

**REGULAR MEETING OF THE CITY COMMISSION  
MONDAY, NOVEMBER 27, 2017 @ 5:30 P.M.  
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Call to Order:** The meeting was called to order by Mayor Campos at 5:30 p.m.

**Present and answering roll call:** Commissioner Gandy, Commissioner Trujillo, Commissioner Butcher, Commissioner Sanchez, and Mayor Campos

**Also Present:** City Manager James Williams, City Attorney Patrick McMahon, Finance Director Gary Chapman, Chief of Police David Rodriguez, Fire Chief Terrance Lizardo, Public Works Director Wyatt Duncan, City Clerk Anna Juarez, and Administrative Assistant Briana Lara.

**Invocation:** Commissioner Butcher gave the invocation.

**Pledge of Allegiance:** Commissioner Butcher led the pledge.

**Approval of Agenda:** Mayor Campos called for a motion. Commissioner Trujillo so moved to approve agenda; Commissioner Gandy seconded. Motion carried unanimously.

**Approval of the Regular Meeting Minutes of November 13, 2017:** Mayor Campos called for a motion. Commissioner Gandy so moved to approve the regular meeting minutes of November 13, 2017 as submitted; Commissioner Trujillo seconded. Motion carried unanimously.

**COMMISSIONER AND STAFF REPORTS:**

- Public Works Director Duncan informed commissioners about the new ADA transitions; concrete work is on schedule on Polk Street it will progress to work on 17<sup>th</sup> Street. Public Works Director Duncan informed commissioners that residents are happy that the project is being completed Mayor Campos asked when the project is anticipated to start. Public Works Director Duncan responded in the next couple of weeks.
- Finance Director Chapman informed commissioners he is happy to report that staff is getting up to speed with the new Incode Software. Finance Director Chapman is pleased with the software everything seems so clear and the first payroll done with the new software was successful.
- Commissioner Sanchez reminded members about the annual Christmas party on December 1<sup>st</sup>.
- Commissioner Butcher addressed Public Works Director Duncan about the business located by the old cheese plant if it all ties back to the sewer; Public Works Director Duncan responded yes.
- Chief of Police Rodriguez reminded members of the Christmas Light Parade on December 7<sup>th</sup>, no changes to route.

- Mayor Campos thanked Fire Chief Lizardo for helping children with the Robotics Program; all the children and the department spoke highly of him and were pleased with his help.
- City Manager Williams reminded members of the Santa Fun Run at Chaparral Park on December 2<sup>nd</sup>, Open House on December 6<sup>th</sup> from 3:00-6:00 PM at the Troy Harris Building. City Manager Williams mentioned that the Disc Golf Tournament on November 18<sup>th</sup> went well and players were impressed with the course. City Manager updated members on the effort of planning and zoning in regards to the non-conforming structures.

**PUBLIC COMMENT:**

- Mara Salcido, Director of Main Street reminded everyone about Cookies and Coco with Santa before and after the parade on December 7 and Open House on December 6.
- Evelyn Holguin, Lovington EDC informed members about the Christmas Social and invited all boards to attend on December 8<sup>th</sup> at 6:00 PM at Commissioner Trujillo's house.
- Planning and Zoning Coordinator Ball updated members of the Disc Golf Tournament on November 18, she mentioned there were 86 registered players; firefighter Luis Gomez won first place in the Open Class. Mayor Campos asked overall what people thought of the course. Planning and Zoning Coordinator Ball responded that everyone who played enjoyed the course.
- Star McKee added that the players liked the course looking so nice and sweet but it was very hard and challenging.

**ACTION ITEMS:**

**Consider Resolution 2017-127: Election Resolution:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-127: Election Resolution; Commissioner Sanchez seconded. City Clerk Juarez prepared the Resolution for the 2018 Municipal Election to be held on March 6, 2018. Mayor Campos asked if there had been any changes with the new annexation to the Resolution; City Clerk Juarez responded yes, there were changes to update districts District 1 and District 4. Upcoming election includes District 3 and District 5 seats in addition with the Municipal Judge. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-128: Approval of 2016 General Obligation Bond Grant Agreement to purchase and equip an ADA accessible vehicle for the Bill McKibben Senior Citizens Center:**

