

**REGULAR MEETING OF THE  
PARKS & RECREATION ADVISORY BOARD  
MONDAY, JANUARY 21, 2015 AT 4:00 P.M.  
HELD IN CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Call to Order:** The meeting was called to order by Member Paul Campos at 4:00 p.m.

**Present:** Members: Evelyn Holguin, Paul Campos, Marla Price, and Clint Laughrin.

**Also Present:** City Manager James Williams, Assistant City Manager Jared Cobb, City Clerk Carol Ann Hogue, Administrative Assistant Anna Juarez, Parks Supervisor Dennis Martin, and Recreation Supervisor Jesse Munoz.

**Not Present:** Chairman Mike Gallagher, Member Tanner Gandy, and Victoria Ochoa.

**Approval of Agenda:** Member Campos called for a motion to approve the agenda with the correction to change Tuesday to Wednesday. Member Holguin so moved. Member Price seconded. Motion was approved.

**Approval of the Regular Minutes of September 29, 2014:** Member Campos called for a motion to approve the minutes for September 29, 2014 as submitted. Member Laughrin so moved. Member Holguin seconded. Motion was approved.

**NON-ACTION ITEMS:**

**Discussion of Parks & Recreation Master Plan:** City Manager Williams stated in the next parks and recreation meeting master plan will be ready for recommendation for approval to be submitted to City Commissioners. City Manager stated Chaparral Park was the main focus, including improvements for recreation fields and needs for neighborhood parks. City Manager Williams asked Members if they have any other needs or suggestions for improvement on Avenue D, Polk, Martin Luther King Parks. City Manager Williams responded to Member Campos concerning MLK park restrooms do need to be replaced; next Fiscal Year, City could possibly replace restroom with a AES precast model. City Manager Williams stated splash pad is on our 2015-2016 fiscal year, location will be where current fountain is located; trail will need to be rerouted. Assistant City Manager Cobb suggested on Avenue D Park equipment and concrete border could be replaced; City Manager Williams suggested a fence on all neighborhood parks to protect children. Members and Staff discussed adding more equipment to parks, more lighting at Chaparral Park; shed structures are equipped with permanent trash cans and temporary soccer fields are completed at the Chaparral Park. City Manager Williams stated Avenue D Park restrooms are operable. City Manager Williams discussed camera and sims card were stolen at softball complex. City Manager Williams discussed RFP irrigation at Chaparral Park bid opening is February 16 for phase one will start in the South East Corner of Park. City Manager Williams stated to consider options for phase two if Members intend to continue soccer field, so the area can be leveled. City Manager Williams stated the amphitheater will be replaced; plan is to equip new amphitheater for movies in the park with new upgrade to the electrical system. City Manager Williams

informed members of update to recreation fields on remodeling restrooms in left field to bring up to ADA standards. City Manager Williams recommended tearing down restrooms on Commercial Street; and building a combination concession and restroom with double capacity and laying down some clay. City Manager Williams stated the final draft will be ready for next meeting for review and or comments before it is approved and adopted by City Commissioners; this is our plan for improvement for all of these facilities. Members and staff discussed replacing plastic liner and wood chips around playground equipment to be completed this year; wood chips are the least expensive method to use with compliance to ADA standard. No action was taken, only discussion.

