

**REGULAR MEETING OF THE PARKS & RECREATION ADVISORY BOARD  
MONDAY, AUGUST 5, 2013 @ 4:00 P.M.  
HELD IN CITY COMMISSION CHAMBERS, 214 S. LOVE STREET**

**Present:** Chairman Mike Gallagher, Vice Chairman Evelyn Holguin, Member Neil Granath, Member Marla Price, Member Victoria Ochoa, Member Tanner Gandy, and Member Clint Laughrin.

**Also present:** City Manager James Williams, Assistant City Manager Jared Cobb, Administrative Assistant Imelda Gutierrez, City Clerk Carol Ann Hogue, Parks Supervisor Dennis Martin and Recreation Supervisor Jesse Munoz.

**Call to Order:** The meeting was called to order by Chairman Gallagher at 4:00 p.m.

**Approval of Regular Minutes of June 25, 2013:** Chairman Gallagher called for a motion to approve the regular minutes of June 25, 2013. Member Granath so moved. Vice Chairman Holguin seconded. Motion was approved.

**NON-ACTION ITEMS**

**Discussion of Parks & Recreation Master Plan:** City Manager James Williams addressed the committee about developing a master plan for the Parks & Recreation Board. The plan will serve as a framework for orderly and consistent planning and development; identify citizen's needs for the facilities, establishing priorities and direction based on a needs analysis. A survey is prepared for the committee for review and would like the public input. A citizen's survey would be mailed out with water bills, newspaper and on the website. No action was taken.

**Discussion of Aquatic Facility Exterior Improvements:** City Manager Williams stated that the City has entered into an agreement with the J.F. Maddox Foundation to provide funding for exterior landscape improvements at the Aquatic Facility. The project deadline is November 30, 2013 and the project components are:

- 4" Crushed Granite
- 10 Chinese Pistache Trees
- 17 Desert Willow Trees
- Pampas Grass
- Texas Sage & Salvia Greggii
- Park Benches
- Drip Irrigation.

A sign will be installed at the entrance of the Aquatic Center. No action was taken.

**ACTION ITEMS**

**Consideration of Recommendation of Restroom Facilities at Recreation Facilities:** Chairman Gallagher called for a motion to recommend restroom facilities at the parks & recreation facilities. Member Granath so moved to add 2 restrooms without concession stands at Ave D Park, 4 restrooms with 2 concession stands at Harold Runnels, 2 restrooms with 1 concession stand at Commercial, 4 restrooms with 1 concession stand at Love St, and 2 restrooms without concession stands at MLK Park. Member Price seconded. Motion was approved.

**Consideration of Recommendation of Park Equipment Funding:** Chairman Gallagher called for a motion to recommend park equipment funding. City Manager Williams stated that the City had budgeted \$20,000 for playground for the current fiscal year. The original proposal was to provide 2 swing sets. Member Granath so moved to table until the members get feedback on surveys. Member Price seconded. Motion was not approved.

**Consideration of Recommendation of Inflatable Structure Use at City Parks:** Chairman Gallagher called for a motion to recommend inflatable structure use at City Parks. City Manager Williams stated that a policy, as well as a permit, for the members to review and consider has been prepared. The specified area(s) still need to be identified, as well as any other issues (permit fees, if any) need to be considered. Member Granath so moved to table until further information is gathered and will be discussed on the next regular meeting. Member Price seconded. Motion was not approved.

**Consideration of Approval of Park & Recreation Facility Rules:** Chairman Gallagher called for a motion to approve Park & Recreation Facility Rules. City Manager Williams stated that additional rules were prepared for members to review. Member Laughrin so moved to table until further research of rules of other communities. Member Granath seconded. Motion was not approved.

**PUBLIC COMMENT**

**OTHER:** Member Gandy mentioned that the lights at the skate park on the eastside do not work.

**ADJOURNMENT**

There being no further business the meeting adjourned at 6:01 p.m.

**APPROVED:** \_\_\_\_\_  
**CHAIRMAN, MIKE GALLAGHER**

**ATTEST:** \_\_\_\_\_  
**VICE CHAIRMAN, EVELYN HOLGUIN**