

**REGULAR MEETING OF THE CITY COMMISSION  
MONDAY, JANUARY 25, 2016 @ 5:30 P.M.  
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Call to Order:** The meeting was called to order by Mayor Gandy at 5:30 p.m.

**Present and answering roll call:** Commissioner Bengé, Commissioner Trujillo, Commissioner Butcher, Commissioner Campos, and Mayor Gandy

**Also Present:** City Manager James Williams, City Attorney Patrick McMahon, Police Chief David Rodriguez, Finance Director Gary Chapman, City Clerk Carol Ann Hogue, and Administrative Assistant Anna Juarez

**Invocation:** Commissioner Trujillo gave the invocation.

**Pledge of Allegiance:** Commissioner Trujillo led the pledge.

**Approval of Agenda:** Mayor Gandy called for a motion. Commissioner Bengé so moved to approve the agenda as submitted. Commissioner Trujillo seconded and a roll call was taken: Commissioner Trujillo – Yes, Commissioner Bengé – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes, and Mayor Gandy – Yes.

**Approval of the Regular Meeting Minutes of January 11, 2016:** Mayor Gandy called for a motion. Commissioner Trujillo so moved to approve the regular meeting minutes of January 11, 2016; Commissioner Campos seconded. Roll call was taken: Commissioner Bengé – Yes, Commissioner Butcher – Yes, Commissioner Trujillo – Yes, Commissioner Campos – Yes, and Mayor Gandy – Yes.

**COMMISSIONER AND STAFF REPORTS:**

- Commissioner Campos stated citizen reported basketball pole is leaning and zip line is not properly adjusted at the Chaparral Park.
- Commissioner Bengé thanked RaeLynn Stuart and the Chamber Board for invite to Annual Banquet and thank the businesses that support the EDC and sports in the City of Lovington.
- City Manager Williams reminded Commissioners of Municipal League Day; itinerary will be emailed to Commissioners.

**NON-ACTION ITEMS:**

**City Projects Update:** City Manager Williams updated Commissioners on current projects that are ongoing throughout the City such as public safety building doors have been replaced, purchased and implemented sewer line inspection camera, completed Chaparral Park irrigation system, completed phase I of police IT upgrades, purchased salt spreaders, FEMA project was completed on schedule, repairs to Avenue C and

Avenue J, 5<sup>th</sup> and L, and Commercial and Madison were completed. City Manager Williams updated Commissioners items in progress such as ordering a mosquito sprayer, S.C.B.A Grant for Fire Department received \$100,000 for air packs, install a fence for Convenience Station, contract for water read meter installation project will be available in next Commission meeting, waiting on plans for the water well project, on Fire Station Design waiting on additional paperwork, walking path should be completed by Friday, Splash pad should be ready by Memorial Day, playground should be completed by this Thursday, 17<sup>th</sup> street project design to Avenue D to Jefferson is phase I, and Avenue D to Madison will be worked on also. City Manager Williams updated Commissioners on future pending projects such as 7<sup>th</sup> and Polk drainage, phase II of 17<sup>th</sup> project, trying to obtaining CDBG grant funding for West Jefferson, portion of 5<sup>th</sup> Street, 2<sup>nd</sup> Street, H, and 1<sup>st</sup> Street are pre-qualified for street repair and sidewalk improvements. Commissioner Campos asked about Polk and 7<sup>th</sup> Street paving; City Manager Williams will be setting up with contractors.

**Quarterly Financial Report:** Finance Director Chapman updated Commissioners of GRT which is impacting the general fund; GRT is substantially less than projected and adding a strain to City's budget. City Manager Williams addressed Commissioners of decision to cut \$376,000 from the budget to keep the reserve at a 40% minimum. City Manager Williams stated general fund capital expenditures will be put on hold, unfilled positions will not be filled, and stressing to City employees to shop local to help increase GRT in Lovington. Commissioner Campos applauded City Manager Williams for not filling Assistant City Manager position because it all starts from the top and thanked all City employees for the work they do.

