

**REGULAR MEETING OF THE CITY COMMISSION
MONDAY, SEPTEMBER 9, 2013 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Present and answering roll call: Mayor Drummond, Commissioners Trujillo, Granath, and Bengé.

Also present: City Manager James Williams, Assistant City Manager Jared Cobb, Finance Director Mashell Stephens, City Clerk Carol Ann Hogue, Lieutenant David Rodriguez and City Attorney Patrick McMahon.

Not present: Commissioner Gandy, Administrative Assistant Imelda Gutierrez and Chief of Police Danny Bryant

Call to Order: The meeting was called to order by Mayor Drummond at 5:30 p.m.

Invocation: Mayor Drummond gave the invocation

Pledge of Allegiance: Mayor Drummond led the pledge

Approval of Agenda: Mayor Drummond asked for a motion to approve the agenda as submitted. Commissioner Trujillo so moved. Commissioner Bengé seconded. Motion was approved.

Approval of the Regular Minutes of August 26, 2013: Mayor Drummond asked for a motion for approval of the regular minutes of August 26, 2013. Commissioner Bengé so moved. Commissioner Trujillo seconded. Motion was approved.

NON-ACTION ITEMS:

Discussion of Ordinance 512- Off Street Parking: Mayor Drummond read the Ordinance 512 which indicates:

- Prohibit commercial vehicle parking in the front, side, or rear yard setbacks in any residential zone.
- No more than 40% of the yard setbacks can be dedicated to off-street parking.
- Bare earth or grass parking is prohibited. This ordinance specifies allowable types of parking surfaces.
- Addresses recreational vehicle parking and uses in a residential zone.

The affected areas are Zone A-Residential Zone & B-Multi-Family Zone.

City Manager James Williams stated that if approved, this ordinance will be advertised and sent letters to all homeowners in Zone A & B. If requested by Commission, this item will be on the next agenda as an action item to begin ordinance adoption process. No action was taken.

Discussion of Ordinance 513- Annexation & Zoning Classification: City Manager James Williams stated that the Ordinance 513 reads as follows:

- When property is annexed into the City, it is given a designation as Zone A-Single Family. The amendment will allow the Planning & Zoning Board to recommend assignment of zoning in conformance with the comprehensive plan. If requested by Commission, it will be placed on the next agenda as an action item so the ordinance adoption process can begin. An individual has requested to annex in 26 acres. No action was taken.

Discussion of Ordinance 514- Industrial Zone Changes: Mayor Drummond read the amendment on Ordinance 514 which will read as follow:

- Limits residential use and mobile trailers except in certain circumstances.
- Requires review by the Fire Chief for recommendations for uses not typically allowed in the Industrial Zone.

If requested by the Commission, it will be placed on the next agenda as an action item so the ordinance adoption process can begin. No action taken.

Discussion of Municipal Code 5.40- Peddlers, Solicitors & Canvassers: City Manager James Williams stated that the City has experienced issues regarding Chapter 5.40 and recommends for possible amendment of this Chapter. Mr. Williams suggested increasing the Peddler's Fees. Mayor Drummond suggested to Mr. Williams to modify and amend this Chapter and bring back to the Commission. No action was taken.

ACTION ITEMS:

Consideration of Approval of Resolution 2013-1: ICIP 2014-2019: Mayor Drummond called for a motion to approve the resolution 2013-1: ICIP 2014-2019. The Department of Finance and Administration strongly encourages municipalities to develop a 5-year Infrastructure Capital Improvement Plan (ICIP). This document provides an orderly process to plan for the replacement, repair, acquisition and improvement of equipment and infrastructure. The approval of the Resolution 090913-01 and 2015-2019 ICIP will allow the City to apply for state capital outlay funds, grants, and loans. Commissioner Trujillo so moved. Commissioner Bengé seconded. Motion was approved.

Consideration of Approval of Award of Bid – Uniform Cleaning: Mayor Drummond called for a motion to approve the Award of Bid – Uniform Cleaning. City Manager James Williams mentioned that at the request of the Commission, the City re-advertised the bid solicitation for uniform cleaning. The bid was awarded to Klean Machine. Three bids were received from Hobbs Cleaners, Parkway Cleaners and Klean Machine. Commissioner Trujillo so moved. Commissioner Bengé seconded. Motion was approved.

Consideration of Approval of Accounts Payables: Mayor Drummond called for a motion to approve the Accounts Payables. Commissioner Bengé so moved. Commissioners Granath seconded. Motion was approved.

PUBLIC COMMENT:

Tim Boydston addressed the Commissioner concerning a fire hydrant that was removed on the corner of Ave Q and 6th St and would like to know when it will be replaced. Mayor Drummond asked Water Supervisor-Wyatt Duncan to take care of the issue. Mr. Duncan stated that he could get it replaced by the end of this month. Mr. Boydston voiced his concern about the sidewalk on his property. City Manager James Williams mentioned that they would have to look at the plat and see where the street easements were at. Mr. Boydston also voiced his concern about the kind of paint the City is using to paint crosswalks and streets. The paint is disappearing when it rains.

OTHER: Commissioner Bengé mentioned that at the conference they had great speakers and she enjoyed the trip to Taos, NM. City Manager James Williams mentioned that the Main & Jefferson lots for bidding will be re-advertised due to no responses. The roof bid will also be re-advertised due to one being extremely high and the other not being completed.

ADJOURNMENT:

There being no further business the meeting adjourned at 6:00 p.m.

APPROVED: _____
DIXIE DRUMMOND, MAYOR

ATTEST: _____
CAROL ANN HOGUE, CITY CLERK