

**REGULAR MEETING OF THE CITY COMMISSION  
MONDAY, APRIL 11, 2016 @ 5:30 P.M.  
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Call to Order:** The meeting was called to order by Mayor Pro-Tem Trujillo at 5:30 p.m.

**Present and answering roll call:** Commissioner Gandy, Mayor Pro-Tem Trujillo, Commissioner Butcher, and Commissioner Sanchez

Not Present: Mayor Paul Campos

**Also Present:** City Manager James Williams, City Attorney Patrick McMahon, Chief of Police David Rodriguez, City Clerk Carol Ann Hogue, Finance Director Gary Chapman, Planning and Zoning Coordinator Crystal Ball, and Administrative Assistant Anna Juarez

**Invocation:** Mayor Pro-Tem Trujillo gave the invocation.

**Pledge of Allegiance:** Mayor Pro-Tem Trujillo led the pledge.

**Approval of Agenda:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Gandy so moved to approve the agenda; Commissioner Sanchez seconded. Motion carried unanimously.

**Approval of the Regular Meeting Minutes of March 28, 2016:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Gandy so moved to approve the regular meeting minutes of March 28, 2016; Commissioner Butcher seconded. Motion carried unanimously.

**COMMISSIONER AND STAFF REPORTS:**

- Finance Director Chapman is preparing for the budget workshop on April 20, 2016 at 5:30 p.m. at the Troy Harris Chamber.
- Commissioner Gandy asked City Manager Williams to consider revisiting the ordinance on square footage and address issue with lots of vehicles parking in small lots.
- Mayor Pro-Tem Trujillo asked City Manager Williams to consider revisiting water supply in the City of Lovington.
- City Manager Williams informed Commissioners of:
  - Budget work session on April 20, 2016 at 5:30 p.m. hardcopy and electronic version will be available after GRT report.
  - New Mexico Economic Development will host a town hall meeting at the Troy Harris on April 20, 2016 at 8:30 a.m. to discuss ways to maximize opportunities as an exporter or supplier of companies to service New Mexico through manufacturing industry.

- Free Dump Day is this Saturday, April 16, 2016; information will be posted on the website.
- Commissioner Gandy stated he enjoyed and learned a lot from the Health Fair on Saturday.

**NON-ACTION ITEMS:**

**Lea County Museum Report:** Lea County Museum Director Jim Harris praised Rosa Doportto for the work she has done for the Museum. Mr. Harris thanked the City of Lovington for their support and discussed upcoming events at the Museum. Mr. Harris stated that the lack of funds has caused him to cut events, such as the NM/TX Challenge Marathon. Mr. Harris thanked J.F. Maddox Foundation for the new flooring at the town hall. Discussion only, no action was taken.

**ACTION ITEMS:**

**Approval to advertise an Ordinance that provides Local Economic Development Funds to the Dry Lands Brewing Company:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Butcher so moved to approve to advertise an Ordinance that provides Local Economic Development Funds to the Dry Lands Brewing Company; Commissioner Gandy seconded. City Manager Williams addressed Commissioners of Dry Lands Brewery is the Company requesting Lovington EDC funding assistance to develop a microbrewery in Lovington in the amount of \$80,000. After review by the EDC, with guidance from the State, EDC is recommending approval of the request. City Manager Williams requested approval from Commission to advertise Ordinance No. 542, which will define the project scope, requirements, and claw back provisions as required by law. This Ordinance will be advertised for 30 days, with the vote for approval being presented at the May 23, 2016 regular Commission Meeting. The Lovington EDC is recommending that Dry Lands Brewery must create five full time jobs and the jobs need to be created for at least three years; in addition business would have to be up and in operation in twelve months after Ordinance is approved. Andres Arreola, part owner of Dry Lands Brewery, discussed with Commissioners of timeline of project, cost of brewery equipment, and the type of atmosphere which will be created. Evelyn Holguin, LEDC Director, informed Commissioners of restrictions LEDA funds can and cannot be used for. Mrs. Holguin stated the State highly recommended the brewery since it falls under the manufacturing category. There being no further discussion, Mayor Pro-Tem Trujillo called for a roll call vote; Commissioner Gandy – Yes, Mayor Pro-Tem Trujillo – Yes, Commissioner Butcher – Yes, and Commissioner Sanchez – Yes. Motion carried unanimously.

**Consider Resolution 2016-25: Street Closures for Lovington EDC Cinco de Mayo Celebration:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Butcher so moved to consider Resolution 2016-25: Street Closures for Lovington EDC Cinco de Mayo Celebration; Commissioner Gandy seconded. City Manager Williams stated the Lovington EDC has submitted a request for temporary closure of Central Street between Love and Main as well as Love Street between Central and Washington on May 7, 2016

for the 2<sup>nd</sup> Annual Cinco de Mayo event they are conducting. There being no further discussion, Mayor Pro-Tem Trujillo called for a vote. Motion carried unanimously.

