facility signage will need to be replaced.

REVIEWED BY:

(Finance Director)

ATTACHMENTS:

Ordinance with suggested changes.

RECOMMENDATION:

Motion to submit recommendations to Commission.

Department Head



City Manager

Public Park Regulations

Sections:

- 12.28.010 Remaining in public parks overnight prohibited – Exceptions.
- 12.28.020 Parking vehicles overnight prohibited.
- 12.28.030 Overnight occupancy of vehicles prohibited.
- 12.28.040 Tents prohibited – Exceptions.
- 12.28.050 Permission for overnight parking.
- 12.28.060 Signs required.

12.28.010 Remaining in public parks overnight prohibited – Exceptions.

It is unlawful for any person to remain in, occupy, or use any public park in the municipality between the hours of ~~ten~~ 11 p.m. and four a.m., unless present in the furtherance or enforcement of this chapter or irrigation or maintenance of park lands and, or unless authorized by other provisions of this chapter. (Ord. 309 § 1, 1981).

12.28.015 General Rules – Parks facilities

- A. No peddling, soliciting or commercial enterprise is permitted in a municipal park except by approval of the City.
- B. Disorderly conduct, abusive language, noisy disturbances or disregard of these rules and regulations will be grounds for immediate removal of person(s) from the municipal park by the Lovington Police Department or as authorized by the City Manager.
- C. Park users are responsible for the conduct of and any damage to the park or its equipment caused by their legal dependents or other minors in their care at the time.
- D. Children under eight (8) years of age shall not be left unattended in any park.
- E. No person shall consume or have in their possession any intoxicating beverage or other drug or narcotic prohibited by federal law.
- F. Air rifles, BB guns, firearms, bows and arrows, rockets, slingshots, fireworks, or other guns and dangerous objects such as golf equipment may not be possessed or used while in a municipal park.
- G. Wading or swimming in fountains or ponds is prohibited.
- H. Motor vehicles shall be operated and parked only in designated areas that are specifically designed for motor vehicles or for parking.
- I. Speed limits in municipal parks is ten miles per hour and must be observed at all times.

- J. Bicycles, roller skates, skateboards and other types of non-motorized vehicles must be used safely, and in compliance with all posted rules.
- K. No person shall ride or lead any horse or pony in any park without approval by the City.
- L. No animals are permitted in municipal parks unless they are on a leash, except in designated off-leash areas, and shall be kept under supervision at all times; and, are not allowed to run at large or to commit any nuisance. All animal waste shall be picked up immediately by the owner and placed in an appropriate waste disposal container.
- M. Littering is strictly prohibited. No person shall bring non-park generated trash into the park for the purpose of discarding of such.
- N. Fires are permitted only in grills. No other open fires are permitted on municipal properties without the permission of the City.
- O. Inflatable structures are permitted only in designated areas and by permit issued by the City.
- P. It is unlawful to deface, destroy, or cause harm or damage to equipment, furniture, structures, trees, shrubbery, turf, signs, or wildlife.
- Q. The city, its representatives and its employees are not responsible for accidents, injuries, or loss of property by fire, theft, wind, flood or other natural acts which are beyond their control. All equipment furnished within municipal parks is solely for the convenience of the user and is utilized at the risk of the user.
- R. *What about events? Some cities require organizations or companies that wish to hold public events (i.e. carnival or charity walk) to obtain a permit
- S. Shelter reservations?

12.28.016 General Rules – Chaparral Lake

- A. State fishing license is required.
- B. Trout validation stamp is required November 1 through March 31.
- C. Unauthorized fish are not allowed to be placed in lake.
- D. No boats of any kind are allowed in lake. *What about remote control boats (I've been asked)?
- E. Wading or swimming in lake is prohibited.
- F. No trout or throw lines.

12.28.017 General Rules – Aquatic Facility

- A. Animals other than seeing eye dogs or assistance animals, are not allowed in the aquatic facility.

- B. Any person having an infection or communicable disease is prohibited from using the aquatic facility.
- C. All children under the age of eight years of age must be accompanied by a parent or responsible adult supervisor.
- D. Persons having open blisters, cuts, etc. are advised to not use the pool.
- E. Running, pushing, boisterous or rough play, or excessive noise is prohibited in the pool area, shower, or dressing rooms.
- F. Spitting, spouting water, blowing nose, or discharging wastes in the pool is strictly prohibited.
- G. No glass containers or objects are allowed in or around the pool area.
- H. No gum or tobacco products are allowed in the aquatic facility.
- I. All infants are required to wear swim diapers.
- J. Appropriate swim attire must be worn if swimming or entering the pool.
- K. All individuals entering the pool must pay for entrance.

12.28.018 General Rules – Ballparks, athletic fields, recreation facilities

12.28.020 Parking vehicles overnight prohibited.

It is unlawful for any person to park a motor vehicle in any street, alley, or public thoroughfare, or on any street, alley, or public thoroughfare adjacent to any public park for purposes of camping or overnight occupancy. (Ord. 309 § 2, 1981).

12.28.030 Overnight occupancy of vehicle prohibited.

- A. It is unlawful for any person to use or occupy a car, automobile, truck, trailer, camper or similar type vehicle or structure upon any public park, public parking area, street, alley, highway, or any public thoroughfare within the municipality for purposes of camping or overnight occupancy.
- B. "Camping" means temporary quarters for shelter, lodging, or sleeping.
- C. "Overnight occupancy" includes all of the following conditions:
 - 1. One or more persons are sleeping in the vehicle or structure;
 - 2. The vehicle has remained parked at such location for more than four hours;

3. No valid or legal purpose can be shown for such occupancy. (Ord. 309 § 3, 1981)

12.28.040 Tents prohibited – Exceptions.

It is unlawful for any person to set up tents or other temporary shelters on public parks or public thoroughfares, except for special circumstances when permission has been granted by the municipality. (Ord. 309 § 4, 1981)

12.28.050 Permission for overnight parking.

The municipality may authorize, permit or allow members of the general public, or any person to utilize public parks for overnight parking for periods not to exceed forty-eight hours at any one time; however, use of such public parks for periods longer than forty-eight hours shall be unlawful, whether the vehicles or structures are occupied or not. (Ord. 309 § 5, 1981)

12.28.060 Signs required

No regulations in this chapter shall be effective unless signs giving notice of prohibitions or limitations are erected and in place at the time of any alleged offense. (Ord. 309 § 6, 1981)