

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, NOVEMBER 13, 2017 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Campos at 5:30 p.m.

Present and answering roll call: Commissioner Sanchez, Commissioner Trujillo, Commissioner Butcher, and Mayor Campos

Also Present: City Manager James Williams, City Attorney Patrick McMahon, Finance Director Gary Chapman, Chief of Police David Rodriguez, Fire Chief Terrance Lizardo, Public Works Director Wyatt Duncan, City Clerk Anna Juarez, and Administrative Assistant Briana Lara.

Absent: Commissioner Scotty Gandy

Invocation: Commissioner Sanchez gave the invocation.

Pledge of Allegiance: Commissioner Sanchez led the pledge.

Approval of Agenda: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve agenda; Commissioner Sanchez seconded. Motion carried unanimously.

Approval of the Regular Meeting Minutes of October 23, 2017: Mayor Campos called for a motion. Commissioner Sanchez so moved to approve the regular meeting minutes of October 23, 2017 as submitted; Commissioner Butcher seconded. Motion carried unanimously.

COMMISSIONER AND STAFF REPORTS:

- Public Works Director Duncan informed commissioners about the 400 ft. curb and gutter stabilization replacement. Wyatt Duncan informed members that although there was a delay because of rain the project will still be ready on time.
- Finance Director Chapman informed commissioners about last week's audit, the city had a good review and everything is on track. The new Incode Software is almost complete and should be ready to Go Live in the next few days.
- City Clerk Juarez introduced to members administration assistant Briana Lara and informed about her training at election school.
- Commissioner Sanchez mentioned to members that his trash wasn't picked up last week.
- Star McKee from Lea Theatre informed commissioners that the new seats are in and the old seats are out; the plan is to open on December 1, 2017.
- Eloy Hernandez from Holly Frontier was thanked by Lea Theatre and the commissioners and staff for all their contribution to the city.

- Planning and Zoning Coordinator Crystal Ball informed commissioners of the volunteers who helped with the Disk Golf Course and invited the community this Saturday, November 18, 2017 to golf tournament.
- City Manager Williams mentioned the Arts and Crafts Fair was well attended; volunteers are needed to lay the wreaths for Wreaths across America.

PUBLIC COMMENT:

- Planning and Zoning Coordinator Ball mentioned that the Keep Lovington Beautiful Recycle Art Contest will be held at the Youth Center Saturday, November 18, 2017.
- Commissioner Sanchez inquired if there could be a way to recycle plastic bottles; City Manager Williams responded it's a cost factor and there once was a vendor who would come to the city and collect those recyclables but he hasn't returned. Another issue is that there isn't a nearby recycling center where the materials could be hauled to.
- Leslie Everson, Director of Chamber of Commerce introduced her new assistant, Marisol Hinojos. The fall festival just ended, this year's vendors stated they will return for next year's festival. Mrs. Everson invited everyone to attend the light parade on December 7, 2017; Open House will take place at Troy Harris building on December 6, 2017 from 3:00-7:00 p.m. Lea County Electric Corporation will be hanging wreaths on Main Street.
- Mara Salcido, Director of Main Street mentioned the business workshop on November 14-15 at the Troy Harris building and invited everyone to attend Cookies and Coco with Santa on December 7.

NON-ACTION ITEMS:

Discussion of ETZ Commission Appointments: ETZ three board positions expire December 31, application are being taken, and will be discussed as an action item at the next City Commission meeting

Discussion of Senior Citizen Board Appointments: Senior Citizen four board positions expire in December; applications are being taken, and will be discussed at the next City Commission meeting.

ACTION ITEMS:

Consider Approval of Ordinance No. 556: Amends Title 10, Chapter 10.04 - New Mexico Uniform Traffic Ordinance Update: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Approval of Ordinance No. 556: Amends Title 10, Chapter 10.04 - New Mexico Uniform Traffic Ordinance Update; Commissioner Butcher seconded. City Manager Williams informed Commissioners that the Ordinance 556 will be adopted to include changes made by the State, which the city adopts by reference. The updates include: Clarify automobile definition, update the definition of a school bus, language of approaching emergency vehicle right of way, off highway vehicle operation requirements, and lamp and illumination restriction. There being no further discussion; motion carried unanimously.

