

**REGULAR MEETING OF THE CITY COMMISSION  
MONDAY, JANUARY 10, 2017 @ 5:30 P.M.  
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Call to Order:** The meeting was called to order by Mayor Campos at 5:30 p.m.

**Present and answering roll call:** Commissioner Gandy, Commissioner Trujillo, Commissioner Butcher, and Mayor Campos

**Also Present:** City Manager James Williams, City Attorney Patrick McMahon, Chief of Police David Rodriguez, Fire Chief Terrance Lizardo, Planning and Zoning Coordinator Crystal Ball, Finance Director Gary Chapman, Commissioner Arthur Sanchez, and Administrative Assistant Anna Juarez

**Invocation:** Commissioner Gandy gave the invocation.

**Pledge of Allegiance:** Commissioner Gandy led the pledge.

**Approval of Agenda:** Mayor Campos called for a motion. Commissioner Trujillo so moved to approve agenda as submitted; Commissioner Gandy seconded. Motion carried unanimously.

**Approval of the Regular Meeting Minutes of December 12, 2016 and Called Meeting Minutes of December 20, 2016:** Mayor Campos called for a motion. Commissioner Trujillo so moved to approve the regular meeting minutes of December 12, 2016 and Called Meeting Minutes of December 20, 2016 as submitted; Commissioner Gandy seconded. Motion carried unanimously.

**COMMISSIONER AND STAFF REPORTS:**

- Finance Director Chapman stated City of Lovington has submitted annual audit on time by December 15, 2016.
- City Manager Williams informed Commissioners of:
  - NMML day is February 21 – 23, 2017; City Manager asked Commissioners to give notice if they are able to attend.
  - Chamber Banquet is February 2, 2017 at the Youth Center; City Manager asked Commissioners to give notice if they are able to attend.
  - Library Director interviews will be conducted this week.
  - Legislative session starts on January 17, 2017 at noon; Pre-filed Legislation is on the website [www.nmlegis.gov](http://www.nmlegis.gov)
  - Motor Vehicle Department had a break-in on December 20, 2016 had a loss of around \$1,300; security system will be installed.
  - Reviewed and discussed GRT activity.

- Hiring two part time positions for the Youth Center, due to increase in attendance.
- Mayor Campos informed the public to be prepared to have four acceptable documents for proof of residency/identification in hand prior to renewing license for the Real ID Issuance.

**PUBLIC COMMENT:**

No public comment was made.

**NON-ACTION ITEMS:**

**Discussion of LCFA Board Appointment and Planning and Zoning Commission Appointment:** City Manager Williams informed Commissioners of Mike Farris, City Representative, has resigned from the Lea Community Foundation for the Arts. Commissioner Gandy stated he is interested in volunteering; all interested parties will be considered for appointment at the next regular City Commission Meeting. City Manager Williams informed Commissioners of Planning and Zoning Board Member David Lynch unexpected passing; his position will need to be filled, the appointed member will complete his unexpired term. Discussion item only, no action was taken.

**Discussion of MOU for irrigation at Community Health and Wellness Center:** City Manager Williams informed Commissioners of David Shaw's request for the City to enter into an agreement to provide water for irrigation of the soccer pitches that will be located at the Community Health and Wellness Center. The hospital has agreed to construct, equip, and maintain the fields in exchange for allowing the public to utilize the open space. City Manager Williams asked Commissioners to review the drafted MOU. The document will be presented for final approval by the City at the January 23, 2017 meeting. City Attorney McMahon stated one item to incorporate into the draft, is addressing drought conditions/restrictions. City Attorney McMahon stated the City could avoid the anti-donation, with a defensible position, with exchange of water versus the benefit to the public use of outdoor space. Discussion item only, no action was taken.

**Commissioner Sanchez arrived at 5:48 P.M.**

**ACTION ITEMS:**

**Consider Resolution 2017-1: Execution of NMDOT TAPF Grant for construction of Washington Avenue Streetscape, ADA, Pedestrian, and Bicycle Facilities:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-1: Execution of NMDOT TAPF Grant for construction of Washington Avenue Streetscape, ADA, Pedestrian, and Bicycle Facilities; Commissioner Butcher seconded. Resolution 2017-1 will authorize the Mayor to execute the Cooperative Project Agreement Construction Work with NMDOT for the Washington Avenue Streetscape Project; completion of design on September 30, 2017. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-2: Execution of NMDOT RTP Grant for construction of Multi-Use Trail:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-2: Execution of NMDOT RTP Grant for construction of Multi-Use Trail; Commissioner Sanchez seconded. Resolution 2017-2 will authorize the execution of a Cooperative Grant Agreement for Construction of the Multi-Use and Amenities with NMDOT; Design for this project is currently underway and is a budgeted item. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-3: Approval of City Title VI Plan:** Mayor Campos called for a motion. Commissioner Butcher so moved to consider Resolution 2017-3: Approval of City Title VI Plan; Commissioner Sanchez seconded. Resolution 2017-3 will approve and adopt the City of Lovington Title VI Plan; this plan will ensure that the City makes efforts to prevent discrimination of low-income and minority populations as a result of its programs and make efforts to provide meaningful access to persons with limited English proficiency. Adoption of this plan is required in order to remain eligible for federal funding. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-4: Award of Water Meter Installation:** Mayor Campos called for a motion. Commissioner Sanchez so moved to consider Resolution 2017-4: Award of Water Meter Installation; Commissioner Butcher seconded. The City solicited and received bids for the installation of the 2,287 radio read water meters; bids were tabulated and certified by the project engineer. City Manager Williams stated as this project is being funded with the NM Environment Capital Outlay Funds, review was made by the NMED CPB and they concur with the recommendation of award to Utility Metering Solutions. There being no further discussion; motion carried unanimously to award project to Utility Metering Solutions.

