

REGULAR MEETING OF THE PLANNING & ZONING COMMISSION
TUESDAY, August 15, 2017 @ 4:00 P.M.
HELD AT CITY COMMISSION CHAMBER, 214 SOUTH LOVE STREET

PURPOSE OF MEETING:

- Consider recommendation for traffic control measures at 13th Street and West Avenue K.

PRESENT: Chairman Randy Pettigrew, Vice Chairman Betty Price, Members Clint Laughrin, Joel Gomez, Dave Rowser, John Humphrey.

NOT PRESENT: Member: Brenda Garcia

ALSO PRESENT: City Manager James Williams, Planning and Zoning Coordinator Crystal Ball, Chief of Police David Rodriguez, City Attorney Patrick McMahon, Public Works Director Wyatt Duncan, Fire Inspector Michael Ontiveros, Code Enforcement Officer Laura Block, City Clerk Anna Juarez, and Administrative Assistant Joanna Barrera

CALL TO ORDER: The meeting was called to order by Chairman Randy Pettigrew at 4:07 p.m.

APPROVAL OF AGENDA: Chairman Pettigrew called for a motion. Member Price so moved to approve agenda as presented; Member Laughrin seconded. Motion was approved.

APPROVAL OF REGULAR MINUTES OF June 13, 2017: Chairman Pettigrew called for a motion. Vice Chairman Price so moved to table the regular meeting minutes of June 13, 2017 until corrected version of minutes is provided. Member Laughrin seconded. Motion was approved.

PUBLIC COMMENT: Paula VanCleve stated that her opinion on non-conforming structures is that safe structures should be allowed to be kept and that Planning and Zoning should focus on new structure construction.

NON-ACTION ITEMS:

Discussion of traffic control methods and policy within City residential areas: Planning and Zoning Coordinator Ball stated residents have been requesting speed bumps or street signs to be placed; there is currently no traffic control programs in process. City Manager Williams presented an example of other City's neighborhood traffic control programs. Members discussed process currently in place and what may be needed if a traffic control program is to take effect. City Manager Williams informed members that once further discussion takes place it may go to commission for approval or disapproval. Members agreed to do further investigation and to have further discussion on traffic control methods and policy within City residential areas.

Discussion of non-conforming structures or land uses: City Manager Williams informed members that staff has received suggestions in regards to non-conforming structures and

land use throughout the City and how to address them; staff has reviewed these suggestions. City Manager Williams presented a Non-Conforming Structures and Uses presentation to members with information on potential solution to issues with non-conforming structures. City Manager Williams informed members of current process for permitting structures. Members discussed information presented by City Manager Williams. Chairman Pettigrew stated that information presented by City Manager Williams is a step in the right direction. City Manager Williams suggested attaching a notice of potential quorum to legal notice for the next Planning and Zoning Meeting so that further discussion may take place with commissioners.

ACTION ITEMS:

Consider recommendation for traffic control measures at 13th Street and West Avenue K: Planning and Zoning Coordinator Ball informed members that staff is recommending a stop sign to be placed on Ave K at the corner on the intersection of Ave K and 13th Street for the East or South bound traffic; the City needs to install traffic control for the newly constructed section of West Avenue K, this street is a cul-de-sac and will not have heavy traffic. Police study shows 7 traffic stops in the area and no collisions in the last 3 years. This placement is supported by MUTCD. Planning and Zoning Coordinator Ball presented a map of 13th Street and West Avenue K for member's to review. Members discussed options for traffic control measures. Chief of Police Rodriguez stated that if recommended stop sign is placed there may still be issues with the West Bound traffic if not addressed and suggested a yield or a stop sign on the corner of 13th Street and Avenue K. Member Laughrin so moved to table recommendation for traffic control measures at 13th Street and West Avenue K to review other options; Member Price seconded. With no further discussion, all Aye Motion was approved to table recommendation for traffic control measures at 13th Street and West Avenue K.

New Members of the Planning and Zoning Commission Dave Rowser, Joel Gomez, and Dave Rowser introduced themselves.

ADJOURNMENT: There being no further business, Chairman Pettigrew called for a motion to adjourn. Vice Chairman Price so moved to adjourn meeting; Member Laughrin seconded. Meeting adjourned at 5:37 p.m.

APPROVED: _____
CHAIRMAN, RANDY PETTIGREW

ATTEST: _____
VICE CHAIRMAN, BETTY PRICE