Consider Resolution 2017-123: Award of Love Street Baseball Complex Restroom Remodel bid: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-123: Award of Love Street Baseball Complex Restroom Remodel bid; Commissioner Sanchez seconded. City Manager Williams stated after the third time going out to bid for the Love Street Baseball Complex Restroom Remodel, two bids were collected and opened publicly from Abel Martinez Construction and Impact Construction Plus. The only completed bid was from Impact Construction Plus, which could be the selected bid. Commissioners decided not to accept any bid and rebid for a fourth time. The bidding will be on December 1, 2017. A roll call vote was taken: Commissioner Butcher - No, Commissioner Sanchez - No; Commissioner Trujillo – No, and Mayor Campos - No. Motion was denied.

Consider Resolution 2017-124: Approval of Police Department Uniform Policy Update: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-124: Approval of Police Department Uniform Policy Update; Commissioner Butcher seconded. Police Chief Rodriguez informed commissioners that the updates to the Police Department Uniform Policy are ready for final adoption by the City Commission. There being no further discussion; motion carried unanimously.

Consider Resolution 2017-125: Approval of zoning change in Extraterritorial Zone from R-1 (Residential) to R-5 (Rural Suburban) for a tract of land located in Section 7, Township 17 South, Range 37 East N.M.P.M., approximately 1 mile West of the intersection of NM Highway 18 and Stiles Road: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-125: Approval of zoning change in Extraterritorial Zone from R-1 (Residential) to R-5 (Rural Suburban) for a tract of land located in Section 7, Township 17 South, Range 37 East N.M.P.M., approximately 1 mile West of the intersection of NM Highway 18 and Stiles Road; Commissioner Sanchez seconded. City Manager Williams informed commissioners about the request submitted to the Lovington Extraterritorial Zoning Commission for the property identified as 4712 E. Stiles Road to change the zoning from R-1 (Residential) to R-5 (Rural Suburban). The change is to facilitate the sale of the property to the potential buyer, who wants to run a small feed lot operation. The Extraterritorial Commission has approved the change; this will need further approval from ETZ Authority There being no further discussion; motion carried unanimously.

Consider Resolution 2017-126: Consider Approval of Ambulance Billing Software Contract: Mayor Campos called for a motion. Commissioner Butcher so moved to Consider Resolution 2017-126: Approval of Ambulance Billing Software Contract; Commissioner Trujillo seconded. Fire Chief Lizardo stated that in order to maintain the billing software in place for the ambulance service, an upgrade to the fire departments software is required. Due to the upgrade there will be a contract between the City and RAM Software Systems, INC. There being no further discussion; motion carried unanimously.

Consider Accounts Payable: Mayor Campos called for a motion. Commissioner Sanchez so moved to Consider Accounts Payable. Commissioner Butcher seconded. There being no further discussion; motion carried unanimously.

CLOSED SESSION: At 6:26 p.m., Commissioner Trujillo moved to adjourn the Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-8, regarding the purchase, acquisition, or disposition of real property or water rights- Lease of City Commercial Property; Commissioner Sanchez seconded. A roll call vote was taken: Commissioner Trujillo - Yes, Commissioner Sanchez - Yes; Commissioner Butcher – Yes, and Mayor Campos - Yes.

At 7:18 p.m., Commissioner Butcher so moved to adjourn the Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Sanchez seconded and a roll call vote was taken: Commissioner Sanchez – Yes, Commissioner Butcher - Yes; Commissioner Trujillo – Yes, and Mayor Campos – Yes.

ADJOURNMENT:

There being no further business, Mayor Campos called for a motion to adjourn. Commissioner Trujillo so moved to adjourn meeting; Commissioner Sanchez seconded. Meeting adjourned at 7:19 p.m.

APPROVED: _____
PAUL CAMPOS, MAYOR

ATTEST: _____
ANNA JUAREZ, CITY CLERK