

**CALLED MEETING OF THE CITY COMMISSION
WEDNESDAY, APRIL 16, 2014 @ 5:30 P.M.
CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

Call to Order: The meeting was called to order by Mayor Gandy at 5:30 p.m.

Present and answering roll call: Commissioner Campos, Commissioner Butcher, Mayor Gandy, Commissioner Trujillo and Commissioner Bengé.

Also Present: City Manager James Williams, Assistant City Manager Jared Cobb, City Clerk Carol Ann Hogue, Administrative Assistant Imelda Gutierrez, Accounting/Payroll Clerk Shannon Lester

Not Present: City Attorney Patrick McMahon and Maria Hernandez – Motor Vehicle Director

Department Heads: Wyatt Duncan- Water Supervisor, Miguel DeLaCruz – Wastewater Supervisor, Carl Weaver – Street Supervisor, Danny Reynolds – Cemetery Supervisor, Laura Brock – Animal/Code Enforcement Supervisor, Terrance Lizardo – Fire Chief, Dennis Martin – Parks Supervisor, Jesse Munoz – Recreation Supervisor, Jami Bailey – Youth Center Director, Norma Vejil – Senior Center Director, Tueredia McBride – Library Director, Danny Bryant – Chief of Police and Barbara Campbell – Municipal Judge

Invocation: Commissioner Butcher gave the invocation

Pledge of Allegiance: Commissioner Butcher led the pledge

NON-ACTION ITEMS:

Discussion of FY 14/15 Budget Work Session: City Manager Williams thanked the Department Heads and the City staff for all their hard work getting the budget done. Mr. Williams stated that the budget looked good and it's still on the conservative side. The City can expect the revenue to be higher because we are a sales tax driven but can't always really bank on that. A percentage (47%) of Revenues comes from local taxes and the state share. The City wants to take care of the employees and has incorporated into the budget to add a 2% COL adjustment and 2% merit increase based upon performance evaluation. It would be an incentive to excel at their jobs. Commissioner Bengé agrees on the merit increase based upon their performances.

The expenditures for the general fund summary are:

- Judicial – \$90,277 budget request (20% increase), restore a part-time municipal clerk position - 25 hours/week.
- Executive – \$191,725 budget request (1% increase) – City Manager & Assistant City Manager
- Legislative – \$75,382 budget request (3% increase) – City Clerk
- MVD – \$152,146 budget request (0% increase), tint windows at Motor Vehicle
- Finance – \$3,092,306 budget request (14% increase), hire a Finance Director, pays multiple salaries, health insurance, retirement plans, comprehensive plan, equipment and machinery, accounting system and licensing's
- Parks – \$580,984 budget request (85% increase), pump controls replaced for irrigation system, developing a one year around maintenance plan (turf, herbicides, pesticides, fertilizer, testing soil, etc.), park equipment, tables, benches, water fountains, pet waste stations, trash cans, mulch, shop heater, and ac/heater system for the home at the park
- Recreation – \$470,814 budget request (1% increase), athletic field restrooms/concession, replace mower, camera system at athletic fields, and field improvements.
- Pool – \$122,291 budget request (29% increase), circulating pump, and camera system
- Museum – \$65,009 budget request (12% increase), utility cost
- Senior Citizens - \$373,313 budget request (1% increase), ac/heater installation
- Library - \$369,310 budget request (8% increase), one part-time employee to full-time
- Cemetery - \$220,664 budget request (34% increase), replace flagpole, irrigation system, storage building, lawnmower replaced, and more herbicides & pesticides applications.
- Animal Shelter - \$75,711 budget request (5% increase), quarantine building, fence replacement, and vehicles expenses
- Code Enforcement - \$185,640 budget request (85% increase), create one new person/position, add one vehicle, tracking software – warnings/violations
- Police - \$2,805,606 budget request (20% increase), safety equipment replacement, radio upgrades, dispatch console, replacement of four vehicles,
 - Dispatch Consolidation – A member of the Lea County Communications Authority.
- Fire - \$1,290,433 budget request (13% increase), addition of 3 shift personnel, radio upgrades, fire station planning, and 41% increase in calls
- Troy Harris - \$20,450 budget request (-22% decrease), cleaning cost
- Street - \$753,667 budget request (-33% decrease), additional school zone & stop signs, salt/sand spreader, and striping machine
- Denton Building - \$15,826 budget request (12% increase), utility cost
- Economic Development - \$10,959,653 budget request (11% increase), LEDA, expenses, and Lea Theater
- Correction – total revenues \$41,064 (14%) and total expenditures \$22,000 (10%)
- EMS - \$14,700 budget request (0% increase), NMDOT Grant
- Fire Protection Fund - \$78,443 budget request (5% increase)

- Law Enforcement Protection - \$35,000 budget request (9% increase), equipping vehicles
- Lodger's Tax Act - \$72,000 budget request (6% increase)
- Special Gasoline Tax - \$449,092 budget request (163% increase), Commercial bypass repairs
- Special Recreation - \$40,268 budget request (-28% decrease), replace heating and cooling units
- Other funds -\$188,946 budget request (25% increase), lab fees
- Ambulance – total revenues \$584,240 (11%) and total expenditures \$691,255 (56%), ambulance replacement
- Solid waste - \$1,784,810 budget request (14% increase), more customers
- Utilities Fund – total revenue \$5,277,784 (12%) and total expenditures \$5,620,518 (56%)
- Water Fund - \$4,732,738 budget request (96% increase), hot valve installation, utilities increase, replace booster pump #2, water meter replacement, water well project, water well field project, and debt service
- Wastewater - \$887,780 budget request (-25% decrease), door replacements, supply increase, utility cost

City Manager Williams mentioned that the reserve is 37% and would like for the Commissioners to approve the budget on May 12, 2014 at the regular commission meeting.

Commissioner Bengé would like to see more improvements on infrastructure.

Commissioner Trujillo thanked the Department Heads for doing a good job.

Commissioner Butcher had a concern about the lake being dredged.

Mayor Gandy thanked the Department Heads for their hard work.

PUBLIC COMMENT: None

ADJOURNMENT:

There being no further business the meeting adjourned at 7:35 p.m.

APPROVED: _____

SCOTTY GANDY, MAYOR

ATTEST: _____

CAROL ANN HOGUE, CITY CLERK