

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, FEBRUARY 13, 2017 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Campos at 5:30 p.m.

Present and answering roll call: Commissioner Sanchez, Commissioner Gandy, Commissioner Butcher, Commissioner Trujillo, and Mayor Campos

Also Present: City Manager James Williams, City Attorney Gene Samberson, Chief of Police David Rodriguez, Fire Chief Terrance Lizardo, Planning and Zoning Coordinator Crystal Ball, Finance Director Gary Chapman, and Administrative Assistant Anna Juarez

Invocation: Mayor Campos gave the invocation.

Pledge of Allegiance: Mayor Campos led the pledge.

Approval of Agenda: Mayor Campos called for a motion. Commissioner Trujillo so moved to approve agenda as submitted; Commissioner Gandy seconded. Motion carried unanimously.

Approval of the Regular Meeting Minutes of January 23, 2017: Mayor Campos called for a motion. Commissioner Gandy so moved to approve the regular meeting minutes of January 23, 2017 as submitted; Commissioner Trujillo seconded. Motion carried unanimously.

COMMISSIONER AND STAFF REPORTS:

- Public Works Director Duncan updated Commissioners on 17th project is almost at a 100% completion.
- Commissioner Gandy reported light out on the SW corner of 17th and avenue D.

PUBLIC COMMENT:

Dean Jackson, County Commissioner, introduced himself and stated Commercial Bypass Project will be discussed in their County Commission Meeting on Thursday.

PROCLAMATIONS:

Proclamation 2017-01: African American History Month: Mayor Campos presented Proclamation to Fred Vaughn.

ACTION ITEMS:

Consider Resolution 2017-12: Collaboration with Lea County for the design and engineering of Phase II for the Commercial Street Bypass Project: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-12:

Collaboration with Lea County for the design and engineering of Phase II for the Commercial Street Bypass Project; Commissioner Butcher seconded. City Manager Williams stated Resolution 2017-12 will establish a collaborative effort between the City and Lea County for the design and engineering of Commercial Street Phase II, which will begin at Van Buren and Commercial and terminate at the Tatum/Plains Highway. There being no further discussion; motion carried unanimously.

Consider Resolution 2017-13: Approval of Fiscal Year 2016 Municipal Audit: Mayor Campos called for a motion. Commissioner Butcher so moved to consider Resolution 2017-13: Approval of Fiscal Year 2016 Municipal Audit; Commissioner Trujillo seconded. City Manager Williams stated Audit is posted on Lovington website and thanked Finance Department and Staff for a job well done. Finance Director stated the City has received an Unmodified Opinion and only seven findings were made of which only three were classified as a material weakness. Finance Director discussed and reviewed the Municipal Audit for the year ending July 30, 2016 which has been accepted and approved by the NM Office of the State Auditor. There being no further discussion; motion carried unanimously.

Consider Resolution 2017-14: Approval of Temporary Grant of Easement with Chevron for monitor wells: Mayor Campos called for a motion. Commissioner Butcher so moved to consider Resolution 2017-14: Approval of Temporary Grant of Easement with Chevron for monitor wells; Commissioner Sanchez seconded. City Manager Williams stated this is a renewal of an agreement established in 2009 for monitoring of eight wells within the municipal well field; the agreement term is for five years and the City is compensated \$4,000. There being no further discussion; motion carried unanimously.

Consider Resolution 2017-15: Approval of Water Meter Installation Contract: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-15: Approval of Water Meter Installation Contract; Commissioner Gandy seconded. City Manager Williams stated Resolution 2017-15 will authorize the City Manager to execute the construction contract with Xtralight Manufacturing LTD for the installation of approximately 2,287 radio read water meters. This project is being funded with Capital Outlay funding and Utilities Fund revenue; project should be completed by June 30, 2017. There being no further discussion; motion carried unanimously.

Consider Resolution 2017-16: Approval of NM Gas Company Easement at Polk Water Tower: Mayor Campos called for a motion. Commissioner Trujillo so moved to consider Resolution 2017-16: Approval of NM Gas Company Easement at Polk Water Tower; Commissioner Gandy seconded. City Manager Williams stated Resolution 2017-16 will authorize the execution of a natural gas line easement for NM Gas Company in the area of Polk Avenue Water Tower. There being no further discussion; motion carried unanimously.

Consider Approval of Accounts Payable: Mayor Campos called for a motion. Commissioner Sanchez so moved to approve the accounts payable; Commissioner Butcher second. There being no further discussion, motion carried unanimously.

CLOSED SESSION:

At 5:55 p.m., Commissioner Trujillo moved to adjourn the Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978 Subsection H-2, regarding limited personnel matters: Interview with applicants for City Clerk position; Commissioner Sanchez seconded, a roll call vote was taken: Commissioner Gandy – Yes, Commissioner Trujillo - Yes; Commissioner Butcher - Yes; Commissioner Sanchez – Yes, and Mayor Campos - Yes.

At 7:54 p.m., Commissioner Gandy so moved to adjourn the Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Trujillo seconded and a roll call vote was taken: Commissioner Trujillo – Yes, Commissioner Butcher - Yes; Commissioner Sanchez – Yes, Commissioner Gandy - Yes; and Mayor Campos – Yes.

OPEN SESSION:

Consider Resolution 2017-17: Appointment for City Clerk: Mayor Campos stated all candidates were all qualified, wonderful and it was a tough decision; thanked all applicants. Commissioner Butcher so moved to consider Resolution 2017-17: appointment for City Clerk Anna Juarez; Commissioner Sanchez second. There being no further discussion, Mayor Campos called for a vote. Motion carried unanimously, Commissioner Trujillo abstained from voting.

ADJOURNMENT:

There being no further business, Mayor Campos adjourned the meeting at 7:56 p.m.

APPROVED: _____
PAUL CAMPOS, MAYOR

ATTEST: _____
ANNA JUAREZ, CITY CLERK