

1.0 PURPOSE

The purpose of this Request for Sealed Bids is to solicit sealed proposals to sell real property located 1201 W Tyler Avenue in Lovington, NM. The property is a single-family residential lot approximately 68' X 114.25' minus the 10' of the prescriptive alley easement for the alley 7089 sqft in size. The sale of this property is for surface title only.

2.0 PROJECT DESCRIPTION

It is the City's intention for the buyer to add value to this property. The sale shall be conditioned upon the offer, use of the property, proposed improvements, timetable for beginning and completing development. Development of the property must also be in process within 6 months of closing and construction must be substantially completed within 18 months of closing. The City of Lovington has the option to purchase the lot back at sell cost if conditions are not met.

The following legal description is included to precisely define the property for quick claim deed:

THE SURFACE ESTATE ONLY OF:

THE WEST 36 FEET OF LOT SIX (6) AND THE EAST 32 FEET OF LOT SEVEN (7), BLOCK THREE (3), HIGH SCHOOL ADDITION TO THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO

"EXHIBIT A" is a representation of the property location but does not constitute the actual legal boundary description of the property.

3.0 SPECIAL NOTES

- A. Interested parties must complete and submit the Offer to Purchase (Attachment A) indicating the amount offered for the property. All offers submitted shall remain valid for a period of ninety (90) calendar days from the opening date of the Bid. In case of ambiguity or lack of clearness in stating bid proposals, the City of Lovington, New Mexico, reserves the right to adopt the most advantageous thereof or to reject any or all proposals and waive irregularities.
- B. Minimum purchase price for this property has been established at \$25,000.
- C. The City agrees to provide Buyer with a standard quick claim deed for the property. The cost of the title policy, deed recording, and any other closing costs will be the responsibility of the Buyer. The Buyer shall be responsible for the cost of extended forms of title insurance coverage as determined and requested by the Buyer.
- D. The City shall retain the right of first refusal should the respondent desire to sell the property.
- E. The sale of this property is limited to SINGLE FAMILY DWELLING uses only.
- F. The property is located within the City limits and is in Zone A – Single Family Residential Zone.
- G. **No** portion of this property may be utilized for permanent or temporary commercial uses, to include recreational vehicles (RV's), trailer houses, or mobile homes. Double wide manufactured homes are allowed, if all setbacks can be maintained.
- H. Development of the property must be in process on the site within six (6) months of closing and construction must be substantially completed within 18 months of closing.
- I. Buyer or any future owner(s) shall not violate any ordinances or other regulations of the City of Lovington or County of Lea, or any other state or federal rule, regulation or law, now in force or hereinafter adopted, which in any manner shall affect the use of the premises.
- J. Buyer or any future owners(s) shall not use the premises, or any part thereof for any use that is extra hazardous on account of fire, chemical waste or for any purpose that is a nuisance or that is offensive to other tenants or occupants of other homes in the vicinity without written permission from the City of Lovington.
- K. Attachments "A" and "B" must be submitted with the response.
- L. The Campaign Contribution Disclosure Form must be submitted with the response.

City of Lovington

**ATTACHMENT A
OFFER TO PURCHASE
1201 W TYLER AVENUE, LOVINGTON, NM**

DUE DATE: May 13,2022 @ 10:00AM

_____ Herein called the Buyer, hereby offer and agree to purchase from the City of Lovington, New Mexico, hereinafter called the City, at the price subject to the terms, conditions, reservation, restriction, and covenants herein stated, and easements, encumbrances, and other matters of record, and to all zoning, building, or other laws or ordinances. the following described property is sold as is.

The following legal description is written to define the property:

THE SURFACE ESTATE ONLY OF:
THE WEST 36 FEET OF LOT SIX (6) AND THE EAST 32 FEET OF LOT SEVEN (7), BLOCK THREE (3), HIGH SCHOOL ADDITION TO THE CITY OF LOVINGTON, LEA COUNTY, NEW MEXICO

OFFER AMOUNT: \$ _____

NAME OF BIDDER: _____

ADDRESS: _____

TELEPHONE NO.: _____

EMAIL: _____

The City of Lovington reserves the right to waive any irregularities an award, or not to award, in the best interests of the City. The City is held harmless and is indemnified for the loss and/or misplacement of bid submittals. The bidder is required to utilize this form. Signature is required and reflects agreement, by the bidder, to the terms of this document.

SIGNATURE OF OFFEROR: _____

**Mail or deliver to City Hall at 214 S. Love St., Lovington, NM 88260
Deadline: May 13, 2022 by 10:00 a.m. (MST)**

**ATTACHMENT B
PROPERTY NARRATIVE**

Name of Respondent: _____

CATEGORIES:

1. Proposed Use of Property: (Use additional sheets if necessary)
(Property is limited to the Single Family District requirements)

2. Proposed Property Improvements: (Use additional sheets if necessary)

3. Timetable for Development on the property: (Use additional sheets if necessary)
(Development of the property must also be in process within 6 months of closing and construction must be substantially completed within 18 months of closing. The City of Lovington has the option to purchase the lot back at sell cost if conditions are not met.)

Signature of Offeror: _____

Date: _____

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

“Campaign Contribution” means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

“Family member” means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

“Pendency of the procurement process” means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

“Prospective contractor” means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or

business qualifies for a sole source or a small purchase contract.

“Representative of a prospective contractor” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s): _____

Nature of Contribution(s): _____

Purpose of Contribution(s): _____
(Attach extra pages if necessary)

Signature Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Signature Date

Title (Position)

"EXHIBIT A"

