

REGULAR MEETING OF THE PLANNING & ZONING COMMISSION  
TUESDAY, OCTOBER 11, 2016 @ 4:00 P.M.  
**HELD IN CITY COMMISSION CHAMBERS, 214 SOUTH LOVE STREET**

**PURPOSE OF MEETING:**

- Consider vacation of portion of N East Street and two adjacent alley ways for the construction of the new Judicial Complex
- Consider new street lights for W Ave L between 13<sup>th</sup> Street and 17<sup>th</sup> Street
- Consider new street lights for E Washington Ave from Commercial to Industrial and post speed limit signs

**PRESENT:** Chairman Kallie Windsor, Vice Chairman Randy Pettigrew, Member David Lynch, Clint Laughrin, Abel Cabello, and Betty Price.

**NOT PRESENT:** Member: Bobby Kimbro

**ALSO PRESENT:** City Manager James Williams, City Attorney Lewis Cox, Fire Inspector Michael Ontiveros, Planning and Zoning Coordinator Crystal Ball, Public Works Director Wyatt Duncan, and Administrative Assistant Anna Juarez

**CALL TO ORDER:** The meeting was called to order by Chairman Windsor at 4:05 p.m.

**APPROVAL OF AGENDA:** Chairman Windsor called for a motion. Vice Chairman Pettigrew so moved to approve agenda as presented; Member Price second. Motion was approved.

**APPROVAL OF REGULAR MINUTES OF AUGUST 9, 2016:** Chairman Windsor called for a motion to approve the regular minutes of August 9, 2016. Vice Chairman Pettigrew so moved. Member Price seconded. Motion was approved.

**NON-ACTION ITEMS:**

**STAFF REPORT ON COMMISSION ACTIONS AND ALTERNATE SUMMARY PLATS:** City Manager Williams stated items from previous meeting were approved by Commission.

**ACTION ITEMS:**

**CONSIDER VACATION OF PORTION OF N EAST STREET AND TWO ADJACENT ALLEY WAYS FOR THE CONSTRUCTION OF THE NEW JUDICIAL COMPLEX:** City Manager Williams addressed the Board stating Lea County is requesting the vacation of a portion of N East Street and two adjacent alleys to build the new Lea County Judicial Complex; this will allow the City to replace the older lines and install additional manholes. Members, staff, and Kyle Walker discussed replacing utility lines, summary plat and complying with chapter 17 and 16 codes. Chairman Windsor called for a motion. Member Laughrin so moved to approve recommendation from Staff to approve the vacation of portion of N East Street and two adjacent alley ways for the construction of the new Judicial Complex; Member Price seconded. With no further discussion, all Aye; with the exception of Vice Chairman Pettigrew, he abstained. Motion was approved. Chairman of the Board Mike Gallagher invited the board and staff to the ground breaking on December 15, 2016; thanked everyone for their support with the new Judicial Complex.

**CONSIDER NEW STREET LIGHTS FOR W AVE L BETWEEN 13<sup>TH</sup> STREET AND 17<sup>TH</sup> STREET:**

Planning and Zoning Coordinator Ball addressed the Board stating the new housing area on W Avenue L, between 13<sup>th</sup> Street and 17<sup>th</sup> Street does not have street lights at this time. Planning and Zoning Coordinator Ball recommended 5 streetlights and poles to be installed; to stay uniform with adjacent street and surrounding area. Chairman Windsor called for a motion. Vice Chairman Pettigrew so moved to approve recommendation from Staff to install street lights on West Avenue L between 13<sup>th</sup> Street and 17<sup>th</sup> Street as presented; Member Laughrin seconded. With no further discussion, all Aye. Motion was approved.

**CONSIDER NEW STREET LIGHTS FOR E WASHINGTON AVE FROM COMMERCIAL TO INDUSTRIAL AND POST SPEED LIMIT SIGNS:**

Planning and Zoning Coordinator Ball addressed the Board stating East Washington Avenue, between Commercial Street and Industrial Road is in need of street lights and a speed limit sign; this concern is due to a citizen complaint. Planning and Zoning Coordinator Ball stated cost to City will be \$105 per year per light; three options for the lighting and posted speed limit must be 30 mph in the residential area and the option of the posted speed limit in the non-residential area 35 to 45 mph. Members and Staff reviewed the three recommendations for lights and discussed reasons on what speed limit sign to post considering streets width. Chairman Windsor called for a motion. Vice Chairman Pettigrew so moved to approve recommendation from Staff for option 3 for the placement of 4 new street lights and 30 mph speed limit sign on East Washington Avenue between Commercial Street and Industrial Road; Member Laughrin seconded. With no further discussion, all Aye. Motion was approved.

**PUBLIC COMMENT:**

No public comment was made.

**OTHER COMMENT:**

Members discussed the vacation of 5<sup>th</sup> Street alley on North side of Eddy Street and Adam Street; City Manager Williams stated the name of property owner is Gilbert Arreola. Member Cabello will reach out to Mr. Arreola to purchase property from him.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 4:36 p.m.

**APPROVED:** \_\_\_\_\_  
**CHAIRMAN, KALLIE WINDSOR**

**ATTEST:** \_\_\_\_\_  
**VICE CHAIRMAN, RANDY PETTIGREW**

CITY OF LOVINGTON  
STAFF SUMMARY FORM



MEETING DATE: \_\_\_\_\_

**RESOLUTION    ORDINANCE    PROCLAMATION    INFORMATION    OTHER ACTION**

**SUBJECT:** \_\_\_\_\_  
**DEPARTMENT:** \_\_\_\_\_  
**SUBMITTED BY:** \_\_\_\_\_  
**DATE SUBMITTED:** \_\_\_\_\_

**STAFF SUMMARY:**

**FISCAL IMPACT:**

**REVIEWED BY:** \_\_\_\_\_  
*Finance Director*

**ATTACHMENTS:**

**RECOMMENDATION:**

*Crystal R. Ball, CFM*  
\_\_\_\_\_  
**Department Head**

\_\_\_\_\_  
**City Manager**