**Consider Resolution 2017-5 approving variances for lots 21A, 20A, 16A, and 15A, Block 3 of Faye Heights Addition:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution approving variances for lots 21A, 20A, 16A, and 15A, Block 3 of Faye Heights Addition; Commissioner Butcher seconded. Planning and Zoning Coordinator Ball stated owners of lots 15A-21A recently re-platted their property to adjust lot lines to where only one duplex would be located per lot; during the replat, setbacks could not be met with the existing structures in side yards. The Planning and Zoning Commission recommended approval of the variance request at the December 13, 2016 meeting; no safety or sight concerns have been identified. There being no further discussion; motion carried unanimously to approve Resolution 2017-5: approving variances for lots 21A, 20A, 16A, and 15A, Block 3 of Faye Heights Addition.

**Consider Resolution 2017-6 for street light placement in area of 13<sup>th</sup> and Yucca:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-6 for street light placement in area of 13<sup>th</sup> and Yucca; Commissioner Butcher seconded. City Manager Williams informed Commissioners of citizen request to install

additional street lighting in the area of 13<sup>th</sup> and Yucca. A review of the area revealed a burned out light, which has been repaired; but large trees, located on private property, do interfere with street lighting and could be trimmed or pruned to improve the lighting area. Planning and Zoning reviewed request, but did not recommend approval. After some discussion; Commissioner Butcher so moved to table Resolution 2017-6 Street light placement in the area of 13<sup>th</sup> and Yucca; Commissioner Sanchez seconded. A roll call vote was taken; Commissioner Gandy – No, Commissioner Trujillo – Yes, Mayor Campos – Yes, Commissioner Butcher – Yes, and Commissioner Sanchez – Yes; motion was approved to table resolution.

**Consider Lodgers Tax Funding Recommendations:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Lodgers Tax Funding Recommendations; Commissioner Butcher seconded. City Manager Williams informed Commissioners of Lodgers Tax Board meeting held on January 4, 2017 and their final funding recommendations as such:

Lovington MainStreet – Business Seminar	\$	2,310.13
Lovington MainStreet – Brand Promotion	\$	3,370.57
Lovington MainStreet – Downtown Campaign	\$	2,074.32
Lea County Museum – Focus on Lea magazine ad	\$	216.12
Lea County Museum – Llano Estacado Art Show	\$	2,486.40
Lea County Museum – Travel Host Magazine Ad	\$	487.50
Lea County Museum – Writers Reading at Undergrounds	\$	735.22
Lea County Museum – Wren Best Art Show	\$	1,062.65
Wildbunch Softball – 8 <sup>th</sup> Annual Spring Bash	\$	1,917.82

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**TOTAL:** **\$ 14,660.75**

There being no further discussion; motion carried unanimously.

**Consider Approval of Accounts Payable:** Mayor Campos called for a motion. Commissioner Sanchez so moved to approve the accounts payable; Commissioner Butcher second. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously.

**CLOSED SESSION:**

At 6:07 p.m., Commissioner Trujillo moved to adjourn the Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978 Subsection H-8 regarding the purchase, acquisition, or disposition of real property or water rights – City owned commercial property being leased; potential acquisition of property for drainage and water rights and Subsection H-2, regarding limited personnel matters: City Manager Annual Evaluation; Commissioner Gandy seconded, a roll call vote was taken: Commissioner Gandy – Yes, Commissioner Trujillo - Yes; Commissioner Butcher - Yes; Commissioner Sanchez – Yes, and Mayor Campos - Yes.

At 7:25 p.m., Commissioner Gandy so moved to adjourn the Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Butcher seconded and a roll call vote was taken: Commissioner Gandy – Yes, Commissioner Trujillo - Yes; Commissioner Butcher – Yes, Commissioner Sanchez - Yes; and Mayor Campos – Yes.

**ACTION ITEMS:**

**Consider Approval of City Manager Evaluation:** City Manager Williams received a satisfactory evaluation from Commissioners. Mayor Campos called for a motion. Commissioner Trujillo so moved to approve City Managers Evaluation; Commissioner Sanchez seconded. There being no further discussion, all Aye. Motion was approved.

**ADJOURNMENT:**

There being no further business, Mayor Campos adjourned the meeting at 7:27 p.m.

**APPROVED:** \_\_\_\_\_  
**PAUL CAMPOS, MAYOR**

**ATTEST:** \_\_\_\_\_  
**CAROL ANN HOGUE, CITY CLERK**