**Discussion of Aquatic Facility:** City Manager Williams asked the members for direction on fees to the aquatic facility. City Manager Williams informed members of current rental fee of \$300.00 from 6-8 P.M.; asked members if they agree on current rental fee. Entry fee is \$3.00; cost to operate \$69 per hour and an additional \$73.00 for 4 lifeguards which costs of operations to rent the pool, actual cost is \$211.00 for 2 hours. City Manager Williams stated it cost \$105,000.00 to operate for the 11 weeks, it only generated in revenue \$23,000.00 this is not profit. Member Holquin stated it is a lot of money, but it is okay versus having a blown out party. Recreational Supervisor Munoz stated pool is rented for the whole season and some customers ask for more time for extra fee of \$100.00. Members discussed the possibility of renting the whole week and considering two rental pool party sessions. Some of the concerns would be availability of lifeguards, affordable care act, and increase of operational cost. Member Campos suggested reducing fee to \$250.00 with two rental pool party sessions. Recreational Supervisor Munoz explained to Members how lifeguard position is advertised for at three months at schools, newspaper, and radio. Recreational Supervisor Munoz stated pool hours could change operational hours from 11 A.M. to 5 P.M. instead of 12 P.M. – 6 P.M. By state law water is tested every two hours. Members agreed on the fee of \$250.00 for pool party rental for 2 hours. City Manager Williams will work with Recreational Supervisor Munoz to work out the details on fee and number of sessions for pool party. Member Campos asked what City could do to recruit more lifeguards. City Manager Williams responded to Member Campos inquiry, stating the youth mindset is quite different; the youth only want to be out there visiting. Recreational Supervisor Munoz stated the fee could be an issue; Member Holquin suggested some sort of contract with the City to pay for the fee. City Manager Williams stated City will look into possibly considering a contract to pay lifeguard fee with the requirement to pass the lifeguard class and work the entire season; fee for certified lifeguard is \$125.00 given by Brenda Taylor in Hobbs. Recreational Supervisor Munoz stated the rate of pay for lifeguard is \$8.50, head lifeguard is \$9.00, and manager is \$11.25; pay rate is the same as Hobbs pay. Members and Staff discussed manager job description. City Manager Williams stated on next meeting staff will have a contract for incentivizing hiring staff, updated hours and fees; including attorney recommendations.

**Discussion on Youth Center:** City Manager Williams informed Members of Youth Center expanding summer youth programs which include partnership with the schools, using the Library, Pool, Parks and Youth Center. City Manager Williams stated this will give our youth something to do and help the working parents. City Manager Williams

stated it will hopefully open program for more students, will be structured, learn and play. City Manager Williams stated hopefully it will kick off by this summer; a meeting is scheduled next week. Member Holquin asked why not involve the Youth and ask them what they want. City Manager Williams responded to Member Holquin inquiry stating School Resource Officer Buford will be polling 40-50 the students at the High School asking them what will make them want to come to Youth Center. Member Campos asked if Youth Center is a Youth Center or Activity Center, because of men playing basketball at the Youth Center. City Manager Williams responded to Member Campos inquiry stating it's both. Member Campos would like to see the City of Lovington mirror the Hobbs Boys and Girls Club; excellent area to pursue. Member Campos asked City Manager Williams to look into possibility installing nice durable back boards as oppose to the metal sign for the Chaparral Park.

**ACTION ITEMS:**

**Discussion of Appointment of Board Members:** City Manager Williams stated terms were set up to be staggered, three members terms for one year, two members terms for two years, and one member term three years, but going back thorough the minutes the members were not specified. City Manager Williams asked the Members to recommend, volunteer, or draw straws for reappointment or for Commission to appoint someone else. City Manager Williams stated the three individuals who will be reappointed or replaced will serve a three year term. Member Campos called for a motion. Member Laughrin so moved for Mike Gallagher, City representative and two Youth positions, Victoria Ochoa and Tanner Gandy, term expires and their position is up for replacement or reappointment. Member Price seconded. City Manager Williams stated positions will be brought to City Commission for discussion, City will advertise, than the meeting in February the City Commissioners will vote. Roll call was taken: Member Price – Yes, Member Campos – Yes, Member – Holquin – Yes, and Member Laughrin – Yes. Motion was approved.

**PUBLIC COMMENT:** None

**OTHER:**

City Manager Williams gave the board members a polo shirt in appreciation for serving on the board.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 5:08 p.m.

**APPROVED:** \_\_\_\_\_  
**MEMBER, PAUL CAMPOS**

**ATTEST:** \_\_\_\_\_  
**MEMBER, EVELYN HOLGUIN**