Mayor Campos called for a motion. Commissioner Gandy so moved to consider Resolution 2017-128: Approval of 2016 General Obligation Bond Grant Agreement to purchase and equip an ADA accessible vehicle for the Bill McKibben Senior Citizens Center; Commissioner Trujillo seconded. City Manager Williams informed members of the Resolution will authorize the execution of a grant agreement that will provide funding to acquire an ADA accessible vehicle for the Senior Citizens Center. City Manager informed members the total cost of \$52,000, Grant Funds \$35,000 Local Funds \$17,000. Commissioner Sanchez asked if the vans used now

be able to set up a lift. City Manager Sanchez responded by saying no because the vans aren't big enough for it which is why new ones have to be purchased. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-129: Appointments to the Lovington ETZ Commission:** Mayor Campos called for a motion. Commissioner Butcher so moved to consider Resolution 2017-129: Appointments to the Lovington ETZ Commission keep the current members Betty Price, Steve Carr, and Julia Myers; Commissioner Sanchez seconded. The current members Price, Carr, and Myers will serve a term of one year. ETZ Commission Vice Chairman Betty Price commented that she believed the board was doing a great job and wants to stay on the board. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-130: Appointments to the Lovington Senior Citizens Center Advisory Board:** Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-130: Appointments to the Lovington Senior Citizens Center Advisory Board; Commissioner Sanchez seconded. City Manager Williams informed commissioners that four members are interested in being part of the Senior Citizens Advisory Board, Shirley Choate, Joyce Drewry, Thomas Griffin, and Henry Gutierrez. The members will serve a term of two years. There being no further discussion; motion carried unanimously.

**Consider Resolution 2017-131: Consent of assignment for Chevron Midcontinent:** Mayor Campos called for a motion. Commissioner Sanchez so moved to consider Resolution 2017-131: Consent of assignment for Chevron Midcontinent; Commissioner Butcher seconded. City Manager Williams informed commissioners that Resolution 2017-131 will consent the assignment of a ROW between the City of Lovington and Chevron to Slash Exploration. The ROW is for a pipeline that is located on City owned property. Commissioner Sanchez asked if the City was recompensed for crossing City lines. Attorney McMahon responded it's an existed right of way and it's been paid for. There being no further discussion; motion carried unanimously.

**Consider Accounts Payable:** Mayor Campos called for a motion. Commissioner Sanchez so moved to Consider Accounts Payable; Commissioner Gandy seconded. Finance Director Chapman informed commissioners about the new Incode Generated Report by the new Tyler Technologies Software. Finance Director Chapman mentioned that the new Incode Software explains all payables by detail. There being no further discussion; motion carried unanimously.

**CLOSED SESSION:** At 6:13p.m., Commissioner Trujillo moved to adjourn the Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-8, regarding the purchase, acquisition, or disposition of real property or water rights- Review of City commercial property leases; potential protest of water rights application; potential purchase of property; Commissioner Gandy seconded. A roll call vote was taken: Commissioner Gandy- Yes, Commissioner Trujillo - Yes, Commissioner Butcher - Yes; Commissioner Sanchez – Yes, and Mayor Campos - Yes.

**OPEN SESSION:** At 7:07 p.m., Commissioner Butcher so moved to adjourn the Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Sanchez seconded and a roll call vote was taken: Commissioner Trujillo – Yes, Commissioner Sanchez - Yes; Commissioner – Butcher Yes, Commissioner Gandy- Yes, and Mayor Campos – Yes.

**Commission may convene in open session to take action, if any, on the Closed Session items:** Mayor Campos called for a motion. Commissioner Trujillo so moved to terminate the contract for the Lea Community Foundation of the Arts for the Lea Theater; Commissioner Butcher seconded. There being no further discussion; motion carried unanimously.

**ADJOURNMENT:**

There being no further business, Mayor Campos called for a motion to adjourn. Commissioner Trujillo so moved to adjourn meeting; Commissioner Butcher seconded. Meeting adjourned at 7:08 p.m.

**APPROVED:** \_\_\_\_\_  
**PAUL CAMPOS, MAYOR**

**ATTEST:** \_\_\_\_\_  
**ANNA JUAREZ, CITY CLERK**