

**REGULAR MEETING OF THE
PARKS & RECREATION ADVISORY BOARD
TUESDAY, JUNE 17, 2014 AT 4:00 P.M.
HELD IN CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Member Holguin at 4:05 p.m.

Present: Members: Evelyn Holguin, Paul Campos, Marla Price, and Clint Laughrin.

Also Present: City Manager James Williams, City Clerk Carol Ann Hogue, Administrative Assistant Imelda Gutierrez, Parks Supervisor Dennis Martin, and Recreation Supervisor Jesse Munoz.

Not Present: Chairman Mike Gallagher, Tanner Gandy, Victoria Ochoa, and Assistant City Manager Jared Cobb.

Approval of Agenda: Member Holguin called for a motion to approve the agenda as submitted. Member Price so moved. Member Laughrin seconded. Motion was approved.

NON-ACTION ITEMS:

Discussion of 2014 – 2015 Parks & Recreation Budget: City Manager Williams addressed the members stating that this year the Parks department budgeted an additional \$264,000 for this year than previous year for capital projects such as a lake pump for the irrigation system, more fertilizers and herbicides, and soil testing, a turf management training program. The City is working with Water Master to redesign the irrigation system for the park and the aquatic center for future projects. There is a weed problem at the chaparral park. The State of New Mexico gave the City \$125,000 for the irrigation system and the City matched it at \$125,000 but is being broken down to phases. Additional park equipment was budgeted for tables, chairs, water fountains, and waste stations for people and dogs, trash cans, mulch for the Chaparral Park and Avenue D Park and uniforms for the parks department and but as well as for the utilities department. The Love Street Complex is due for a restroom facility as well. The City is going to set up a surveillance camera system for the parks and aquatic center to help reduce vandalism. The Recreation facilities are due for clay replenishment in all the fields.

Discussion of Parks & Recreation Master Plan: City Manager Williams addressed the members stating that the main focus should be the Chaparral Park. The expanding of more playground equipment, an irrigation system, more grass, restrooms, a splash pad, shade structures, and an entertainment venue, an accessible trail path for the island, add a bridge/walk path to connect the chaparral park and the aquatic center and add more lights. The City is working on getting the signs for the parks and regulations to install at the parks.

PUBLIC COMMENT: None

ADJOURNMENT:

Member Campos made a motion to adjourn at 5:45 p.m. Member Laughrin seconded.

APPROVED: _____
VICE CHAIRMAN, EVELYN HOLGUIN

ATTEST: _____
MEMBER, MARLA PRICE

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: _____

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Parks and Recreation Master Plan
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: September 22, 2014

STAFF SUMMARY:

Staff wish to continue the discussion of Chaparral Park planning as well as the Love Street Baseball Field.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

ATTACHMENTS:

Chaparral Park aerial (with suggestions from last meeting)
Love Street Field aerial

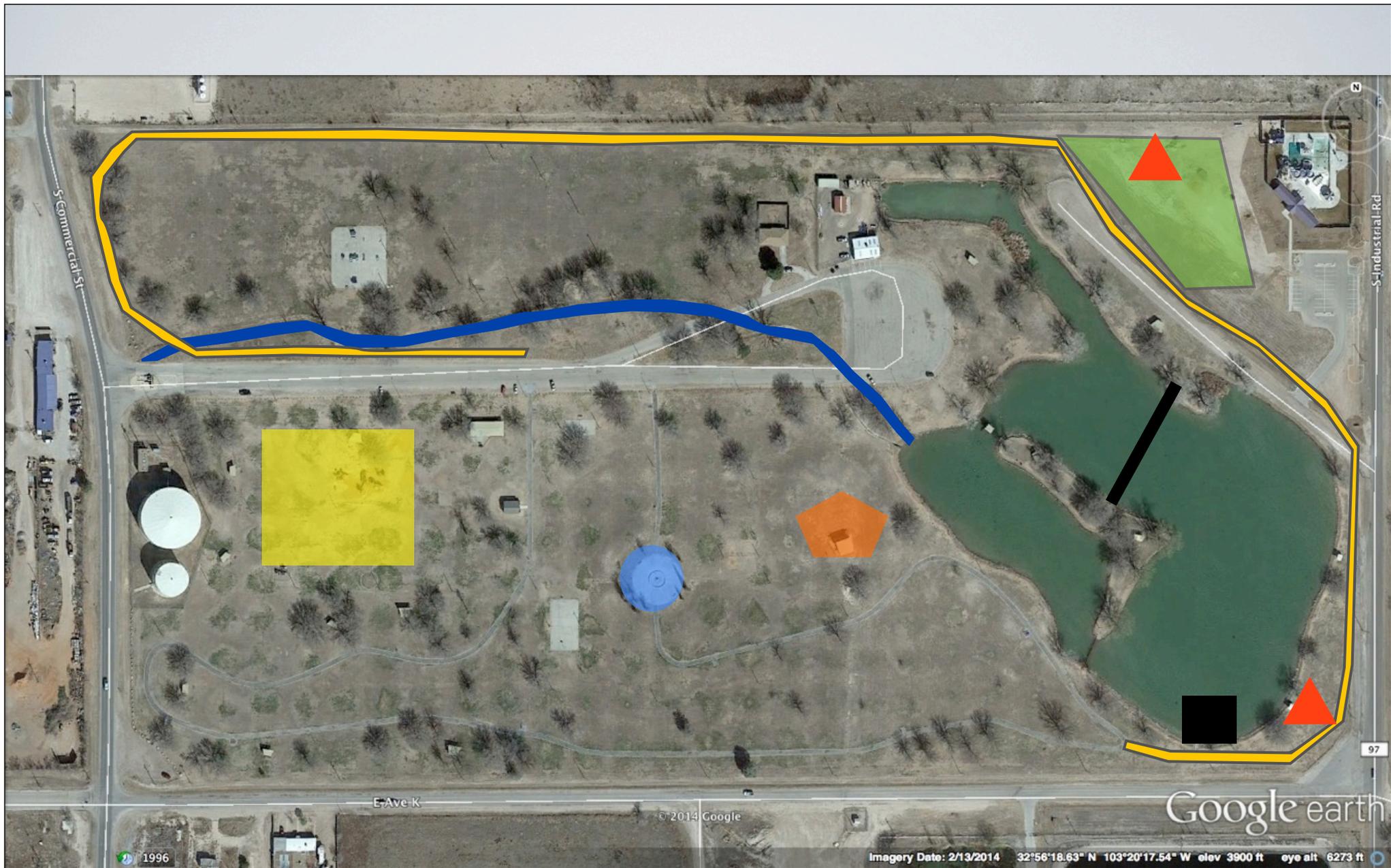
RECOMMENDATION:

Discussion only.

Department Head

James R. Williams

City Manager





E Ave F

Love St

© 2014 Google

Imagery Date: 2/13/2014 32°56'28.29" N 103°20'45.57" W elev 3906 ft eye alt 5

Google e

CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: September 29, 2014

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Temporary Soccer Field Recommendation
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: September 22, 2014

STAFF SUMMARY:

Commissioner Campos has received a request from the public for the development of an adult size soccer field location. The only City location that would accommodate a field(s) of this size is Chaparral Park in the northwest corner of the park.

In order to bring the playing surface into a safe state, it will require the purchase and installation of additional risers in the existing irrigation system. The referenced section in particular has 70 heads that would require the installation of risers.

Staff have attached layouts of two adult field size types.

FISCAL IMPACT:

REVIEWED BY: _____
(Finance Director)

70 sprinkler risers at \$47.83 each: \$3,348.10
2 - 8' x 24' goals: \$1,400
4 - 7' x 21' goals: \$2,400

ATTACHMENTS:

11 v 11 size field layout
8 v 8 size field layout
Field dimensions

RECOMMENDATION:

Staff are requesting a recommendation from this Board. If this body recommends proceeding, this project will be presented to Commission for their approval as this was not a budgeted expenditure.

Department Head

James R. Williams

City Manager



II vs. II Size Field
100 yds by 60 yds



8 vs 8 Size Field
70 yds by 45 yds

Coaching Soccer 101

SOCCER FIELD DIMENSIONS

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Small Sided Field Dimensions					
	3v3	4V4	6V6	8V8	11V11 Diagram
Length *	25-30 yards	40-50 yards	50-60 yards	70-80 yards	100 yards
Width *	20 yards	30 yards	40yards	45-50 yards	60 yards
Goal **	4'h X 6'w	4'h X 6'w to 6'h X 12'w	6'h X 18'w	7'h X 21w	8'h X 24w
Goal Area	none	3 yards from each goal post and 3 yards into field of play	6 yards from each goal post and 6 yards into field of play	3 yards from each goal post and 3 yards into field of play	6 yards from each goal post and 6 yards into field of play
Penalty Area	none	Not needed	12yd from each goal post and 12 yards into the field of play	14yd from each goal post and 14 yards into the field of play	18yd from each goal post and 18 yards into the field of play
Penalty Spot	n/a	n/a	9 yds from center of goal line	10 yds from center of goal line	12 yds from center of goal line
Center Circle	3 yard radius	5 yard radius	8 yard radius	8 yard radius	10 yard radius
Corner Arc	2' radius	2' radius	2' radius	2' radius	3' radius
Corner Flags	cone or 5' flags	cone or 5' flags	standard	standard	standard

[Full Sized Field Diagram and Dimensions](#)

* Recommended sizes- can be changed slightly to get good field utilization as long as it does not affect the quality of soccer.

** US Youth Soccer recommend large goals to create more scoring opportunities.

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CITY OF LOVINGTON
STAFF SUMMARY FORM



MEETING DATE: September 29, 2014

TYPE: RESOLUTION ORDINANCE PROCLAMATION INFORMATION OTHER ACTION

SUBJECT: Sprinkler System Phase Recommendation
DEPARTMENT: Executive
SUBMITTED BY: James R. Williams, City Manager
DATE SUBMITTED: September 22, 2014

STAFF SUMMARY:

Staff are requesting this board prioritize the areas of Chaparral Park for the irrigation system. This project may require being broken up into at least four phases, depending on funding limitations.

The preliminary design of this project will be provided at the meeting. The attached aerial shows the proposed placement of trunk lines for the entire system.

FISCAL IMPACT:

REVIEWED BY: _____

(Finance Director)

Estimated \$800,000 total cost.

ATTACHMENTS:

Aerial photo

RECOMMENDATION:

Recommendation of phases

Department Head

James R. Williams

City Manager

