



Project Property Address: _____

City Planning & Zoning Coordinator: Crystal R. Ball, CFM, CZO

Email- cball@lovington.org

Phone: (575) 396-9301

City Summary Re-plat Approval

The following check list provides additional requirements for your specific application. Please attach all of the requested documentation, sign, and date.

Approval Requirements

- 1) Submit a completed Planning and Zoning Application. All fields must be completed and legible in order to process the application. This document provides the basic information required for all permitting applications.
- 2) Payment of the appropriate subdivision fee \$ _____ Date paid _____
- 3) Provide proof of ownership or interest in the property. A deed with a legal description or property lease will meet this requirement. If the applicant is not the owner, an Affidavit by Property Owner(s) is required.
- 4) Submit a draft replat for review by the Planning and Zoning Coordinator.
- 5) All applicable requirements from Lovington Municipal code chapter 16.06 are meet.
- 6) Submit two copies of the re-plat and supplemental information in conformance with Chapter 16.06.020 of the Lovington Municipal Code and applicable New Mexico Surveying Law.
- 1) Owner is responsible for filling of the signed re-plat with the Lea County Clerk office and returning a copy of the filled re-plat to the City.

Applicant Name: _____ Date: _____

Applicant Signature: _____

Preliminary Plat Approval	
Planning, Zoning, Code, or Staff Name: _____	
Signature: _____	Date: _____

Final Plat Approval

Planning, Zoning, Code, or Staff Name: _____

Signature: _____ Date: _____

Notes or recommendations to applicant from City Staff on additional pages if required.