**ACTION ITEMS:**

**Consider Approval of Ordinance 541: Lovington EDC Project Participation Agreement:** Mayor Gandy called for a motion. Commissioner Trujillo so moved to consider Approval of Ordinance 541: Lovington EDC Project Participation Agreement; Commissioner Campos seconded. City Manager Williams addressed Commissioners of Ordinance NO. 541 will authorize the Mayor to execute the Project participation Agreement between the City and the Lovington EDC for the retail market analysis, strategic planning, retail recruitment and development project for the City of Lovington; project will require a three year commitment of LEDA funds. The Ordinance has been advertised as required and requires final Commission approval. There being no further discussion, a roll call was taken: Commissioner Trujillo – Yes, Commissioner Benge – Yes, Commissioner Campos – Yes, Commissioner Butcher – Yes, and Mayor Gandy – Yes. Motion was approved.

**Consider Resolution 2016-5: Lease Agreement between City and Lea Community Foundation for the Arts:** Mayor Gandy called for a motion. Commissioner Butcher so moved to consider Resolution 2016-5: Lease Agreement between City and Lea Community Foundation for the Arts; Commissioner Trujillo seconded. City Manager Williams addressed Commissioners of Resolution 2016-5 which will authorize the Mayor

to execute the lease agreement with the Lea Community Foundation for the Arts for their operation of the Lea Theatre. City Manager Williams stated all conditions of the Project Participation Agreements have been satisfied; per the original PPA, once obligations are complete a ten year lease agreement between the City and the foundation would be created for an amount of \$1.00 per year and foundation is able to purchase theatre for \$1.00 upon approval of the City Commission. There being no further discussion, a roll call was taken: Commissioner Butcher – Yes, Commissioner Campos – Yes, Commissioner Trujillo – Yes, Commissioner Bengé – Yes, and Mayor Gandy – Yes. Motion was approved.

**Consider Resolution 2016-6: Approving Grant Application to SERTPO and Amendment to ICIP for Polk Street Drainage Project:** Mayor Gandy called for a motion. Commissioner Campos so moved to consider Resolution 2016-6: Approving Grant Application to SERTPO and Amendment to ICIP for Polk Street Drainage Project; Commissioner Butcher seconded. City Manager Williams addressed Commissioners of resolution which will approve the City of Lovington application to the Southeast Regional Transportation Planning Organization for grant funding to correct drainage issues on West Polk Street, between 6<sup>th</sup> and 8<sup>th</sup> street; grant would only require a match of 15% local funds. City Manager stated in order to obtain additional rating points and utilize Capital Improvements Funds, City Staff is requesting to amend the current ICIP to include this project. There being no further discussion, a roll call was taken: Commissioner Bengé – Yes, Commissioner Campos – Yes, Commissioner Trujillo – Yes, Commissioner Butcher – Yes, and Mayor Gandy – Yes. Motion was approved.

**Consider Approval of Accounts Payable:** Mayor Gandy called for a motion. Commissioner Bengé so moved to approve the accounts payable; Commissioner Butcher second. There being no further discussion, a roll call was taken: Commissioner Bengé – Yes, Commissioner Trujillo – Yes, Commissioner Butcher – Yes, Commissioner Campos – Yes, and Mayor Gandy – Yes. Motion was approved.

**PUBLIC COMMENT:**

No public comment was made.

**CLOSED SESSION:**

At 5:55 p.m., Commissioner Trujillo moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-2, regarding limited personnel matters: City Manager Annual Evaluation. Commissioner Campos seconded and a roll call vote was taken: Commissioner Campos - Yes; Commissioner Bengé - Yes; Commissioner Trujillo - Yes; Commissioner Butcher – Yes; and Mayor Gandy - Yes.

At 7:10 p.m., Commissioner Campos so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Butcher seconded and a roll call

vote was taken: Commissioner Bengé - Yes; Commissioner Campos - Yes; Commissioner Butcher - Yes; Commissioner Trujillo – Yes; and Mayor Gandy - Yes.

**OPEN SESSION:**

**Consider Approval of City Manager Evaluation:** Mayor Gandy stated as a Commission, City Manager Williams passed very well and as a Commission a few suggestions were made to City Manager Williams of 5 year plan for our down turn economy, project goals achievements, and some quarterly project update. Mayor Gandy stated City Manager Williams is doing an excellent job for our community and we are pleased with his performance.

**ADJOURNMENT:** There being no further business, Mayor Gandy adjourned, the meeting at 7:12 p.m.

**APPROVED:** \_\_\_\_\_  
**SCOTTY GANDY, MAYOR**

**ATTEST:** \_\_\_\_\_  
**CAROL ANN HOGUE, CITY CLERK**