

**REGULAR MEETING OF THE  
PARKS & RECREATION ADVISORY BOARD  
WEDNESDAY, APRIL 22, 2015 AT 4:00 P.M.  
HELD IN CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Call to Order:** The meeting was called to order by Member Paul Campos at 4:00 p.m.

**Present:** Chairman Paul Campos, Vice Chairman Evelyn Holguin, Members Marla Price, Lucrecia Rodriguez, Rachel Gallagher, and Clint Laughrin.

**Also Present:** City Manager James Williams, Assistant City Manager Jared Cobb, City Clerk Carol Ann Hogue, Administrative Assistant Anna Juarez, Parks Supervisor Dennis Martin, and Recreation Supervisor Jesse Munoz.

**Not Present:** Member Jonathan Rogers

**Approval of Agenda:** Member Campos called for a motion to approve the agenda. Member Price so moved. Member Laughrin seconded. Motion was approved.

**Approval of the Regular Minutes of January 21, 2015:** Member Campos called for a motion to approve the minutes for January 21, 2015 as submitted. Member Price so moved. Member Laughrin seconded. Motion was approved

**NON-ACTION ITEMS:**

**Discussion of Parks & Recreation Master Plan:** City Manager Williams welcomed Lucrecia Rodriguez and Rachel Gallagher to the Parks & Recreation Board; Lucrecia Rodriguez replaced Victoria Ochoa and Rachel Gallagher replaced Mike Gallagher. City Manager Williams stated the master plan was not completed due to work session budget, but will work on having a final draft prior to next meeting. City Manager Williams discussed majority population and growing population. City Manager Williams discussed in detail the planning process involving parks and recreation board created on 2013, property and facility inventory, public input, facility assessment, planning of future improvements, and prioritizing. City Manager Williams stated Harold Runnels is owned by Schools; property is leased to the City, and the City agreed to pay for development and infrastructure on property. City Manager Williams discussed public requests for outdoor exercise equipment, bigger swimming pool, RV and camping area, lights at Polk Street park, new duck food dispenser, adult swim times at pool, more native plant species, water features, skating rink, and bowling alley. City Manager Williams stated there is a high utilization of parks and recreation facilities; Chaparral parks usage at 65%. City Manager discussed the three main priorities needed: maintenance, turf management/landscaping, and restrooms with ADA accessibility. City Manager Williams stated additional request by public such as: more shelters for special events, more drinking fountains, playgrounds with ADA access, more trash receptacles, more shelter or shaded areas, a dog park, more picnic tables, and trails. City Manager Williams discussed facility's assessment of strength and weaknesses issues were discussed of the Chaparral Park; Members and Staff discussed gopher eliminations options and odor

control issue. Members and Staff discussed vandalism in bathrooms; Chairman Campos suggested crime stopper program offering a reward on information of damage leading to an arrest, more police patrol and adding a security camera to help control vandalism. City Manager Williams asked Members to visit parks and give an honest opinion of parks weaknesses. City Manager Williams discussed future development plans for 2015 – 2016 fiscal year include: athletic field improvements, restrooms and concession at athletic field, splash pad, playground equipment, completion of irrigation system project, security system, and exterior aquatic center improvements. Members suggested placing temporary base plates and more small fishing docks. City Manager discussed reorganization of City departments; discussed enhancing program for the summer to include various activities for the youth. No action was taken, only discussion.

**Update on Irrigation System:** City Manager Williams updated Members on irrigation system the main line is being laid and wired, project is on schedule and infrastructure will be able to be GPS.

**OTHER:**

**Inflatable policy** – The inflatables are classified as a carnival ride which need to be licensed by the State and inspected once a year. Owners need to have a 3 million policy limitation; City is waiting on regulation licensing department before an amendment is made to inflatable ordinance.

**Temporary fields at Chaparral Park** – on September 2014 recommendation to develop section of park to two temporary adult leagues and sprinkle risers was completed; waiting on adult league to strip field. City Manager Williams recommended stripping as two fields; Members & Staff all were in agreement. City Manager Williams discussed a multi-use 20/30 acres dedicated to soccer, baseball, and football. City Manager Williams recommended synthetic turf, long term it will pay off. Recreation Supervisor Munoz will secure goals and stripe two fields of 8x8 with paint.

Member Laughrin asked about water leaks at fields; recreational Supervisor Munoz will have Water Superintendent Duncan look into water leak. Member Laughrin asked about no trash containers at Harold Runnels; Recreation Supervisor Munoz stated trash containers are stolen.

Justin Munoz asked about volleyball court lighting is not very bright; Parks Supervisor Martin stated he can replace light bulbs with LED lights.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 5:41 p.m.

**APPROVED:** \_\_\_\_\_  
**CHAIRMAN, PAUL CAMPOS**

**ATTEST:** \_\_\_\_\_  
**VICE CHAIRMAN, EVELYN HOLGUIN**