

**REGULAR MEETING OF THE CITY COMMISSION  
MONDAY, JANUARY 27, 2014 @ 5:30 P.M.  
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Present and answering roll call:** Mayor Drummond, Commissioners Trujillo, Gandy, Granath and Bengé.

**Also present:** City Manager James Williams, Assistant City Manager Jared Cobb, Finance Director Mashell Stephens, City Clerk Carol Ann Hogue, Chief of Police Danny Bryant, Administrative Assistant Imelda Gutierrez and City Attorney Patrick McMahon.

**Call to Order:** The meeting was called to order by Mayor Drummond at 5:30 p.m.

**Invocation:** Mayor Drummond gave the invocation

**Pledge of Allegiance:** Mayor Drummond led the pledge

**Approval of Agenda:** Mayor Drummond asked for a motion to approve the agenda as submitted. Commissioner Gandy so moved to remove the action item: Consideration of Approval of Resolution 2014-03: Notices of Names of Candidates for Office, Designation of Polling Places & Precinct Board Members. Commissioner Trujillo seconded. Motion was approved.

**Approval of the Regular Minutes of January 13, 2014:** Mayor Drummond asked for a motion for approval of the regular minutes of January 13, 2014. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

**NON-ACTION ITEMS:**

**Code Enforcement Update:** Commissioner Granath requested a Code Enforcement update of existing code violations related to vehicles and trailers blocking sidewalks on City easements in residential zones. Code Enforcer Brock addressed the Commissioners with an update as of 2014:

Animal Control:

- Phone calls animal control – 172
- Animals brought to shelter – 27
- Complaint no action – 9
- Dead animals – 6
- Dispatched to call – 63
- Verbal warning – 33
- Written warnings – 16
- Citations – 35

Code Enforcement:

- Phone calls environmental - 220
- Dispatched to call - 5
- Complaint driven - 40
- Supervisor directed - 34
- Written warnings - 132
- Citations - 19
- Letters to properties - 4

Commissioner Trujillo asked Code Enforcer Brock how was it working being under the administration of law enforcement. City Manager Williams stated that Animal Control/Code Enforcement as of July 2013 was under the administration of Fire Department with the intention of cross training but the turnover in personnel code enforcement it has not been able to happen. The new Fire Inspector Skip Moorhead will be cross training and will be getting the Asbestos Inspection License.

### **ACTION ITEMS:**

**Consideration of Approval of Resolution 2014-04: Water Meter Project Grant Agreement Signatory Authority:** Mayor Drummond called for a motion to approve the resolution 2014-04: Water Meter Project Grant Agreement Signatory Authority. City Manager Williams stated that the resolution will grant the Mayor the authority to sign the agreement being funded through State Capital Outlay. The project will provide the City with \$350,000 for Radio Read Water Meters. In addition, the resolution allows the City Manager and the Assistant City Manager the authority to request and sign for reimbursements. Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

**Consideration of Approval of Award of Roof Repair Contracts:** Mayor Drummond called for a motion to approve the Award of Roof Repair Contracts. City Manager Williams stated that Jim Koontz & Associates reviewed the damages created in the hailstorm in June 2012 and prepared bid specifications and have submitted the bid results and recommendations for the Commission approval. The items marked in blue will be awarded to the corresponding vendors and the projects are listed below:

- Moreno Roofing – Project 3 & 6
- WWRC – Project 1 & 4
- C.D. General – Project 1 & 2
- American Renovation – Project 5
- G & G Roofing – Project 1

Commissioner Trujillo so moved. Commissioner Gandy seconded. Motion was approved.

### **PUBLIC COMMENT:**

- RaeLynn Stuart invited the Commissioners to a Community Forum to host meeting candidates at the Chamber of Commerce on Tuesday, February 25, 2014 at 6:30 p.m.
- Introduction of Boy's Scout - Troop 300 who attended the meeting.

**CLOSED SESSION:**

At 5:47 p.m., Commissioner Trujillo moved to adjourn Regular Session and convene in Closed Session Pursuant to Section 10-15-1 NMSA 1978, Subsection H-2-regarding limited personnel matters and Subsection H-8, regarding the purchase, acquisition, or disposition of real property or water rights. Commissioner Gandy seconded and a roll call vote was taken: Mayor Drummond, aye; Commissioner Trujillo, aye; Commissioner Bengé, aye; Commissioner Granath, aye; and Commissioner Gandy, aye.

At 6:06 p.m., Commissioner Gandy so moved to adjourn Closed Session and reconvene in Regular Session stating that matters discussed were limited only to those specified in the motion and no action was taken. Commissioner Trujillo seconded and a roll call vote was taken: Mayor Drummond, aye; Commissioner Trujillo, aye; Commissioner Bengé, aye; Commissioner Granath, aye; and Commissioner Gandy, aye.

**OTHER:**

- City Manager Williams stated the distinguished lecture series Richard Flora would like to setup a meeting to visit with the elected officials on or before February 25, 2014. The itinerary will be sent out tomorrow. The Lodgers Tax Application is on the drop box for Commissioners to review.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 6:12 p.m.

**APPROVED:** \_\_\_\_\_  
**DIXIE DRUMMOND, MAYOR**

**ATTEST:** \_\_\_\_\_  
**CAROL ANN HOGUE, CITY CLERK**