

**REGULAR MEETING OF THE PLANNING & ZONING COMMISSION
WEDNESDAY, MARCH 26, 2014 @ 4:00 P.M.
HELD IN CITY COMMISSION CHAMBERS, 214 SOUTH LOVE STREET**

PURPOSE OF MEETING:

- Consideration of Approval of Setback Variance – 303 W. Ave J
- Consideration of Approval of Setback Variance – 1300 W. Ave K

PRESENT: Members: Chairman Kallie Windsor, David Lynch, Abel Cabello, Randy Pettigrew, Betty Price and Bobby Kimbro

NOT PRESENT: Member Vice Chairman Lynda Kreybig and City Clerk Carol Ann Hogue

ALSO PRESENT: City Manager James Williams, City Attorney Patrick McMahon, Code Enforcer Laura Brock, Fire Chief Terrance Lizardo, Fire Inspector Skip Moorhead, Assistant City Manager Jared Cobb, and Administrative Assistant Imelda Gutierrez.

CALL TO ORDER: The meeting was called to order by Chairman Kallie Windsor at 4:00 p.m.

APPROVAL OF AGENDA: Chairman Windsor called for a motion to approve the agenda as submitted. Member Pettigrew so moved. Member Price seconded. Motion was approved.

APPROVAL OF REGULAR MINUTES OF FEBRUARY 3, 2014: Chairman Windsor called for a motion to approve the regular minutes of February 3, 2014. Member Price so moved. Member Kimbro seconded. Motion was approved.

ACTION ITEMS:

CONSIDERATION OF APPROVAL OF SETBACK VARIANCE – 303 W. AVE J: Chairman Windsor called for a motion to approve the setback variance located at 303 W. Ave J. Paula Alonzo addressed the members to request a 27.5 foot backyard setback variance. Member Pettigrew so moved. Member Lynch seconded. Member Price opposed. Motion was approved.

CONSIDERATION OF APPROVAL OF SETBACK VARIANCE – 1300 W. AVE K: Chairman Windsor called for a motion to approve the setback variance located at 1300 W. Ave K. David Gallegos addressed the members to request a 22 feet front yard setback variance and a 5 feet side yard setback variance from property lines. Mr. Gallegos did mention that he is removing the request of the additional 4 feet of the front yard setback. Robert Caudle addressed the members stating he is for the variance. Member Lynch so moved. Member Kimbro seconded. Motion was approved.

NON-ACTION ITEMS:

DISCUSSION OF SUMMARY PLAT APPROVALS: City Manager Williams stated that the City approved a summary plat for February, 20 and another for March 18, 2014. The city approved Haarmeyer Electric, Inc plat on Love & Avenue D and Mike & Carolyn Taylor plat on West Avenue N & South Main Street. City Attorney McMahon explained to the members what the difference is between Summary Plat and a Summary Review.

PUBLIC COMMENT: None

OTHER:

- Member Pettigrew has 2 perspectives for granting variances: If the board members are not going to grant variances, then why have a committee? Mr. Pettigrew stated that he is not a fan of variances but he did not find a safety reason not to grant the variance.
- Member Kimbro stated that neighbors have a chance to oppose to the request. The members will have to at a point compromise with the applicants.
- City Manager Williams did ask the members to write down their thoughts on “What constitutes to grant a variance” and give guidance to the public as to what to expect.
- City Attorney McMahon gave an explanation of the duties for Police Officers and Code Enforcement.

ADJOURNMENT:

Member Price made the motion for adjournment at 5:11 p.m. Member Lynch seconded.

APPROVED: _____
CHAIRMAN, KALLIE WINDSOR

ATTEST: _____
MEMBER, RANDY PETTIGREW

