

**REGULAR MEETING OF THE PLANNING & ZONING COMMISSION  
MONDAY, MAY 20, 2013 @ 4:00 P.M.  
HELD IN CITY COMMISSION CHAMBERS, 214 SOUTH LOVE STREET**

**PURPOSE OF MEETING:**

- Consideration of Approval to Vacate lots 12, 13, 14 at Simpson Subdivision
- Consideration of Approval of Variance for Setbacks lots 38 & 25 at Sunrise Addition
- Consideration of Approval of Variance on Setbacks for Fairview Addition
- Consideration of Approval of Variance at 505 W. Harrison
- Consideration of Approval to subdivide lot on Block 96, Llano Addition

**PRESENT:** Members: Betty Price, David Lynch, Randy Pettigrew, Vice Chairman Lynda Kreybig and Chairman Kallie Richards.

**NOT PRESENT:** Members Nell Lewis and John Benard

**ALSO PRESENT:** Code Enforcers Laura Brock and Johnny Cash, City Attorney Patrick McMahan, Fire Chief Terrance Lizardo, Fire Inspector David Shaw, City Manager James Williams, Assistant City Manager Jared Cobb, Administrative Assistant Imelda Gutierrez and City Clerk Carol Ann Hogue.

**CALL TO ORDER:** The meeting was called to order by Chairman Richards at 4:00 p.m.

**APPROVAL OF AGENDA:** Chairman Richards called for a motion to amend the agenda to change lot 38 to 36 at Sunrise Addition. Member Pettigrew so moved. Vice Chairman Kreybig seconded. Motion was approved.

**APPROVAL OF MINUTES:** Chairman Richards called for a motion to approve the regular minutes of April 15 and called minutes of May 6, 2013. Member Price so moved to approve the minutes of April 15 and May 6, 2013. Member Pettigrew seconded. Motion was approved.

**CONSIDERATION OF APPROVAL TO VACATE LOTS 12, 13 & 14 AT SIMPSON SUBDIVISION:** Chairman Richards called for a motion to approve to vacate lost 12, 13 & 14 at Simpson Subdivision. Robert Fierro on behalf of Fierro & Company addressed the members to request to vacate lots to proceed with the replat and submit replat to the members. Member Lynch so moved. Member Price seconded. Motion was approved.

**CONSIDERATION OF APPROVAL OF VARIANCE FOR SETBACKS LOTS 38 & 25 AT SUNRISE ADDITION:** Chairman Richards called for a motion to approve the variance. David Gallegos addressed the members to request a variance. Member Pettigrew so moved. Member Price seconded. Motion was approved.

**CONSIDERATION OF APPROVAL OF VARIANCE ON SETBACKS FOR FAIRVIEW ADDITION:** Chairman Richards called for a motion to approve the variance. Mayra Perales addressed the members to request for a variance. Member Pettigrew so moved to approve contingent upon valid of ownership of property. Member Lynch seconded. Motion was approved.

**CONSIDERATION OF APPROVAL OF VARIANCE AT 505 W. HARRISON:** Chairman Richards called for a motion to approve the variance to leave doublewide trailer blocked vs. permanent foundation. Manuel Haro addressed the members to request for a variance. Chairman Richards asked Code Enforcer Brock to find out through FHA on what is the cheapest way to put on a permanent foundation. Member Pettigrew so moved to deny the request for a variance. Member Price seconded. Motion was approved.

**CONSIDERATION OF APPROVAL TO SUBDIVIDE LOT ON BLOCK 96, LLANO ADDITION:** Chairman Richards called for a motion to approve to subdivide lot on block 96. Member Price so moved to table the request due to Mrs. Palomino not being present. Member Pettigrew seconded. Motion was approved.

**OTHER COMMENT:** City Manager Williams announced to the members about Nell Lewis resignation. He also asked the members for suggestions for the new board member. Chairman Richards suggested Abel Cabello and other members suggested Robert Cox. Code Enforcer Brock mentioned to the members that a board member must have real property in the city to be a member of the board and if any member or commission shall be automatically terminated if such member shall absent himself from more than two consecutive regular meetings of his board or commission without having notified his chairman in advance of the reason for such absence, provided that the city commission, at its discretion, may continue any member in office is sufficient reason be shown for his absence. Code 2.64.060 – Termination.

**ADJOURNMENT:**

Member Pettigrew made the motion for adjournment at 5:35p.m. Member Price seconded.

**APPROVED:** \_\_\_\_\_  
**CHAIRMAN RICHARDS**

**ATTEST:** \_\_\_\_\_  
**VICE CHAIRMAN KREYBIG**