

**REGULAR MEETING OF THE PLANNING & ZONING COMMISSION
TUESDAY, SEPTEMBER 12, 2017 @ 4:00 P.M.
HELD AT CITY COMMISSION CHAMBER, 214 SOUTH LOVE STREET**

PURPOSE OF MEETING:

- Consider recommendation for traffic control measures at 13th Street and West Avenue K
- Consider recommendation for vacation of East Adams between Eddy Street and Chaves Street

PRESENT: Chairman Randy Pettigrew, Vice Chairman Betty Price, Members Clint Laughrin, Joel Gomez, Dave Rowser, Ron Humphrey, Brenda Garcia

ALSO PRESENT: City Manager James Williams, City, Public Works Director Wyatt Duncan, City Clerk Anna Juarez, and Administrative Assistant Joanna Barrera

CALL TO ORDER: The meeting was called to order by Chairman Randy Pettigrew at 4:04 p.m.

APPROVAL OF AGENDA: Chairman Pettigrew called for a motion. Member Rowser so moved to approve agenda as presented; Vice Chairan Price seconded. Motion was approved.

APPROVAL OF REGULAR MINUTES OF June 13, 2017 and August 15, 2017: Chairman Pettigrew called for a motion. Vice Chairman Price so moved to approve the regular meeting minutes of June 13, 2017 and August 15, 2017 as presented. Member Rowser seconded. Motion was approved.

PUBLIC COMMENT: Paula VanCleve stated that her opinion on non-conforming structures is that safe structures should be allowed to be kept and that Planning and Zoning should focus on new structure construction; Ms. VanCleve stated that the flyer on the water bill was an excellent way of informing public that they must obtain a permit to build structures.

NON-ACTION ITEMS:

Discussion of non-conforming structures or land uses: City Manager Williams informed members of issues with non-conforming structures and land uses, and informed members of potential options for these issues. Members discussed issues with non-conforming structures or land uses and potential options presented by City Manager Williams. Chairman Pettigrew and Member Laughrin stated no guidance has been received from commissioners in regards to issues with non-conforming structures or land uses. City Manager Williams stated that he will visit with Mayor Campos to schedule a joint Work Session for City Commissioners and the Planning and Zoning Board to discuss non-conforming structures or land uses.

ACTION ITEMS:

Consider recommendation for traffic control measures at 13th Street and West Avenue K:

City Manager Williams informed members that recommendation for traffic control measures at 13th Street and West Avenue K was tabled at the last Planning and Zoning meeting for the intersection to be evaluated. Staff is recommending two 30 x 30 Stop signs to be placed on Avenue K at the corners of the intersection of Avenue K and 13th Street. One on Ave K for the East bound traffic and one on 13th for the North bound traffic. Both shall have appropriate cross traffic information plaques beneath the stop sign. City Manager Williams presented example image of stop signs as well as a map of 13th Street and West Avenue K for member's to review. Police study shows 7 traffic stops in the area and no collisions in the last 3 years. This placement is supported by MUTCD. Members discussed options for traffic control measures as well as information presented by City Manager Williams. Chairman Pettigrew called for a motion. Member Rowser so moved to approve recommendation for traffic control measures at 13th Street and West Avenue K. Member Laughrin Seconded. With no further discussion, all Aye Motion was approved.

Consider recommendation for vacation of East Adams between Eddy Street and Chaves Street:

City Manager Williams informed members that Abel Cabello has requested the City to vacate a portion of East Adams Avenue adjacent to his properties. The location of the requested vacation is East Adams Avenue from Eddy Street to the existing alley between Eddy and Chaves Streets. Both lots to the North and South of the portion of East Adams Avenue requested to be vacated are currently owned by Mr. Cabello. The opposite side of E Adams Avenue was vacated on March 15, 1956. City Manager Williams presented the Vacation Exhibit, and Google Earth View Map and stated that staff has recommended the approval of vacation of the road Right of Way from Eddy Street to the alley. Chairman Pettigrew called for a motion. Member Rowser so moved to approve the recommendation to vacate portion of East Adams Ave from Eddy Street. On the condition of leaving a north and south running alley 20' wide for the City's future use in line with the existing alleys and Cabello Oil Field Services must remove items encroaching the existing alley between Lots 1-6 and 7-12 of block 24 in the East Addition. Member Gomez seconded. With no further discussion, all aye with the exception of Member Price and Member Laughrin; motion was approved.

ADJOURNMENT: There being no further business, Chairman Pettigrew called for a motion to adjourn. Vice Chairman Price so moved to adjourn meeting; Member Laughrin seconded. Meeting adjourned at 5:37 p.m.

APPROVED: _____

CHAIRMAN, RANDY PETTIGREW

ATTEST: _____

VICE CHAIRMAN, BETTY PRICE