**Consider Award of RFP 031816: Financial and Banking Services:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Butcher so moved to consider Award of RFP 031816: Financial and Banking Services; Commissioner Gandy seconded. Financial Director Chapman stated two requests for proposal for Financial and Banking Services were submitted from Lea County State Bank and Wells Fargo Bank; the proposal will assist in reducing expenses, providing better controls over our cash and banking, consolidating our checking accounts and reducing the balance of idle cash. Finance Director Chapman, after careful evaluation, recommended the City select Lea County State Bank for our Financial and Banking Services and the closure of the current checking accounts. Finance Director Chapman stated fees are nominal and savings account, per the laws of the State of NM, we are required to either promulgate a system and some methodology with investing each of the financial institutions within our City limits or put our monies with the States financial pool. Finance Director Chapman informed Commissioners of advantages in having one banking institute for checking accounts and addressed Commissioners concerns with savings account. There being no further discussion, a roll call vote was taken: Commissioner Gandy – Yes, Mayor Pro-Tem Trujillo – Yes, Commissioner Butcher – Yes, and Commissioner Sanchez – Yes. Motion was approved.

**Consider Award of Lodgers Tax Funding:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Butcher so moved to consider award of Lodgers Tax Funding; Commissioner Sanchez seconded. City Manager Williams stated this request was presented and approved by the Lodgers Tax Board on March 30, 2016 for the 2<sup>nd</sup> quarter funding. City Manager informed Commissioners of new mobile app “Lovington Guide to Everything” will help out with advertising and will push out notifications for events in the City of Lovington; app has been submitted to google and apple store. Mayor Pro-Tem Trujillo addressed concerns with Chamber receiving quarterly funding every quarter. Mayor Pro-Tem Trujillo recommended reviewing allocation of funds to only one entity in case of decrease in Lodger’s funding. Request as submitted for approval:

Lovington MainStreet-Smokin' on the Plaza	2,860.67
Lovington MainStreet-Live on Love Summer Concert Series	1,574.86
Lovington Chamber of Commerce-Lovington's Guide to Everything	455.11
Lovington Chamber of Commerce-Party in the Park	304.75
Spectra Management-Lea County Fair and Rodeo	0.00
LCFA-Marketing and Promotion	688.64
Lovington EDC-Cinco de Mayo Festival	456.85
Lea County Museum-Kaufman Art Opening	452.44
LCM Commercial Hotel-Carl Lane Johnson Program	299.07
LCM Town Hall-Health Fair	230.05
Lea County Museum-Starbucks Writers & Readings Program	<u>187.88</u>

\$7,510.32

There being no further discussion, Mayor Pro-Tem Trujillo called for a vote. Motion carried unanimously.

**Consider Approval of Accounts Payable:** Mayor Pro-Tem Trujillo called for a motion. Commissioner Butcher so moved to approve the accounts payable; Commissioner Sanchez second. There being no further discussion, Mayor Pro-Tem Trujillo called for a vote. Motion carried unanimously.

**PUBLIC COMMENT:**

Gary Clemens commended City employees for doing an excellent job, but stated RV ordinance needs more teeth for City employees to be able to enforce rules. Mr. Clemens stated if we need to clean up Lovington by removing all the RV's parked in City easements, side of houses and yard; which people are living in them and not paying taxes. Mr. Clemens stated City of Lovington is dirty; we need to have clean-up day four times a year and attack the people who are not cleaning up their yards. City Manager Williams stated a plan of action will be set into place to address issue with concerned citizens to bring back to Commission.

**CLOSED SESSION:**

At 6:18 p.m., Commissioner Gandy moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-2, regarding limited personnel matters. Commissioner Butcher seconded and a roll call vote was taken: Commissioner Gandy - Yes; Mayor Pro-Tem Trujillo - Yes; Commissioner Butcher - Yes; and Commissioner Sanchez – Yes.

At 6:35 p.m., Commissioner Gandy so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Butcher seconded and a roll call vote was taken: Commissioner Gandy - Yes; Mayor Pro-Tem Trujillo - Yes; Commissioner Butcher - Yes; and Commissioner Sanchez – Yes.

**ADJOURNMENT:** There being no further business, Mayor Pro-Tem Trujillo adjourned, the meeting at 6:35 p.m.

**APPROVED:** \_\_\_\_\_  
**DAVID TRUJILLO, MAYOR PRO-TEM**

**ATTEST:** \_\_\_\_\_  
**CAROL ANN HOGUE, CITY CLERK**